



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

---

---

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Board Meeting  
Friday, September 16, 2016  
2 p.m. to 4:30 p.m.  
Michael A. Bilandic Building, 160 N. LaSalle, N-505  
Chicago, Illinois

**AGENDA**

- I. Call to Order and Roll Call
- II. Approval of minutes
- III. Chairperson's remarks
- IV. Ad Hoc Budget Committee Meeting
- V. Vote: Illinois Criminal Justice Information Authority Strategic Plan: Edward Byrne Memorial Justice Assistance Grants for Federal Fiscal Years 2016-2019
- VI. Executive Director's Report
- VII. ICJIA Financial Report
- VIII. Committee Reports
  - a. Audit Committee
  - b. Budget Committee
  - c. Strategic Opportunity Committee
- IX. Research & Practice Presentation and Panel Discussion: ICJIA's Role in Juvenile Justice
- X. Public comment
- XI. Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone, e-mail, or letter John Klaer: (312) 793-8946, [john.klaer@illinois.gov](mailto:john.klaer@illinois.gov), Illinois Criminal Justice Information Authority, 300 W. Adams St., Suite 200, Chicago, Illinois, 60606-5150. TDD services are available at (312) 793-4170.



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

---

---

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

## **Memorandum**

**To:** ICJIA Board Members

**From:** Judge Elizabeth Robb, Chair, and John Maki, Executive Director

**Date:** September 8, 2016

**Re:** September 16, 2016, Meeting Overview

---

The Illinois Criminal Justice Information Authority's Quarterly Board Meeting will be held Friday, September 16, from 2 p.m. to 4:30 p.m. at the Michael A. Bilandic Building, 160 N. LaSalle, N-505, in Chicago. To enter the Bilandic Building, visitors must present a valid State I.D. and pass through a metal detector. All Authority Board meetings are subject to the Open Meetings Act. Members of the general public are encouraged to attend. The Authority's statutorily created oversight Board serves a unique and vital role in improving the State's public safety outcomes. Composed of state and local public safety officials, policy experts, and community leaders, the Board is designed to embody and represent the state's criminal justice system and is tasked with setting agency priorities, tracking the progress of ongoing programs, and overseeing the agency's grant-making. To that end, the Authority's quarterly Board meetings bring research and practical insights to bear on important and emerging issues affecting public safety in Illinois with the goal of identifying how the agency should address them through research and grant-making.

The September Board meeting will provide members with essential updates on the Authority's ongoing work by its staff and committees. Chair Robb will call a special Budget Committee meeting, necessary due to several Authority funding lines included in the stop gap budget. After the Budget Committee meeting, the Board will vote on the Illinois Criminal Justice Information Authority Strategic Plan: Edward Byrne Memorial Justice Assistance Grant for Federal Fiscal Years 2016-2019, which members discussed at the June Board meeting. The Board will then turn to updates and discussion from the Authority's Executive Director as well as chairs of the Audit, Budget, and Strategic Opportunities committees.

After the Board addresses these items, there will be a Research & Practice Presentation that will focus on the role the Authority should play in juvenile justice system. While the Authority conducts research on juvenile justice topics and funds program that impact the

juvenile justice population, the agency lacks a strategic vision to guide this work. To frame this issue, the Authority's Executive Director and Research Director will give a brief presentation on the state of juvenile justice, focusing particularly on the developments of the last 10 years, the Authority's mandate as it relates to the juvenile justice system, and the Authority's work in juvenile justice. We will then turn to a discussion with our expert panelists: Dr. Karen M. Abram, Associate Director of the Health Disparities and Public Policy Program Northwestern University Feinberg School of Medicine; Dr. Colleen Cichetti, Director of the Center for Childhood Resilience at Anne and Robert H. Lurie Children's Hospital of Chicago; and Esther Franco Payne, Illinois Juvenile Justice Commission Board Member and Executive Director of Cabrini Green Legal Aid. Through this presentation, the Authority staff and Board will explore ways in which the Authority can use its capacity to strengthen the state's juvenile justice system and discuss the vision and goals that should guide this work.



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

**Bruce Rauner, Governor  
John Maki, Director**

---

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

August 18, 2016

To: Illinois Criminal Justice Information Authority Board Members

From: Angie Weis, General Counsel

Re: Authority's Board and Committee Meetings as it applies to Open Meetings Act, Authority's Organization Rules, and Robert's Rules of Order whenever applicable

**Issues:**

- 1. Whether a meeting can continue without a quorum?**
- 2. For Committees, if there is not a quorum with the Committee members, whether quorum may be created with non-committee Board Members who are present?**
- 3. Whether a board or committee member can vote via telephone?**
- 4. Whether abstention votes affect quorum?**
- 5. Whether a member who is abstaining or recusing herself from an issue can make or second a motion for a vote on that issue?**
- 6. What is the difference between when a Member should abstain versus recuse herself from a vote?**

**1. A meeting cannot continue without a quorum.**

For Board Meetings, members must be physically present at the location of the meeting to count toward quorum. (5 ILCS 120/2.01) The Illinois Attorney General is the only Board Member who is allowed a Designee. If a quorum is not present at the scheduled time of the meeting, the Chair may continue a roll call for a reasonable time after which, if a quorum is still not present, the meeting shall be adjourned. (2 Ill.Admin. Code, Section 1750.330 (c))

For Committee Meetings, no business may be conducted unless a majority of the committee members are present. (2 Ill.Admin. Code, Section 1750.330 (c)) A quorum shall constitute a majority of the Authority members then holding office who are present at the initial roll call at the commencement of any regular or special meeting. If a quorum is not present at the scheduled time of the meeting, the chair may continue a roll call for a reasonable time after which, if a quorum is still not present, the meeting shall be adjourned. (2 Ill.Admin. Code, Section 1750.330 (c))

**2. For Committees, quorum may be created with non-Committee Board Members who are present.**

Board members who are not committee members, who physically attend a committee meeting, count toward a quorum if: the Chair of the Authority designates that member to become an ad hoc voting member to ensure a quorum for that specific committee meeting. (2 Ill.Admin. Code, Section 1750.340 (f)) However, quorum must be established at the time of the meeting, or a reasonable time after. (2 Ill.Admin. Code, Section 1750.330 (c)) Therefore, if there is not otherwise quorum at the time of the roll call, the Chair of the Authority should, at that time, designate other Authority members who are physically present to be ad hoc voting members for that meeting.

Additionally, if the Chair of the Authority has not designated non-committee board members who are present to be ad hoc voting members for that meeting, those committee members are not entitled to vote on committee items that day. Because ICJIA's board's preference is to allow non-committee members who are present to vote, going forward the Chair of the Authority should designate all non-committee board members who are present to be ad hoc committee members for that meeting immediately following the roll call. This practice will ensure that all board members present are able to vote.

**3. Board and Committee members may count toward quorum and vote via electronic means if certain criteria are met.**

Board Meetings: Members must be physically present to vote and to present motions. (2 Il. Admin. Code 1750.330(f)(1). There can be two locations whereby members physically present at each location will count toward quorum and connect by interactive video conference if the second location is a public body (i) with statewide jurisdiction, (ii) an Illinois library system with jurisdiction over a specific geographic area of more than 4,500 square miles, (iii) a municipal transit district with jurisdiction over a specific geographic area of more than 4,500 square miles, or (iv) a local workforce investment area with jurisdiction over a specific geographic area of more than 4,500 square miles must be physically present at the location of a closed meeting. (5 ILCS 120/2.01) If the second location does not meet these requirements, then only members who are physically present at the main meeting location are allowed to count toward quorum and/or vote.

