

ICJIA IRB

Application for Review of a Nonresearch Project

28 CFR 46, 45 CFR 46, and 20 Ill. Admin. Code 1580 govern research by Illinois Criminal Justice Information Authority (ICJIA) staff. These rules and regulations do not require IRB approval for projects under certain circumstances. In cases where the researcher believes IRB approval is not required, and a funder or entity providing data requires some type of review of the researcher's determination, confirmation may be requested from the Office of General Counsel (OGC). The Human Subject Regulations Decision Chart provides more information regarding what constitutes research and a human subject.

The researcher believes that this project does not require IRB approval. If ICJIA General Counsel does not object, the request will be returned to the researcher with an approval in Section V along with the signature of ICJIA's General Counsel or designee, and the researcher may begin the project. The researcher must notify the IRB if circumstances change in any way, because it may affect the determination that this project does not require IRB approval.

I. PROPOSAL INFORMATION

1. **Principal investigator(s):**
2. **Principal investigator(s) email(s):**
3. **Office Address:**
4. **Office Phone:**
5. **Project staff (at time of application):**
6. **Start date of project:**
7. **End date of project:**
8. **Title of proposal:**

II.

9. **Does this project constitute research? Note, research is defined as a systematic investigation, including research development, testing, and evaluation, designed to develop or contribute to generalizable knowledge.**

Yes (go to question 10)

No (IRB approval is not required) **If no, explain:**

10. Does this project involve human subjects? Note, human subject is defined as a living individual about whom an investigator conducting research: (i) Obtains information or biospecimens through intervention or interaction with the individual, and uses, studies, or analyzes the information or biospecimens; or (ii) Obtains, uses, studies, analyzes, or generates identifiable private information or identifiable biospecimens

Yes (IRB approval is required)

No (IRB approval is not required) If no, explain:

III. PROJECT SUMMARY

11. Please provide a brief summary, in lay terms, of the study, detail why IRB approval is not required, and explain why this document is being submitted for IRB processing.

IV. TO BE COMPLETED BY PRINCIPAL INVESTIGATOR:

Project Name:

Signature of Principal Investigator

Date

V. TO BE COMPLETED BY GENERAL COUNSEL:

This project does not require IRB approval.

This project requires IRB approval (Please see comments.)

Comments/justification regarding this determination:

Printed Name and Signature of ICJIA General Counsel

Date