



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Regular Meeting
Friday, June 6, 2003 at 9:00 a.m.
120 South Riverside Plaza, 21st Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the March 7, 2003 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Michael Waller, Chair*)
 - a. Report on the April 30, 2003 Meeting
 - b. Fiscal Report (*Diane Griffin, Chief Fiscal Officer*)
- 4. Legislation and Regulations Committee Report (*Norbert Goetten, Chair*)
 - a. Report on March 27, 2003 Meeting
 - b. Report on April 30, 2003 Meeting
- Information Systems Committee Report (*Maureen Josh, Chair*)
- Status Report – Study of Racial Differences in Sentencing (*Loyola University and TASC*)
- New Business
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

March 7, 2003
120 S. Riverside Plaza, 21st Floor
Chicago, Illinois

Call to Order and Roll Call

Vice-chair Richard Devine convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

Other Authority members in attendance were:

Mr. Al Apa
Cook County Circuit Court Clerk Dorothy Brown
Ms. Engel (present via telephone)
State's Attorneys Appellate Prosecutor Director Norbert Goetten
DeKalb County Circuit Court Clerk Maureen Josh
Illinois Law Enforcement Training and Standards Board Director Thomas Jurkanin
Attorney General Lisa Madigan
Mr. John Piland
Mr. John Z. Toscas
State's Attorney Michael Waller

Approval of the Minutes of the December 6, 2002 Authority Meeting

{Mr. Toscas made a motion to approve the minutes of the regular meeting held on December 6, 2002. State's Attorney Waller seconded the motion, which passed by unanimous voice vote.}

Chairman's Remarks

Vice-chair Devine noted that the law enforcement community lost a tremendous part of our group yesterday. He said that anybody that knew John Thomas, the First Deputy Superintendent of the Chicago Police Department, knew him as a man of great integrity and a great commitment to the criminal justice system, particularly in Chicago. He said that we lost someone who believed in all the right things and did it the right way his whole life.

Vice-chair Devine said that since we are in period of transition at the Authority, members should make a real commitment to participate and attend meetings. He said that it is important to maintain the momentum of the work we are doing. Finally, he noted that the most important thing that he had to do today is to note the retirement of Peter Bensinger, who retired as chair on December 31, 2002. He said that at our last meeting we were able to wish Bensinger farewell. He said that he has known Bensinger going back to the 70's and does not know of anybody that has committed more of his time and effort to the criminal justice system in Illinois. He said that Mr. Bensinger truly is a good person who always tries to do the right thing as he sees it and is very honest and upfront about his dealings with people. He said that that allows the Authority to have very healthy working operations both for staff and those on the Authority. Vice-chair Devine then read a Resolution of Commendation for Peter Bensinger into the record.

{Mr. Toscas made a motion to approve the Resolution of Commendation for Peter Bensinger. State's Attorney Waller seconded the motion, which passed by unanimous voice vote.}

Vice-chair Devine acknowledged that Ken Bouche from the Illinois State Police and Jack Pecoraro from the Illinois Department of Corrections were present at the meeting. He then called on Director Kane for her report.

Executive Director's Report

Director Kane noted that Congress finally passed the 2003 budget and is starting work on the 2004 budget. She said that the LLEBG program had been reduced, which is particularly noteworthy because we have received more proposals this year than in the past years. She said that this indicates that there really is a need for basic law enforcement equipment. She also noted that the JAIBG program was reduced and the Violence Against Women Act

program increased a little, but we will receive less funding because of additional set asides. She expressed concern over the President's 2004 proposal to consolidate the LLEBG and Byrne programs. She said that the amount of money available under the new program would be about half what is available under the two programs combined. She noted that the National Criminal Justice Association is already starting to organize states regarding this new proposal.

Director Kane indicated that more funds are being dedicated to homeland security, but those funds will not flow through the Authority, the State Police, or the Department of Corrections. She said that those funds will go through the Illinois Emergency Management Agency. She expressed concern that while IEMA's historic relationship has been with fire departments, hospitals, and other emergency disaster type agencies, which is appropriate; law enforcement may not be at the table as it has been in the past. She requested feedback from the members as to whether the Authority should be more aggressive in establishing a partnership with IEMA to make sure that funds that flow through IEMA go to law enforcement agencies for programs that are essential to homeland security and that are more inclusive than just including fire or hospital emergency response. She suggested that she can discuss this issue with Carl Hawkinson from the Governor's office.

State's Attorney Devine said that more attention is being paid to homeland security, which is appropriate, but at the same time, those funds that might be used for law enforcement and prevention are even more vital today. He said that we should do everything possible to make sure that funds that might come in and have a tie-in with what we are doing come in in a way that allows us to have some input on how they are used. Ms. Josh agree that we need to be a part of the decision making process and if we are not going to be at the table, it is not going to happen. Attorney General Madigan offered to join Director Kane in meeting with Carl Hawkinson.