Committee Meetings: A quorum of members of a public body must be physically present at the location of an open meeting in order to hold that meeting. (5 ILCS 120/2.01) Once quorum is established, the Authority's administrative code allows for members to be present for purposes of voting via electronic means in specific, enumerated circumstances. Electronic means includes but is not limited to conference calls and video conferencing. (2 Ill.Admin. Code, Section 1750.340 (d)) If there is a physical quorum, OMA limits partaking by electronic means to the following circumstances: (i) personal illness or disability; (ii) employment purposes or the business of the public body; or (iii) a family or other emergency. (5 ILCS 120/7 (a))

**4. Members who abstain or recuse themselves from specific votes still count toward quorum.**

A recusal or abstention does not affect the quorum. The quorum refers to the number present, not to the number voting. (Roberts Rules, (11<sup>th</sup> ed.), p. 400, 11. 7-12; p. 401, 11. 8-11; p. 403, 11. 13-24) After a quorum is announced a majority of those voting on a motion shall be sufficient to pass and make it the official act of the Authority. (2 Ill.Admin. Code, Section 1750.330 (d))

**5. A member who is abstaining or recusing herself from a vote should not be the member to make or second the motion for a vote on that issue.**

Making or moving on a motion by a member who has a conflict of interest is not specifically addressed by the OMA. It is, however, addressed under Robert's Rules, which says that no member can be compelled to refrain from voting simply because it is perceived that he or she may have some "conflict of interest" with respect to the motion under consideration. If a member has a direct interest in a motion under consideration, the rule is that they should not vote on such a motion, but even then they cannot be compelled to refrain from voting. (Roberts Rules (11<sup>th</sup> ed.), p. 407, 11. 21-31) However, best practice would be that a member should not make or second the motion for a vote on an item for which they have recused themselves from voting or for which they plan to abstain from the vote.

**6. The situations in which a member should abstain or recuse herself from a vote are different.**

Although the effect of abstention and recusal is the same—that the member does not vote on a particular item—they are intended for different purposes and the logistics for using the two are different.

A member should abstain from voting when she is neither in favor nor opposed to the particular item. The most common example of this is when a member feels that she is not able to take an informed position (*e.g.*, if she did not read the background materials prior to the vote). A member can decide to abstain from a voting at the time of the vote, and shall convey that choice by saying "aye" when the Chair asks for the abstentions.

A member should recuse herself from voting when she has a direct personal or pecuniary interest in the item. It is a general rule that no one can vote on a question in which she has a direct personal or pecuniary interest. If a person has such an interest in an item that is to be voted upon, she should identify that conflict prior to the meeting and recuse herself from voting on that item. Members will be asked to identify any items that they need to recuse themselves from when the meeting materials are distributed prior to the meeting. Members should send an email to the designated ICJIA staff at least 48 hours before the meeting stating any items for which they need to recuse themselves. The Chair will then announce any recusals at the meeting prior to the discussion of the relevant topic. A member who has recused themselves from voting on a particular item may still participate in the relevant discussion, but should not vote.



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

---

---

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MINUTES**

**REGULAR MEETING  
ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY**

Friday, June 3, 2016, at 9 a.m.

Michael A. Bilandic Building, 160 N. LaSalle, N-502  
Chicago, Illinois

Roll Call

Authority Chair Elizabeth Robb welcomed Board members and guests to the quarterly Illinois Criminal Justice Information Authority Regular Meeting. She called the meeting to order and asked General Counsel Angie Weis to call the roll.

<b>Authority Board Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
State's Attorney Anita Alvarez	X		
Director John Baldwin	X		
Clerk Dorothy Brown	X		
Public Defender Amy Campanelli (after roll call)	X		
Sheriff Tom Dart			X
Director Patrick Delfino	X		
Director Brent Fischer		X	
Superintendent Eddie T. Johnson			X
Clerk Maureen Josh	X		
State's Attorney Bryan Kibler	X		
Cynthia Hora for Attorney General Lisa Madigan, Committee Chair	X		
Sheriff Michael McCoy	X		
Ms. Pamela Paziotopoulos			X
Director Michael J. Pelletier			X
President Toni Preckwinkle (after roll call)	X		
Judge Elizabeth Robb, Chair	X		
Director Leo Schmitz	X		
Director Nirav Shah			X
Director George Shelton	X		
Rick Tanksley	X		
Ms. Jennifer Vollen-Katz			X
Paula Wolff, Committee Chair	X		

Ms. Weis stated that a quorum had been achieved. Chair Robb asked for the approval of the meeting minutes of March 11, 2016. Ms. Hora moved to accept the minutes and Ms. Wolff seconded the motion. There were a few corrections noted: On page 2, insert “has” into the following sentence: Chair Robb reminded members that the Authority has two committees. On page 3, insert “to” in the following sentence: Chief Fiscal Officer Randy Kurtz said the Authority hopes to hire a victim needs assessment contractor in May or June with a six-month timeline to complete the project.

The motion was adopted by unanimous vote.

#### Chairman’s Remarks

Chair Robb thanked everyone for their attendance at the meeting and especially acknowledged Paula Wolff, Strategic Opportunities Committee Chair, and staff for their work on the committee. She also thanked Board members that participated in the committee’s work by seeking feedback from stakeholders and other interested parties.

#### ICJIA Audit Hoc Committee

Chair Robb directed the member’s attention to item IV on the agenda. She stated that the recently released audit of several Authority grant programs should remind Board members of their duties and responsibilities. As a result of this audit, the Authority has formed an Audit Ad Hoc Committee, chaired by Amy Campanelli. Other members include Maureen Josh, Mike McCoy, and Jennifer Vollen-Katz. This committee will review the audit to ensure the audit findings are not repeated. Chair Robb thanked the members for their leadership in making certain protocols and procedures are in place so that the audit recommendations can be carried out.

Director Maki echoed Chair Robb’s remarks stating that he and Authority Executive Staff are committed to presenting the Board with transparent funding recommendations backed by research. He went on to say that the Board’s role is to protect the legitimacy of the agency. Ms. Campanelli stated that she was honored to take on this task and feels that the Committee and staff will be able to review the report and provide an update to the Board soon. Ms. Hora stated that much of the report’s recommendations relate to staff and that she wished she could have done something. She stated that she hopes this committee will give guidance to Board members on this. Director Maki reminded the group that the Strategic Opportunities Committee and the VOCA/VAWA planning process will inform and strengthen the agency’s grant making in the future. He went on to state that one of his big goals is to create an infrastructure which board members can use to make decisions. The Audit report is available on-line and the staff will resend the link. Hearing no additional questions regarding the audit, Chairman Robb asked Director Maki for this his report.



## Executive Director's Report

Director Maki began his remarks by thanking Board members for their engagement, which has really improved over the last year. He also wanted to thank Illinois Department of Children's Services Director George Shelton for attending the meeting. Director Shelton said he is looking forward to working with the Authority. Director Maki thanked him and said he hopes the agency's resources can be coordinated with those of the Illinois Departments of Corrections and other agencies.

Director Maki next introduced the Authority's new General Counsel and Chief of Staff Angie Weis, who recently joined the agency.

Director Maki then provided an update since the last quarterly Board meeting. He said the Authority hosted training on swift, certain, and fair probation practices for almost 90 practitioners. He noted the Authority also hosted a training on posttraumatic stress and trauma in the criminal justice system that was very well attended.

Director Maki also updated the Board members on the VOCA and VAWA planning process. He said the Authority was in the final stages of procuring a technical assistance provider, will hire a victimologist to lead the research aspects of the effort, and was meeting weekly internally to prepare for a huge increase in grant making. Director Maki stated that the agency will go from a spend rate of about \$15 million to approximately \$70 million. Given this, many Board members may be fielding questions regarding VOCA funding. Director Maki asked Board members to direct those questions to him. Director Maki concluded his report by stating that a big piece of the Authority's work has been around the implementation of the Grants Accountability & Transparency Act. Hearing no questions, Director Maki asked Chief Financial Officer Randy Kurtz for the financial report.

## Authority Financial Report

Authority Chief Financial Officer Randy Kurtz outlined major fiscal matters for the Authority members. He stated that through 10 months of the state fiscal year, the Authority spent about \$25.5 million, including \$19 million under federal programs and the balance for administrative costs. VOCA expenditures to date were at approximately \$10 million; VAWA spending was at approximately \$2.2 million; JAG spending was about \$5.5 million; and the balance of \$1.5 million in spending was for other federal programs. He referred to Director Maki's comments earlier regarding VOCA funding. The Authority received \$78 million last federal fiscal year and will be receiving another \$88 million this federal fiscal year, he said. Each award has a three-year grant cycle. He said the Authority completed a very transparent and comprehensive state procurement process to hire a

technical assistance firm. Aeffect has been hired to provide this technical assistance, which is a woman-owned firm. The firm won the project through a competitive process and had the best price and presentation. Their victim needs assessment will be completed by December 1, 2016. Finally, Mr. Kurtz reiterated that during calendar year 2017 the Authority will reach a spending rate of about \$70 million a year. Hearing no questions, Chairman Robb thanked Mr. Kurtz for his report and moved on to the next agenda item.

