



**ILLINOIS MOTOR VEHICLE THEFT  
PREVENTION COUNCIL**  
300 West Adams, suite 200  
Chicago, Illinois 60606

**COUNCIL MEETING**  
**Tuesday, October 30, 2012**  
**Chicago, Illinois**  
**MEETING MATERIAL**

**ILLINOIS  
MOTOR VEHICLE  
THEFT  
PREVENTION  
COUNCIL**



300 West Adams Street, Suite 200  
Chicago, Illinois 60606-3997  
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[www.icjia.state.il.us/mv](http://www.icjia.state.il.us/mv)

Pat Quinn, *Governor*

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Hiram Grau, *Chairman*  
*Illinois State Police*

Anita Alvarez  
*Cook County State's Attorney*

Larry C. Cholewin  
*MetLife Insurance*

Gerald M. Farina  
*State Farm Insurance*

Brian B. Fengel  
*Chief, Bartonville Police Department*

Garry McCarthy  
*Superintendent, Chicago Police Dept.*

Larry D. Johnson  
*Farmers Insurance*

Beau Parrillo  
*United Automobile Insurance Company*

Donald L. Sauzek  
*Country Companies*

Jesse White  
*Illinois Secretary of State*

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Jack Cutrone  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**ILLINOIS MOTOR VEHICLE THEFT PREVENTION COUNCIL**

**October 30, 2012 – 10:00 A.M.**

**Illinois Criminal Justice Information Authority  
300 West Adams Street, Suite 200  
Chicago, IL 60606**

**AGENDA**

- **Call to Order and Roll Call**
- **Chairman's Remarks, *Director Grau***
- A. Approval of the Minutes of the June 27, 2012 Council Meeting**
- B. Program Director's Report, *Greg Stevens***
- C. Grant Review Committee Report, *Lt. Col. Lemming***
  - 2012 Designation Revisions
  - 2013 Program Designations
- D. Re-vote on H.R. 1107**
- E. Resolution of Commendation**
  - **Old Business**
  - **New Business**
  - **Adjourn**

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606-3997 (telephone 312/793-8550). TDD services are available at 312-793-4170

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**MINUTES**

**Illinois Motor Vehicle Theft Prevention Council  
June 27, 2012 – 10:00 A.M.  
300 W. Adams Street, Suite 200  
Chicago, IL 60606**

The Illinois Motor Vehicle Theft Prevention Council held its second quarter 2012 Council meeting at 10:00 a.m. on June 27, 2012 at the offices of the Illinois Criminal Justice Information Authority, 300 W. Adams Street, Suite 200, Chicago, Illinois 60606.

**CALL TO ORDER AND ROLL CALL**

Director Demuzio chaired the Council meeting and called the meeting to order. Junaid Afeef, Illinois Criminal Justice Information Authority associate general counsel, called roll. Present in person at the meeting were:

Director Demuzio, Mr. Cholewin, Mr. Farina, Chief Fengel, Mr. Johnson and Mr. Sauzek.

The following members were absent:

State's Attorney Alvarez, Chairman Grau, and Superintendent McCarthy.

Mr. Parrillo participated in the meeting via conference call.

A quorum was established.

**MINUTES OF THE FEBRUARY 24, 2012 COUNCIL MEETING**

Director Demuzio asked if there were any additions, deletions, or questions regarding the February 24, 2012 Council meeting minutes behind TAB 1 of the meeting materials. There were none. Chief Fengel moved to approve the 2/24/12 Council meeting minutes. The motion was seconded by Mr. Johnson and approved by a unanimous voice vote (7-0-0).

**PROGRAM DIRECTOR'S REPORT**

Director Demuzio called on Program Director Stevens to provide the Director's Report. During his report Mr. Stevens referenced the written and bound materials provided to each of the Council members in advance of the meeting.

Mr. Stevens first addressed the Trust Fund Reports. Referencing the yellow divider in the materials Mr. Stevens noted that the fiscal status report for January 1, 2012 through March 31, 2012 showed a balance of \$4,307,469. Referencing the green divider Mr. Stevens addressed the Council's cash flow projection report for 2012 and noted that at the end of 2012 the projected balance of funds was \$2,640,817. He also referred the Council members to the Lapsed Funds by Calendar Year Report covering 2002 through 2011.

Mr. Stevens noted that for calendar year 2012 the Council designated \$6,499,884 with only \$116 remaining undesignated. Mr. Stevens noted that the grantees and the Council members received an email from him recently asking for grantees to identify potential lapsing funds so that the upcoming July GRC meeting may consider re-programming options. There was a discussion of options for re-programming of the funds. It was noted that the options should be things that will not create obligations beyond the current grant period and which would not violate the rules against supplanting. Mr. Stevens remarked that fuel cost was an expense identified as a possible focus of re-programmed funds. He also noted that presently none of the task forces and/or grantees was

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delinquent on their fiscal, data and prosecution reports.

Mr. Stevens next addressed staff activities. He referenced the detailed list of activities behind the purple divider which were noted in a memo covering January 1, 2012 through March 31, 2012. He noted that the annual report was completed and that this year the document was not produced in hardcopies, and instead, was made available electronically on the web. He also noted that 290 letters were sent to insurance companies identified as being required to contribute to the Motor Vehicle Theft Prevention Trust Fund. There was a brief discussion about the process of identifying which insurance companies are required to contribute the trust fund. Mr. Stevens noted that staff receives a very large list of insurance companies from the Illinois Department of Insurance and that he goes through this extensive set of data to identify which companies will be contacted. Mr. Stevens also noted that the Council's website will be looked at and updates will be made to it.

Lastly, Mr. Stevens referenced the Program Vehicle Fleet Summary. Mr. Stevens noted that this report was prepared by Vehicle Acquisition Specialist Luisa Salazar. He noted that this report summarized the entire vehicle fleet being utilized by the Council funded programs, and that the report included vehicles that were Council purchased and leased and also vehicles that were provided by insurance companies.

### **GRANT REVIEW COMMITTEE REPORT**

Director Demuzio noted that the last Grant Review Committee (GRC) meeting was held on April 25, 2012 and that the materials pertaining to the GRC were located behind Tab 3 of the meeting materials. He called upon GRC Chair Bruce Banks to give the GRC meeting report.

Chairman Banks gave the GRC meeting report. He noted that there was a discussion of increasing the appropriations amount to allow the Council to tap into the growing reserve of lapsed funds. This led to a discussion of the lapsed funds reserve. Chairman Banks asked Mr. Afeef what, if any, impact the PCIAA litigation has on the appropriations cap. Mr. Afeef noted that the PCIAA litigation has a court order that currently prevents money being swept from the Motor Vehicle Theft Prevention Trust Fund, but that the litigation does not have a direct impact on the setting of the appropriations amount.

Mr. Cholewin commented that his communications with the plaintiff in the PCIAA case suggested that the plaintiff may be considering a voluntary dismissal of its suit. Mr. Cholewin asked Mr. Afeef for an opinion on the subject of the PCIAA plaintiff seeking a dismissal. Mr. Afeef stated that he could not opine on that matter. He further advised the Council that the Attorney General's office was considering a motion for summary judgment.

There was also a discussion about the amount of money that is collected annually from insurance companies. It was noted that this year the Council collected almost exactly \$6.5 million and that if in future years the collection exceeds the \$6.5 million appropriation level, then all the additional funds will automatically accrue along with the lapsed funds. It was also noted that the Council does not have audit authority over the insurance companies and therefore cannot verify whether all insurance companies who should be paying into the Motor Vehicle Theft Prevention Trust Fund are in fact doing so.

