



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Regular Meeting
Friday, December 3, 2004 at 9:00 a.m.
120 South Riverside Plaza, 21st Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the September 10, 2004 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
 - a. Report on the November 18, 2004 Meeting
 - b. Fiscal Report
- The Sheridan Correctional Center Therapeutic Community: A Review of Implementation and Impact After One Year
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

September 10, 2004
120 S. Riverside Plaza, 21st Floor
Chicago, Illinois

Call to Order and Roll Call

Vice-Chair Devine convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

In addition to the vice-chair, other Authority members in attendance were:

Kankakee County Sheriff Timothy Bukowski
Mr. Brad Demuzio
Ms. Barbara Engel
State's Attorneys Appellate Prosecutor Director Norbert Goetten
State Appellate Defender Theodore Gottfried
DeKalb County Circuit Court Clerk Maureen Josh
Attorney General Designee Ellen Mandeltort
Madison County State's Attorney William Mudge
Mr. John Piland
Mr. John Z. Toscas
Director Larry Trent

*Chairman Sheldon Sorosky arrived during the executive director's report.

Approval of the Minutes of the June 4, 2003 Regular Meeting

{Mr. Toscas made a motion to approve the minutes of the regular meeting held on June 4, 2004. Director Goetten seconded the motion, which passed by unanimous voice vote.}

Chairman's Remarks

Vice-chair Devine noted that the Governor signed House Bill 5415 in July, which adds the President of the Cook County Board as of January 1, 2005. He noted that Associate Director of Research and Analysis, Gerry Ramker, resigned effective September 24, 2004 to take a job at the Bureau of Justice Statistics. Dr. Ramker has been with the State for 20 years. Ms. Engel expressed gratitude for Gerry's excellence and professionalism and extraordinary work he has done over the last eleven years Ms. Engel has been an Authority member. State's Attorney Devine noted that we also received a letter from the Administrative Office of the Illinois Court commending Gerry Ramker for his work. Director Trent added that Gerry Ramker had done a great job and that the Authority's loss will be Washington's gain.

{Ms. Engel made a motion, seconded by Ms. Josh, to adopt the Resolution of Commendation for Gerry Ramker. The motion was adopted by unanimous voice vote.}

Executive Director's Report

Vice-chair Devine called on Director Levin to provide the Executive Director's report. Director Levin highlighted some staff activities contained in the mailing. She introduced new staff members, reported on the status of the Authority's information systems, integration activities, and research and analysis unit activities. In addition, she

reported that we are continuing to monitor the progress of federal appropriations bills for the Byrne and LLEBG programs. She said that it currently looks like LLEBG may be increased overall for the state while the Byrne amounts may decrease. Director Levin noted that staff is continuing to work on the issue regarding general revenue matching funds for state agencies. She said that we do have some match funds and we are trying to figure how to allocate the funds so that nobody gets hurt. She said that staff was now trying to determine the amount of match funds that will be necessary to support current programs. In response to a question, Director Levin said that state agency grantees should continue the process of applying for renewal grants. She said that state agencies applying for new grants should assume that the Authority will not be providing match.

Budget Committee Report

Chairman Sorosky called on Executive Director Levin to provide the Budget Committee report.

Executive Director Levin noted that the Budget Committee Chair Gene Murphy and Vice-Chair Devine were not able to attend the June 8th meeting. She said that a summary of the meeting was at members' places and that everything passed unanimously. She then called on Ted Miller to provide the fiscal report. Mr. Miller referred to the summary in the mailing, noted that the Authority had no audit findings for the 2003 Single Audit and that the GAAP reports were done on time. He reported that in the General Revenue Fund we have spent 78 percent of our operations budget. He said that in the Criminal Justice Information Systems Trust Fund (CJIS Trust Fund) and federal funds we are also spending at normal historical levels.

Mr. Miller noted that our general revenue for FY05 was cut by \$1.2 million, most of which was from the grants to state agencies line item. He said that we did not need to lay anyone off. He noted that we were able to move some contractual people over to full time positions. He noted that only a small change was made in the Motor Vehicle Trust Fund line.

Director Gottfried asked whether lobbying by some state agencies had any impact. Director Levin said that she was questioned about the state agency match issue. She noted that letters regarding the match funds did not seem to be effective, but communications from users regarding the Criminal Justice Information Systems Trust Fund seemed to have prevented a transfer from that fund to the general revenue fund. In response to a question from Sheriff Bukowski, Director Levin noted that the \$300,000 previously removed from the CJIS Trust Fund was not restored.

Uniform Conviction Information Act Fees

Chairman Sorosky noted that the Authority needs to set the maximum fee that criminal justice agencies other than the Illinois State Police may charge for assisting citizens with requests for conviction information under the Uniform Conviction Information Act. He called on Robert Boehmer to discuss the memo contained in the mailing. Mr. Boehmer explained that the Authority has to set the fee annually, but most local agencies are not assisting persons under the Act. He said that the Authority's survey of law enforcement agencies indicates that the maximum fee should be raised from \$16 to \$24.

{Director Goetten made a motion, seconded by Sheriff Bukowski, to raise the maximum fee that criminal justice agencies may charge under the Uniform Conviction Information Act to \$24. The motion passed by unanimous voice vote.}

Preview of November Elder Abuse Seminar

Chairman Sorosky noted that the Authority sponsored an elder abuse summit earlier this spring and will be sponsoring another in the fall. He called on Director Levin to introduce the next speakers. Director Levin thanked Jennifer Vesely and Megan Starsiak for their work in coordinating the summits. She noted that the summits were paid for by VOCA and VAWA funds and were cosponsored by the Department on Aging and the Attorney General's Office. She noted that State's Attorney Piland will be providing some of the opening remarks for the fall meeting. Director Levin introduced the two presenters – Jim Andriakos from the Illinois State Police and Kane County Assistant State's Attorney Scott Larson. Mr. Andriakos and Mr. Larson discussed the difficulties involved in the investigation of financial exploitation cases and described how they go about training prosecutors and law enforcement officers to deal with these cases.

New Business

None.

Adjourn

{Upon a motion by Ms. Josh, seconded by Mr. Toscas and adopted by unanimous voice vote, Chairman Sorosky adjourned the meeting.}

Respectfully Submitted,

A handwritten signature in black ink that reads "Robert P. Boehmer". The signature is written in a cursive style with a large, stylized initial "R".

Robert P. Boehmer
Secretary and General Counsel



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Memorandum

To: Authority Members
From: Mary L. Milano
Date: November 15, 2004
Re: Federal and State Grants Unit Report – December 3, 2004 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of August 1, 2004, to October 31, 2004. During this period, four new staff members were added, raising FSGU headcount to 21. Further hiring is anticipated.

Grant Activities

During the reporting period FSGU staff monitored 624 grants, representing approximately \$161,545,776 in grant funds. Monitoring included the following:

- Reviewing (1,033) monthly or quarterly reports: (537) data and (496) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (approximately 50) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees (approximately 2,220 times). This included telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also received communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff processed 129 new agreements (grants), representing \$14,219,365 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and

- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff have planned for and/or staffed 5 meetings:

- Two Budget Committee meetings were held; one on September 8, 2004, and one on October 14, 2004.
- Planning began on a Budget Committee meeting to be held on November 18, 2004.
- One Illinois Motor Vehicle Theft Prevention Council Grant Review Committee meeting on October 13, 2004.
- One Illinois Motor Vehicle Theft Prevention Council regular meeting was held on August 13, 2004.
- Planning began on an Illinois Motor Vehicle Theft Prevention Council regular meeting to be held on November 19, 2004.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Federal Awards

Awards were received for the following FFY04 federal programs:

Federal Program	Date Received	Award Amount
National Forensic Sciences Improvement Act Program (NFSIA)	9/1/04	\$289,134
National Criminal History Improvement Program (NCHIP)	8/30/04	\$1,069,000
Rural Domestic Violence and Child Victimization Enforcement Grant Program (VAWA Rural)	8/2/04	\$500,000

Training Sessions Conducted

Staff planned and prepared for an elder abuse training session that was held in Champaign, Illinois on November 5, 2004. Over 50 individuals attended.

Other Activities

- In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- During the reporting period, four persons were hired onto the FSGU roster; three grant monitors and one supervisor (for the Illinois Motor Vehicle Theft Prevention Council). Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- Staff continually updates and upgrades Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- Staff is working closely with Fiscal Management staff to close out the ADAA Federal Fiscal Years 1995 and 1996 and NCHIP Federal Fiscal Years 1995 through 1999.
- Staff continues to be involved in post-BARJ Summit activities, including the Illinois BARJ initiative. Staff is actively engaged in planning a new Juvenile Justice Conference to be held in March 2005.
- Staff is working with Information Systems Unit staff toward integrating and sharing data stored in the Grants Management Information System with other statewide data systems maintained by Central Management Services and the Illinois Technology Office.
- Staff updated and streamlined the LLEBG application process and format and published the FFY04 request for proposals in October, approximately three months ahead of previous years' schedules.
- Staff planned a series of internal trainings, three of which were conducted during the reporting period.



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Memorandum

To: Hank Anthony
From: Bobbie Fox
Date: November 22, 2004
Re: Summary of Human Resources Activities

The following highlights the work performed by Human Resources since the last Authority meeting.

Recruitment, Screening and Hiring

- Hired the following:
 - Kevin Amos – Computer Operator – Information Systems Unit
 - Jessica Ashley – Criminal Justice Specialist I – Research & Analysis Unit
 - Jeena Bradley - Criminal justice Specialist – Federal & State Grants Unit
 - Aaron Gray – Computer Operator – Information Systems Unit
 - Anthony Hunter – Computer Operator – Information Systems Unit
 - LaJuana Murphy – Criminal Justice Specialist I – Federal & State Grants Unit
 - Idetta Phillips – Criminal Justice Specialist Trainee – Research and Analysis Unit
 - Anthony Christiano – Public Service Administrator – Federal & State Grants Unit
- Received approval for renewal of 2 Computer Operators’ contracts through December 31, 2004.
- Processed Five (5) resignations.

Employee Benefits

- Informed staff of Severance Plan Option II offered by the State
- Processed daily personnel transactions involving benefits, compensation, reviews, payroll, disability leave etc..