### Committee Reports

Chair Robb asked Ms. Hora for Budget Committee updates. Ms. Hora said the committee last met on May 12. The Budget Committee approved new grants and several budget reductions. The reductions totaled \$140,000. Two new grants were made, including one to the Authority for a drug strategy impact evaluation and one to Illinois Department of Corrections for transitional services for females. Funding opportunities for information sharing among criminal justice agencies and for Partnerships to Reduce Violent Crime were also approved. She noted that an award to the Illinois State Police made in 2013 was rescinded and then designated to the Illinois Department of Human Services to enhance the integration of systems used by ISP to collect, evaluate, and exchange criminal background information. ISP and DHS will be working closely on this project.

With respect to the Violence Against Women Act funding, the committee approved reductions and then approved funding designations to the Illinois Coalition Against Domestic Violence and Illinois Coalition Against Sexual Assault. With respect to the Victims of Crimes Act funding, the committee approved designations to currently funded victim service programs. Most programs received designation amounts that reflect an increase of 25 percent over the previous year.

Ms. Hora also informed the members of approved designations to the Illinois State Police to augment its electronic filing system for the Sex Offender Registration and Notification program. As for state funding, FY16 funding for Illinois Family Violence Coordinating Councils and Safe from the Start was approved in case appropriations for the two programs were made in the state's stop gap budget. Chair Robb thanked Ms. Hora for her report and asked for a Strategic Opportunities Committee Report from Ms. Wolff.

Ms. Wolff began her report by thanking Chair Robb for the kind words in her report. She reiterated her thanks to the staff and committee members for their participation in the committee's important work.

Ms. Wolff referred members to a yellow piece of paper, entitled "Strategic Plan for the Edward Byrne Memorial Justice Assistance Grant FFY 16-19." She said the committee approved the draft report, which includes four sections: Strategic Plan, Principles, Priorities, and the Process by which the Authority will achieve the strategic plan's goals. The Guiding Principles describe the values of the Authority's work while the Grant Making

Principles describe the operational procedures used to actualize the Guiding Principles. She explained the principles came from a great deal of input and revision from members, stakeholders, and other experts. The report also included the JAG Goals. Those, too, were developed with much input and revision from the committee and stakeholders beginning in November and ending with committee approval in March. Finally, the report included the process by which the Authority will work toward the goals. This process, or Staff Objectives, included staff activities and Committee Action Steps. Ms. Wolff highlighted a few of the next steps in the plan. Research staff will be engaging Board members and other criminal justice system stakeholders to identify needs of the criminal justice system.

The Committee also discussed the rigorous use of Request for Proposals (RFP) for JAG funding and agreed to exempt the “Planning, Evaluation and Technology Improvement” purpose area from the RFP process as the Research and Analysis Unit as well as the Information Sharing project are functional areas of the Authority’s work.

Ms. Wolff asked that ~~the~~ Director Maki’s memo dated May 25, 2016 be included in the notes, as it explains the next steps well (*Attachment A*). State’s Attorney Kibler asked for a timeline on when Authority staff will be conducting the focus groups. Mr. Maki said focus groups will be completed over the next 8 to 12 months. Staff will begin with focus groups that will include many Board members, he said. The results of these focus groups will inform questions to survey a larger group of criminal justice agencies, associations, etc.

Chair Robb asked for a motion to put the JAG Strategic Plan on the next Board meeting agenda. President Preckwinkle made the motion and Ms. Josh seconded it. The motion was approved and adopted by unanimous vote.

#### Research & Practice Presentation and Panel Discussion

Director Maki introduced the Criminal Justice Coordinating Councils presentation and panelists. He stated that the Illinois Criminal Justice and Sentencing Reform Commission has recommended coordinating councils partly because the Commission identified one major problem with the Illinois criminal justice system—state agencies fund criminal justice separately. This siloed funding approach prevents coordination. The Commission report asked the Authority to establish councils across the state. Director Maki introduced the panelists and referred members to their biographies in the meeting packet (see *Attachment Y*). Panelist David Olson, Ph.D., began his presentation by explaining that councils should create learning systems within local jurisdictions so that all systems get a better understanding of how agencies operate but also to see themselves as interconnected and part of the local system (*Attachment B*).

Next, Director Maki asked Sentencing Policy Advisory Council Analyst Mark Powers to present the Authority's online data tools. Mr. Powers shared the tools and their utility with the Board members. It is available to any jurisdiction and can be found here: <http://www.icjia.state.il.us/sac/tools/DataProfiles/CriminalJusticeDataProfiles.cfm>.

Director Maki then introduced the panelists They included Judge Robb, founder of McLean County Criminal Justice Coordinating Council; Donna Jo Maki, director of Lake County's Coordinating Council; Kathryn Bocanegra, violence prevention director at Enlace and member of Governor's Commission on Criminal Justice & Sentencing Reform; and MaryAnn Dyar, program director of Adult Redeploy Illinois. (See attachment C for biographies.)

Director Maki asked the panelists to explain their projects. Judge Robb explained the origins for the McLean County's Coordinating Council, which developed as a response to the issue of jail overcrowding in McLean County. Two main advocacy groups pushed the community to look at alternatives to building a new jail.

Ms. Maki also explained the 30-year origin of the Lake County Executive Justice Council. Lake County's work also began from the issue of jail overcrowding. Ms. Bocanegra spoke to the need for community members and ex-offenders to be included in councils planning and activities. She used the example of the health systems' inclusion of consumers in system planning. She argued that the principle of inclusion also applies to the criminal justice system.

Ms. Dyar explained the Adult Redeploy Illinois model and ARI's approach to local communities. Program administrators identify natural leaders in the community and present incarceration data to spark interest and discussion. As a multidisciplinary group coalesces, principles and outcomes can be discussed and agreed upon.

A conversation ensued on the natural geographic boundaries for councils, essential system players, high utilizers, and how information sharing is essential at council meetings. Several Board members and panelists reiterated the importance of data sharing to inform planning and suggested that assisting local communities understand available data is one important way that the Authority can help.

Judge Robb reminded the group how important relationships are in developing effective collaborations. Director Baldwin discussed the importance of using assessment tools to assess risk and focusing post-release supports on one or two needs provided by one or two providers.

Director Maki thanked the panel and presenters.

## Public Comment

Chair Robb then allowed Director Maki to facilitate the public comment. The first speaker was Theresa DuBois from Family Rescue, a domestic violence agency on the South Side of Chicago that provides services and advocacy for victims of domestic violence. She spoke on the importance of VOCA funds to domestic violence agencies. She said the Office of Victims of Crime priorities include salary parity, restoration of VOCA funds lost in previous years, and expanding services. She said she and her colleagues believe this is an appropriate use of the VOCA funds. Ms. DuBois went on to say that the domestic violence community has also done extensive work to evaluate the efficacy of services provided to victims. She cited several evaluations. She encouraged the Board members to keep victims on the agenda as the VOCA plan proceeds. Director Maki thanked Ms. DuBois for her comments.

The second speaker was Kathy Doherty, executive director of the Chicago Metropolitan Battered Women's Network, a member organization for domestic violence agencies in the Chicagoland area. She cited an example of a 25-percent increase to a local domestic violence agency's VOCA grant. A 25-percent increase would total \$12,000, which, she said, doesn't do much for expanding programming or salary parity. She said a 100-percent increase would allow her program to hire another advocate who could provide 200 victims with services at the domestic violence courthouse. She said legal services are the second most requested service by people calling the Statewide Domestic Violence Helpline. In conclusion she stated that she has gained much insight from attending Authority meetings over the past few months. She stated that her agency and member organizations look forward to the strategic planning process and look forward to being at the table to expand services for domestic violence victims. She stated the network has been involved in the Authority's Victim Services Ad Hoc Committee in the past and has a lot to contribute, including research and exceptional collaborative projects with law enforcement. She thanked the Board for their ongoing partnership.