Director Kane noted that we are now going through the budget process. She said that we are fortunate that we have a Bureau of the Budget Analyst that understands the agency and has taken the time to learn about what we do, so he is cognizant of the importance of our work. She indicated that this will be a very difficult budget process and that we will have to make cuts. She responded to newspaper articles regarding state employees and expressed her confidence in staff. She said that staff is very professional and are doing a good job despite of what they may be seeing or reading in the papers.

Director Kane noted that David Olson, who started as an intern at the Authority has been promoted and is now tenured at Loyola University and still works part time for the Authority on research and evaluation projects. She noted that Authority members have recognized the value of staff by hiring them in some cases for their own agencies.

Vice-chair Devine said the Byrne and JAIBG issues are important and that members should all try to discuss the issue with their congressional contacts. He suggested that staff can provide members with some talking points. He also complimented staff for its professionalism and hard work. He said that this is in large part due to the leadership of the executive director.

Budget Committee Report

State's Attorney Waller noted that the summary of actions taken at the January 18, 2003 meeting is at their places. He noted that the committee made adjustments to Byrne and JAIBG for fiscal years 2000-2002; the Violence Against Women Act for fiscal years 1997-2000 and 2002, and VOCA for fiscal years 1999-2002. He then called on Diane Griffin to provide the fiscal year 2003 report for the period of July 1, 2002 through January 31, 2003.

Ms. Griffin said that the fiscal report is included behind Tab 4 of the mailing. She said that we have expended or obligated a total of 57 percent of our available operations budget; 58 percent of our general revenue budget and 56 percent of our users budget. She said that we did have a number of one time large anticipated expenditures out of the users fund so we expect final figures to be higher this year than in past years. Regarding awards and grants, she reported that overall we have expended or obligated a total of 53 percent of the available appropriation. She noted that final expenditures depend on how quickly grantees draw down their funds.

Legislation and Regulations Committee Report

Director Goetten called on Bob Boehmer to summarize Authority legislative issues. Mr. Boehmer reported that many bills have been introduced in the General Assembly to date. He called members attention to House Bill 3540 which would extend the life of the Motor Vehicle Theft Prevention Council, and House Bill 3511. He noted that House Bill 3511 would, among other things, remove three public members from the Authority, add a public defender, and change the dates of the executive director and Authority member appointments. State's Attorney Devine expressed concern over the removal of public members from the Authority. He said that one of the values of the Authority is to have the discussion between public members and people who are active in law enforcement. State's Attorney Waller added that it has been invaluable to have the different viewpoints and perspectives over the twelve years that he has been on the Authority. He said that it is really helpful to have people outside the criminal justice system to give their perspective. Ms. Engel noted that as a public member for many years she has tried to expand the idea that the criminal justice system needs to include victim voices and understand the importance of expanding criminal justice so that all kinds of stakeholders feel a part of it. She said that it would be a mistake and short-sighted to limit this larger vision of criminal justice. State's Attorney Devine suggested that staff work to oppose this portion of House Bill 3511. Director Goetten noted that there is a lot of cynicism about criminal justice these days and that it is important to keep private citizens on the board. Regarding the addition of a public defender, members expressed support but suggested that the Cook County Public Defender also be added.

Mr. Boehmer then called members' attention to bills regarding videotaping confessions and interrogations. He said that some of the bills will require the Authority to administer grants to law enforcement agencies to purchase the recording equipment. He noted that the grant program would be subject to appropriation. He also noted that audiotaping would also be allowed under the bills.

Mr. Boehmer also referred to expungement bills which were pending before the General Assembly – House Bill 1091, House Bill 2391 and Senate Bill 423. He said that House Bill 2391 would allow for the expungement of misdemeanors and Class 4 felonies except for crimes of violence or sex crimes. He indicated that the automatic nature of expungement may create some logistical problems. State's Attorney Devine said that Representative Howard is most concerned about employment. He noted that there was concern that law enforcement should still have access to these records, even if potential employers would not have access.

Members noted that Class 4 felons, those convicted of drug possession offenses, often receive probation sentences which may be expunged. In addition, for many misdemeanors, first time offenders often receive supervisions sentences, which can be expunged. Ms. Brown noted that the sponsor is concerned that not enough people have taken advantage of the expungement provisions that exist. She said that the sponsor was trying to make it easier or quicker for people to take advantage of expungement. Ms. Brown said that often people have old arrests on their records and did not know that they could have been expunged.

Mr. Boehmer noted that staff, along with the Illinois State Police and members of the Illinois Integrated Justice Information Systems Governing Board, plan on putting together a privacy committee to address expungement and other issues regarding access to information. In response to a questions from Ms. Engel, Mr. Boehmer indicated that certain crimes of violence and sex offense were exempted from the expungement provisions. The discussion regarding expungement was referred to the Legislation and Regulations Committee. Vice-chair Devine instructed staff to make sure that there is contact with all Authority members regarding this issue and their opinions on the issue.