Mr. Cholewin recommended creating a subcommittee to develop a plan to identify the additional uses of the funds accumulating in the Trust Fund and to develop a strategy to seek an increase in the appropriations. Director Demuzio noted that the insurance industry would have to take a leading role in any advocacy efforts that sought an increase in the appropriations.

### **PROGRAM PROFILES**

Director Demuzio noted that program profiles for the Cook County Motor Vehicle Theft Prosecution Unit and for the Motor Vehicle Theft Intelligence Clearinghouse Program are found behind TAB 4 of the meeting materials. Assistant State's Attorney Andy Varga introduced himself as the new director of the Cook County Motor Vehicle Theft Prosecution Unit, gave some background on his professional experience and then gave a brief summary of the recent work and accomplishments of his unit. Analyst Lynn McCloskey gave a brief report on the recent work of the Motor Vehicle Theft Intelligence Clearinghouse Program. There were no questions for the presenters.

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## **RESOLUTIONS OF COMMENDATION**

Director Demuzio noted that there are two (2) Resolutions for Commendation for consideration. They are for Mr. Kevin Byrne and for Mr. John Chojnacki in recognition of their respective substantial contributions towards fulfilling the mission of the Council. Director Demuzio stated that the Council needs to vote on these resolutions. Chief Fengel moved to adopt both resolutions. Mr. Cholewin seconded the motion. The motion was passed by a unanimous voice vote.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

Sgt. Tim Gainer, president of the Illinois Auto Theft Directors Association, was invited to recognize some individuals for outstanding performance during the previous quarter. SLATE director Greg Cavanaugh along with inspector Jennifer Beckman and Inspector XXXX were asked to step forward. Sgt. Gainer recounted the extraordinary efforts of the two SLATE inspectors and presented them each with a certificate of recognition.

Mr. Johnson brought up a legislative matter that was considered by the General Assembly. He wanted the Council to discuss H.R. 1107. It is a legislative matter that may be pursued during the forthcoming veto session. There was some discussion. It was explained to the Council by Mr. Johnson and by Ms. Heather Wright of Farmers Insurance (who was asked to attend the meeting by Mr. Johnson) that the resolution seeks to create a task force that will study the bodily injury insurance fraud problem in Illinois and make recommendations on how to address this problem. There was a discussion on about who sits on the proposed task force. Mr. Farina made a motion to seek an amendment to the resolution to add MVTPC as a member of the task force. The motion was seconded by Chief Fengel and passed by a unanimous voice vote.

## **ADJOURN**

Director Demuzio reminded the Council that the next Council meeting will be on August 31, 2012 in Chicago. Chief Fengel moved to adjourn and Mr. Sauzek seconded the motion. The motion was passed by a unanimous voice vote.

Respectfully submitted,

Junaid M. Afeef  
Associate General Counsel  
Illinois Criminal Justice Information Authority



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**TO: Motor Vehicle Theft Prevention Council Members**

**FROM: Greg Stevens, Program Director**

**SUBJECT: Director's Report**

**DATE: September 5, 2012**

**Trust Fund Reports** - Behind the yellow divider is the *Fiscal Status Report* for January 1, 2012 through June 30, 2012. As the report indicates, a balance of \$6,390,554 remains at the end of the reporting period.

Behind the green divider is a *Cash Flow Projection Report* for 2012. It is projected there will be a Trust Fund balance of \$2,637,817 at the end of 2012. Please review the footnotes located behind the report for additional fiscal disclosures.

Fiscal staff will be available to discuss the above reports.

**Fiscal, Data and Prosecution Submission Summary** – Behind the purple divider is a chart prepared by Criminal Justice Specialist Terry Dugan summarizing the record of each unit in submitting the various monthly reports required by the Council. The summary covers the period of January through July 2012.

**Program Vehicle Fleet Summary** – Behind the blue divider is a chart prepared by Vehicle Acquisition Specialist Luisa Salazar summarizing the entire vehicle fleet being utilized by the Council funded programs. The chart includes vehicles that are Council purchased, leased or insurance provided.

**Staff Activities** – Behind the pink divider is a memorandum listing all staff activities for the period of April 1, 2012 through June 30, 2012.





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**TO: Illinois Motor Vehicle Theft Prevention Council**

**FROM: Ronald Litwin**

**SUBJECT: CY12 Fiscal Report – Motor Vehicle Theft Prevention Trust Fund @ 6/30/12**

**DATE: September 4, 2012**

The following table presents CY12 receipts, expenditures and balances in the Motor Vehicle Theft Prevention Trust Fund for the period January 1, 2012 through June 30, 2012. As can be seen, a balance of \$6,390,544 remains at the end of the report period:

	<b>CY11 1/1/12 -6/30/12</b>
Beginning Fund Balance	\$3,056,018
Receipts	\$6,513,529
Interest	\$7,705
Transfer to General Revenue Fund	\$0
Operations Expenditures	(\$121,581)
Awards and Grants Expenditures	(\$3,065,117)
Ending Fund Balance	\$6,390,554

The fiscal staff will be glad to answer any questions you may have regarding this fiscal report

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**ILLINOIS MOTOR VEHICLE THEFT PREVENTION TRUST FUND**  
**Cash Flow Projection- 2012**

9/19/2012

**( SUBJECT TO CONTINGENCIES IN NOTES ON THE FOLLOWING PAGES )**

		<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
		actual	actual	actual	actual	projection
<b>Beginning Balance</b>	Trust fund balance on January 1st	\$1,799,353	\$2,123,012	\$2,574,841	\$2,844,981	\$3,056,017
<b>Interest</b>	Earned on the fund balance monthly	\$105,130	\$40,641	\$22,985	\$26,106	\$20,000
<b>Insurance company payments</b>	Based on existing fee structure Due April 1st	\$6,398,636	\$6,474,670	\$6,486,893	\$6,403,814	\$6,500,000
<b>Grants and Awards</b>	<b>Please see a discussion in notes 1, 2 and 3</b>	(\$5,874,870)	(\$5,822,886)	(\$5,975,205)	(\$5,906,896)	(\$6,500,000)
<b>Administrative Costs</b>	Projected expense amounts are the State budget	(\$305,237)	(\$240,596)	(\$264,533)	(\$311,988)	(\$378,200)
<b>Transfers to general fund</b>	<b>Please see a discussion in notes 1, 2 and 3</b>	\$0	\$0	\$0	\$0	\$0
<b>Audit fees</b>	Bi-annual audit of the fund			\$0	\$0	(\$60,000)
<b>Ending Balance</b>	Trust Fund Balance on December 31 <b>Note 2</b>	<u>\$2,123,012</u>	<u>\$2,574,841</u>	<u>\$2,844,981</u>	<u>\$3,056,017</u>	<u>\$2,637,817</u>

**ILLINOIS MOTOR VEHICLE THEFT PREVENTION TRUST FUND**  
**(The Trust Fund)**  
**Cash Flow Projection 2012**

1. Projected grant amounts and the cash balances of the Trust Fund in this report are qualified as to amount of lapses in the final fiscal reports from the grantees and subject to “sweeps” and freezes by the Governor’s office.

Projected grant amounts in 2012 are the State of Illinois budgeted (appropriation) of \$6.5 million.

It is reasonably possible that substantial “sweeps” to the fund could occur in the calendar years after 2011 based upon historical amounts determined by the State of Illinois and a reasonably possible conclusion in favor of the State of Illinois of the legal proceedings discussed in note 2.

It is reasonably possible that “sweeps” that materially affect the future results of the fund operations could occur as early as July 1, 2012. Budget reductions in 2012 and years after 2012 may be required as a result of sweeps that might occur.

