



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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Meeting Agenda

**Illinois Integrated Justice Information System Implementation Board
FUNDING COMMITTEE**

December 12, 2006
1:00 p.m.

- Call to Order/Introductions
- Chairman's Introductory Remarks
- Review and Discussion of Funding Committee Objectives
- Discussion of Subcommittees or Assignment of Membership
- Review Questions submitted for IIJIS Survey from Funding Perspective
- Begin Development of 2007 Action Plan
- Update on Cook County ICJIS Funding Strategy
- New Business
- Next Meeting Dates
- Adjourn

IIJIS FUNDING COMMITTEE OBJECTIVES
as of 11/13/2006

Priority	OBJECTIVE	RESPONSIBILITY	DUE DATE	STATUS / COMMENTS
	SHORT TERM OBJECTIVES (< 4 months)			
	1. Revitalize committee by bringing in others, especially with a southern Illinois perspective.	<u>Burnette</u>	<u>11/13/2006</u>	DONE. However, we may still need to identify a grant writer(s) for the committee.
	2. Establish subcommittees as needed.		<u>12/12/2006 & ongoing</u>	<u>11/13/06 discussion begun; will continue at next meeting. Word of caution: keep some responsibilities with the whole committee; do not delegate all responsibilities to subcommittees.</u>
	3. Review and confirm objectives of the Funding Committee.	<u>Whole Committee</u>	<u>12/12/2006</u>	<u>11/13/06 discussion begun; will continue at next meeting.</u>
	4. Develop a 12-month action plan with deliverables for 2007.	<u>Whole Committee</u>	<u>12/12/2006</u>	
	5. Identify the best means for alerting and informing counties on funding opportunities. E.g.: Justice Information Technology Integration Implementation (JITII) Program.		<u>Ongoing</u>	<u>Started. See Short-Term Objective 16.</u>
	6. Inform Outreach Committee of how Funding Committee will participate in the 2007 Summit.			

	7. Identify what funding is needed to <i>begin</i> implementation. Eg.:			
	A) <u>Identify what funding is needed to obtain a baseline Statewide performance measurement analysis and cost resource analysis snapshot of current integrated information costs and operational efficiencies associated with the delivery of justice services</u> , beginning with Cook County.			<u>11/13/06 discussed. Identify the cost to establish a baseline, via RFP or in-house. Do not conduct the analyses.</u>
	B) Obtain IIJIS subcommittee budget requests (approved by the Implementation Board) that identify unfunded needs: E.g., i) full-time staffing needs to keep implementation going, ii) supplies, and iii) other unfunded operational costs.	<u>Burnette</u>	<u>Next IIJIS Implementation Board Meeting</u>	
	8. Start ongoing research to continually identify public and private resources are in existence for integration efforts:			
	A) from ICJIA (how much, when they expire, for what purpose)		<u>Ongoing</u>	<u>Started. See Short-Term Objective 16.</u>
	B) Everywhere else		<u>Ongoing</u>	
	9. Have a process in place for the <i>ad hoc</i> development of grants by including an agenda item for volunteers to find successful examples of grants and to prioritize them for the Funding Committee's approval and direction of where to begin to apply their focus.			

	10. First meeting agenda:			
	A) Develop committee membership and identify what they are to do.	<u>Burnette</u>	<u>11/13/06</u>	<u>DONE.</u>
	B) Review short, mid and long range focus of the committee in terms of capacity.	<u>Whole Committee</u>	<u>11/13/06</u>	<u>11/13/06 discussion begun; will continue at next meeting.</u>
	C) Give directions for those who need to act rather than plan.			
	D) Identify money that is immediately available from the Authority.	<u>Johnson</u>	<u>Ongoing</u>	<u>11/13/06 discussion begun; will continue at next meeting.</u>
	11. Funding Chair actions:			
	A) Obtain Executive Steering Committee buy-in of items identified by the Funding Committee.	<u>Burnette</u>	<u>12/15/2006</u>	
	B) Obtain Implementation Board and Committee funding needs for implementing the IIJS operational plans.	<u>Burnette</u>		
	C) Obtain implementation priorities from the Implementation Board that will require additional funding.	<u>Burnette</u>	<u>12/15/2006</u>	<u>Herbert Johnson will ask Chairman Levin if committees should bring their needs to the Executive Committee meeting or to the full Implementation Board meeting.</u>
	12. Have a representative of the Funding Committee attend the other IIJS committee meetings to observe / participate in them: Planning and Policy, Technology: and Outreach.	<u>Fields</u> <u>Johnson</u> <u>Kirby</u>	<u>Ongoing</u>	<u>DONE.</u> <u>Planning and Policy - Fields / Johnson</u> <u>Technology - Fields / Johnson</u> <u>Outreach - Kirby / Johnson</u>