Mr. Boehmer then referred to capital punishment reform bills which would require the Authority to collect information regarding first degree murder cases in Illinois and study the proportionality of sentences. Mr. Boehmer expressed concern that the Authority would not have the resources to complete a study.

Mr. Boehmer noted that House Bill 344 would require the Authority to post a link to campus crime statistics on our website. In addition, he called members' attention to House Bill 3719, which creates the Illinois Public Safety Act, which would be funded through assessments on homeowner's insurance polices. Funds would go to the Regional Institute for Community Policing to support various programs. Director Kane said that she believed that there is significant overlap between the purposes of this bill and the duties of the Authority, the Violence Prevention Authority, and the Training Board. She noted that the mechanisms are in place to achieve the purposes of the act without creating a new entity. She also expressed concern that the insurance industry may not be supportive of this concept. Director Jurkanin agreed that the Training Board and the Authority should have the responsibilities outlined

in the proposal.

Research Informing Practice: The Implementation Evaluation of the Juvenile Justice Reform Act

Vice-chair Devine noted that the Authority has always encouraged agencies to use research to inform policy and practice. He then introduced Senior Research Analyst Phil Stevenson to discuss the recent implementation evaluation of the Juvenile Justice Reform Act that was conducted by the Authority's Research and Analysis Unit. Mr. Stevenson provided the Authority with a PowerPoint presentation on the findings of the study.

Mr. Stevenson acknowledged that the research was funded by the Juvenile Justice Commission and was guided by an ad hoc advisory board made up of researchers, prosecutors, public defenders, community based representatives, and representatives of the Juvenile Police Officers Association and the Illinois Court Services and Probation Association. He also acknowledged the work of Megan Alderden and Tim Lavery of the Authority's Research and Analysis Unit, as well as Elizabeth Kooy who was instrumental in designing the instruments and the research. He also thanked the participants from all aspects of the juvenile justice system. Finally, he acknowledged the role of the Juvenile Justice Forum, who stimulated the idea of doing an implementation evaluation and helped in the dissemination of findings.

Mr. Stevenson noted three general findings from the study. First, we learned that juvenile police officers were underutilizing the station adjustment provisions, which ask officers to distinguish between formal and informal station adjustments. Second, we learned that a substantial percentage of juvenile justice professionals in Illinois had a limited understanding of balanced and restorative justice, which many argue, is the guiding philosophy for Illinois' juvenile justice system. Third, we learned that relatively few counties were convening Juvenile Justice Councils. He noted that the reform provisions encouraged, but did not require the convening of Councils.

After referring to the statistics regarding station adjustments, Mr. Stevenson noted that as a result of the findings, two activities occurred. First, the Illinois Collaboration on Youth has developed a project to provide a coordinated response for station adjusted youth. He said that juvenile police officers in some jurisdictions can now refer a youth who they station adjust to a Comprehensive Community-Based Youth Services (CCBYS) agency who would use a screening instrument to assess the youth's risk for re-offending, and provides information that allows a better match between the needs of the youth and the services that can be provided. The CCBYS agency would also be responsible for the youth's case management. Second, a data subcommittee of the Juvenile Justice Forum was created. Mr. Stevenson said that the committee focused its efforts on increasing awareness of the statutory requirement for reporting juvenile arrest information.

Mr. Stevenson noted that in response to findings regarding a lack of knowledge about balanced and restorative justice, the Juvenile Crime Enforcement Coalition designated JAIBG funds for a balanced and restorative justice summit that will be scheduled for September of this year. He said that the goal of the summit is to create a strategy that promotes the statewide implementation of BARJ practices consistent with the purpose and policy statement of the Illinois Juvenile Justice Reform Act. He said that the planning process for the summit is already creating new partnerships and there is a lot of sharing of knowledge. He said that a pre-conference resource guide is being developed that will assist juvenile justice practitioners to learn more about the promise of balanced and restorative justice, and the limitations of the approach.

Mr. Stevenson noted that in response to the data that showed that relatively few Juvenile Justice Councils had been created, the Authority, through a grant from the Justice Research and Statistics Association, developed a guidebook for juvenile justice professionals who are struggling with convening a Juvenile Justice Council. He noted that demand for the guidebook has been very high. He said that staff also conducted a series of workshops throughout the state providing this information to local juvenile justice professionals.

New Business

Hearing no new business, Vice-chair Devine noted that the meeting dates for 2003 are June 6th, September 5th, and December 5th. He again encouraged members to stay active during transition time.