Other Miscellaneous Projects

- Coordinated the Authority’s participation in the State Employees Combined Appeals Campaign (SECA). Authority employees contributed \$1,450 to charity..
- Currently working with the Governor’s office to collect winter outerwear for the “Keep our Kids Warm & Safe campaign”. Clothing from our agency will be donated to the Asian Human Services non-profit organization. This organization assist kids and adults with HIV/AIDS.



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Memorandum

To: Authority Members

From: Phillip Stevenson
Research and Analysis Unit

Date: November 15, 2004

Re: Research and Analysis Unit Report – December 3, 2004 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

I. ONGOING ACTIVITIES

A. Publications

Since the last Authority meeting, R & A staff produced fourteen (14) publications:

- Research Bulletin: The Chicago Women's Health Risk Study at a Glance;
- Research Report: Methamphetamine Quick Facts: Trends in Measures of Methamphetamine Activities in Illinois' Second Judicial Circuit;
- Research Report: Methamphetamine Quick Facts: Trends in Measures of Methamphetamine Activities in Illinois' Fourth Judicial Circuit;
- Research Report: Methamphetamine Quick Facts: Trends in Measures of Methamphetamine Activities in Illinois' Fifth Judicial Circuit;
- Research Report: A Profile of the Secretary of State Special Audit Teams;
- Research Report: A Profile of the Illinois State Police Motor Vehicle Theft Intelligence Clearinghouse;
- Research Report: A Profile of the Kane-Cook Auto Theft Task Force;
- Research Report: A Profile of the Metro East Auto Theft Task Force;
- Research Report: A Profile of the Northeast Metro Auto Theft Task Force;
- Research Report: A Profile of the Northern Illinois Auto Theft Task Force;
- Research Report: A Profile of the State and Local Auto Theft Enforcement Program;
- Research Report: A Profile of the Tri-County Auto Theft Task Force;
- Research Report: A Profile of the DuPage County Auto Theft Task Force;
- Program Evaluation Summary: The Impact and Implementation of the Sheridan Correctional Center Therapeutic Community;

B. Office of Public Information

The Office of Public Information (OPI) designs, edits and publishes the Authority's written materials, including: press releases; the agency's annual report; the agency's newsletter

called, “The Compiler”; and other publications such as research reports, research bulletins, and evaluation summaries. OPI staff also respond to information and assistance requests from the public, the media, and others.

Press Releases. OPI staff published five (5) press releases since the last Authority meeting. The releases, which are available on the Authority’s website, are summarized below:

- September 23, 2004 – **Illinois Criminal Justice Information Authority Announces State’s Continued Success in Fighting Motor Vehicle Theft**
CHICAGO – The Illinois Criminal Justice Information Authority today unveiled new statistics showing ongoing declines in the state’s motor vehicle theft rate.
- September 23, 2004 – **Combating Elder Abuse: Comprehensive Strategies for Law Enforcement, Prosecutors, and Victim Service Providers**
CHICAGO – The Illinois Criminal Justice Information Authority (ICJIA) will host a second conference on elder abuse in downstate Champaign this fall. The conference, “Combating Elder Abuse: Comprehensive strategies for law enforcement, prosecutors, and victim service providers,” aims to improve the investigation and prosecution of elder abuse as well as how victims of this crime are aided.
- September 28, 2004 – **Governor Announces Grant for Child Advocacy Services in Northern Cook County**
CHICAGO – Governor Rod R. Blagojevich announced today that the Children’s Advocacy Center of North and Northwest Cook County will receive a \$34,000 federal grant to serve child victims of sexual and physical abuse.
- October 4, 2004 – **Governor Announces \$18.9 Million to Support Programs Assisting Domestic Violence and Sexual Assault Victims**
CHICAGO – Governor Rod R. Blagojevich announced today that the U.S. Department of Justice has granted Illinois \$18.9 million in federal funds to support services for crime victims.
- November 4, 2004 – **Governor Announces \$50,000 for Equipment to Fight Use of Methamphetamine, Ecstasy, and Other Club Drugs**
CHICAGO – Governor Rod R. Blagojevich today announced more than \$50,000 in grants for equipment needed to support Project X, a statewide initiative to combat the use of methamphetamine, ecstasy, and other club drugs.

Other OPI Activities

- An OP/ED piece titled “Elder Abuse: A Growing Domestic Violence Issue” was released on November 8, 2004.
- OPI staff worked with staff of the Illinois Department of Labor and the Illinois Department of Human Services to create radio broadcast public service announcements and information brochures in a collaborative effort highlighting Domestic Violence Awareness Month.

C. Briefings/Presentations

Since the last Authority meeting, R & A staff made presentations at and/or attended meetings of the:

- National Institute of Corrections Evidence-Based Programming Initiative
- Justice Research and Statistics Association (JRSA) Annual conference;
- Justice Research and Statistics Association’s Annual Business Meeting;

- Redeploy Illinois Oversight Board;
- Illinois Balanced and Restorative Justice Initiative;
- Illinois Dept. of Employment Security Re-Entry Employment Services Meeting;
- Illinois Research Advisory Council on Crime and Justice;
- Sheridan Correctional Center Immersion Training;
- AOIC's Evidence-Based Programming Initiative Statewide Policy Group;
- AOIC's Evident-Based Programming Initiative Research Subcommittee;
- Mayor Daley's Policy Caucus on Prisoner Reentry;
- Mayor Daley's Policy Caucus on Prisoner Reentry Family and Community Work Group
- Illinois Going Home project executive committee;
- Illinois Alcohol and Other Drug Abuse Professional Certification Association;
- Attorney General Madigan's Methamphetamine Healthcare Advisory Committee research working group;
- Southern Illinois Methamphetamine Awareness Conference;
- Illinois Methamphetamine Advisory Committee;
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee;
- Crime Analysts of Illinois Association meetings;
- Governor's Ex-Offender Employability Committee meeting;
- University of Chicago's Incarceration Research Group;
- North Lawndale's Disproportionate Minority Confinement Initiative Advisory Board meeting.
- Illinois Association of Chiefs of Police, Terrorism Private Sector Subcommittee;
- Illinois Juvenile Detention Alternatives grant sites meeting; and,
- Illinois Juvenile Detention Alternatives partners meeting;

D. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. During the first quarter (7/1/04- 9/31/04) of SFY05, R&A staff responded to 329 requests from people seeking information — an average of 110 requests per month. Most came from other governmental agencies (35 percent) and the general public (31 percent). Other requests came from private agencies (15 percent), researchers (10 percent), students (3 percent), news media representatives (4 percent), and prison inmates (2 percent). About 24 percent of the requests originated in the Chicago metropolitan area. Forty percent originated in other parts of the state. All other requests for information were received from outside Illinois (17 percent) and unknown areas (19 percent). R&A distributed 11,643 Authority publications during this period. [TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]

E. Web Site Development

R&A staff also contributes toward the continued development of the Authority's Web site (www.icjia.state.il.us). We continue to expand the criminal justice data and information available on the site. New features entitled, *News Digest Summary* and *National Law Enforcement and Corrections Training Center News* have been added to the publications section of the website which provide visitors a variety of Web links to other criminal justice articles and publications. We also continue to actively gather user satisfaction information and other feedback "on-line." The site averaged over 1,400 daily user sessions during this period, and we now have 1,627 registered users of the Authority's email program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continue work on database applications and new software for the site which will allow

visitors to download, display and graph data in a variety of formats. *[Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]*

F. FSGU Support Efforts

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to FSGU. The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. During the first quarter of SFY05, R&A staff worked with FSGU staff responsible for the VAWA and JAIBG funds to develop data reports for grantees that include the federally mandated performance measures. This effort will allow federal agencies to better report on the performance of these grant programs at the state and federal level. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, we produce program status reports and/or profiles assessing performance over a given period of time. Some staff accompany FSGU staff on grant monitoring site visits as well. *[Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]*

G. Technical Assistance

R & A staff are frequently called on to provide a variety of technical assistance on extra-agency research and evaluation, and program implementation projects. For example, since the last Authority meeting:

- Staff continued to provide limited assistance to several third-party research projects involving studies of individuals' criminal history records;
- Staff continue working with the Illinois Department of Correction's Going Home Program's Reentry Steering Committee;
- Staff provided technical assistance to Illinois' Disproportionate Minority Contact coordinator regarding the collection and interpretation of juvenile justice criminal history record information;
- Staff provided technical assistance to the Illinois Juvenile Detention Alternatives Initiative sites regarding the collection and analysis of data;
- Staff are participating in a working group to advise the Harvard Injury Control Research Center and the Centers for Disease Control on the best way to report homicide data for practical use at the local level;
- Staff continue to collaborate with FSGU staff on the research, development and testing of alternative funding formulas for the allocation of federal monies to Illinois' multijurisdictional drug enforcement units;
- Staff continue to participate with and support the Illinois Attorney General's Methamphetamine Healthcare Advisory Committee's Research Working Group;

- Staff provided technical assistance to staff of the Illinois Violence Prevention Authority who are responsible for the Safe to Learn grant program regarding their efforts to develop a more effective data collection tool for their grantees;
- Staff have joined an advisory committee for the Illinois Violent Death Reporting System (IVDRS), a joint project of the City of Chicago Mayor's Office, the city's Department of Public Health, the Illinois Department of Public Health, the Chicago Police Department, and the Cook County Medical Examiner's Office to develop better data regarding violent deaths in Illinois;
- Staff have joined the Illinois Methamphetamine Advisory Panel, a joint project of the Drug Enforcement Administration (DEA), U.S. Attorney's Office, Illinois Attorney General's Office, Illinois State Police, the Illinois Law Enforcement Training and Standards Board, the Illinois Sheriff's Association, the Illinois Association of Chiefs of Police, and the Illinois Drug Officer's Association to discuss the growing threat of methamphetamine abuse in Illinois;
- Staff participated with the Redeploy Illinois advisory board and are chairing the group's subcommittee on research and evaluation;
- Staff provided on-site CHRI reporting training to the McLean County State's Attorney's Office staff; and
- Staff are participating on the advisory board for the evaluation of the Domestic Violence Helpline, City of Chicago Mayor's Office on Domestic Violence.

H. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (P.L. 106-297, effective 10/13/2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of persons in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has now been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. In March 2004, the Research and Analysis Unit accepted the responsibility for the compilation and quarterly submission of information related to deaths that occur while in police custody or in the process of arrest, in part, due to the Authority's role as Illinois' administering agency for the Violent Offender Incarceration / Truth in Sentencing (VOI/TIS) federal grant program which requires States accepting VOI/TIS funds to participate in the Deaths in Custody reporting program. Beginning July 1, 2004, R&A staff are collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local,

county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the “process of arrest” is defined to include:

- In the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest;
- Any deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest;
- Killed by any use of force by law enforcement officers prior to booking;
- At a crime/arrest scene or medical facility prior to booking;
- In transit to or from law enforcement facilities;
- Confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

In addition to the ongoing collection of information on deaths in police custody or in the process of arrest beginning July 1, 2004, staff have been instructed by BJS to conduct retrospective reporting of all deaths in Illinois that occurred while in police custody or in the process of arrest from January 1, 2003 through June 30, 2004. On November 1, 2004 R&A staff sent to BJS the retrospective and 3rd quarter of CY04 DICRA report for Illinois. We were able to document 49 deaths that occurred while the individuals were in the process of arrest between January 1, 2003 and September 30, 2004.

I. Awards

On October 28th, R&A was awarded the Phillip Hoke National Publication Award for excellence in the Research/Policy Analysis category by the Justice Research and Statistics Association (JRSA). This award is given annually by JRSA and the 2004 award was given for an ICJIA *Research Bulletin* titled “Female Delinquents Committed to the Illinois Department of Corrections: A Profile” authored by former research analyst Megan Alderden and current research analyst Adriana Perez.

II. CURRENT PROJECTS

A. County Profiles

The short-term project will produce a series of reports detailing recent and historical criminal and juvenile justice system activity levels across the components of the justice system (i.e., law enforcement, courts, and corrections) for each of Illinois’ 102 counties.

B. Balanced and Restorative Justice (BARJ) Implementation Guides

R&A staff are developing a series of profession-specific BARJ implementation guides. Currently being developed are BARJ implementation guides for law enforcement, prosecutors, defense attorneys, judges, probation officers, and secure facilities (e.g., detention centers and Illinois Youth Centers). Additional guides for community-based agencies, victim advocates, offender advocates, governmental agencies, youth and schools are planned.

C. Factors that Put Youth at Risk for Delinquency

This is a short-term research project intended to describe Illinois data on “risk factors” associated with juvenile delinquency. Data has been collated at the county and state levels on a number of recognized risk factors. Analysis will be initiated shortly. A Research Bulletin is planned for publication in 2004.

D. Illinois Substance Abuse Monitoring Network

R&A staff, in collaboration with the Department of Human Services’ Office on Alcoholism and Substance Abuse established an Illinois Substance Abuse Monitoring Network. This group functions as a special workgroup to facilitate the exchange and analysis of information regarding the nature and extent of drug use, drug abuse, and drug markets in Illinois. The group has met twice and the next meeting is being planned.

E. Criminal History Record Information (CHRI) Audit

The unit’s Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continuously examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement.

2004 CHRI Audit. Staff completed site visits and interviews at the sample of sheriff’s departments and state’s attorney’s office around the State. Local agency records have been received. This data collection supports an analysis of the timeliness, accuracy and completeness of electronically reported criminal history information. Audit staff are finalizing the analysis of timeliness of receipt and posting of local arrest data. Preliminary analysis of record completeness and data entry for the accuracy analysis continues. The final audit report is scheduled to be completed by December 31, 2004.

CHRI Improvement Plan. Staff continue to work with the CHRI Improvement Workgroup to develop and submit an updated CHRI Improvement Plan. The plan is necessary to meet funding requirements from the U.S. Department of Justice’s Office of Justice Programs relative to national criminal history record improvement grant funding. The workgroup includes representatives from Illinois’ local and state criminal justice agencies. Workgroup members have been provided a final draft of the full report for comment.

Juvenile Criminal History Reporting Study. Staff has completed an analysis of the reporting of juvenile arrest, charge, and disposition information mandated under 1998 reforms to the Illinois Juvenile Court Act. A final report has been drafted and is undergoing internal review.

CHRI Data Mine. The CHRI Data Mine is an electronic connection to criminal history record information housed by the Illinois State Police. Access to CHRI data allows ICJIA to query the data housed on the computerized criminal history database. Currently, ICJIA research and legal staff are working to develop procedures and policies for data use and sharing, standardized queries, documentation of the data elements, and a publication format for the reporting of aggregate data available in the CHRI Data Mine.

F. Chicago Homicide Dataset Update Project

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996. This information is culled from Chicago Police Department files following a long-standing collaborative process developed with the department's Detective Division. Staff is completing an effort to update the dataset with information for the years 1997 through 2000, and will soon begin collecting 2001 data. A variety of research products from this dataset have been developed and an archive version for use by other researchers has been submitted to the University of Michigan's National Criminal Justice Data Archive. Staff also continues to collaborate on various third-party projects involving use of the Chicago Homicide Dataset. Current collaborations include:

- Child homicide victims in Chicago (Kim Vogt, University of Wisconsin)
- An evaluation of arson-associated homicide in Chicago (Dallas Drake)
- Couple age discrepancy and risk of intimate partner homicide (Todd Shackelford, Florida Atlantic University)

G. Statewide Crime Victimization Survey

Growing out of recommendations in the *State Criminal Justice Plan*, staff initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of Justice Statistics' Crime Victimization Survey, and similar efforts in other states. A final report of this effort has been drafted and is undergoing staff review.

H. Managing Offenders with Serious Mental Illness

This collaboration with University of Illinois-Chicago and Dr. James Swartz on a grant from the Robert Wood Johnson Foundation involves our distribution of a series of reports on managing offenders with serious mental illness. The first report, regarding the screening for mental illness among offenders is currently being reviewed and should be available this winter.

I. Program Evaluation and Research Projects

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program. Current/ongoing evaluation and research efforts supported by the Authority include the following:

1. Evaluation of the Jackson County School-Based Probation Program

Staff from the Center for the Study of Crime, Delinquency and Corrections at Southern Illinois University at Carbondale completed the evaluation of this probation project in September. The report provides an overview of the project and cites a number of issues and considerations that must be addressed by jurisdictions interested in implementing school-based probation. A final report has been received and a program summary describing the findings of the evaluation is being drafted.

2. **Evaluation of Moral Reconciliation Therapy in the Franklin/Jefferson County Evening Reporting Center Program**

Staff from the Public Administration and Policy Analysis Department at Southern Illinois University at Edwardsville completed the evaluation of this probation project in October. The final report contains an overview of the implementation of the projects in the two counties and documents their respective strengths and weaknesses. The report is currently under review.

3. **Lake County Domestic Violence Probation Program Evaluation**

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates (JRA). The project is a follow-up to an implementation evaluation recently completed by JRA and is focusing on the outcome differences between the program participants and a comparison group. A final report is due shortly.

4. **Study of Disproportionate Incarceration of Minorities for Drug Crimes**

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing laws and practices on the minority community, particularly in response to convictions for drug related crimes. Research bulletins planned include reports on national trends, drug law changes, the nature of addiction and treatment, the Illinois perspective on minority incarceration and policy recommendations. The first report in the series, dealing with the national perspective on the issue, has been published. The second report, describing significant changes in state and federal statutes, has also been submitted.

5. **Reintegration of Gang Offenders in the Community Study**

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due this winter.

6. **Community Mobilization: Best Practices and Lessons Learned**

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The first of four research briefs is available on the topic of resident decision making versus representativeness in the community. The remaining report topics include the evolution of program implementation, resident involvement/coalition building and integration into the surrounding community. These reports are available and staff have completed a summary report that is under review.

7. **Returning Home: Understanding the Challenges of Prisoner Reentry in Illinois.**

This project will be carried out by The Urban Institute. It will involve development of a policy briefing synthesizing findings from four waves of prisoner interviews, interviews with family members, focus groups with residents, and interviews with stakeholders to present the first systematic understanding of the process of prisoner reentry and the specific issues and challenges associated with reentry in Chicago. The report will be due in April 2005. Past reports, available on the Urban Institute's website (www.ui.urban.org), include: *A Portrait of Prisoner Reentry in Illinois*, and a research brief entitled, *Illinois Prisoners' Reflections on Returning Home*.

8. Illinois Going Home Program Evaluation

An implementation and preliminary impact evaluation of the Illinois Going Home Program is currently being conducted by the University of Chicago. The program is a major offender reentry effort funded through a partnership of contributing federal agencies and in concert with a number of Chicago-area government, community and faith-based organizations. The evaluation will determine if the program was implemented as designed, how it worked in the field and the effectiveness of the program. Evaluators recently completed a one-year interim report in September. This report identified a number of recommendations for increasing enrollment that Going Home staff are currently implementing.

9. Circuit Court of Cook County, Department of Social Service, Domestic Violence Intervention Program

This project is being conducted by University of Illinois at Chicago under the direction of Larry Bennet and the West Side Domestic Abuse Project (WSDAP) in collaboration with the Social Service Department of the Circuit Court of Cook County. In 1999, UIC and WSDAP developed an assessment tool for batterers aimed to increase the safety of victims and improve the ability of staff to identify men who are at high risk and intervene to reduce their risk by assertive case management. This project will use existing Cook County PROMIS data and supplemental data collected from case records on men participating in the Domestic Violence Intervention Program. Researchers will be able to collect longitudinal data on predictors of attrition and outcomes for men who batter that can be used by policy makers and staff to improve intervention services. Researchers will also be able to contribute important information to the larger criminal justice and violence against women communities about the effectiveness of justice-based intervention with batterers. Researchers are now examining data on nearly 11,000 male domestic violence clients. A final report on this project is due this winter.

10. An Evaluation of the Chicago Police Department's CLEAR Initiative – Phase II

The continued evaluation of CLEAR, the Citizen and Law Enforcement Analysis and Reporting project, is scheduled to continue with a grant to the University of Illinois at Chicago. CLEAR is a major initiative of the Chicago Police Department to integrate information systems and processes within the department. The continued evaluation will focus on the efforts aimed at the introduction of high-priority applications, and the resources and processes needed to develop and implement the major components of CLEAR. A full

draft report will be available in December 2004 and a final report in February 2005.