2. The projected fund balance of \$2,637,817 at the end of the period will not be available for future programs unless the budgeted appropriation of \$6.5 million is increased to allow for this amount to be spent. Any lapsed funds in 2012 will increase the amount not available.

3. There two significant legal proceedings affecting the fund.

The Property and Casualty Insurers Association of America (PCIAA) filed a suit in the State of Illinois in 2006. The Governor and other top Illinois State officials (the State) are named as defendants. The suit asks for the return of over \$6 million of monies removed from the fund and for an injunction barring further removal of funds from the Trust Fund.

An agreed court order between the plaintiff and defendants was entered on June 6, 2006. The State agreed that no money would be withdrawn from the fund and the plaintiff agreed to withdraw its motion for preliminary injunction.

The defendants filed a motion to dismiss all counts of the complaint which was heard and denied in October 2006. The plaintiffs filed a motion for summary judgment which was denied in January 2008. Another similar case, A.B.A.T.E of Illinois v the State as described below stayed the legal proceedings of PCIAA and there are no legal proceedings proposed or undertaken to date.

In A.B.A.T.E. (ABATE ) of Illinois v. Illinois State officials ( the State), a group of motorcyclists challenged the transfer of money from the Cycle Rider Safety Training Fund to the General Revenue Fund pursuant to the Fiscal Year 2004 and Fiscal Year 2005 Budget Implementation Acts. The trial court rejected the ABATE's constitutional and statutory challenges and granted a motion of summary judgment for the State. ABATE filed an appeal with the Illinois Appellate Court, Fourth Judicial District. The appellate court affirmed the judgment of the trial court in granting the motion of the State for summary judgment. On October 27, 2011, in a 6-to -1, decision the Illinois Supreme Court upheld the Illinois Appellate Court and the Sangamon County Circuit Court ruling backing the Governor and the Legislature's ability to sweep funds.

The Office of the General Counsel of the Illinois Criminal Justice Information Authority (OGC) states that the ABATE decision may not significantly impact the PCIAA litigation because the statute section of the Illinois Motor Vehicle Theft Prevention Act that creates the Motor Vehicle Theft Prevention Trust Fund is substantially different than the statute in the ABATE case. OGC further states that the Supreme Court ruling in ABATE will not likely end the PCIAA litigation.

The management of the Illinois Criminal Justice Information Authority stated in a report to the Illinois Office of the Comptroller that the probability of loss or "sweeps" to the trust fund as a result of a decision favorable to the State in the PCIAA litigation is reasonably possible. Under Statement of Accounting Standard No. 5, this is defined that the chance of the future event is more than remote but less than likely.



**IMVTPC Submission Summary Report January through July 2012**

09/10/12

<b>2012</b>	<b>#</b>	<b>REPORTS</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>
<b>SOS</b>	<b>001</b>	FISCAL	02/21/12	03/15/12	04/08/12	05/17/12	06/25/12	07/19/12	08/28/12
		DATA	02/07/12	03/06/12	04/08/12	05/07/12	06/07/12	07/20/12	08/14/12
<b>COOK</b>	<b>004</b>	FISCAL	02/15/12	03/20/12	04/17/12	05/14/12	06/18/12	07/16/12	08/23/12
		DATA	02/15/12	03/15/12	04/16/12	05/15/12	06/18/12	07/16/12	08/13/12
<b>TCATTF</b>	<b>008</b>	FISCAL	02/21/12	03/15/12	04/27/12	05/17/12	06/25/12	07/18/12	08/17/12
		DATA	02/15/12	03/15/12	04/16/12	05/15/12	06/18/12	07/17/12	08/16/12
<b>MEATTF</b>	<b>010</b>	FISCAL	02/10/12	03/15/12	04/13/12	05/15/12	06/11/12	07/16/12	08/09/12
		DATA	02/10/12	03/15/12	04/13/12	05/14/12	06/18/12	07/10/12	08/14/12
<b>NEMATTF</b>	<b>012</b>	FISCAL	02/27/12	03/15/12	04/27/12	05/17/12	06/25/12	04/30/00	08/16/12
		DATA	03/26/12	03/15/12	04/13/12	05/17/12	06/12/12	07/18/12	08/16/12
<b>NICB</b>	<b>016</b>	FISCAL	02/10/12	03/16/12	05/01/12	05/14/12	07/31/12	07/31/12	09/14/12
		DATA	02/15/12	03/09/12	04/27/12	05/30/12	06/25/12	07/20/12	08/24/12
<b>ISP-C</b>	<b>019</b>	FISCAL	02/22/12	03/15/12	04/10/12	05/09/12	06/11/12	07/16/12	08/09/12
		DATA	02/06/12	03/15/12	04/13/12	05/13/12	06/14/12	07/13/12	08/13/12
<b>GMAT</b>	<b>022</b>	FISCAL	02/27/12	03/15/12	04/10/12	05/17/12	06/25/12	07/16/12	09/10/12
		DATA	02/27/12	03/15/12	04/10/12	05/17/12	06/25/12	07/16/12	08/15/12
<b>NIATTF</b>	<b>025</b>	FISCAL	02/27/12	03/15/12	04/16/12	05/17/12	06/18/12	07/17/12	08/15/12
		DATA	02/15/12	03/15/12	04/16/12	05/17/12	06/18/12	07/17/12	08/15/12
<b>ISP-A</b>	<b>036</b>	FISCAL	02/10/12	03/15/12	04/10/12	05/09/12	06/11/12	07/16/12	08/09/12
		DATA	02/06/12	02/28/12	04/10/12	05/09/12	06/07/12	07/10/12	08/06/12
<b>SLATE</b>	<b>040</b>	FISCAL	02/15/12	03/22/12	04/16/12	05/15/12	06/13/12	07/12/12	08/15/12
		DATA	02/14/12	03/15/12	04/18/12	05/07/12	06/18/12	07/16/12	08/13/12





Illinois Motor Vehicle Theft Prevention Council Fleet

Task Force	Vehicle	Acquisition Type
<i>Greater Metropolitan Auto Theft Task Force</i>	Sedan	Insurance Provided: State Farm
	Sedan	Insurance Provided: State Farm
	Sedan	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: Allstate
	Sedan	Insurance Provided: Allstate
	Sedan	Leased
	Sedan	Leased
	Sedan	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicles	Owned
	Sport Utility Vehicles	Owned
	Sedan	Owned
	Sedan	Owned
<i>Cook County Motor Vehicle Theft Prosecution</i>	Sedan	Owned
<i>McHenry County</i>	Sedan	Insurance Provided: State Farm
<i>Metro East Auto Theft Task Force</i>	Sedan	Insurance Provided: Liberty Mutual
	Pickup Truck	Insurance Provided: Liberty Mutual
	Minivan	Owned
	Sedan	Owned
	Sedan	Owned
	Sport Utility Vehicle	Owned
	Pickup Truck	Owned
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
<i>Northeast Metro Auto Theft Task Force</i>	Wagon	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: State Farm
	Wagon	Insurance Provided: American Family
	Sedan	Owned
	Minivan	Owned
	Minivan	Leased
	Pickup Truck	Leased
<i>Northern Illinois Auto Theft Task Force</i>	Sport Utility Vehicle	Insurance Provided: County Mutual Ins.
	Sport Utility Vehicle	Insurance Provided: State Farm
	Pickup Truck	Leased
	Pickup Truck	Leased
	Sport Utility Vehicle	Leased
	Sedan	Owned
	Sedan	Owned
	Sedan	Owned
	Sedan	Owned

