Illinois Integrated Justice Information Systems (IIJIS)
Technical Committee
Project Overview

Project Name:	IIJIS Technical Committee		
Project Owner (Customer/Executive Level): Governor George Ryan	**Project Customer Contact (Managerial Level):** Candice M. Kane, Ph.D.		
Project Sponsor (Project Work/Executive Level): Steve Prisoc	**Start Date:** 11/01/2001		**Sign On Date:**
Project Manager: Mark Myrent	**Date Created:** 04/16/2002		**Date Revised:** 5/23/2002
Purpose:	Create statewide Justice Information Exchange Points Model, conduct integration needs assessment, and adopt data exchange standards for Illinois justice agencies.		
Goal and Inclusions:	- Complete a needs assessment that will systematically identify criminal justice information systems in Illinois. - Conduct a study to identify exchange points between agencies to determine where automation will enhance the integration process and automate those exchanges where participants are willing and ready for automation. - Create data and communication standards for information exchange that can be used by all justice-related agencies in Illinois, and ensure that Illinois standards are consistent with national justice information exchange and sharing standards. - Conduct an inventory of state and federal laws, statutes, and court decisions concerning confidentiality and security requirements in the collection, maintenance, and dissemination of case record information to ensure that only accurate, appropriate information is released to authorized recipients. - Electronically bridge at least one critical information exchange point during early stages of the project to create proof-of-concept model that impacts subject criminal history and current status information.		
Key Exclusions:	- The needs assessment will exclude state and local justice information systems that collect only aggregate, statistical information. - The Justice Information Exchange Points Model will not address all inter-agency exchanges. It will instead focus on two "critical paths" that produce vital information for offender-based decision-making—those that impact the creation of (a) criminal history record information and (b) offender "current status" information.		

Initial Environment:	Regarding the overall integration effort, criminal justice information management is currently characterized by legacy environments in which agency systems function as stand-alone data silos. There is a great deal of disparity in the capability and richness of individual agency systems across the state. Existing electronic data sharing is largely the result of custom exchange interfaces that produce batch rather than real-time transfers. Regarding the technical and analytical integration planning effort: • <u>Needs Assessment</u>: A small number of practitioner-specific (police, probation) surveys have been conducted during the past several years to identify certain characteristics of criminal justice agencies' information management policies. They are, however, very limited in their scope and, in the case of the law enforcement survey, somewhat dated. No statewide needs assessment has been conducted to date that systematically identifies all criminal justice systems in Illinois, and that provides a useful description of information sharing practices between agencies. • <u>Exchange Points Study</u>: As of March 2002, Lake County officials have contracted with a consultant to begin a comprehensive study of all intra-county justice information exchange points. This will provide a base of information from with IIJIS staff can begin to develop a generic documentation of "critical path" exchange points throughout the state that impact criminal history records and "current status" information on subjects. • <u>Data Exchange Standards</u>: Currently, there are numerous standards development efforts underway within the justice community nationally. In March 2001, the Office of Justice Programs (OJP/USDOJ) sponsored a meeting at which participants asked that the Global Justice Information Network Advisory Committee—through its Infrastructure/Standards Working Group—work with OJP to coordinate efforts in the justice community. This process will include cataloging, recognizing, and sharing of pertinent standards, as well as facilitating justice agencies' collaboration in standards development efforts. IIJIS staff will seek to identify and adopt those national standards that fit in with Illinois justice business practices. • <u>Inventory of Confidentiality/Security Requirements</u>: To date, no comprehensive compilation of relevant laws, statutes, and case decisions of this type has been completed. Authority staff did complete a similar inventory relating to juvenile confidentiality issues, which will be updated and utilized when IIJIS staff proceed beyond "critical path" information exchanges, and begin to examine juvenile justice processes.
Desired Delivery Date:	09/01/02
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Other Constraints:	Deadline date, staffing
Key Assumptions:	• Although the long-term goal of the IIJIS Project is to facilitate the integration of multiple justice exchange points, during early phases staff will focus on "critical paths" that produce criminal history and "current status" information on subjects. • Integration blueprint will highlight middleware solutions utilizing nationally accepted XML-based exchange standards. • Major decisions concerning task prioritization and acceptability of deliverables will be reviewed and approved by consensus of the IIJIS Technical Committee. When consensus cannot be reached, $^2/_3$ vote of meeting attendees is needed (one vote per member agency/association). When $^2/_3$ vote cannot be reached, the decision will be moved to the IIJIS Governing Board for resolution.