11. An Evaluation of Bloom Township's Neighborhood Restorative Justice Mediation Program

The Neighborhood Restorative Justice Mediation Program (NRJMP) is a volunteer-based, victim-offender mediation program. The purpose of the NRJMP is to utilize the Balanced and Restorative Justice approach in response to juvenile crime and provide an alternative to formal prosecution for first time juvenile offenders. The NRJMP brings victims and offenders together in a neutral setting with the goal being to develop a plan for repairing harm done to the victim that both the offender and victim can agree upon. Operating since 2000 in the 6th Municipal Court District of Cook County, the NRJMP expanded into the 5th Municipal Court District in the Spring of 2001, the 2nd and 3rd Municipal Districts in the Fall-Winter of 2001, and the 4th Municipal District in early 2003. The manner in which this program has evolved provides an opportunity for researchers to conduct meaningful process evaluations of the program in the 6th, 5th, 2nd, and 3rd districts and an impact evaluation of the NRJMP as it functions in the 6th district. A request for proposals has been under development with the expectation that the evaluation could begin in 2005.

12. Analysis of Datasets Maintained/Available Through the Authority

R&A staff have collaborated with external researchers on two projects that will focus on the analysis of InfoNet data. InfoNet is a database that maintains information from victim service providers and agencies:

- The first project, under the direction of Loyola University's Dr. Susan Grossman and Dr. Marta Lundy, focuses on the analysis of sexual abuse data and will provide much needed information on those that seek help and services for sexual assault in Illinois. The research questions focus on the adult survivors and victims of sexual assault and abuse and will detail the following: basic demographics and income sources, relationship between the client and abuser, characteristics of the abuser, issues and circumstances of the abuse/assault, special needs, referral sources, experience with medical services, intensity and duration of support and social services, and legal actions taken in response to the abuse/assault. In addition, this project will generate a template for victim service centers to use so that they can complete a center-level analysis based on the study's statewide and regional analyses. This report is due in November 2004.
- An additional project under the direction of Dr. Karla Fischer will focus on information on those that seek help for domestic violence in Illinois. The study will include a profile of victims, offenders and children, and the types of services they seek and ultimately receive. The profiles will be generated on three levels—the individual service providing agencies, communities and the state. The findings will aid in identifying underserved populations and unmet social service needs in the area of domestic violence services. The draft report has been received and is currently under review.

Also, a Request for Proposals (RFP) was developed to seek proposals for the analysis of other datasets currently available through the Authority. Three small-scale research projects seek to answer research questions on data from the Illinois Crime Victimization Survey and the 2000 Probation Outcome Study.

- Analysis of Crime Victimization Data – Rate and Nature of Victimization and Utilization of Resources by Southern Illinois University Carbondale. Dr. Amanda Mathias Humphrey will conduct a study of the CVS data to determine the level of victimization in Illinois, differences in victimization, reporting

practices and demographic differences, use of services and demographic differences in service utilization.

- Analysis of Crime Victimization Data – Violent Crime and Victim’s Gender by Dr. Callie Rennison of the University of Missouri St. Louis. This analysis will address whether individual and family level correlates of nonfatal victimization differ by gender, whether these correlates differ by type of nonfatal violent crime and whether they differ depending on the victim and offender relationship.
- Analysis of Drug Use, Treatment and Probation Outcomes by Dr. Beth Hueber of the University of Missouri at St. Louis. This project will identify the characteristics of drug-involved probationers, the prevalence of participation in treatment and the effect of treatment on probation outcomes.

13. Safe Haven Domestic Violence Program Evaluation Project

Staff are currently evaluating the Chicago Safe Havens demonstration site, a project funded under the Supervised Visitation and Safe Exchange Grant Program. The Safe Havens Program was established by the Violence Against Women Act of 2000 to provide an opportunity for communities to support supervised visitation and safe exchange of children, by and between parents, in situations involving domestic violence, child abuse, sexual assault, or stalking. The project enables custodial parents to drop off their children for court ordered visits and exchanges, without having to face the non-custodial parent. The visit with the non-custodial parent takes place at a visitation center, with social service staff observing and monitoring the visit. The purpose of the supervised visitation program is to enable custodial parents to comply with court ordered visitation, without having to fear that they or their children will be re-victimized. ICJIA research staff are serving as local evaluators for the demonstration initiative.

14. Criminal Justice Agencies Needs Assessment Survey Project

Orbis Partners has been selected to conduct a criminal justice needs assessment in Illinois. The primary purpose of this study is to supply information that will demonstrate the needs of criminal justice organizations, and identify areas that need improvement. The information will also be used to guide decision-making regarding where to best allocate resources. A secondary purpose of this study is to provide information that outlines if, and how, the needs of criminal justice organizations have changed over time by comparing the data collected as part of this study to the results of a needs assessment survey conducted in 1996. Major components of the criminal justice system will be surveyed on topics such as workload demands, training needs, staff retention, information systems and programming. A project kickoff meeting between R&A staff and Orbis Partners was held on November 16, 2004. The assessment and final report will be completed in October 2005.

15. Chicago Public School Peer Jury Program Evaluation Project

Florida Atlantic University has been selected to evaluate the Chicago Public School’s Peer Jury Program and its operation and development during the 2003/2004 and 2005/2005 school year. The study will focus on three schools that implemented the program, but will also involve the collection of some general descriptive data pertaining to the program as a whole. The evaluation will assist program practitioners and technical support staff in improving the program, and assist Chicago Public School’s administrative staff in making future decisions

regarding the program. In addition, the study will contribute to bodies of research examining restorative justice and programming for minors.

16. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program

Research and Analysis staff are participating in the development and evaluation of the recently opened Sheridan Correctional Center. Open since January, Sheridan operates as a fully dedicated therapeutic community for inmates in need of substance abuse treatment. Sheridan will provide all participants access to a wide array of services, including substance abuse treatment, education and vocational programming. The program will also prepare inmates for release into the community and provide access to services and support following their release. In addition to Authority staff, a number of organizations assisted in the development of Sheridan, including treatment agencies, governmental agencies, community organizations, national experts and inmates. The prison will operate at a capacity of 1,300 inmates and include males that are projected to serve between 6 and 30 months, be eligible for placement in a medium security facility and be in need of substance abuse treatment. Sheridan is the largest treatment prison in the county. The evaluation of Sheridan will be a collaborative effort between the Authority and the Illinois Department of Corrections, and will be guided by an Evaluation Advisory Committee. The process and impact evaluation will involve extensive quantitative data collection and qualitative information from focus groups and interviews with staff and participants. The evaluation will seek to measure changes in participant attitudes, beliefs and psychological functioning, in addition to participants' preparedness for release. The study will also examine the extent and nature of institutional violations and measures of recidivism after release. Employment and access to services will also be studied. A summary of the project was recently released as a Program Evaluation Summary report.

17. The Impact of Methamphetamine on Illinois Communities: An Ethnography

A final report by Dr. Ralph Weisheit of Illinois State University was submitted in October. The report documents site visits and interviews that examine the effects of methamphetamine in Edgar and Clark counties. The report address several research questions, including: What is the impact of methamphetamine on rural communities?; What resources in rural communities can be brought to bear on the problem of methamphetamine?; and, What additional resources might facilitate an effective response to the problem? The report will soon be made available on the ICJIA website.

18. Evaluation of Redeploy Illinois Sites

A Request for Proposals (RFP) was issued in November for the evaluation of two Redeploy Illinois sites. The first site, in Macon County, provides a series of services and treatments in an effort to keep juveniles in the community and out of the Illinois Department of Corrections. The second site, in the 2nd Judicial Circuit, also employs treatment and includes Multi-Systemic Therapy, Functional Family Therapy and Aggression Replacement Training to keep youth in the community. The evaluations of these sites are scheduled to begin in January 2005.

J. Externally-Funded Research and Evaluation Projects

R&A staff have been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. NIJ Chicago Women's Health Risk Study (CWHRS) Follow-Up

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat officers, clinical staff, and other decision-makers in the field. The Chicago Women's Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff continues to be solicited for presentations and briefings on the research and project tools, and data continue to be requested for use by other researchers. Most recently, Carolyn Rebecca Block was asked to present relevant findings as part of in-service training efforts in the Chicago Police Department. Current collaborations on reports from CWHRS include:

- *Risk Factors for Latina Women*. Eva Hernandez and Sara Naureckas.
- *Intimate Partner Violence and Miscarriage*. Gregory Laskin, Leslie Morland, and M.J. Friedman.
- *Social Support Network and Abuse*. UIC Ph.D. Dissertation, Perla Ilagan.
- *Seeking Help From the Criminal Justice System: Battered Women's Decisions and Experiences*. Kim Davies and Jacquelyn Campbell.
- *Domestic Violence Help Seeking: Implications for Intervention*. Michelle Fugate, Leslie Landis, Kim Riodan, Sara Naureckas and Barbara Engel.
- *Female Perpetrated Femicide and Attempted Femicide*. Nancy Glass, Jane Koziol McLain and Jacquelyn Campbell. *Violence Against Women Journal*, June 2004, pp. 606-625.
- *Ethnic Differences in Intimate Partner Violence and PTSD*. Gregory Laskin and Jacquelyn Campbell.
- *Intimate Partner Femicide Against Older Women*. Yvonne Ulrich and Jacquelyn Campbell.
- *Risk Factors for Femicide-Suicide in Abusive Relationships: Results from Multi-Site Case Control Study*. Jane Koziol-McLain, Daniel Webster, Judith MacFarlane, Yvonne Ulrich, Nancy Glass, and Jacquelyn Campbell.
- *Strangulation as a Risk Factor for Intimate Partner Femicide*. Nancy Glass, Jacquelyn Campbell, Jane Koziol-McLain.

- *Risk of Death or Serious Injury for Abused African American Women.* Esther Jenkins.
- *PTSD in Battered African American Women.* Esther Jenkins and Gregory Laskin.

Staff also continues to operate The CWHRs Forum, a listserv focused on research and policy issues related to the risk of intimate partner homicide. It allows members to easily share information and technical assistance.