Illinois Motor Vehicle Theft Prevention Council Fleet

	Pickup Truck	Owned
	Motorcycle	Owned
<i>State and Local Auto Theft Enforcement Task Force</i>	Sedan	Owned
	Sport Utility Vehicle	Owned
	Sport Utility Vehicle	Owned
	Sedan	Insurance Provided: State Farm
	Sedan	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: State Farm
	Pickup Truck	Insurance Provided: State Farm
	Pickup Truck	Insurance Provided: State Farm
	Pickup Truck	Insurance Provided: EMC Insurance
<i>Secretary of State Special Audit Program</i>	Minivan	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: Allstate
	Minivan	Insurance Provided: State Farm
	Sedan	Insurance Provided: Allstate
	Sport Utility Vehicle	Insurance Provided: State Farm
	Sedan	Insurance Provided: American Family Ins.
	Sedan	Insurance Provided: Allstate
	Sport Utility Vehicle	Insurance Provided: Allstate
	Sedan	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: State Farm
	Sedan	Owned
	Sedan	Leased
	Sedan	Leased
	Sedan	Leased
	Sedan	Leased
	Sedan	Leased
	Sedan	Leased
<i>Tri-County Auto Theft Task Force</i>	Pickup Truck	Owned
	Motorcycle	Owned
	Sedan	Owned
	Sedan	Owned
	Sport Utility Vehicle	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: American Family Ins.
	Sport Utility Vehicle	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: State Farm
	Sport Utility Vehicle	Insurance Provided: State Farm
	Pickup Truck	Leased
	Pickup Truck	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased
	Sport Utility Vehicle	Leased

<b>Total Vehicles: 90</b>	<b>Total Donated: 35</b>
	<b>Total Leased: 29</b>
	<b>Total Owned: 26</b>



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**Jack Cutrone**  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Greg Stevens, Program Director**  
**SUBJECT: Staff Activities**  
**DATE: September 10, 2012**

The following are highlights of staff activities for the period of April 1, 2012 through June 30, 2012:

- On May 8<sup>th</sup>, Terry Dugan conducted a training with the Greater Metropolitan Auto Theft Task Force.
- On May 24<sup>th</sup>, Terry Dugan conducted a site visit with the Metro East Auto Theft Task Force.
- On June 20<sup>th</sup>, Terry Dugan conducted a site visit with the SOS Audit Program and the ISP Clearinghouse Program.
- On June 21<sup>st</sup>, Terry Dugan conducted a site visit with the ISP – Motor Vehicle Theft Training Program.
- During the quarter Luisa Salazar replaced five insurance provided vehicles with five late-model, low-mileage vehicles, which required minimal repair work.
- Sharyn Adams developed the Metro East Auto Theft Task Force program profile that will be presented at the Fall Council meeting.

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**COUNCIL MEETING**  
**Tuesday, October 30, 2012**  
**Chicago, Illinois**  
**MEETING MATERIAL**

**T A B C**

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**Jack Cutrone**  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Greg Stevens, Program Director**  
**SUBJECT: 2013 Award designations**  
**DATE: October 2, 2012**

The Grant Review Committee met on August 14, 2012 and on September 25, 2012 to discuss and develop recommendations regarding the reprogramming of 2012 lapsing funds and the 2013 award designations.

Grant Review Committee Chairman, Lieutenant Colonel Terry Lemming, will present a report summarizing the recent Grant review committee meetings held in Chicago, IL.

The following will serve as reference for the items to be discussed:

- Summary of the August 14, 2012 Grant Review Committee meeting is located behind this memo.
- Yellow divider – Summary of the September 25, 2012 Grant Review Committee meeting.
- Green divider – 2012 Lapse reprogramming memo and chart.
- Blue divider – 2012 Lapse equipment memo with request letters.
- Gold divider – 2013 Funding recommendations.

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**Illinois Motor Vehicle Theft Prevention Council  
Grant Review Committee Meeting**

**Tuesday, August 14, 2012 – 10:00 AM**  
**Illinois Criminal Justice Information Authority**  
**300 West Adams Street, Suite 200**  
**Chicago, IL 60606**

**Meeting Summary**

**CALL TO ORDER**

Lieutenant Colonel Terry Lemming, the newly appointed chair of the Grant Review Committee called the meeting to order at 10:00 AM. Chairman Lemming then introduced himself to the committee members and to the audience attending the meeting. Chairman Lemming also introduced Ms. Wendy McCambridge as ICJIA's new associate director of the Federal and State Grants Unit.

Next Chairman Lemming asked Junaid M. Afeef, an associate general counsel at ICJIA, to call the roll.

Chairman Lemming	Present	Chief Fengel	Present
Sgt. Cappitelli	Present	Mike Golden	Present
Larry Cholewin	Present	Beau Parrillo	Telephone
Director Demuzio	Telephone	Larry Johnson*	Present
Gerad Farina	Absent		

Mr. Johnson, a board member of the MVTPC, was appointed to serve on the GRC for the purposes of this meeting. A quorum was confirmed.

**APPROVAL OF THE APRIL 25, 2012 GRANT REVIEW COMMITTEE SUMMARY**

Chairman Lemming referenced the meeting summary from April 25, 2012, a copy of which was provided to all GRC members in advance, and asked for any additions, deletions or questions. Hearing none, he then asked for a motion to approve the 4/25/12 meeting summary. Chief Fengel moved to approve the meeting summary. Sgt. Cappitelli seconded the motion. The 4/25/12 meeting summary was unanimously approved by a voice vote.

**PROGRAM DIRECTOR'S REPORT**

Chairman Banks called upon Program Director Greg Stevens to present his report. Mr. Stevens presented the following report to the members of the GRC:

*Financial Status Report & Cash Flow Projection* – Mr. Stevens presented the most recent Financial Status and Cash Flow Projection Reports for the Committee's view. Mr. Stevens noted expected expenses through June 30, 2012 were \$3,124,174 and the reported expenses for this period were \$2,737,520. Mr. Cholewin asked about whether this information on projected vs. actual expenses could be and/or should be collected sooner. Mr. Stevens noted that these issues can be addressed later in the meeting when lapses and re-programming of lapsed funds is discussed. Mr. Cholewin agreed to pursue this issue during the later agenda item.

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Mr. Stevens noted that the Cash Flow Projection report indicated an expected trust fund balance of \$2,637,817 at the end of 2012. Mr. Stevens noted that fiscal staff from ICJIA was available via conference call to answer any questions about the financial information presented.

*Calendar year 2012 Program Funding* – Mr. Stevens pointed that this issue will be discussed in detail as a separate agenda item during the meeting.

*Fiscal, Progress and Prosecution Submission Summary* – Mr. Stevens noted that the fiscal, progress and prosecution report prepared by Criminal Justice Specialist Terry Dugan summarizing the record of each unit submitting the various reports to the Council covers January-July 2012.

*Vehicle Fleet* – Mr. Stevens briefly referenced the vehicle fleet chart in the materials. He noted that this chart was prepared and maintained by Vehicle Acquisition Specialist Luisa Salazar. The chart includes vehicles that are Council purchased, leased or insurance provided.

*Staff Activities* – Mr. Stevens next highlighted some staff activities from April 1, 2012 through June 30, 2012.

## **QUARTERLY ACTIVITY REPORT**

Chairman Lemming directed the committee members to the Quarterly Activity Summary behind TAB 3 of the printed materials. He asked if there were any comments or questions regarding the summary. There were no questions. Mr. Stevens stated that Lynn McCloskey of the Motor Vehicle Theft Intelligence Clearinghouse was asked to give a presentation on the quarterly activity report and how it is developed. Mr. Stevens noted that this presentation may be scheduled for a GRC meeting in the fall of 2012.