IIJIS Technical Committee Members

Name	Role	Definite/Possible
Steve Prisoc Illinois Criminal Justice Information Authority	Chair	Definite
Mark Myrent Illinois Criminal Justice Information Authority	IIJIS Project Manager	Definite
Robert Lombardo Illinois Criminal Justice Information Authority	IIJIS Exchange Points Analyst	Definite
Wil Nagel Illinois Criminal Justice Information Authority	IIJIS Administrative Assistant	Definite
Carol Gibbs Illinois State Police	IIJIS Strategic Planning Manager	Definite
Carol Cates Illinois State Police	IIJIS Strategic Planning Assistant Manager	Definite
Roger Mollett Illinois Department of Corrections	Member	Definite
Sheryl Hauch Illinois Department of Corrections	Member	Definite
David Clark State's Attorney's Appellate Prosecutor	Member	Definite
Bob McNeely Illinois State Police	Member	Definite
Skip Robertson Administrative Offices of Illinois Courts	Member	Definite
Howard Pence Illinois Department of Central Management Services	Member	Definite
Mike McGowan Office of the Chief Judge Circuit Court of Cook County	Member	Definite
Ray Blankenship Cook County Circuit Court Clerk's Office	Member	Definite
Brian Goggin Cook County MIS	Member	Definite
Lois Gold Cook County MIS	Member	Definite
Karen Landon Cook County Circuit Court Clerk's Office	Member	Definite
Mark Dean-Myrda Cook County Juvenile Probation	Member	Definite
Vince Garrett Cook County Sheriff's Office	Member	Definite
Dwayne Peterson Cook County Department of Corrections	Member	Definite
Barbara Penn Cook County State's Attorney's Office	Member	Definite
J.P. Watters Illinois Sheriff's Association	Member	Definite
Richard Hartman Illinois Secretary of State's Office	Member	Definite
JoAnne Durkee Illinois Department of Human Services	Member	Definite
James Burns Elgin Police Department	Member	Definite
James Thurmond Chicago Police Department	Member	Definite
Shelly Fulla Chicago Police Department	Member	Definite
Martin Typer Ogle County Court Clerk's Office	Member	Definite
Brent Crossland Governor's Technology Office	Member	Definite

Name	Role	Definite/Possible
John Loverude Illinois State Police	Member	Definite
Randall Murphy Lake County Chief Information Officer	Member	Definite
Bill Schwartz Illinois Attorney General's Office	Member	Definite

Initial List of Deliverables	
Phase	**Deliverable(s)**
Concept	Work Breakdown Structure (WBS), Time Line, Goals
Project Planning	Quality Plan, Risk Plan, Communication Plan, Stakeholder Concerns, Completed Project Overview
Analysis	1. Exchange Points Analysis of Cook County "critical path" data exchanges (as-is) 2. Exchange Points Analysis for Illinois "critical path" data exchanges (as-is), including merged documentation from Cook and Lake Counties 3. Exchange Points Model for Illinois "critical path" exchanges (to-be) 4. Needs Assessment of major state justice (case-level) information systems 5. Needs Assessment of state telecommunication networks 6. Needs Assessment of local justice agencies
Design	Blueprint for statewide integration architectural plan
Development	Inventory of data and communication standards for information exchange that can be used by all justice-related agencies in Illinois, consistent with national justice information exchange and sharing standards.

Stakeholders and Their Concerns	
Executive:	1. To be determined
Managerial:	1. To be determined
End-User:	1. To be determined
External:	1. To be determined
Quality Plan:	1. Ensure deliverables are produced on time and within budget utilizing Project Management Methodology 2. Procure technical assistance from SEARCH Group to review Technical Committee task selection and work products 3. Employ consultant services to review exchange points analysis, assist in merging of Lake and Cook County documentation, and analyze documentation for use in producing integration blueprint. 4. Consult with JISP members and other state integration managers to compare strategic planning and overall integration efforts 5. Submit work products for review by Committee members
Risk Plan:	Risks: 1. Delays in deliverables from IIJIS Planning Committee 2. Low response to Needs Assessment Surveys 3. Delays in production of Lake County Exchange Points documentation 4. Delays in the generation of national data exchange standards 5. Lack of consensus by IIJIS Technical Committee in approving deliverables
Communication Plan:	Communication Plan will include: Meeting agendas, meeting handouts, Chair and Project Manager reports, documents, status reports and White Papers which will be delivered via e-mail (IIJIS Technical Committee ListSERV), fax, mail, phone, at meetings, and through the IIJIS website.