2. IJJC Study of Disproportionate Minority Representation in the Cook County Juvenile Justice System

This project is funded by the Illinois Juvenile Justice Commission (IJJC) utilizing U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) funds. It is a study of disproportionate minority representation among juveniles in the Cook County Juvenile Justice System. Staff has completed the collection and analysis of aggregate data from various juvenile justice system contact points, and has presented a draft of those findings at a meeting of the Illinois Juvenile Justice Commission. Staff collected case-level data on a sample of juveniles to measure the possible influence of specific factors on decisions made as the juveniles are processed through the system. A final report was approved by the Commission and added to the Authority's website. A *Research Bulletin* drawing from these findings is also planned.

3. JRSA Detention Screening and Detainment Practices in Illinois Study

This project is funded through a grant from the Justice Research and Statistics Association. The grant funds a study of the validity, reliability and equity of scoreable screening instruments being used in Illinois in connection with juvenile detention decisions. The project involves a collaboration with the Administrative Office of the Illinois Courts, local probation departments, and others. A final report on the study has been drafted and is undergoing internal and external review. It is due to JRSA on May 31, 2004.

III. GRANT PROPOSALS

R&A staff routinely pursue discretionary grants to support data collection, research, and evaluation activities. Frequently these projects involve collaborations with universities and/or other criminal justice agencies.

1. *Awarded* – Supported by a \$68,000 grant from the Illinois Juvenile Justice Commission through the Illinois Department of Human Services, R&A staff are producing a data report on Illinois' Juvenile Justice System.
2. *Submitted* – Staff collaborated with Dr. Kimberly A. Vogt of the University of Wisconsin on an application to the National Institute of Justice for a grant to support a study of homicides of infants and toddlers.
3. *Submitted* – Staff collaborated with JRSA on an application to the National Institute of Justice for a grant to support a multi-state study of the impact of methamphetamine on local criminal justice and social service systems.

4. *Under development* - Staff will partner with INFONET staff and the Illinois Coalition Against Sexual Assault on a proposal for the U.S. Department of Justice, Bureau of Justice Statistics to document the profile of Illinois sexual assault victims and their offenders, and to assess the outcome of sexual assault cases in Illinois. We hope to submit the proposal in December 2004.
5. *Under development* – Staff is consulting with JRSA on the submission of study proposals to the National Institute on Drug Abuse (NIDA) that may involve several other states in an examination of the impact of methamphetamine abuse on local criminal justice systems.

IV. ONGOING STAFF DEVELOPMENT/TRAINING

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- Several R&A staff persons are actively pursuing advanced academic degrees in graduate programs and post-graduate programs. Some staff also serve as adjunct faculty in criminal justice and other social science programs.

Please feel free to contact me if you would like further information on any of these activities.

PJS:r

Cc: Lori G. Levin
Robert P. Boehmer
R&A Supervisory Staff

TABLE 1. Information Request Handling Statistics

ITEM	FIRST QUARTER 7/1-9/30/2004	SECOND QUARTER 10/1-12/31/2004	THIRD QUARTER 1/1-3/31/2005	FOURTH QUARTER 4/1-6/30/2005	FISCAL YEAR TO DATE
Information requests handled:	329				329
Monthly average number of requests:	110				110
Pct of requests completed within two days:	87%				87%
Geographic Origin of requesters:					
Chicago metropolitan area	24%				24%
Other region of Illinois	40%				40%
U.S. other than Illinois	13%				13%
Outside the U.S.	4%				4%
Unknown	19%				19%
Type of requester:					
Government agency	35%				35%
Private citizen	31%				31%
Private agency	14%				14%
Researcher	10%				10%
Student	3%				3%
Media	4%				4%
Legislators	-				-
Inmates	2%				2%
Unknown	-				-
Method of request:					
Telephone/fax	42%				42%
Mail	3%				3%
Email/Internet	35%				35%
In-person	1%				1%
ICJIA Web site	12%				12%
Publications disseminated:					
Mailed in response to requests	11,643				11,643
Downloaded from Web Site	81,353				81,353
Total	92,996				92,996

TABLE 2. Web Site Traffic Report

	FIRST QUARTER 7/1-9/30/04	SECOND QUARTER 10/1-12/31/2004	THIRD QUARTER 1/1-3/31/2005	FOURTH QUARTER 4/1-6/30/2005	FISCAL YEAR TO DATE
Hits for Home Page	1,649,239				1,649,239
Number of User Sessions	134,798				134,798
Average Hits Per Day	17,937				17,937
Average User Sessions Per Day	1,465				1,465
Average Use Session Length (minutes)	15				15
Unique Visitors	61,628				61,628
Visitors Who Visited Once	51,084				51,084
Visitors Who Visited More Than Once	10,544				10,544
Persons Registered for CJ Dispatch (Email notification of updates)	1,627				1,627

TABLE 3. FSGU Support Requested: Statistics

Activities Requested by Federal and State Grants Unit	PROGRAM	FOURTH QUARTER 10/1-12/31/2003			FIRST QUARTER 1/1-3/31/2004			SECOND QUARTER 4/1-6/30/2004			THIRD QUARTER 7/1/04-9/30/04			FISCAL YEAR TO DATE		
		REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING
PROGRAM NARRATIVE REVIEW	ADAA	13	13	0	-	-	-	6	6	0	8	8	0	27	27	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	2	2	0	7	7	0	1	1	0	-	-	-	10	10	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	15	15	0	7	7	0	7	7	0	8	8	0	30	30	0
DATA REPORT DEVELOPMENT	ADAA	10	7	3	6	9	0	10	10	0	6	6	0	32	32	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	3	3	0	11	11	0	1	1	0	2	2	0	17	17	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	13	10	3	17	17	0	11	11	0	8	8	0	49	49	3
DATA REPORT ENTRY (Number of projects for which monthly/quarterly data reports were computerized)	ADAA	78	78	0	79	79	0	79	79	0	79	79	0	314	314	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	14	14	0
	VOCA/VAWA	Not applicable			Not applicable			Not applicable			Not applicable			Not applicable		
	MVTPC	7	7	0	7	7	0	7	7	0	7	7	0	28	28	0
	Other: MEG/TF	20	20	-	20	20	-	20	20	0	20	20	0	81	81	0
	Total	105	105	0	106	106	0	106	106	0	106	106	0	437	437	0
PROJECT STATUS REPORT (Number of assessments completed)	ADAA	4	4	0	-	-	-	-	-	-	-	-	-	4	4	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	1	1	0	-	-	-	-	-	-	-	-	-	1	1	0
	MVTPC	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	5	5	0	0	0	0	0	0	0	0	0	0	5	5	0
PROGRAM PROFILE (Number of profiles)	ADAA	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	JAIBG	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	VOCA/VAWA	1	1	0	-	-	-	-	-	-	-	-	-	10	10	0
	MVTPC	-	-	-	-	-	-	2	2	0	-	-	-	2	2	0
	Other	-	-	-	-	-	-	-	-	-	-	-	-	0	0	0
	Total	1	1	0	0	0	0	2	2	0	0	0	0	12	12	0



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Robert P. Boehmer
General Counsel

Date: November 15, 2004

Re: Office of General Counsel Report – December 3, 2004 Authority Meeting

This memorandum highlights the work performed by the Office of General Counsel from August 24, 2004 through November 14, 2004.

Document Preparation and Review

- Over 400 preliminary and final reviews of contracts, grant agreements, amendments, subcontracts, requests for proposals and publications.
- Reviewed Authority publications, including *Methamphetamine: Quick Facts – Trends in Measures of Methamphetamine Activities in Illinois’ Fifth Judicial Circuit*, *Methamphetamine: Quick Facts – Trends in Measures of Methamphetamine Activities in Illinois’ Second Judicial Circuit*, *A Profile of the Northern Illinois Auto Theft Task Force*, and *A Profile of the State and Local Auto Theft Enforcement Program*.
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant awards. Reviewed National Forensic Science Improvement Act (NFSIA), National Criminal History Improvement Program (NCHIP) and Violence Against Women Act (VAWA) Rural awards. Reviewed Local Law Enforcement Block Grant (LLEBG) and Violent Offender Incarceration and Truth in Sentencing Incentive grant (VOI-TIS) requests for proposals. Reviewed National Institute of Justice (NIJ) Research Application. Revised boilerplate agreements for VAWA, VAWA Rural, NCHIP, Byrne – criminal history record improvement, Residential Substance Abuse Treatment (RSAT), and VOI-TIS. Developed and reviewed Victims of Crime Act (VOCA) administration fund contracts for the Illinois Coalition Against Domestic Violence

(ICADV) and the Illinois Coalition Against Sexual Assault (ICASA).

- Reviewed requests for proposals and subcontracts for the Research and Analysis Unit. Developed Institutional Review Board (IRB) materials, including assurances, and certifications for two projects for submission to the Office of Justice Programs. Provided assistance to ICADV regarding human subjects research.
- Reviewed information for a funding decision appeal by a VOCA subgrantee.
- Developed grantee civil rights information for Authority's website and revised the grantee civil rights certification form.

Meetings/Training

- Attended Illinois Association of Chiefs of Police Legislative Retreat.
- Attended National Criminal Justice Board of Directors and Executive Committee meetings.
- Attended Illinois Integrated Justice Information Systems Implementation Board (IIJIS) Planning, Homeland Security and Steering Committee meetings.
- Participated in the Global Privacy and Information Quality Workgroup meeting, held at the Authority's offices, to assist in developing a Privacy Sourcebook for policy makers.
- Hosted and participated in a focus group convened by the National Governor's Association to develop a privacy briefing for governors.
- Attended training on the Freedom of Information Act and Open Meetings Act for government lawyers.
- Attended Chicago Kent College of Law's Illinois Public Sector Labor Relations Law Program.
- Attended Central Management Services (CMS) procurement training.
- Assisted in preparation for the Motor Vehicle Theft Prevention Council meeting and Grant Review Committee meeting.

Legislation/Rulemaking

- Monitored the status of federal fiscal year 2005 Commerce, Justice, State, the Judiciary, and Related Agencies appropriation and the Department of Justice Reauthorization bill.
- Researched and drafted potential administrative rules regarding conflicts of interest.
- Drafted administrative rule changes regarding Uniform Conviction Information Act fees.
- Began drafting proposed revisions to the Authority's administrative rules regarding the administration of federal funds.
- Monitored the introduction and status of bills in the General Assembly.