	13. Work with the Outreach Committee to develop handout materials for use in implementing Funding Committee objectives at the Spring Summit.			
	14. <u>Request committee members to submit proposed questions identifying the information needs of the IIJIS Funding Committee for incorporation into the IIJIS Implementation Board survey that is being developed to assess statewide and regional integration levels.</u>	<u>All members</u>	<u>12/1/2006</u>	<u>11/30/2006. Herbert Johnson sent out a reminder email.</u>
	15. <u>Prioritize the short term and mid-range objectives.</u>	<u>All members</u>	<u>12/12/2006</u>	<u>Discuss at next meeting.</u>
	16. <u>Inform committee members about the process to apply for needs-based JITII funding for IIJIS partners to ensure electronic data exchanges identified in the gap scenario.</u>	<u>Johnson</u>	<u>12/12/2006</u>	<u>11/13/2006. Herbert Johnson discussed with members present, but will do more in depth presentation at the next meeting.</u>

MID RANGE OBJECTIVES (4 - 12 months)				
	A. Based on Short-Term Objective 7(B), Funding Committee apply to ICJIA for funding to implement the IIJS operational plans.			
	B. Determine the role or level of support the Funding Committee will provide to counties, if any, in coordinating efforts to educate, assist and collaborate in obtaining public and private resources for integration efforts.			
	C. Begin <i>Friend-raising</i> in advance of <i>Fund-raising</i> .		<u>Ongoing</u>	
	D. Work with Outreach Committee in the development of ongoing materials for use in implementing Funding Committee objectives.			
	E. Demystify the fundraising process for smaller agencies.		<u>Ongoing</u>	
	F. Understand business needs and priorities being developed by the Planning Committee and approved by the Implementation Board, so business case needs and the tactical implementation plan can be incorporated effectively into grant applications and ensure resources are efficiently distributed according to established priorities on an ongoing basis.			

	<p>G. Survey counties to identify the differences in integration needs, funding and other resource availability among and within metropolitan, urban and rural areas of the state to see which of their needs fit within the IIJS parameters and require funding that is not otherwise available to them.</p>			<p><u>Make this a short-term objective. Coordinate with ongoing IIJS Survey. Add and incorporate questions related to funding into the survey. See new short-term objective 14.</u></p>
	<p><u>H. Develop the data collection instrument necessary to implement the performance measurement and baseline cost resource analyses described in Short-Term Objective 7A</u></p>			<p><u>The committee will work with the vendor or in-house persons to develop the data collection instrument.</u></p>

LONG TERM OBJECTIVES (> 1 year)				
	I. Create a template for grant applications			
	II. Provide the level of support determined by the Funding Committee (in G) to be appropriate for the counties to educate, assist and collaborate in obtaining funding needs.		<u>Ongoing</u>	
	III. On an ongoing basis, educate counties about identifying and obtaining public and private funding and other resources available for integration efforts in priority areas.			
	IV. Recognize regional and other differences in stakeholder needs and devise strategies for resource allocation to them.			
	V. Apply for grants.			
	VI. Identify opportunities to encourage national and state legislative appropriations for integration efforts on an ongoing basis.			
	<u>VII. Collect the performance measurement and baseline cost resource analyses data described in Short-Term Objective 7A.</u>			