The third speaker was Kathryn Bocanegra. She echoed the importance of victims' voice in the planning process but also stressed the necessity to include the voice of community survivors of street violence. She stressed that victims' voices are often equated with punitive regimes, but many families from high stakes communities want rehabilitation and restoration of their communities. She stated that she hoped this, too, would be considered in the expansion of victim support.

## Adjourn

Chair Robb asked if there were any other members of the public who wished to make a comment. Seeing none, she asked for a motion to adjourn the meeting. Ms. Hora moved to

adjourn the meeting and the motion was seconded by Ms. Wolff. The meeting was adjourned at 11:30 a.m.



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

---

---

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

To: Strategic Opportunities Committee Members

From: John Maki, Executive Director

Date: May 19, 2016

Subject: May 25, 2016, Strategic Opportunities Committee Meeting Information

---

This memo provides a brief overview of the Committee's work ahead of the May 25, 2016, Strategic Opportunities Committee meeting.

At the Committee meeting April 27, 2016, we discussed action steps to be completed as outlined in the FFY16 Byrne Memorial Justice Assistance Grant Strategic Plan approved in March. At the conclusion of the meeting, we asked staff to develop and present recommendations on how to move forward on these action steps.

Please find below an outline of the action steps we approved and staff's corresponding recommendations. These recommendations will be discussed in more detail on May 25<sup>th</sup>.

1. Action Step: "The Committee will explore whether it should establish ~~percentages~~ priorities for Byrne JAG funding that should be set aside for particular program areas."
  - Staff recommendations:
    - Over the next 8-12 months, the Authority's Research & Analysis Unit will survey stakeholders to determine needs and emerging issues for the Byrne JAG priorities. Stakeholders will include practitioners in law enforcement, prosecution, defense, courts, probation and parole, correctional facilities, and prevention and education.
      - To inform the survey, research staff will first conduct small focus groups of stakeholders representing both JAG priority areas and Illinois' regional and demographic diversity. The results will be used by staff and the committee to refine priorities consistent with the Guiding Principles and JAG Goals.
      - The research staff will create a survey based on information collected in the focus groups and disseminate it to Illinois' larger public safety community.
    - Authority staff also will gather funding information from other Illinois state agencies that addresses or could address the needs and emerging issues identified. This information will help us to further refine Byrne JAG priorities.
    - The survey results and funding assessment will be presented to help the Committee determine priorities

- Staff will recommend an impact and feasibility tool to help the Committee determine priorities.
2. Action step: “The Committee will develop particular goals and objectives for the Authority’s use of research-informed RFPs on all of its federal grants, informed by the 2014 Illinois Grant Accountability and Transparency Act (GATA).”
- Staff recommendation:
    - As the Research & Analysis Unit helps identify Illinois funding priorities for Byrne JAG programs, the Authority’s Federal & State Grants Unit will develop a timeline to roll out competitive requests for proposals based on the Committee’s recommendations and the findings from Action Step #1.
3. Action step: “The Committee will create criteria for how the Authority will define and assess Byrne JAG programs that deliver a statewide benefit” and be used to potentially exempt funding requests from a competitive process, pending Budget Committee approval.
- Staff recommendation:
    - The Authority should define “statewide benefit” as that which supports ICJIA’s mandated purposes: “[T]o coordinate the use of information in the criminal justice system; to promulgate effective criminal justice information policy; to encourage the improvement of criminal justice agency procedures and practices with respect to information; to provide new information technologies; to permit the evaluation of information practices and programs; to stimulate research and development of new methods and uses of criminal justice information for the improvement of the criminal justice system and the reduction of crime; to protect the integrity of criminal history record information, while protecting the citizen's right to privacy[.]” (20 ILCS 3930/2)
      - This criterion would enable the Authority to support its research and information-sharing capacities without the necessity of a competitive RFP process, pending Budget Committee approval.

As you can see, we plan to have an important discussion and we will greatly appreciate your time. Please notify Reshma Desai of your attendance status, if you haven’t already done so. We look forward to seeing you.



## ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY REGULAR QUARTERLY BOARD MEETING

### Presenter Biographies

#### Mary Ann Dyar

Mary Ann Dyar is the Program Director for the Adult Redeploy Illinois program created by the Crime Reduction Act of 2009 (P.A. 96-0761). Just prior to her work at the state level, Mary Ann was Program Manager with the Justice/Violence Initiative of Chicago Metropolis 2020, a regional planning not-for-profit organization, working on policy issues related to childhood exposure to trauma and violence, juvenile justice, prisoner reentry, criminal law and sentencing reform. Mary Ann holds a Master's degree in Public Policy from the University of Chicago's Harris School, and undergraduate degrees in Accounting and Political Science from Indiana University-Bloomington. She served two years as a Peace Corps volunteer in Kenya, East Africa (1991-1993).

#### Kathryn Bocanegra

Kathryn Bocanegra is a Licensed Clinical Social Worker and leads Enlace Chicago's violence prevention department. In her career in public safety she has managed community coalitions on early prevention and programmatic initiatives that range from school-based efforts, street intervention, to re-entry. Her efforts received recognition for outstanding community strategy in violence prevention from LISC Chicago (Chicago Neighborhood Development Awards) and MetLife Foundation (Community- Police partnership). Kathryn is a member of the Illinois Sentencing Policy Advisory Committee. In addition, Kathryn is a doctoral student at the University of Chicago in social work and her research interests encompass community violence prevention, developmental life course criminology, and sentencing policy.

#### Donna Jo Maki

Donna Jo Maki (no relation to John Maki) has been the coordinator for the Executive Justice Council of Lake County (EJC) since October 2014. As the dedicated staff for the EJC, she is supervised and funded by the Lake County Administrator. Prior to her coordinator position she served as an Illinois Assistant Attorney General prosecuting persons under the Illinois Sexually Violent Persons Commitment Act for nine years. She also served as an Assistant State's Attorney in McHenry County (1995-2005) and Assistant Public Defender in Lake County (1991-1995) on misdemeanor, juvenile and felony cases. In addition, she has served as interim Director of the Child Advocacy Center of McHenry County (2001) and has authored numerous successful local, state, and federal justice grants for McHenry and Lake County.

#### Dave Olson

David Olson is as a Professor in the Criminal Justice and Criminology Department at Loyola University Chicago, where he is also the Graduate Program Director, and previously served as Department Chairperson and Director of Loyola's interdisciplinary Forensic Science Program. For nearly 20 years, Dr. Olson worked at the Illinois Criminal Justice Information Authority, where he was a Senior Scientist responsible for overseeing the evaluation of federally funded

## Attachment B

drug and violent crime control efforts in the State of Illinois. During his 29 years in the field of criminal justice, David has worked with a variety of federal, state and local agencies to develop, implement and evaluate programs and policies, particularly in the area of community and institutional corrections.

Dr. Olson has published more than 100 articles, research bulletins and research reports, and has made more than 100 presentations at professional conferences, hearings, and training symposia. Dr. Olson received his B.S. in Criminal Justice from Loyola University Chicago, his M.A. in Criminal Justice from the University of Illinois at Chicago, and his Ph.D. in Political Science/Public Policy Analysis from the University of Illinois at Chicago, where he was the recipient of the Assistant United States Attorney General's Graduate Research Fellowship. In 2011, Dr. Olson received the Hans W. Mattick Award for outstanding accomplishments in the field of criminology and criminal justice research from the Illinois Academy of Criminology.

### Mark Powers

Mark Powers is a research analyst at the Illinois Sentencing Policy Advisory Council and previously worked for the Illinois Criminal Justice Information Authority (ICJIA). His interests include population projections, corrections, recidivism, applied statistics, and record linkage, and has worked with Illinois criminal justice data for over ten years. His work that improved access to data on the ICJIA website garnered two national awards since 2011. He received an M.A. in Criminology from the University of South Florida and B.A.'s in Sociology and Anthropology from the University of Illinois.

### Elizabeth Robb

Former Chief Circuit Judge (11th Circuit) Elizabeth Robb was named chairman of the Illinois Criminal Justice Information Authority in March 2015. Ms. Robb brings more than 30 years of legal experience to ICJIA. She served as a trial judge for 22 years on the 11th Judicial Circuit Court of Illinois, and was the chief judge from 2004 to 2014. In that role, in addition to presiding over trials, she had administrative responsibility for the 20 judges in the court, oversaw court reporters, probation officers, and other court staff. Prior to becoming a judge, Ms. Robb was an attorney at Reynard & Robb Law Offices (1982-1987) and the Robb Law Office (1987-1993). Ms. Robb earned her bachelor's degree from Illinois Wesleyan University and her law degree from Loyola University of Chicago.

