



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**Court Appointed Special Advocate (CASA) FFY 19 NOFO
1745-1652**

RESPONSE TO APPLICANT QUESTIONS

Day posted: April 9, 2020

Q. Are volunteer hours approved as in-kind matching and what is the hourly rate used for those hours?

A. YES you can use as in-kind match. According to Independent Sector for Illinois the rate is \$27.20

Q. Does the NOFO only allow for new programs or expending old program? Can the current CASA program be continued?

A. If you were currently funded 2017 with ICJIA yes you may continue that program.

Q. Do allowable expenses include those directly related to volunteers i.e. Volunteer Advocate Liability Insurance, recruitment and marketing?

A. Yes. Just fyi Marketing and recruitment should be done from within the agency.

Q. What is considered “notification of Victim’s Compensation”?

Any document that is visible to a victim i.e Poster or pamphlet. It would be nice to mention it to them during the intake process.

Q. How recent should the 501c3 be?

A. ICJIA requires that the 501c3 be within the last 5 years. If it’s older than that or due to expire within the next 6 month please submit for an updated one.

Day posted: April 24, 2020

Q. To whom should the letters of support be addressed (name & address,) and are there any particular requirements that need to be addressed in the letter? How letters are required?



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A. Illinois Criminal Justice Information Authority, 300 W. Adams, Suite 200, Chicago, IL 60606. The letter needs to address the relationship you have with that agency. At least one.

Q. The NOFO states: The lessons learned response should include at least one example and describe how this lesson informs the proposed program design. The applicant should describe fiscal capacity, including other legal assistance funding sources, and include both quantitative and qualitative descriptions of funding. However, the Application does not mention lessons learned. Which one should we follow?

A. Please follow what the application states: Describe history of providing services for victims of crime. Include quantitative (e.g. years of service; number of clients served last year) and qualitative (e.g. description of services provided; client case summaries) descriptions. If program is new, state whether a minimum of 25% of its financial support comes from sources other than the Crime Victims Fund.

Q. Are electronic signatures acceptable?

A. Yes

Q. Do we need to fill out this part of the chart:

CRIMINAL/CIVIL JUSTICE SYSTEM ASSISTANCE	
# clients will receive notification of criminal justice events (e.g., case status, arrest, court proceedings, case disposition, release, etc.)	# of clients provided notification of criminal justice events. # of times staff provided notification of criminal justice events.
# clients will receive victim impact statement assistance.	# of clients provided victim impact statement assistance.
# clients will receive assistance with restitution.	# of clients provided assistance with restitution.
# clients will receive civil advocacy/accompaniment.	# of clients provided civil advocacy/accompaniment. # of times staff provided civil advocacy/accompaniment.
# clients will receive criminal advocacy/accompaniment.	# of clients provided criminal advocacy/accompaniment. # of times staff provided criminal



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advocacy/accompaniment.

- A. This section of the chart doesn't apply to CASA. It should have been removed. Please put N/A in that section.