



TECHNICAL COMMITTEE  
13 August 2004

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### **Call to Order**

Technical Committee members present were:

- Allen Nance, Illinois Probation and Court Services Association;
- Hardy Bhatt, Chicago Police Department;
- Tammy Wilson for Lisa Bierman, Office of the Clerk of the Circuit Court of Rock Island County;
- Alan Burgard, Illinois State Police (by telephone);
- Jackie Enloe, Will County Sheriff's Office;
- Lester Finkle, Law Office of the Cook County Public Defender;
- Brian Goggin, Cook County MIS;
- Lois Gold, Cook County MIS;
- Terry Gough, Illinois State Police;
- Dewey Hartman, DuPage County Circuit Court Clerk's Office;
- Karen Landon, Office of the Clerk of the Circuit Court of Cook County;
- Robert Lombardo, Illinois Criminal Justice Information Authority;
- John Loverude, Illinois State Police;
- Ty Miller, Chief Judge's Office, Circuit Court of Cook County;
- Larry Moritz, Illinois Department of Corrections (by telephone);
- Mark Myrent, Illinois Criminal Justice Information Authority;
- James Thurmond, Chicago Police Department; &
- Sue Wienclaw, Office of the Clerk of the Circuit Court of Will County.

After some opening remarks, Mr. Nance asked Mr. Myrent to briefly discuss what has resulted from the IIJS Institute/SEARCH technical assistance site visit. Mr. Myrent explained that a draft report has been completed that emphasized the need to understand the business requirements of all IIJIS stakeholders. The report also recommended a methodology for building on the current level of knowledge through the development of a tactical plan. Mr. Myrent stated that the final report would be made available to all committee members after the Implementation Board approves it.

### **Review SFY '05 Technical Committee Work Plan**

Mr. Myrent introduced the final draft of the Technical Committee's work plan by highlighting its fluid and evolving nature. He said that some of the work plan's contents will be influenced by the Implementation Board's response to the technical assistance report, specifically with regards to the portal proposal and the I-CLEAR project.

Mr. Myrent pointed out the sections that had changed since the last meeting. He said that recommendations of committee members were incorporated in the sections regarding the adoption of standards. Items were also added to ensure compliance with issue number five from the strategic plan. Mr. Myrent also explained the county survey of justice integration efforts requested by the Planning and

Policy Committee had been on hold. He explained that the surveys were a way for the IIJIS to understand what is taking place throughout the state so that staff can assist in those initiatives. After a brief discussion about the scope of the survey instrument and the questions it should contain, Mr. Myrent said that the members' comments would be incorporated into a draft of the survey instrument for the next meeting.

**Review and adoption of the Global Justice XML Data Model, ISP Electronic Fingerprint Submission Specification (EFSS), & Connection Manager Technical Reference (LEADS interface)**

Before moving on to the review and adoption of the three sets of standards under consideration by the Technical Committee, Mr. Myrent explained the goal of the meeting – to recommend that the IIJIS Implementation Board adopt these three sets of standards for future integration projects. Mr. Myrent stated that foundation for the current meeting had already been laid and that at the last meeting, the committee reached a consensus that the information about the standards that was collected (the metadata) was appropriate to make the decision whether to recommend standards to the Implementation Board.

There was a brief discussion regarding the level of adoption and whether it meant mandatory compliance either by state law or conditioned grants or merely as a best practice. This discussion was tabled, because it was not necessary for the purposes of recommending the three standards at issue. Compliance with the EFSS and LEADS interface standards were already made mandatory by the Illinois State Police and the Global Justice XML Data Model was just going to be recommended as a best practice.

Mr. Myrent then turned the meeting over to Mr. Loverude to summarize the changes in each sets of standards metadata since the last meeting and answer any questions before the committee voted to formally recommend them for adoption.

**Electronic Fingerprint Submission Specification**

Mr. Loverude stated that the Illinois State Police have exercised their statutory authority to require agencies to use the EFSS standard and that it is already in wide-use. He added that the EFSS is also a component of the federal standard utilized by the Department of Justice. Mr. Loverude stated that the goals of recommending this standard for adoption by the board were to provide better visibility for the standard as well as apply the IIJIS “stamp of approval” to the EFSS.

*{By a unanimous voice vote, the IIJIS Technical Committee voted to recommend that the IIJIS Implementation Board adopt the EFSS for future integration projects in Illinois.}*

**Connection Manager Technical Reference (LEADS interface)**

Mr. Loverude briefly summarized the LEADS interface metadata and added that the installed base was misleading and stated that there were far more users than indicated because of the way individual agencies set-up their LEADS access. When asked if the LEADS interface standards contained procedural standards, Mr. Loverude responded that they did not but that in the future, procedural specifications may be developed. He added that, like the EFSS, LEADS was already in use and already made mandatory by the Illinois State Police and that adoption by IIJIS would provide better visibility to the standard.

*{By a unanimous voice vote, the IIJIS Technical Committee voted to recommend that the IIJIS Implementation Board adopt the LEADS interface standard for future integration projects in Illinois.}*

**Global Justice XML Data Model**

Mr. Myrent began the discussion of the Global Justice XML Data Model (GJXDM) by recommending that any adoption by IIJIS be as a best practice. He said that as the GJXDM starts to be actively used, those “as applied” specifications may be brought back to the committee and adoption as a mandatory

standard sought. Mr. Myrent suggested that for the immediate meeting, that the recommendation be as a best practice.

*{By a unanimous voice vote, the IIJIS Technical Committee voted to recommend that the IIJIS Implementation Board adopt the GJXDM as a best practice for future integration projects in Illinois.}*

**Adjourn**

The meeting was adjourned at 12:05 p.m.