Other

- Continued work on the analysis of privacy issues, including meeting with Illinois State Police (ISP) and Chicago Police Department (CPD) staff to discuss privacy issues related to the implementation of ICLEAR.
- Responded to three Freedom of Information Act requests.
- Updated the Authority's Freedom of Information Act procedures.
- Provided consultation with various staff members regarding interpretations of the new ethics laws.
- Provided notice and monitored Board member compliance with ethics training requirements.
- Provided updated guidance to staff regarding political activities in the workplace.
- Worked with grant staff, grantees and the federal Office for Civil Rights to ensure compliance with federal civil rights requirements.
- Created continuation materials for the Juvenile Accountability Block Grants Program (JABG) to reflect new federal requirements.
- Provided welcoming remarks for the Midwest Juvenile Defender Center training on representing juveniles in detention held in Springfield.

- Met with an attorney representing CMS in regard to a Labor Relations Board hearing.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings. Provided technical assistance for staff on grant-related and evaluation contract issues. Provided advice on issues such as the Health Insurance Portability and Accountability Act (HIPAA), conflicts of interest and copyrights.

If you need additional information, please contact me.



**ILLINOIS
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120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

To: Authority Members
From: Ted Miller
Fiscal Manager
Date: November 15, 2004
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management since the last Authority meeting.

Reports

The following reports were prepared and submitted by the OFM staff:

- FY05 1st Quarter Accounts Receivable Reports.
- FY05 Projected Cash Balances by Fund for the GOMB.
- FY05 Spending Plan by Fund for the GOMB.
- Quarterly Federal Financial Status Reports for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Monthly Variance Reports preparation and Analysis for the GOMB.

Accounts Receivable

- New Accounts Receivable System is performing well and producing the expected results.
- One of the benefits of this system is the reduction of past due accounts.

Federal Grants

- Conducted preliminary budget reviews of approximately 154 interagency agreements.
- Processed 310 contract obligation documents (\$34,317,888) and 497 vouchers (\$16,558,160) for federal grants to state and local governments and not-for-profit agencies.

General Agency Obligation

- Completed obligation, expenditure and cash reconciliations for six funds.
- Appropriations are in place for FY05 and we have begun spending accordingly.

Agency Budget

- The Authority is beginning preparations for the FY06 Budget.

Audit

- Completed the FY05 GAAP packages for the Comptroller.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Rose Ann Rossi
Associate Director, IT Unit
Date: November 19, 2004
Re: Information Systems Unit Report – December 3, 2004

The following highlights the work performed by Information Systems Unit since the last Authority meeting.

The InfoNet System

Ninety-eight domestic violence and sexual assault programs and 12 child advocacy centers currently access InfoNet from more than 150 sites throughout the State. Since the Authority last met, the InfoNet team continued to improve the efficiency and performance of the system for current users. Some specific accomplishments during the past quarter follow.

Authority staff continued to collaborate with Illinois' Coalitions Against Domestic Violence and Sexual Assault. Staff also met with the Illinois Department of Human Services to explain InfoNet reports and system access. Additionally, staff met with the Illinois Department of Children and Family Services to discuss the use of InfoNet by the child advocacy centers in Illinois. The project manager was also invited to present InfoNet to U.S. Department of Justice, Office of Victims of Crime. Further, staff responded to inquiries from other states, including Wisconsin and Washington, about the process undertaken in Illinois to implement InfoNet.

During the report period, staff continued to provide technical assistance and training to InfoNet users. Two new user trainings were conducted in Springfield and two User Group meetings were convened in Bloomington for domestic violence and sexual assault programs. In addition, staff attended the Illinois Coalition Against Sexual Assault's Trends and Issues Forum on September 16, 2004, and presented, "Utilizing InfoNet Data in Local Programming." Additionally, two research projects examining the data collected in InfoNet data were completed during the report period. The final reports are under review and findings will be published during the winter 2004.

Finally, on November 19, 2004 the Authority's InfoNet project received the 2004 Richard H. Driehaus Foundation Public Innovator Award in the E-Governance category for innovation, creativity and a desire to improve services to citizens. The DePaul University Government Assistance program gave the award.

The Authority's Web Page

We continue to expand the criminal justice data and information available on the site. New features entitled, *News Digest Summary* and *National Law Enforcement and Corrections Training Center News* have been added to the publications section of the website which provide visitors a variety of Web links to other criminal justice articles and publications. We also continue to actively gather user satisfaction information and other feedback "on-line." The site averaged over 1,400 daily user sessions during this period, and we now have 1,627 registered users of the Authority's email notification program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continues work on database applications and new software for the site which will allow visitors to download, display and graph data in a variety of formats.

Customer Service Activities in support of ALERTS, PIMS, ALECS and InfoNet

ISU Customer Service staff continues to conduct training, answer calls for service and provide support for customers of the Authority's systems. There were a total of 635 calls for service from September 10th through November 16, 2004. Customer Service also provides technical support via telephone and e-mail for users of the InfoNet database system.

Customer Service is in the final phases of migrating ALERTS and ALECS agencies from the legacy HP3000 platform to the Microsoft browser-based platform. The PIMSNet rollout, in addition to the ALERTSNet rollout, is also moving along and agencies continue to be trained and moved over to the new SQL platform.

Improvements to the Authority's Networking Infrastructure

Systems Support continued to upgrade the Authority network by implementing a strategic plan to enhance users' performance. Goals and objectives were developed that insure the continued security and manageability of the Authority network.

The Authority is in the process of upgrading its network servers that support our customers with updated hardware and software. These are required to insure the reliability of the new servers. At least 25% of our network servers, in excess of 4 years of age, need replacement. Systems Support continues to implement Windows 2000 Active Directory with Group Policy across the entire Authority network. Implementing these changes ensures a manageable network.

System Support implemented a new firewall that continues to be upgraded as required. The Authority email server structure is presently being upgraded. These will allow Authority

users to use a VPN to log into the agency and check their emails while away from the office. The new structure will continue to download the latest definition files to detect and prevent any new viruses from harming our servers and user desktops.

System Support continues to work closely with the Cook County Wide-Area Network personnel to migrate our client departments to a faster network connection. In addition, Systems Support continues to assist our client community with telephone and on-site support for ALECSNet, ALERTSNet, PIMSNet, and any active legacy systems.

The Authority's Information Systems for Law Enforcement

- **ALERTSNet:** To date the Authority has migrated most of the ALERTS agencies to the new SQL host for the ALERTS network. In the coming weeks we will be completing the rollout of the new ALERTS host. The Authority is continuing development of a browser-based mobile data client for the ALERTS network. The new ALERTSNet backbone is now supporting the direct interface of additional CAD vendors.
- **ALECSNet:** The Authority continues to rollout the new ALECSNet client. ALECSNet is a browser-based system using standard Microsoft applications. The Authority has successfully implemented ALECS at 60 sites to date. The Authority will continue the rollout of the new application in coordination with the ALERTSNet rollout.
- **PIMSNet:** All legacy data has now been converted to the Test PIMSNet system for agency verification and review. Training of agency personnel on the new browser-based SQL PIMSNet system continues. The migration of legacy PIMS agencies will proceed at its' current pace. The projected date, for the removal of all antiquated HP3000 hardware, is December 31st.

Other Activities

ISU is providing requested information to Synch Solutions, a software consulting firm. Their charter is to analyze and assess the best attributes of our ALERTSNet, ALECSNet and PIMSNet software applications. Additionally, they are performing a similar analysis of the ISP IWIN software application. Synch Solutions will deliver a gap analysis on December 9th to Julie Curry, Deputy Chief of Staff for Economy and Environment, Lori Levin, Executive Director ICJIA, and Larry Trent, Director of ISP.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Hank Anthony
Date: November 19, 2004
Re: Office of Administrative Services (OAS) Report

The Office of Administrative Services continues to support the day-to-day operations of the Authority with: meeting/conference support (in and out of Authority space), travel arrangements (in-state and out-of-state travel), mail and supply operations, receptionist duties, security monitoring, vehicle maintenance and support, oversight of all telecommunications operations and requirements, oversight and processing of all procurements, establishing contracts for and oversight for the maintenance of all Authority equipment, database management, and resolution of office space concerns.



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Memorandum

To: Authority Members
From: Ted Miller, Chief Fiscal Officer
Date: November 19, 2004
Re: Authority Fiscal Reports

Attached are FY2004 fiscal reports covering the period July 1, 2003 through October 31, 2004.

Exhibit #1 – Operations

As shown in the attached report, we have obligated or expended 74% of our total operations budget for FY2004 as of October 31, 2004 and 78% of our General Revenue operations budget has been expended or obligated.

Exhibit #2 – Awards and Grants

Exhibit 2 details obligations and expenditures for total Awards and Grants. As of October 31, 2004, we have expended or obligated 91% of our General Revenue matching funds appropriation and 64% of our total appropriation for these budget lines.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.



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Memorandum

To: Authority Members
From: Ted Miller, Chief Fiscal Officer
Date: November 19, 2004
Re: Authority Fiscal Reports

Attached are FY2005 fiscal reports covering the period July 1, 2004 through October 31, 2004.

Exhibit #1 – Operations

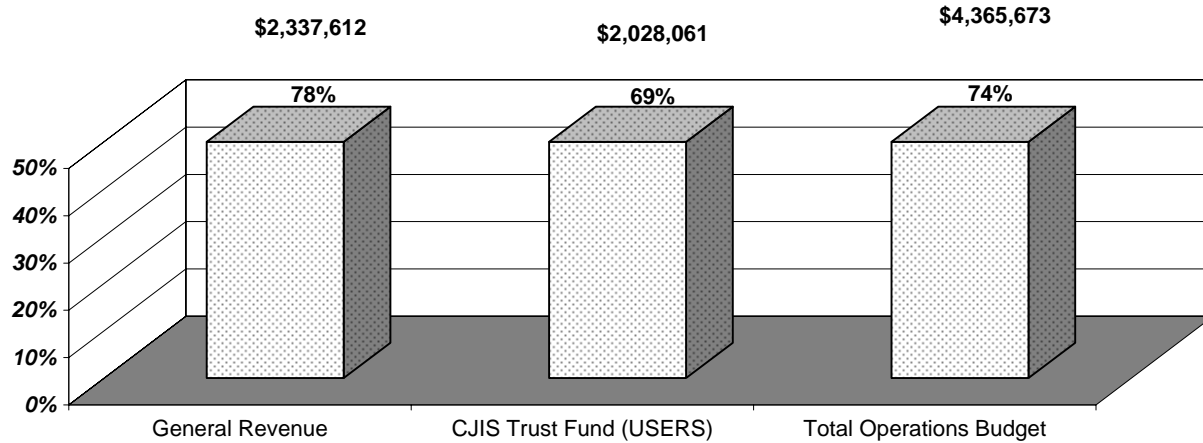
As shown in the attached report, we have obligated or expended 24% of our total operations budget for FY2004 as of October 31, 2004 and 22% of our General Revenue operations budget has been expended or obligated.