## **2012 PROJECTED LAPSES & PROGRAMMING**

Chairman Lemming next directed the committee's attention to TAB 4 and to Mr. Stevens' memo on 2012 projected lapses and programming. Chairman Lemming asked Mr. Stevens to present the memo.

Mr. Stevens explained the process he used to determine the projected lapses and the recommendations for re-programming those lapses to other uses in 2012. Mr. Stevens then reviewed the projected lapses in five programs. He noted that the five programs with anticipated lapses also had requests for using some or all of the projected lapsed funds during 2012. One program, the Tri-County Auto Theft Task Force did not have any anticipated lapses but did have a request for additional funding.

Mr. Stevens reviewed each of the five programs, the amount of anticipated lapse in each program, the reason behind the anticipated lapse, and the program's request for re-programming some of those lapsed funds within the program. It was noted that since Mr. Stevens' memo (dated 7/11/12), one of the programs, Motor Vehicle Theft Investigation Training Program, found an alternative use for the \$2000 in anticipated lapses and therefore would be excluded from deliberation. The State and Local Auto Theft Enforcement Task Force (SLATE) reported an anticipated lapse of \$17,000 but requested that this amount not be re-programmed to another program. SLATE requested an additional \$18,000. They proposed to use the \$17,000 plus the additional \$18,000 (requested funds) for the purposes of purchasing two vehicles (and thereby allow SLATE to return two insurance provided vehicles to the MVTPC).

Chief Fengel made a motion to adopt the following revised designations:

Insurance Vehicle Expense Fund Program:	Reduce designation to \$41,590
Motor Vehicle Theft Intelligence Clearinghouse	Reduce designation to \$356,196
State and Local Auto Theft Enforcement Task Force	Increase designation to \$405,113
Tri-County Auto Theft Task Force	Increase designation to \$810,434

Sgt. Cappitelli seconded the motion. There was no further discussion. The motion was passed unanimously.

## **2013 PROGRAM FUNDING**

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Chairman Lemming directed the committee's attention to Mr. Stevens' memo behind TAB 5. The memo outlined the funding requests for 2013 and asked Mr. Stevens to present the information to the committee.

Mr. Stevens explained that each 2012 funded program submitted a proposed budget for 2013. The total of all proposed budgets was \$6,772,467 which exceeds the annual budget appropriation of \$6.5 million by \$272,962. Mr. Stevens reviewed 12 proposals, which included the programs funded and one new request from SLATE. Mr. Stevens compared each program's 2013 requested amount with the 2012 designation. Seven of the programs sought increased funding for 2013. The discussion focused on the programs seeking additional funding and the new request from SLATE to help provide funding for the Midwest MV Conference in 2013.

Each program seeking increased funds (and SLATE's additional request for the conference) were discussed in turn. The program directors were asked to explain the need for additional funding. After reviewing each of the seven programs the committee decided not to make any recommendations until each program provided additional information. The committee agreed to reconvene an additional GRC meeting on 9/12/12 in order to make recommendations to the MVTPC.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

There was no new business.

#### **MOTION TO ADJOURN**

Chief Fengel moved to adjourn the meeting. Mr. Johnson seconded the motion and the motion passed by a unanimous voice vote.



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**Illinois Motor Vehicle Theft Prevention Council  
Grant Review Committee Meeting**

**Tuesday, September 25, 2012 – 10:00 A.M.**  
**Illinois Criminal Justice Information Authority**  
**300 West Adams Street, Suite 200**  
**Chicago, IL 60606**

**Meeting Summary**

**CALL TO ORDER**

Lieutenant Colonel Terry Lemming, Chairman of the Grant Review Committee, called the meeting to order at 10:00 AM. Next Chairman Lemming asked Junaid M. Afeef, an associate general counsel at ICJIA, to call the roll.

Chairman Lemming	Present	Chief Fengel	Present
Sgt. Cappitelli	Present	Mike Golden	Present
Larry Cholewin	Present	Beau Parrillo	Telephone
Director Demuzio	Present	Larry Johnson*	Present
Gerad Farina	Present		

\*Mr. Johnson, a board member of the MVTPC, was appointed to serve on the GRC for the purposes of this meeting. A quorum was confirmed.

**APPROVAL OF THE AUGUST 14, 2012 GRANT REVIEW COMMITTEE SUMMARY**

Chairman Lemming referenced the meeting summary from August 14, 2012, a copy of which was provided to all GRC members in advance, and asked for any additions, deletions or questions. Hearing none, he then asked for a motion to approve the 8/14/12 meeting summary. Director Demuzio moved to approve the meeting summary. Mr. Cholewin seconded the motion. The 8/14/12 meeting summary was unanimously approved by a voice vote.

**2012 PROJECTED LAPSES & PROGRAMMING**

Chairman Lemming called upon Program Director Greg Stevens to present a report on 2012 projected lapses and programming of the lapsed funds.

Mr. Stevens' report to the GRC included a re-cap of the identified lapses, any planned re-programming of the lapsing funds by the grantee or by other grantees, and changes in designation amounts approved for recommendation at the 8/14/12 GRC meeting. He also noted that two of those grantees, the Greater Metro Area Auto Theft Task Force and the Motor Vehicle Theft Intelligence Clearinghouse, had identified additional lapsing funds that required further review and approval.

With regard to the Greater Metro Area Auto Theft Task Force, Mr. Stevens reported that the grantee identified \$20,833 in lapses in the personnel category, and that the grantee seeks to use \$300 of the lapsing funds for badges and \$14,300 of the lapsing funds towards vehicle maintenance/supplies. This leaves \$5,833 in lapsing funds. The recommended revised designation was reported as \$752,515 (down from the current \$758,348).

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With regard to the Motor Vehicle Theft Intelligence Clearinghouse, Mr. Stevens reported that the grantee identified \$88,000 in lapsing funds in the personnel category, and that the grantee seeks to use \$5,000 of the lapsing funds to update two older computers and the necessary software for each replacement computer. This leaves \$83,000 in lapsing funds. The recommended revised designation was reported as \$277,859 (down from the current \$360,859).

Director Demuzio moved to approve the recommendations for GMAT and for the Clearinghouse. Chief Fengel seconded the motion. The motion was passed by a unanimous voice vote.

Mr. Stevens reported that after the recommended reprogramming of 2012 lapsing funds there remains \$85,449 available for programming. He also clarified that re-programming lapses that exceed \$15,000 within a program requires Council approval.

There was some discussion about how the \$85,449 should be used. Mr. Golden recommended advancing all equipment purchases from 2013 to 2012 and thereby freeing up an equal amount of dollars in 2013 for personnel. Mr. Cholewin recommended providing funding for the Chicago Police Department's bait car program and suggested that a possible area for expenditure may be additional bait cars.

It was decided that Mr. Stevens would consult with the CPD bait car program to identify possible needs with their program. He is also going to work with current grantees to develop a proposal on equipment purchases for current grantees. Mr. Stevens noted that these decisions must be made by the Council soon enough that grantees will have time to spend the funds before 12/31/12.

At this juncture there was a discussion about the difficulties in scheduling and re-scheduling GRC and Council meetings. Mr. Stevens noted that the 10/17/12 may need to be canceled in order to fit in a Council meeting. Chairman Lemming then announced that the 10/17/12 GRC meeting was canceled. Mr. Farina made a motion to recommend that for 2013 the Council schedule for Council and GRC meeting, one per quarter and that the Council also select one alternate date in each quarter for each meeting. Mr. Cholewin seconded the motion. It was passed by a unanimous voice vote.