# **Criminal Justice Coordinating Councils: The Necessity, Potential and Challenges**

Presented by

David E. Olson, Ph.D.

Department of Criminal Justice & Criminology and  
the Center for Criminal Justice Research, Policy &  
Practice

Presented to the Illinois Criminal Justice Information  
Authority, Chicago Illinois, June 3, 2016



# Program/Policy/Strategy Development & Evolution

Identification of  
What Works,  
Evidence-  
Based Practice

2) Strategy  
Development/  
Strategic Planning

Logic  
Model

1) Problem

Identification/Assessment,  
Gap Analysis, Performance

Agency

Unit

Individual

3) Strategy  
Implementation

Process  
Evaluation

4) Program  
Operation

Performance  
Measures

Impact  
Evaluation

Outcome  
Measures



# Performance Measurement & Policing

- SARA
  - Scanning, Analysis, Response, Assessment
- Comp-Stat
  - Combined the bureaucratic model of police management with the community-problem solving policing approach, and real-time data analysis capacity



**State of Illinois**

50,000 ft view

**Region of Illinois**

**Judicial Circuit**

5,000 ft view

**County**

**Agencies/Organizations in  
County**

500 ft view

**Unit/Division within Agencies**

**Individuals within Agencies**

1 ft view

**Results get  
“added up” to  
determine the  
effectiveness  
of system, county,  
department, &  
individuals**



# “Good” Policy, Management and Practice Includes Research and Evaluation

- Research is used on an ongoing basis by agencies, government and businesses to identify “performance gaps” as part of an effective management process;
- The formulation of solutions/responses to identified performance gaps relies on research and policy analysis as a *guide*;
- Implemented solutions/responses are monitored/evaluated to gauge implementation & impact as part of an effective management process—individual, unit, agency, system.
- However, this is rarely done .....why?



# The Criminal Justice “System”

- Individual components (units of government, agencies, organizations, communities) that collectively seek to prevent and reduce crime.
  - County-level makes the most sense in most places (but not limited to county agencies)
- Not necessarily coordinated, no overarching goal or strategy, limited systematic examination or evaluation, and limited synthesis of information about the system’s operations.
- No statutory “leader” or “czar” of the justice system, but opportunities exist for leaders to emerge.
  - Multidisciplinary councils (ad hoc or on-going)





# **The Need for, and Benefits of, Coordinated Strategic Plans (or at least communication)**

- Need to understand how “system” operates and how individual organizations are impacted by, and impact, other organizations (silos; communication).
- Need for objective information to be available to support (or question) policy, go beyond rhetoric towards research, and to create **“learning environments”** (figuring out the “why”)
- Need to respond effectively and in an informed way to funding opportunities, media inquiries, crises

# What role could (should) ICJIA play?

- The origins and evolution of the “county profiles”
  - State strategy and geographic allocation of resources required extensive data collection and analyses.
  - A lot of data gets collected/reported “up” but very little gets communicated back down
  - First iteration: 5,000 foot view, economy of scale, lots of data/*perspective*, lots led to the water, but was there drinking and were the dots connected?
  - Ok, so now what .....
- What now?
  - Even greater amount of data available, increased technological capacities, increased “interest”



# Opportunities and Challenges

- Challenges

- Forming, maintaining, and making the process routine within changing political environments
- Analytic capacity to examine data at a more detailed/localized level
- Ensuring objectivity, developing trust in the process

- Benefits

- Individual agencies/organizations having a better understanding of how the system as a whole operates
- Having information available to answer policy-relevant questions (good or bad policy)
- Increased coordination (or at least communication)



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION  
AUTHORITY**



300 West Adams Street, Suite 200  
Chicago, Illinois 60606  
Phone: (312) 793-8550  
Fax: (312) 793-8422  
TDD: (312) 793-4170  
<http://www.icjia.state.il.us>

**Meeting Notice**

***Budget Committee***  
Friday, September 16, 2016  
2 p.m. to 4:30 p.m.  
Michael A. Bilandic Building, 160 N. LaSalle, N-505  
Chicago, Illinois

**Agenda**

---

---

**Budget Committee**

**Cynthia Hora**  
*Chair*

**Hon. Anita Alvarez**  
*Vice Chair*

**Sheriff Tom Dart**

**Hon. Lisa Madigan**

**Director Leo Schmitz**

**Hon. Amy Campanelli**

**Paula Wolff**

**Pamela Paziotopoulos**

- ▶ Call to Order and Roll Call
  
- 1. Minutes of the August 18, 2016 Budget Committee Meeting
  
- 2. Justice Assistance Grants (JAG)
  
- 3. Public Comment
  
- ▶ Old Business
  
- ▶ New Business
  
- ▶ Adjourn

---

---

**Illinois Criminal Justice  
Information Authority**

**Elizabeth Robb**  
*Chair*

**Patrick Delfino**  
*Vice Chair*

**John Maki**  
*Executive Director*

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. John Klaer, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MINUTES**

**Illinois Criminal Justice Information Authority  
Budget Committee Meeting  
August 18, 2016, at 9 a.m.  
300 West Adams, Suite 200  
Large Conference Room  
Chicago, Illinois 60606**

**Call to Order and Roll Call**

The Budget Committee of the Illinois Criminal Justice Information Authority met on Thursday, August 18, 2016, at 300 West Adams, Suite 200, Large Conference Room, in Chicago, Illinois. Authority Budget Committee Chair Cynthia Hora, representing Attorney General Lisa Madigan, called the meeting to order at 9:04 a.m. Authority General Counsel Angie Weis called the roll.

Authority members and designees present were:

<b>Budget Committee Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Jennifer Greene for Budget Comm. Vice Chair / Cook Co. State’s Attorney Anita Alvarez	X		
Daynia Sanchez-Bass for Cook Co. Public Defender Amy Campanelli	X		
Kathryn Dunne for Cook Co. Sheriff Tom Dart	X		
Cynthia Hora for Attorney General Lisa Madigan	X		
Pamela Paziotopoulos			X
James O’Grady for Illinois State Police Director Leo Schmitz	X		
Paula Wolff	X		
<b>Other Authority Members Present</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Authority Chair Judge Elizabeth Robb	X		
State’s Attorney’s Appellate Prosecutor’s Office Director Pat Delfino	X		

Also in attendance were:

Authority Executive Director John Maki  
Authority Federal and State Grants Unit Associate Director Kevin Givens  
Authority Program Supervisor Shai Hoffman  
Authority Deputy Director Randy Kurtz  
Authority Federal & State Grant Unit Administrative Assistant Jude Lemrow  
Andy Munemoto, representing the Governor's Office of Management and Budget  
Mark Payne, representing Ceasefire  
Authority Research & Evaluation Center Manager Jessica Reichert  
Authority Program Supervisor Greg Stevens  
Authority General Counsel Angie Weis  
Other Authority staff members and guests

### **Minutes of the May 12, 2016, Budget Committee Meeting**

Ms. Hora requested that a correction to the minutes be made on Page 4 in the first sentence of the third paragraph. The correction should read (correction in *italics*):

“...the reason some VOCA grantees did not *receive a 25-percent* increase was...”

**Motion:** Ms. Wolff moved to approve the minutes of the May 12, 2016, Budget Committee Meeting, as corrected. Ms. Greene seconded the motion and the motion passed by unanimous voice vote.

### **Senate Bill 2047 Grants / Bullying Prevention & Ceasefire**

#### Senate Bill 2047 Appropriation Summary

General Counsel Angie Weis said the language of Senate Bill 20147 limits the appropriations to cover grant costs incurred through December 31, 2016. However, the grants themselves could support programs until June 30, 2017. In this scenario, the Authority would have to provide advanced grant payments to the grantees prior to December 31, 2016, so that the Authority's costs would be incurred prior to December 31, 2016, even though the grantees would incur costs past that date. This would be contrary to best grant-making practices and would violate the Authority's policy stipulating a maximum advanced payment of 90 days.