Exhibit #2 – Awards and Grants

Exhibit 2 details obligations and expenditures for total Awards and Grants. As of October 31, 2004, we have expended or obligated 14% of our General Revenue matching funds appropriation and 39% of our total appropriation for these budget lines.

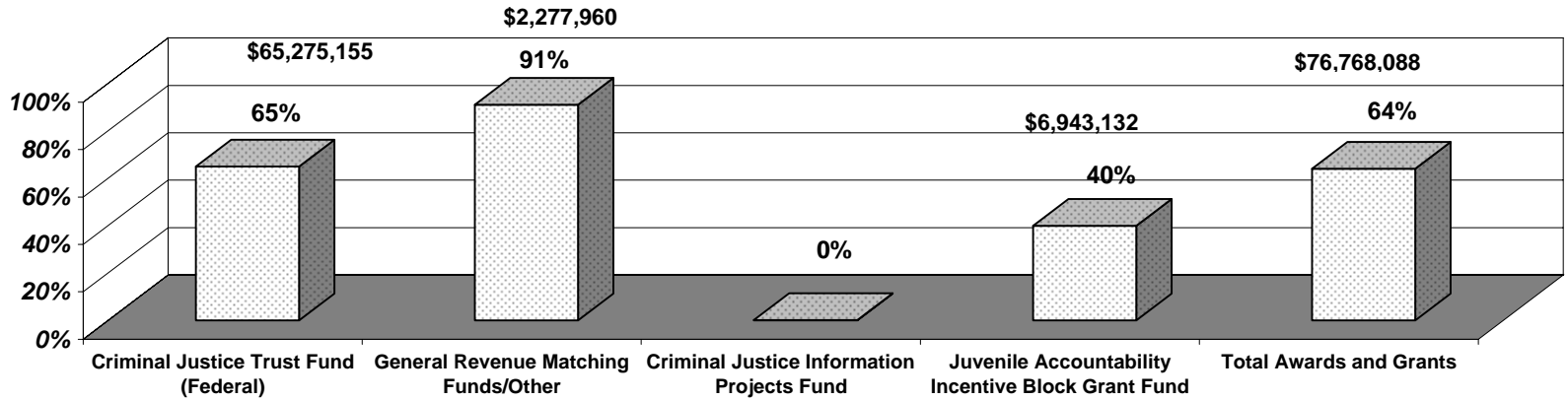
I will be available at the Authority meeting to answer any questions you may have regarding these reports.

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2004 Expenditures/Obligations
 July 1, 2003 - October 31, 2004



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance
Personal Services	\$1,630,300	\$42,201	\$1,523,157	\$64,942	\$646,200	\$26,000	\$596,615	\$23,585	\$2,276,500	\$68,201	\$2,119,772	\$88,527
Retirement - State Pick-Up	\$65,400	\$49,300	\$13,258	\$2,842	\$25,800	\$3,200	\$19,282	\$3,318	\$91,200	\$52,500	\$32,540	\$6,160
Retirement	\$218,900	\$2,016	\$135,574	\$81,310	\$86,900	\$3,360	\$80,190	\$3,350	\$305,800	\$5,376	\$215,764	\$84,660
FICA	\$124,800	\$1,148	\$113,637	\$10,015	\$49,400	\$1,913	\$43,683	\$3,804	\$174,200	\$3,061	\$157,320	\$13,819
Group Insurance	\$0	\$0	\$0	\$0	\$157,700	\$25,000	\$113,698	\$19,002	\$157,700	\$25,000	\$113,698	\$19,002
Contractual	\$642,500	\$10,000	\$321,374	\$311,126	\$211,700	\$4,088	\$81,514	\$126,098	\$854,200	\$14,088	\$402,888	\$437,224
Travel	\$15,000	\$0	\$10,258	\$4,742	\$14,000	\$0	\$6,073	\$7,927	\$29,000	\$0	\$16,331	\$12,669
Commodities	\$14,300	\$0	\$8,248	\$6,052	\$6,100	\$0	\$134	\$5,966	\$20,400	\$0	\$8,382	\$12,018
Printing	\$17,000	\$0	\$16,157	\$843	\$4,000	\$0	\$326	\$3,674	\$21,000	\$0	\$16,483	\$4,517
Equipment	\$3,000	\$0	\$2,750	\$250	\$4,500	\$0	\$3,996	\$504	\$7,500	\$0	\$6,746	\$754
EDP	\$308,000	\$34,287	\$159,256	\$114,457	\$1,563,100	\$0	\$839,626	\$723,474	\$1,871,100	\$34,287	\$998,882	\$837,931
Telecommunications	\$78,900	\$0	\$29,834	\$49,066	\$241,000	\$0	\$240,429	\$571	\$319,900	\$0	\$270,263	\$49,637
Operation of Auto	\$4,400	\$0	\$4,109	\$291	\$7,400	\$0	\$2,495	\$4,905	\$11,800	\$0	\$6,604	\$5,196
Total	\$3,122,500	\$138,952	\$2,337,612	\$645,936	\$3,017,800	\$63,561	\$2,028,061	\$926,178	\$6,140,300	\$202,513	\$4,365,673	\$1,572,114
% of Appropriation (less Reserve):			78%	22%			69%	31%			74%	26%

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2004 Expenditures/Obligations
 July 1, 2003 - October 31, 2004

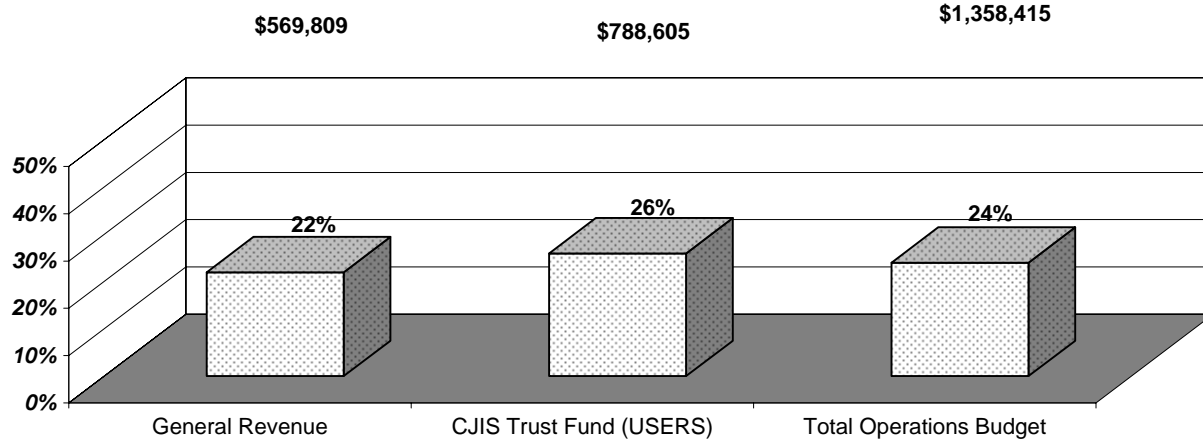


	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
Federal Assistance Support	\$5,445,392	\$3,513,484	\$1,931,909	\$852,100	\$30,580	\$604,484	\$217,036			
State Agencies	\$13,092,408	\$8,128,247	\$4,964,161	\$1,700,000	\$20,468	\$1,673,476	\$6,056			
Locals/Non-Profit Orgs.	\$39,579,300	\$33,649,764	\$5,929,536							
Misc. Awards/Grants	\$1,700,000	\$123,572	\$1,576,428	\$0				\$1,000,000	\$0	\$1,000,000
Fed. Crime Bill Initiatives	\$39,999,030	\$19,860,089	\$20,138,942							
SANE Program							\$0			
Juvenile Accountability Block Grant										
Total	\$99,816,130	\$65,275,155	\$34,540,975	\$2,552,100	\$51,048	\$2,277,960	\$223,092	\$1,000,000	\$0	\$1,000,000
% of Appropriation (less Reserve):		65%	35%			91%	9%		0%	100%
	Juvenile Accountability Incentive Block Grant Fund - (Federal)			Total						
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance			
Federal Assistance Support				\$6,297,492	\$30,580	\$4,117,967	\$2,148,945			
State Agencies				\$14,792,408	\$20,468	\$9,801,723	\$4,970,217			
Locals/Non-Profit Orgs.				\$39,579,300		\$33,649,764	\$5,929,536			
Misc. Awards/Grants	\$0			\$2,700,000		\$123,572	\$2,576,428			
Fed. Crime Bill Initiatives				\$39,999,030		\$19,860,089	\$20,138,942			
SANE Program				\$0	\$0	\$0	\$0			
Juvenile Accountability Block Grant	\$17,531,270	\$6,943,132	\$10,588,138	\$17,531,270		\$6,943,132	\$10,588,138			
Total	\$17,531,270	\$6,943,132	\$10,588,138	\$120,899,500	\$51,048	\$74,496,247	\$46,352,206			
% of Appropriation (less Reserve):		40%	60%	\$120,848,452		62%	38%			