### **2013 PROGRAM FUNDING**

Chairman Lemming observed that some budgets changed since the 8/14/12 GRC meeting. He noted that many grantees did a lot of work in tightening their belts, and as a result, instead of being over the \$6.5 million appropriation limit for 2013, the proposed budgets, in total, are now under this appropriation cap.

There was additional discussion about the possibility of grantees planning for the prospect of adding personnel in the event that the \$85,449 lapses from 2012 are effectively programmed for equipment purchases that may free up an equal amount (or close to it) for use in 2013. Chairman Lemming stated that cost of living adjustments (COLAs) are a thing of the past. During this discussion Sgt. Cappitelli stated that NEMAT should be in line for an increase in personnel. Director Demuzio stated that each program should be given an opportunity to make its case for an addition of personnel in their budget for 2013. It was agreed that some form of a needs analysis may be done and that this issue would be addressed in a subsequent meeting.

Chairman Lemming asked SLATE to present briefly on its plans for the 2013 Midwest IAATI Conference. Chairman Lemming asked various questions to about how the requested \$22,505 would be used by SLATE. Mr. Cholewin remarked that this type of conference may be a good means of public relations with other organizations and municipalities who are unfamiliar with the MVTPC and the work of its funded programs.

Director Demuzio moved to approve the recommended 2013 designations as noted below:

<b>Program</b>	<b>2013 Requested Funding</b>
SOS Audit Team	\$ 1,297,068
Intelligence Clearinghouse (ISP)	\$ 330,948
Northeast Metro Auto Theft Task Force	\$ 501,105
State and Local Auto Theft Enforcement	\$ 380,254
Insurance Vehicle Expense Program	\$ 60,000
ISP Training Academy	\$ 51,964
Metro East Auto Theft Task Force	\$ 752,810
Northern IL Auto Theft Task Force	\$ 623,315
Tri-County Auto Theft Task Force	\$ 804,918
Greater Metro Auto Theft Task Force	\$ 768,464
SLATE - Midwest MV Conference	\$ 22,505
Cook County State's Attorney	\$ 823,644
<b>Total:</b>	\$ 6,416,995
<b>Grants appropriation:</b>	\$ 6,500,000
<b>Available for programming:</b>	\$ 83,005

Chief Fengel seconded the motion. It was approved by a unanimous voice vote.

#### **OLD BUSINESS**

There was no old business.

#### **NEW BUSINESS**

There was no new business.

#### **MOTION TO ADJOURN**

Director Demuzio made a motion to adjourn the GRC meeting. Mr. Farina seconded the motion. The motion to adjourn was approved by a unanimous voice vote.



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**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Terry Lemming, GRC Chairman**  
**SUBJECT: 2012 projected lapses and programming**  
**DATE: September 27, 2012**

At the August 14, 2012 and September 25, 2012 Grant Review Committee meeting, the Committee voted to recommend to the Council the following budget revisions and revised designations:

**Greater Metro Area Auto Theft Task Force**

Original designation: \$758,348  
Identified lapse: \$20,833

The program has identified \$20,833 lapse in the Personnel category from a short-term vacancy and from a local officer reimbursement being lower than originally budgeted. The program requests to use \$300 of the lapse for badges and \$14,300 towards vehicle maintenance/supplies, leaving \$5,833 in unbudgeted grant funds. The Committee recommends reducing the award designation by this amount.

Recommended revised designation: \$752,515

**Insurance Vehicle Expense Fund Program**

Original designation: \$63,590  
Identified lapse: \$22,000

The program has identified \$22,000 in the Contractual category that will not be spent. This is due to the slow start-up of the program this year with the newly filled Vehicle Acquisition Specialist position. The Committee recommends reducing the award designation by this amount.

Recommended revised designation: \$41,590



**Motor Vehicle Theft Intelligence Clearinghouse**

Original designation: \$360,859  
Identified lapse: \$88,000

The program has identified \$88,000 in the Personnel category due to a vacancy in a funded position. The program requests to use \$5,000 of the lapse to update two aging computers and necessary software. This will leave \$83,000 in lapsing funds. The Committee recommends reducing the award designation by this amount.

Recommended revised designation: \$277,859

**Northeast Metro Auto Theft Task Force**

Original designation: \$515,991  
Identified lapse: \$32,254

The program has identified \$10,000 in overtime, \$6,000 in vehicle maintenance, \$16,254 in a short-term vacancy in personnel. The program requests that \$8,500 be allowed to be used on unplanned office relocation expenses and the remaining \$23,754 for the purchase of a vehicle. The purchase of the vehicle will allow the program to no longer need to lease a vehicle.

No revision to designation, only budget revision approval needed.

**State and Local Auto Theft Enforcement Task Force**

Original designation: \$387,113  
Identified lapse: \$17,000  
Additional funding requested: \$18,000

The program has identified \$17,000 in the Personnel and Contractual categories. The program requests to use the identified lapse and an additional \$18,000 for the purchase of two vehicles. The grant-purchased vehicles will allow the program to return two insurance provided vehicles. The returned vehicles, in-turn could then be placed with other programs currently leasing vehicles.

Recommended revised designation: \$405,113

**Tri-County Auto Theft Task Force**

Original designation: \$802,934  
Identified lapse: \$0  
Additional funding requested: \$7,500

The program requests an additional \$7,500 in grant funding to cover an anticipated budget shortfall in fuel costs. In 2011 the program budgeted \$25,000 towards fuel costs and incurred \$30,890 on costs. This year the program again budgeted \$25,000 towards fuel costs and the fuel prices are above last year's prices.

Recommended revised designation: \$810,434

The chart on the following page summarizes the above detailed revisions.

**Illinois Motor Vehicle Theft  
Prevention Council**

<b>CY 2012 MV Program Lapses and Reprogramming</b>					
	Current Designation	Identified Lapse	Unused Lapse/ Designation Reduction	Additional Funding Request	Recommended Designation
Cook Co.	\$ 802,644	\$ -	\$ -	\$ -	\$ 802,644
Greater Metro	\$ 758,348	\$ 20,833	\$ 5,833	\$ -	<b>\$ 752,515</b>
Ins. Vehicle Expense	\$ 63,590	\$ 22,000	\$ 22,000	\$ -	<b>\$ 41,590</b>
ISP Clearinghouse	\$ 360,859	\$ 88,000	\$ 83,000	\$ -	<b>\$ 277,859</b>
ISP Training Academy	\$ 51,964	\$ 2,000	\$ -	\$ -	\$ 51,964
Metro East	\$ 752,810	\$ -	\$ -	\$ -	\$ 752,810
NEMAT	\$ 515,991	\$ 32,254	\$ -	\$ -	<b>\$ 515,991</b>
Northern IL	\$ 621,595	\$ -	\$ -	\$ -	\$ 621,595
SOS Audit Team	\$ 1,382,036	\$ -	\$ -	\$ -	\$ 1,382,036
SLATE	\$ 387,113	\$ 17,000	\$ -	\$ 18,000	<b>\$ 405,113</b>
Tri-County	\$ 802,934	\$ -	\$ -	\$ 7,500	<b>\$ 810,434</b>
<b>Total</b>	<b>\$ 6,499,884</b>	<b>\$ 182,087</b>	<b>\$ 110,833</b>	<b>\$ 25,500</b>	<b>\$ 6,414,551</b>
Grants Appropriation	\$ 6,500,000				\$ 6,500,000
Available for Programming	\$ 116				\$ 85,449

Note - The Recommended Designations in bold need Council approval.