Andy Munemoto, representing the Governor's Office of Management and Budget (GOMB), said GOMB's position was that advanced payments to grantees are allowable under law, if not under the Authority's policies. Safeguards against loss could be put in place, such as increased grantee reporting frequency.

A discussion ensued regarding the merits of making an advance payment for these programs. A consensus emerged it would violate Authority policy to make such an advance payment and that doing so would create potential for an adverse audit finding. It was further agreed that that this issue should be presented to the full Authority Board at the September 16, 2016, Regular Meeting.

### Bullying Prevention & Ceasefire

Associate Director Kevin Givens called attention to a memo dated August 18, 2016, regarding the state fiscal year 2017 funding for Senate Bill 2047-supported programs. He described proposed designations of Bullying Prevention and Ceasefire program funds made available via the bill. A discussion ensued regarding the merits of funding these programs for six months.

Mark Payne, representing Ceasefire, explained how Ceasefire would expend the grant funds by December 31, 2016.

Executive Director John Maki, in response to a question by Ms. Dunne, said that further budgetary details regarding Ceasefire would be made available at the September 16, 2016, Regular Meeting.

**Motion:** Ms. Greene moved to approve the recommended SFY17 Bullying Prevention & Ceasefire fund designations. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote.

### Justice Assistance Grants

#### U.S Bureau of Justice Assistance Special Conditions

Director Maki called attention to a memo dated August 18, 2016, regarding U.S. Bureau of Justice Assistance Special Conditions for Justice Assistance Grants Section 1373, 8 USC information. He said Authority staff worked with the National Criminal Justice Association and the Bureau on this issue, which resulted in the Bureau establishing special conditions for grantees affected by Section 1373, 8 USC, and identified in the inspector general's report, including the City of Chicago and Cook County, to allow their respective grants to run until June 30, 2017. This will provide time for affected grantees to work with ICJIA to come into compliance with the law, find ways to justify current policy and practice under federal law, or lobby Congress to change the law. A discussion ensued regarding possible strategies and preparations for the Authority and affected grantees to become compliant with the law.

No action on this item was necessary and none was taken.

Analysis: Metropolitan Enforcement Groups (MEGs) and Task Forces (TFs)

Authority Research & Evaluation Center Manager Jessica Reichert delivered a PowerPoint presentation entitled “MEG/TF Process & Outcome Evaluation preliminary findings.”

No action on this item was necessary and none was taken.

Justice Assistance Grants: FFY10-FFY15 Plan Adjustments

Mr. Givens called attention to a memo dated August 18, 2016, on FFY10-FFY15 Justice Assistance Grant plan adjustments. He described:

- FFY10 and FFY11 funds recently returned to the Authority.
- Recommended designations of FFY11-FFY15 funds for expanding multijurisdictional narcotics units /task force programs.
- Multijurisdictional drug prosecution programs.
- Other programs.

Program Supervisor Greg Stevens said the Grant Recommendation Report for the recommended designation to Be Well Partners in Health indicated a request for a matching funds amount less than the standard 25 percent and that the Grant Recommendation Reports for Haymarket Center and Winnebago County indicated requests for matching funds waivers. All three requests would continue the matching funds requirements for the existing grants for their respective programs.

**Motion:** Ms. Hora called for itemized motions to approve the plan adjustments described in the memo. All items received motions and seconds and all were unanimously approved, with noted abstentions.

<b>Item / Grantee</b>	<b>Motion</b>	<b>Second</b>	<b>Abstentions</b>
Designation Reductions	Ms. Wolff	Ms. Greene	None
Expanding Multijurisdictional Narcotics Units	Director Delfino	Ms. Greene	Mr. O’Grady
Multijurisdictional Drug Prosecution	Ms. Dunne	Hon. Robb	Director Delfino Ms. Greene
Be Well Partners in Health	Ms. Wolff	Ms. Greene	Ms. Dunne
Coles Co.	Ms. Wolff	Ms. Greene	None



Cook Co. Public Defender's Office	Ms. Greene	Ms. Wolff	Ms. Sanchez-Bass
Cook Co. State's Attorney's Office	Ms. Wolff	Director Delfino	Ms. Greene
Haymarket Center	Ms. Wolff	Ms. Greene	Ms. Dunne
Illinois Center of Excellence for Behavioral Health and Justice	Ms. Wolff	Ms. Dunne	Hon. Robb
Illinois Department of Juvenile Justice / Lake County State's Attorney's Office / State' Appellate Defender's Office	Ms. Greene	Ms. Dunne	None
State's Attorney's Appellate Prosecutor's Office	Ms. Sanchez-Bass	Ms. Greene	Director Delfino
Winnebago County Circuit Court	Ms. Sanchez-Bass	Ms. Dunne	None

Notices of Funding Opportunity

*Illinois Partnerships to Reduce Violent Crime*

Mr. Givens listed staff designation recommendations for the Illinois Partnerships to Reduce Violent Crime program. They included:

<b>Name of Applicant</b>	<b>Jurisdiction Served</b>	<b>FFY14 Amount</b>	<b>Required Match</b>
Rockford Metropolitan Agency for Planning	City of Rockford	\$155,894	\$51,965
City of Champaign	Cities of Champaign and Urbana	\$127,028	\$42,343
<b>Totals:</b>		<b>\$282,922</b>	<b>\$94,307</b>

Mr. Givens said staff would likely recommend two more designations for this program at the Budget Committee Meeting on September 16, 2016.

*Medication-Assisted Treatment for Opioid Addiction*

Mr. Givens said that at the January 19, 2016, meeting, the Budget Committee approved use of federal fiscal year 2013-2015 Residential Substance Abuse Treatment Act (RSAT) local funding for a competitive funding initiative for the selection of a county jail or detention center to implement a medication-assisted treatment program addressing opioid addiction. At that time, it was anticipated that RSAT local funds could provide one case management program for a two-year period. After the meeting, staff learned increased funding is needed to implement the program. Requested were \$557,786 in FFY13 JAG local formula set-aside funds to augment available RSAT funds designated for the program.

**Motion:** Ms. Wolff moved to approve the recommended Illinois Partnerships to Reduce Violent Crime Program designations and the use of \$557,786 in FFY13 JAG local formula set-aside funds to support jail-based medication-assisted treatment for opioid addiction programs through a competitive funding initiative. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote.

**National Forensic Sciences Improvement Act**

Mr. Givens called attention to a memo dated August 18, 2016, on the FFY16 National Forensic Sciences Improvement Act (NFSIA) Plan Introduction. He said that the Authority expects receipt of Illinois' FFY16 NFSIA award in the amount of \$313,276 by September 30, 2016. He said staff requested permission to make designations in anticipation of these funds in an effort to expedite their expenditure.

Mr. Givens said that NFSIA funds principally are used to purchase new lab equipment and support required proficiency testing, lab accreditation, and conference travel. In addition, the funds support staff overtime and contractual toxicology testing to help labs meet testing demand. Staff proposed using FFY16 NFSIA funding to support ongoing improvements at the Cook County Medical Examiner's Office and nine crime labs across Illinois. The following designations were recommended:

<b>Facility</b>	<b>NFSIA FFY16</b>
Illinois State Police	\$204,119
Northeastern Illinois Regional Crime Lab	\$29,160
DuPage County Crime Lab	\$29,160
Office of the Cook County Medical Examiner	\$29,160
Illinois Criminal Justice Information Authority administration costs	\$21,677
<b>Total:</b>	<b>\$313,276</b>

Mr. Givens said staff asked for permission to make across-the-board reductions of the recommended designations amounts in the event Illinois' award is less than expected. Mr.

Givens said staff will update the Budget Committee on any designation changes related to this item at the next Budget Committee meeting.

**Motion:** Judge Robb moved to approve the recommended FFY16 RSAT funding designations. Ms. Greene seconded the motion and the motion passed by unanimous voice vote with an abstention by Mr. O’Grady.