General Revenue	78%
CJIS Trust Fund (USERS)	69%
Total Operations Budget	74%

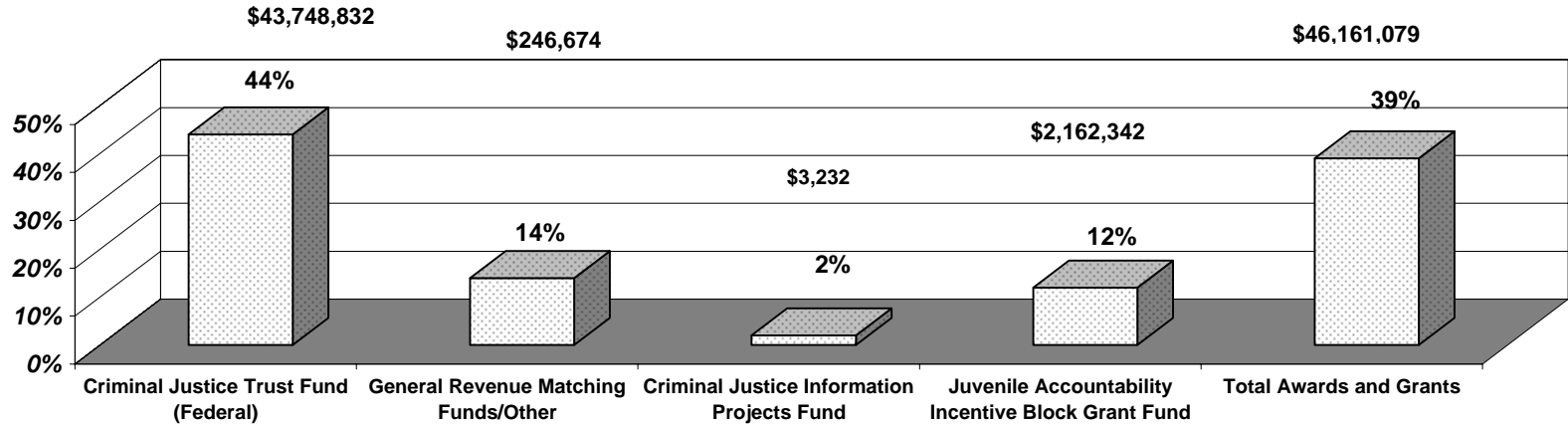
Criminal Justice Trust Fund (Federal)	65%
General Revenue Matching Funds/Other	91%
Criminal Justice Information Projects Fund	0%
Juvenile Accountability Incentive Block Grant Fund	40%
Total Awards and Grants	64%

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2005 Expenditures/Obligations
July 1, 2004 - October 31, 2004



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance	Appropriation	Reserve	Expenditures/ Obligations	Balance
Personal Services	\$1,279,300	\$0	\$356,865	\$922,435	\$879,300	\$0	\$184,689	\$694,611	\$2,158,600	\$0	\$541,554	\$1,617,046
Retirement - State Pick-Up	\$0	\$0	\$0	\$0	\$26,400	\$0	\$5,535	\$20,865	\$26,400	\$0	\$5,535	\$20,865
Retirement	\$206,100	\$0	\$61,629	\$144,471	\$141,600	\$0	\$31,652	\$109,948	\$347,700	\$0	\$93,281	\$254,419
FICA	\$100,800	\$0	\$26,548	\$74,252	\$68,000	\$0	\$13,421	\$54,579	\$168,800	\$0	\$39,970	\$128,830
Group Insurance	\$0	\$0	\$0	\$0	\$204,000	\$0	\$38,988	\$165,012	\$204,000	\$0	\$38,988	\$165,012
Contractual	\$652,000	\$0	\$58,656	\$593,344	\$233,650	\$0	\$4,026	\$229,625	\$885,650	\$0	\$62,682	\$822,968
Travel	\$16,300	\$0	\$607	\$15,693	\$14,150	\$0	\$814	\$13,336	\$30,450	\$0	\$1,422	\$29,028
Commodities	\$15,450	\$0	\$3,168	\$12,282	\$6,100	\$0	\$0	\$6,100	\$21,550	\$0	\$3,168	\$18,382
Printing	\$16,300	\$0	\$1,852	\$14,448	\$4,000	\$0	\$0	\$4,000	\$20,300	\$0	\$1,852	\$18,448
Equipment	\$2,900	\$0	\$292	\$2,608	\$4,500	\$0	\$0	\$4,500	\$7,400	\$0	\$292	\$7,108
EDP	\$263,100	\$0	\$43,339	\$219,761	\$1,177,450	\$0	\$453,199	\$724,251	\$1,440,550	\$0	\$496,538	\$944,012
Telecommunications	\$82,200	\$0	\$15,239	\$66,961	\$241,000	\$0	\$55,770	\$185,230	\$323,200	\$0	\$71,010	\$252,190
Operation of Auto	\$6,700	\$0	\$1,613	\$5,087	\$7,400	\$0	\$511	\$6,889	\$14,100	\$0	\$2,123	\$11,977
Total	\$2,641,150	\$0	\$569,809	\$2,071,341	\$3,007,550	\$0	\$788,605	\$2,218,945	\$5,648,700	\$0	\$1,358,415	\$4,290,285
% of Appropriation (less Reserve):			22%	78%			26%	74%			24%	76%

**Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2005 Expenditures/Obligations
July 1, 2004 - October 31, 2004**



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
Federal Assistance Support	\$5,600,000	\$1,279,989	\$4,320,011	\$796,800	\$0	\$109,410	\$687,390			
State Agencies	\$13,359,300	\$4,722,595	\$8,636,705	\$960,000	\$0	\$137,264	\$822,736			
Locals/Non-Profit Orgs.	\$39,579,300	\$26,211,082	\$13,368,218							
Misc. Awards/Grants	\$1,700,000	\$73,204	\$1,626,796	\$0				\$200,000	\$3,232	\$196,768
Fed. Crime Bill Initiatives	\$40,000,000	\$11,461,961	\$28,538,039							
SANE Program							\$0			
Juvenile Accountability Block Grant										
Total	\$100,238,600	\$43,748,832	\$56,489,768	\$1,756,800	\$0	\$246,674	\$1,510,126	\$200,000	\$3,232	\$196,768
% of Appropriation (less Reserve):		44%	56%			14%	86%		2%	98%
	Juvenile Accountability Incentive Block Grant Fund - (Federal)			Total						
				Appropriation	Reserve	Expenditures/Obligations	Balance			
Federal Assistance Support				\$6,396,800	\$0	\$1,389,399	\$5,007,401			
State Agencies				\$14,319,300	\$0	\$4,859,859	\$9,459,441			
Locals/Non-Profit Orgs.				\$39,579,300		\$26,211,082	\$13,368,218			
Misc. Awards/Grants	\$0			\$1,900,000		\$76,436	\$1,823,564			
Fed. Crime Bill Initiatives				\$40,000,000		\$11,461,961	\$28,538,039			
SANE Program				\$0	\$0	\$0	\$0			
Juvenile Accountability Block Grant	\$17,540,000	\$2,162,342	\$15,377,658	\$17,540,000		\$2,162,342	\$15,377,658			
Total	\$17,540,000	\$2,162,342	\$15,377,658	\$119,735,400	\$0	\$46,161,079	\$73,574,322			
% of Appropriation (less Reserve):		12%	88%	\$119,735,400		39%	61%			

General Revenue	22%
CJIS Trust Fund (USERS)	26%
Total Operations Budget	24%

Criminal Justice Trust Fund (Federal)	44%
General Revenue Matching Funds/Other	14%
Criminal Justice Information Projects Fund	2%
Juvenile Accountability Incentive Block Grant Fund	12%
Total Awards and Grants	39%



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Mark Myrent

Date: November 15, 2004

Re: Illinois Integrated Justice Information System (IIJIS) Project Update

Since the last Authority meeting, the following progress has been made on the Illinois Integrated Justice Information Systems (IIJIS) Project:

- The IIJIS Implementation Board met on October 20th to review the findings and recommendations of the SEARCH/IJIS Institute Technical Assistance Report. The Board passed several motions in support of those recommendations:
 - that the Executive Steering Committee be empowered to make *operational* decisions but *policy* decisions remain under the control of the Implementation Board;
 - that any decisions made in the Executive Steering Committee be communicated in a timely manner to the Implementation Board members who will have an opportunity to object;
 - that any steering committee member whose proposal was overruled may file a minority report that will also be communicated to the Implementation Board;
 - that the Implementation Board move forward with the development of a detailed tactical plan;
 - that the IIJIS Planning and Policy Committee create workgroups that will develop plans to address the specific information sharing needs identified in the Scenario Gap Analysis;
 - that the Implementation Board adopt the technology assistance report's explanation regarding the differing state and local roles in justice integration planning and use that explanation to help frame integration business requirements;

- that a Program Management Office has already been created in the form of IIJIS staff;
- that IIJIS staff will perform the functions of the PMO as explained in the technology assistance report;
- that the Chair, Lori Levin, draft a letter to SEARCH, the IJIS Institute, the Bureau of Justice Assistance, and Assistant Attorney General Deborah J. Daniels, thanking them for the technical assistance work they provided to the IIJIS initiative; and
- that the IIJIS Funding Committee explore the availability of funding sources to support county-level initiatives that satisfy the business needs identified by the IIJIS Implementation Board.

In addition, the Board also passed a motion that the Implementation Board sponsor an integrated justice summit in Spring 2005 with details to be determined later.

- The IIJIS Planning and Policy Committee met on November 1st and reviewed recommendations from the Technical Assistance Report concerning tactical planning. The IIJIS Board had recommended that the Planning and Policy Committee create workgroups to develop business plans for addressing specific needs identified in the Strategic Plan. The Planning and Policy Committee responded by selecting three high-priority needs, designating work groups for each, and identifying candidates to chair those groups. The three needs areas are: 1) development of a standard police report as a preliminary step toward creating an incident reporting process in Illinois; 2) improving the quality of orders of protection and warrant information contained in the Law Enforcement Agency Data System (LEADS); and 3) analyzing the manner in which arrest booking information is collected and managed in order to improve criminal history record information. IIJIS staff met November 4th with Planning and Policy Committee leaders to develop a standard methodology for committee work groups to create business plans for the three high-priority need areas.
- IIJIS staff also met on October 28th with officials of the IL Sheriffs Association and the IL Dept. of Mental Health, and with representatives from the Appriss Corporation (that built the state's Automated Victim Notification System) on November 9th to discuss plans for an initiative to transmit mental health records to sheriffs pertaining to individuals admitted into county jails.
- The IIJIS Technical Committee continued the process of reviewing standards for interagency exchanges of justice information. The committee recommended to the full IIJIS Implementation Board adoption of three sets of justice exchange standards. One is the Global Justice XML Data Model, which is a multi-use standard for data formatting, and was recommended as a best practice. The other two are specifications for submitting fingerprints to the state criminal history repository and for interfacing to the Illinois State Police LEADS system.