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*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Greg Stevens, Program Director**  
**SUBJECT: 2012 programming**  
**DATE: October 2, 2012**

As indicated on the *CY 2012 Program Lapses and Reprogramming* chart, there is \$85,449 in calendar year 2012 funds available for programming.

At the September 25, 2012 Grant Review Committee meeting, the Committee requested staff inquire with the Chicago Police Department as to their bait car needs and with the currently funded task force units as to their investigative vehicle needs.

Council staff received three requests totaling \$107,735, which is \$22,286 more than is available.

The following requests were received for consideration by the Council.

<b>Program</b>	<b>Request</b>	<b>Cost</b>
Chicago Police Dept.	Purchase three bait car vehicles @ \$17,245 each.	\$51,735
Northeast Metro Auto Theft Task Force	Purchase one, four-door sedan to replace one leased vehicle.	\$21,000
Tri-County Auto Theft Task Force	Purchase two, four-door sedans to replace two inefficient leased vehicles @ \$17,500 each.	\$35,000
	<b>Request total:</b>	\$107,735
	<b>Lapse funds available:</b>	\$85,449
		(\$22,286)

Copies of the request letters are located behind this memo.

***“A working partnership of the public and private sectors fighting vehicle theft in Illinois”***



Rahm Emanuel  
Mayor

Department of Police • City of Chicago  
3510 South Michigan Avenue • Chicago, Illinois 60653

Garry F. McCarthy  
Superintendent of Police

Mr. Greg Stevens, Program Director  
Illinois Motor Vehicle Theft Prevention Council  
300 West Adams Street, Suite 200  
Chicago, Illinois 60606-3997

October 5, 2012

**Re:** CPD's 2012 Bait Car Team funding request

Dear Mr. Stevens,

CPD is grateful for this opportunity to present the Illinois Motor Vehicle Theft Prevention Council (the *Council*) with a one-time only funding request to improve our capacity to meet Council and local vehicle theft reduction and recovery goals and objectives. This request is intended to not only increase Chicago rates of successful vehicle recovery and vehicle theft prosecution, but to hopefully lead to an even stronger CPD commitment to development of a comprehensive, coordinated and well-resourced vehicle theft program. CPD must continue to meet its public safety mandates while facing continuing budget reductions in 2012 and 2013. Without Council funding support, this program has no funding other than for CPD Bait Car Team officer salaries.

The Bait Car Team is self-sufficient in that the Team itself is responsible to maintain bait cars and equipment as best it can without a budget, ergo the attached request for equipment to enable the Team to improve Team functionality and operational capacity. Not infrequently, existing bait car equipment breaks down, putting bait cars out of service until repairs can be made, and this reduces program effectiveness, vehicle recovery rates, etc. This request will provide the Team with the equipment needed to keep vehicles operational and to maximize Team impact upon vehicle theft in the Chicago region.

This request includes \$51,735 to purchase three bait cars @ \$17,245 each because the current three bait cars are on their last legs and are very beaten up by offenders and by daily, hard use.

Please be advised that I am in receipt of \$226,317 in funding requests from the Bait Car Team; the attached document lists only a downsized and prioritized list of needs and we want the Council to know that other funding needs that could be substituted for any individual items that the Council does not want to fund. Also, nothing in either list duplicates needs that will be met by Council funding that has already been committed to upgrading CPD Bait Car Team equipment.

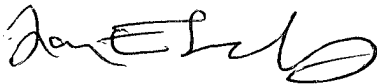
A brief explanation for each individual funding request is contained in each budget line, but please advise of any questions or to request additional explanation for any or all individual funding requests.

Approval of this funding request will achieve the following outcomes: reduced Bait Car Team downtime due to equipment failures and inadequate equipment; improved CPD response time and effectiveness; improved rates of successful prosecution for vehicle theft resulting from improved recording of evidence; and reduced motivation by potential auto thieves to commit auto theft in view of improved effectiveness of CPD auto theft law enforcement.

Thank you for any consideration of this request, and please advise of any questions or concerns.

Thank you for your handling and consideration of this proposal.

Respectfully,



Larry E. Sachs, Director of Grants Management  
Research and Development Division,  
Bureau of Organizational Development

cc: John E. Graeber, Commander, Public Transportation Unit  
Bureau of Patrol, Special Functions Unit

Thomas P. Sheehan, Commanding Officer  
Bait Car Team  
Bureau of Patrol, Special Functions Unit



## NORTHEAST METRO AUTO THEFT TASK FORCE

Post Office Box 685 - Lemont, Illinois 60439-0685

Phone 630.243.2800 - Fax 630.243.2803

Mr. Greg Stevens  
Illinois Criminal Justice Information Authority  
300 West Adams, Suite 200  
Chicago, IL 60606

Dear Mr. Stevens,

As per the Grant Review Committee (GRC) meeting held on 09/25/12, I am submitting this letter as an official request to have funds awarded for the purposes of vehicle procurement to the North East Metro Auto Theft (NEMAT) Task Force. NEMAT's fleet consists primarily of donated insurance vehicles and two leased vehicles. One lease agreement will end in December 2012 and will not be renewed, therefore leaving NEMAT short one vehicle. NEMAT will no longer lease vehicles as it is not cost effective because of the mileage restrictions. The second leased vehicle which is utilized by a NEMAT Inspector from the Chicago Police Department (CPD) annually cost the task force \$11,200/year. As you are aware, I am awaiting approval to purchase a vehicle utilizing 2012 identified lapsed funds in an effort to save NEMAT Task Force. It should be noted the Nissan was added to the CPD fleet to dispense with a prior costly vehicle lease. Indirectly, because NEMAT has no other vehicles, other NEMAT Inspectors were required to pick up and drop off the Inspector who drives the Nissan thus hindering investigative work.

The second vehicle in need of replacement is a 2008 Ford Expedition with 90,000 miles. This vehicle is in good operating condition. However, the fuel cost to operate this vehicle is approximately \$500/month. I utilize this vehicle daily because I drive the least amount of miles compared to the other members of the Task Force. I believe a smaller more fuel efficient vehicle would be cost effective for the Task Force and beneficial to the overall financial success of the grant.

NEMAT has purchased vehicles in the past as well as researched the estimated cost to purchase a vehicle. If NEMAT were awarded these funds, I have determined the amount of approximately \$21,000 will provide NEMAT with a dependable, fuel efficient, low mileage passenger vehicle to replace anyone of the aforementioned vehicles. In order of importance the awarded funding would be used to replace the leased vehicle first, the Nissan and then the Ford. Should you have any further questions please do not hesitate to contact me. Thank you for your cooperation with this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Gainer', with a long horizontal flourish extending to the right.

Sergeant Tim Gainer

Director

ISP NEMAT



# Tri-County Auto Theft Task Force



20 West Washington Street  
815/727-5058 (phone)



Joliet, Illinois 60432  
815/727-3561 (fax)

**James Poortinga, Director**  
James\_Poortinnga@isp.state.il.us

October 5, 2012

Mr. Greg Stevens  
ICJIA/IMVTPC  
300 W. Adams – Suite 200  
Chicago, IL 60606

Dear Mr. Stevens:

This letter is a written request to receive another vehicle for the Tri-County Auto Theft Unit utilizing Illinois Motor Vehicle Theft Prevention Council Funds. I am requesting approximately \$35,000 to purchase two newer model vehicles to be utilized by the task force. The intent of this request is to purchase vehicles that are more fuel efficient than the ones currently operated by TCAT.

Currently, TCAT leases five (5) vehicles. TCAT pays \$500 a month for four (4) of the vehicles and \$625 a month for the fifth for a total of \$2625 per month. The lease is set to run out January 2014. These vehicles are all larger vehicles that do not provide very good gas mileage.