### **Prison Rape Elimination Act**

Mr. Givens called attention to a memo dated August 18, 2016, on the FFY15 Prison Rape Elimination Act (PREA) Plan Introduction. He said that PREA was “enacted to address the problem of sexual abuse of persons in the custody of U.S. correctional agencies. PREA calls for federal, state, and local corrections systems to have a zero-tolerance policy regarding prison rape (as defined by PREA) in prisons, jails, police lock-ups, and other confinement facilities...” The Illinois Department of Corrections plans to open the Joliet Treatment Center in 2017 and IDOC seeks to improve security and prevention at the facility by increasing surveillance capabilities. Staff recommended designating the entire FFY15 PREA award, \$119,942, to IDOC to purchase security cameras and peripheral equipment for its Inmate Sexual Assaults Prevention and Intervention Program.

A discussion ensued regarding PREA facility assessment and compliance with federal guidelines.

**Motion:** Ms. Wolff moved to approve the recommended FFY16 PREA fund designation. Judge Robb seconded the motion and the motion passed by unanimous voice vote.

### **Residential Substance Abuse Treatment Act**

Mr. Givens called attention to a memo dated August 18, 2016, regarding the FFY13-16 Residential Substance Abuse Treatment Act plans. He introduced recommended designation reductions and new designations. The Authority expects receipt of the FFY16 RSAT award to Illinois in the amount of \$334,121 by September 30, 2016. He said staff requested permission to make designations in anticipation of these funds in an effort to expedite their expenditure. After deducting \$27,591 for administrative costs, \$306,530 is expected to be available for grant-making. He said the Budget Committee would be updated on designation changes related to this item at the next Budget Committee meeting.

### Local-Use Funds

Mr. Givens said to maximize impact of available funds, staff is supplementing RSAT local funds with \$557,786 in FFY13 JAG local dollars to support at least two comprehensive medication assisted treatment for opioid addiction programs. A competitive process is under way to identify agencies for program implementation.

### State-Use Funds

Mr. Givens said that RSAT funds may only be used for jail and corrections-based assessment and treatment of incarcerated persons or for aftercare programs. RSAT Program guidelines state treatment must be provided during the last three months of a jail sentence or the last six months of a prison sentence. The programs recommended for funding provide screening and assessment for juvenile males at Illinois Youth Center-St. Charles and juvenile drug treatment at Illinois Youth Center-Harrisburg and IYC-St. Charles. RSAT funding also was recommended to support ongoing implementation of the dual-diagnosis treatment program for incarcerated women at the Logan Correctional facility. All treatment and assessment services are evidence-based, provided through vendor contracts that are competitively bid and meet all staff education and certification standards. Staff recommended a total of \$208,987 in FFY16 designations to support these programs.

**Motion:** Judge Robb moved to approve the recommended FFY13-16 Residential Substance Abuse Treatment Act plan adjustments. Mr. Delfino seconded the motion and the motion passed by unanimous voice vote.

### Sex Offender Registration and Notification Act

Mr. Givens called attention to a memo dated August 18, 2016, on the FFY16 Sex Offender Registration and Notification Act (SORNA) Plan Introduction. He said that the Authority expects receipt of the FFY16 SORNA award to Illinois in the amount of \$249,593 by September 30, 2016. He said staff requested permission to make designations in anticipation of these funds in an effort to expedite their expenditure. Mr. Givens said the Budget Committee would be updated on designation changes related to this item at the next Budget Committee meeting.

Mr. Givens said staff recommended designating the SORNA funds to the Illinois State Police to support its electronic filing system. Mr. Hoffman said the funds would support ISP staff overtime incurred by digitization/scanning of paper records.

**Motion:** Ms. Dunne moved to approve the recommended FFY16 SORNA fund designation. Ms. Sanchez-Bass seconded the motion and the motion passed by unanimous voice vote with abstentions from Mr. O’Grady and Ms. Wolff.

**Public Comment**

None.

**Old Business**

None.

**New Business**

None.

**Adjourn**

**Motion:** Ms. Sanchez-Bass moved to adjourn the meeting. Ms. Wolff seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 11:13 a.m.



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**MEMORANDUM**

TO: Budget Committee Members

FROM: Kevin Givens, Associate Director, Federal & State Grants Unit

DATE: September 16, 2016

RE: **FFY14 Justice Assistance Grants Plan Adjustment**

**RECOMMENDED DESIGNATIONS**

**Notices of Funding Opportunity**

**Illinois Partnerships to Reduce Violent Crime Notice of Funding Opportunity Designation Requests**

At the May 12, 2016, Budget Committee meeting, the committee set aside \$800,000 in FFY14 Justice Assistance Grant (JAG) funds to support the Illinois Partnerships to Reduce Violent Crime Notice of Funding Opportunity. The goal of the Illinois Partnerships to Reduce Violent Crime program is to reduce violent crime and strengthen the relationship between law enforcement and communities by completing the Problem-Oriented Policing Scanning, Analysis, Response and Assessment (SARA) process, building local research and evaluation capacity, and implementing procedural justice and focused deterrence. Initial grants will be awarded for the assessment process. Subsequent grants will be awarded for training and implementation.

Having reviewed and scored the funding opportunity submissions, staff recommends the following designations:

<b>Name of Applicant</b>	<b>Jurisdiction Served</b>	<b>FFY14 Amount</b>	<b>Required Match</b>
Springfield Police Department	City of Springfield	\$121,665	\$40,555
City of Peoria	City of Peoria	\$193,063	\$64,354
<b>Totals:</b>		<b>\$314,728</b>	<b>\$104,909</b>

Previously designated for this initiative were FFY14 JAG funds in the amounts of \$155,894 to the Rockford Metropolitan Agency for Planning and \$127,028 to the City of Champaign, approved at the August 18, 2016 Budget Committee meeting.

**MATCHING FUNDS REQUIREMENT WAIVER REQUEST**

Since the approval of the designation to the Rockford Metropolitan Agency for Planning (RMAP) at the August 18, 2016, Budget Committee meeting for its Illinois Partnerships to Reduce Violent Crime program, RMAP has requested a JAG match waiver based on the loss of state fiscal year 2017 general revenue funding. No change in the federal designation is requested. RMAP's request for match waiver and a revised designation recommendation are attached.

Staff will be available at the meeting to answer questions.

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Illinois Partnerships to Reduce Violent Crime – City of Springfield

**Funding Source:** FFY14 Justice Assistance Grant: \$121,665; 25 % Local Match

### **Program Description**

The purpose of the Illinois Partnerships to Reduce Violent Crime program is to reduce violent crime and strengthen the relationship between law enforcement and communities by completing the Problem-Oriented Policing SARA (Scanning, Analysis, Response and Assessment) assessment process, building local research and evaluation capacity, and implementing procedural justice and focused deterrence. Initial grants will be awarded for the assessment process. Subsequent grants will be awarded for training and implementation.

### **Program Activities**

This program supports local multidisciplinary teams (MDT) consisting of the city mayor, law enforcement, local and federal prosecutors, community corrections (probation, parole), and community stakeholders to enhance effective working relationships with community, criminal justice, and social service agencies; collaborate across criminal justice agencies; and conduct crime analyses using the Problem-Oriented Policing SARA. During the planning phase this program funds may be allocated to:

1. A full-time Project Manager to facilitate leadership development and cross system collaboration, engage in the SARA assessment process for the MDT in partnership with an identified research partner, and develop an implementation plan.
2. A research partner to assist the MDT in conducting crime analysis and developing an implementation plan that includes data collection to facilitate a process and outcome evaluation.
3. Travel within Illinois to attend regional networking and information-sharing events.

### **Goals**

The goals of the program are to reduce group-related violent crime through strengthened governmental collaboration and increase trust between law enforcement and the communities they serve.

### **Priorities**

This program addresses the Justice Assistance Grant Law Enforcement priority of “support[ing] programs which provide law enforcement agencies throughout the state with the necessary means to deter, combat, and investigate crime through strategies, staffing, training, and equipment that promotes public safety and the common good.”

### **Funding Prospectus**

The initial grant period will be for 12 months with a possibility to renew contingent on satisfactory progress in the preceding performance period.



**Past Performance**

This is a new program. No prior performance can be reported.

**Budget Detail**

Personnel and fringe benefits	\$0
Equipment	\$1,200
Commodities	\$1,000
Travel	\$3,025
Contractual : One Program Manager (\$34,375) Sole source research partner with Southern Illinois University (\$116,020) One Social Service Coordinator (\$6,600)	\$156,995
<b>Total:</b>	<b>\$162,220</b>

**Sole Source Subcontractor Budget**

Personnel and fringe benefits	\$62,279
Equipment	\$0
Commodities	\$22,984
Travel	\$8,561
Contractual : Sole source research partner with Southern Illinois University	\$22,196
<b>Total:</b>	<b>\$116,020</b>

**For Internal Use :**

<b>Projected Start Date</b>	October 2016	<b>Total months of funding including this designation</b>	Twelve months
<b>Funding Source</b>	JAG FFY14	<b>Funding Source</b>	\$ 121,665.00
<b>Required Match % of Designation Total</b>	25%	<b>Recommended Maximum Designation Amount</b>	\$ 121,665.00
<b>Implementing Agency</b>	City of Springfield	<b>Program Agency</b>	Springfield Police Dept.
<b>Program Title</b>	Illinois Partnerships to Reduce Violent Crime	<b>Project Name (if applicable)</b>	Illinois Partnerships to Reduce Violent Crime
<b>Purpose Area (JAG only)</b>	LAW ENFORCEMENT	<b>Formula Category (if applicable)</b>	Local
<b>JAG Priority Area</b>	Law Enforcement	<b>JAG Sub Priority</b>	N/A

## **BUDGET COMMITTEE GRANT RECOMMENDATION REPORT**

**Program Name:** Illinois Partnerships to Reduce Violent Crime – City of Peoria

**Funding Source:** FFY14 Justice Assistance Grant: \$193,063; 25% Local Match

### **Program Description**

The purpose of the Illinois Partnerships to Reduce Violent Crime program is to reduce violent crime and strengthen the relationship between law enforcement and communities by completing the Problem-Oriented Policing SARA (Scanning, Analysis, Response and Assessment) assessment process, building local research and evaluation capacity, and implementing procedural justice and focused deterrence. Initial grants will be awarded for the assessment process. Subsequent grants will be awarded for training and implementation.

### **Program Activities**

This program supports local multidisciplinary teams (MDT) consisting of the city mayor, law enforcement, local and federal prosecutors, community corrections (probation, parole), and community stakeholders to enhance effective working relationships with community, criminal justice, and social service agencies; collaborate across criminal justice agencies; and conduct crime analyses using the Problem-Oriented Policing SARA. During the planning phase this program funds may be allocated to:

1. A full-time Project Manager to facilitate leadership development and cross system collaboration, engage in the SARA assessment process for the MDT in partnership with an identified research partner, and develop an implementation plan.
2. A research partner to assist the MDT in conducting crime analysis and developing an implementation plan that includes data collection to facilitate a process and outcome evaluation.
3. Travel within Illinois to attend regional networking and information-sharing events.

### **Goals**

The goals of the program are to reduce group-related violent crime through strengthened governmental collaboration and increase trust between law enforcement and the communities they serve.

### **Priorities**

This program addresses the Justice Assistance Grant Law Enforcement priority of “support[ing] programs which provide law enforcement agencies throughout the state with the necessary means to deter, combat, and investigate crime through strategies, staffing, training, and equipment that promotes public safety and the common good.”

### **Funding Prospectus**

The initial grant period will be for 12 months with a possibility to renew contingent on satisfactory progress in the preceding performance period.

**Past Performance**

This is a new program. No prior performance can be reported.

**Budget Detail**

Personnel and fringe Benefits	\$88,555
Equipment	\$509
Commodities	\$412
Travel	\$4,033
Contractual: Sole source research partner with University of Illinois	\$188,109
<b>Total:</b>	<b>\$281,618</b>

**Sole Source Subcontractor Budget**

Personnel and fringe Benefits	\$133,798
Equipment	\$0
Commodities	\$300
Travel	\$4870
Contractual	\$0
Other/Indirect Costs	\$49,141
<b>Total:</b>	<b>\$188,109</b>

**For Internal Use:**

<b>Projected Start Date</b>	October 2016	<b>Total months of funding including this designation</b>	Twelve Months
<b>Funding Source</b>	JAG FFY14	<b>Funding Source</b>	\$193,063.00
<b>Required Match % of Designation Total</b>	25%	<b>Recommended Maximum Designation Amount</b>	\$193,063.00
<b>Implementing Agency</b>	City of Peoria	<b>Program Agency</b>	Peoria Police Dept.
<b>Program Title</b>	Illinois Partnerships to Reduce Violent Crimes	<b>Project Name (if applicable)</b>	Illinois Partnerships to Reduce Violent Crime
<b>Purpose Area (JAG only)</b>	LAW ENFORCEMENT	<b>Formula Category (if applicable)</b>	Local
<b>JAG Priority Area</b>	Law Enforcement	<b>JAG Sub Priority</b>	N/A



September 1, 2016

RE: Waiver Request for Illinois Criminal Justice Authority Partnerships and Strategies to Reduce Violent Crime FY 16  
- Request for Proposals

This letter is written on behalf of the Rockford Metropolitan Agency for Planning (RMAP) to request a hardship waiver of the match requirement due to fiscal hardship that has befallen RMAP, the City of Rockford and the University of Illinois. RMAP has been operating on a budget that has not received the state portion (16%) of its funding since July 1, 2015. Despite this extreme financial hardship, the organization has had to maintain the same level of service and work output as it did previously. This is because as a Metropolitan Planning Organization (MPO), RMAP is required to have a Unified Work Program, which is a contractual agreement between the organization's State, Federal and Local governments in which RMAP is obligated to produce specific work elements. Despite the State's lack of funding toward RMAP's operations, the organization is still legally bound as the MPO to produce these same elements to satisfy its obligation to the other contractual parties.

To mitigate this hardship, RMAP has initiated an austerity budget where staff are trying to meet demands with less resources. In addition, the organization has gone into a line of credit with its fiscal agent, the City of Rockford. Unfortunately, the City is struggling with its own hardships. The City of Rockford is making progress in improving its financial situation since the recent recession, but continues to face major challenges. Last fall, the City faced a \$950,000 deficit, but a workaround in a budget amendment shifted \$750,000 from a surplus in the city sanitation fund to handle the deficit. That, and adjustments made by the city finance department, resulted in a balanced budget, and City Council adopted a \$127.9 million spending plan for 2016.

Financial challenges identified in upcoming years include fully funding capital equipment as part of the City's annual budget and maintaining staffing levels. The 2011 and 2012 budgets required capital equipment purchases due to equipment reaching its life expectancy. The City Council approved a vehicle leasing policy to implement the replacement of vehicles over a four year period for all City departments to meet the needs of the aging fleet which was amended in 2014, 2015 and suspended altogether in 2016. The City has also reduced personnel costs by reducing city employee levels from 1212 in 2009 to 1071 in 2016.

The City of Rockford is similar to many municipalities because it has limited resources to devote to the various challenges facing it. However, because Rockford is a non-home rule municipality, it has fewer options than other cities in Illinois of similar size. The budget appropriation in 2016 is \$253.5 million for all funds, a decrease of \$21.3 million from the 2015 appropriation of \$274.8 million.

The City of Rockford's financial hardship is not likely to resolve soon without assistance from outside the community. The City of Rockford's General Fund budget estimates for future years, produce the following excesses or deficits of revenues over expenditures.

Year	Excess (Deficit)	Percent of Total Budget (In 000's)
2017	(3,227)	-2.5%
2018	(3,153)	-2.4%
2019	(4,252)	-3.1%
2020	(5,604)	-4.0%
2021	(7,177)	-5.1%

This five-year budget forecast indicates annual deficits for the entire period.

Since the City has operated with a surplus for most of the last two decades, it may be that actual revenues will again exceed budg-



ets and departments will under expend their budgets. This scenario may eliminate these initial deficits, but the uncertainty makes planning funding for new initiatives, particularly committing match funding for grant programs, difficult.

RMAP does not foresee improvements in the funding situation for itself or its fiscal agent, the City of Rockford within the next year. Without a waiver to the match requirement, it is likely the proposed program will not be able to move forward. RMAP therefore respectfully requests a waiver of the grant's stated match requirements.

Thank you for your consideration,

A handwritten signature in black ink that reads "Dana Northcott". The signature is written in a cursive style with a large, sweeping "D" and "N".

Dana Northcott  
Executive Director