The addition of the newer vehicles would allow the unit to limit the use of the poor gas mileage vehicles. In addition, TCAT would be allowed to try to break the lease on at least one of the vehicles. If TCAT cannot break the lease, the addition of the newer vehicles would ensure that none of the vehicles would exceed the 20,000 miles a year requirement.

Moreover, once the lease was completed, TCAT would only need to lease three (3) vehicles in the future. Moving from five (5) to three (3) leased vehicles would save TCAT approximately \$12,000 - \$14,000 per year.

In addition, TCAT would also benefit by adding two more fuel efficient vehicles to its fleet.

Thank You for your consideration.

James Poortinga  
Director



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**Pat Quinn, Governor**

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**Hiram Grau, Chairman**  
*Illinois State Police*

**Anita Alvarez**  
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*Country Companies*

**Jesse White**  
*Illinois Secretary of State*

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**Jack Cutrone**  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Lt. Col. Terry Lemming, GRC Chairman**  
**SUBJECT: 2013 Award designations**  
**DATE: October 2, 2012**

On August 14, 2012 and September 25, 2012 the Grant Review Committee met and discussed the calendar year 2013 program funding levels for the programs currently funded by the Council.

Each program submitted a proposed 2013 budget totaling \$6,772,467, which was \$272,962 more than the available appropriation of \$6.5 million.

The Committee reviewed each proposed budget with a program representative and voted to recommend, to the Council, the following programs for funding at the stated 2013 level.

<b>Program</b>	<b>2012 Funding Level</b>	<b>Recommended 2013 Funding Level</b>
Cook Co. MV Theft Prosecution	\$802,644	\$823,644
Greater Metro Area Auto Theft	\$758,348	\$768,464
Insurance Vehicle Expense Program	\$63,590	\$60,000
Intelligence Clearinghouse Program	\$360,859	\$330,948
ISP Training Academy	\$51,964	\$51,964
Metro East Auto Theft Task Force	\$752,810	\$752,810
Northeast Metro Auto Theft TF	\$515,991	\$501,105
Northern IL Auto Theft Task Force	\$621,595	\$623,315
SOS Audit Team	\$1,382,036	\$1,297,068
State and Local Auto Theft TF	\$387,113	\$380,254
SLATE – Midwest MV Conference	N/A	\$22,505
Tri-County Auto Theft Task Force	\$802,934	\$804,918
<b>TOTAL:</b>	<b>\$6,499,884</b>	<b>\$6,416,995</b>

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**ILLINOIS MOTOR VEHICLE THEFT  
PREVENTION COUNCIL**  
300 West Adams, suite 200  
Chicago, Illinois 60606

**COUNCIL MEETING**  
**Tuesday, October 30, 2012**  
**Chicago, Illinois**  
**MEETING MATERIAL**

**TAB D**

**ILLINOIS  
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**Pat Quinn, Governor**

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**Hiram Grau, Chairman**  
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*Illinois Secretary of State*

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**Jack Cutrone**  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Junaid M. Afeef**  
**SUBJECT: Re-vote on H.R. 1107 Required**  
**DATE: July 23, 2012**

The Motor Vehicle Theft Prevention Council (MVTPC) passed a motion regarding follow up action to H.R. 1107, a resolution presented in the Illinois House which indirectly related to the work of the MVTPC. The vote on what the MVTPC is to do vis-à-vis H.R. 1107 is invalid and the motion must be made, seconded and re-voted upon at the next duly called MVTPC meeting.

The topic of H.R. 1107 was raised during new business by MVTPC member Larry Johnson. This item was not on the agenda. Pursuant to the Open Meetings Act, substantive votes cannot be taken on matters that are not properly disclosed on the publicly distributed meeting agenda.

It was appropriate to raise the topic of H.R. 1107. It was also appropriate to have a discussion on H.R. 1107. However, the vote on whether and/or how the MVTPC might proceed vis-à-vis H.R. 1107 was improper.

Council members who wish to have substantive decisions made on issues must include those issues on the meeting agenda. With H.R. 1107 being properly introduced during the 6/27/12 meeting, it will be placed as an agenda item on the next meeting of the MVTPC. At the next MVTPC meeting the Council members will be able to re-introduce the motion and take another vote.

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**COUNCIL MEETING**  
**Tuesday, October 30, 2012**  
**Chicago, Illinois**  
**MEETING MATERIAL**

**T A B L E**

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**Jack Cutrone**  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

**TO: Motor Vehicle Theft Prevention Council Members**  
**FROM: Director Hiram Grau, Chairman**  
**SUBJECT: Resolution for Commendation**  
**DATE: September 6, 2012**

Staff has prepared a Resolution of Commendation for the following individuals for their contributions towards filling the mission of the Council. Each has performed their duties with distinction and should be commended. A copy of each Resolution is located behind this memo.

**Philip L. Cappitelli** – Sergeant Cappitelli has been a Chicago Police Officer for 32 years and served as the Chicago Police Department’s representative on the Grant Review Committee from July, 2010 until his retirement on November 15, 2012.

**Tom Wittmuss** - Mr. Wittmuss served as the program director of the Secretary of State Special Audit Teams Program from January, 2003 until his retirement on June 30, 2012.

The contributions of each individual will be greatly missed.

A copy of each Resolution is located behind this memo.

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Pat Quinn, *Governor*

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Hiram Grau, *Chairman*  
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Jack Cutrone  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

# RESOLUTION OF COMMENDATION

Philip L. Cappitelli

**WHEREAS**, Philip L. Cappitelli has served with distinction as the Chicago Police Department's representative on the Grant Review Committee, and

**WHEREAS**, Philip L. Cappitelli made many outstanding contributions toward fulfilling the mission of this Council; and

**WHEREAS**, Philip L. Cappitelli has earned and continues to enjoy the respect of his colleagues, members of the law enforcement community, Council members, and staff;

**BE IT RESOLVED** that Philip L. Cappitelli is hereby commended and cited for his outstanding service to the Illinois Motor Vehicle Theft Prevention Council.

**BE IT FURTHER RESOLVED** that the grateful appreciation of this Council and the people of the State of Illinois are conveyed to Philip L. Cappitelli and that a formal copy of this Resolution of Commendation is presented to him in honor of his dedicated service and achievement.

ADOPTED UNANIMOUSLY this 30th day of October 2012.

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Hiram Grau  
Chairman

---

Jack Cutrone  
Executive Director

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*Illinois Secretary of State*

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Jack Cutrone  
*Executive Director*  
*Illinois Criminal Justice*  
*Information Authority*

# RESOLUTION OF COMMENDATION

Tom Wittmuss

**WHEREAS**, Tom Wittmuss has served with distinction as the Program Director for the Secretary of State Special Audit Teams Program, and

**WHEREAS**, Tom Wittmuss made many outstanding contributions toward fulfilling the mission of this Council; and

**WHEREAS**, Tom Wittmuss has earned and continues to enjoy the respect of his colleagues, members of the law enforcement community, Council members, and staff;

**BE IT RESOLVED** that Tom Wittmuss is hereby commended and cited for his outstanding service to the Illinois Motor Vehicle Theft Prevention Council.

**BE IT FURTHER RESOLVED** that the grateful appreciation of this Council and the people of the State of Illinois are conveyed to Tom Wittmuss and that a formal copy of this Resolution of Commendation is presented to him in honor of his dedicated service and achievement.

ADOPTED UNANIMOUSLY this 30th day of October 2012.

---

Hiram Grau  
Chairman

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Jack Cutrone  
Executive Director

*“A working partnership of the public and private sectors fighting vehicle theft in Illinois”*