{Upon a motion by Ms. Josh, second by Mr. Piland, and unanimous voice vote, Vice-chair Devine adjourned the meeting.}

Respectfully Submitted,

A handwritten signature in black ink that reads "Robert P. Boehmer". The signature is written in a cursive, flowing style.

Robert P. Boehmer
Secretary and General Counsel



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Memorandum

To: Authority Members

From: *GR* Gerard F. Ramker, Ph.D.
Research and Analysis Unit

Date: May 16, 2003

Re: Research and Analysis Unit Report – June 6, 2003 Authority Meeting

This memorandum highlights some of the work performed by Research and Analysis Unit staff since the Authority's last quarterly meeting.

I. ONGOING ACTIVITIES

A. Publications

R & A staff published eleven (11) reports since the last Authority meeting.

- *On Good Authority* - Family Group Conferences Offer Promise for Juvenile Cases
- *Research Report* - New Approaches and Techniques for Examining and Evaluating Multi-Jurisdictional Drug Task Forces
- *Research Report* - Community Policing in Chicago, Years Eight and Nine, Chicago's Alternative Policing Strategy and Information Technology Initiative
- *Research Report* - A Crime Analyst's Guide to Mapping
- *Research Report* - A Process and Impact Evaluation of Cook County's State's Attorney's Office Victim Witness Assistance Program
- *Research Bulletin* - CHD Series: Is Age Discrepancy a Risk Factor for Intimate Partner Homicide?
- *Research Bulletin* - Disparity Index Computation Database User's Manual
- *Program Evaluation Summary* - Community Policing in Chicago, Years Eight and Nine
- *Program Evaluation Summary* - Community Policing: Accountability in Management in the Chicago Police Department
- *Program Evaluation Summary* - Community Policing: Police and Community Problem Solving in Chicago
- *Program Evaluation Summary* - Sex Offender Probation Programs in Lake, DuPage and Winnebago Counties

In addition, staff electronically published twenty (20) Juvenile Justice System county profiles to the Authority's website making them available for download.

B. Briefings/Presentations

Since the last Authority meeting, R & A staff made presentations at and/or attended:

- Spring Conference of the Illinois Alcohol and Other Drug Abuse Professional Certification Association;
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee meetings;
- Meetings of the Cook County Girls Link steering committee, education and program development committee;
- Chicago Police Department's Training Academy;
- Governor's Department of Children and Family Services Task Force;
- Justice Research and Statistics Association (JRSA) Juvenile Justice Evaluation Center advisory board;
- JRSA Research Committee;
- Association of Crime Analysts in Illinois;
- Governor's Ex-Offender Employability Task Force;
- Administrative Office of Illinois Courts field staff training session;
- Illinois Juvenile Detention Alternatives Partner's Meeting;
- Illinois Juvenile Detention Alternatives Initiative Annual Conference;
- Illinois Juvenile Detention Alternatives Initiative grant site meetings;
- North Lawndale DMC Forum;
- Illinois Juvenile Justice Commission's Juvenile Detention in Illinois annual report advisory committee;
- Illinois Juvenile Justice Commission meetings and a meeting of its Disproportionate Minority Confinement Subcommittee.

C. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. During the third quarter (1/1/03- 3/31/02) of SFY03, R&A staff responded to 326 requests from people seeking information — an average of 109 requests per month. Most came from other government agencies (33 percent) and the general public (22 percent). Other requests came from private agencies (15 percent), researchers (12 percent), students (10 percent), news media representatives (4 percent), prison inmates (2 percent), and legislators (less than 1 percent). About 30 percent of the requests originated in Chicago. Over one-third (37 percent) originated in other parts of the state. All other requests for information were received from outside Illinois. R&A distributed 4,544 Authority publications during this period. *[TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]*

D. Web Site Development

R&A staff also contribute toward the continued development of the Authority's Web site (www.icjia.state.il.us). We continue to expand the criminal justice data and information available on the site. We also continue to actively gather user satisfaction information and other feedback "on-line." Staff also continues to upload publications to the site and have perfected our on-line ordering forms and protocols. The site averaged over 600 daily user sessions during this period, and we now have 1,255 registered users of the Authority's email program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continue work on database applications and new software

for the site which will allow visitors to download, display and graph data in a variety of formats. *[Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]*

E. FSGU Support Efforts

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to the Federal and State Grants Unit (FSGU). The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, we produce program status reports and/or profiles assessing performance over a given period of time. Some staff accompanies FSGU staff on grant monitoring site visits as well. *[Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]*

F. Technical Assistance

R & A staff is continually called on to provide a variety of technical assistance on extra-agency research and evaluation projects. For example, since the last Authority meeting:

- Staff continued to assist in several third-party research projects involving studies of individuals' criminal history records including those conducted by:
 - Loyola University's Department of Criminal Justice;
 - University of Illinois Urbana-Champaign, Children and Family Research Center;
 - Harvard University's Project on Human Development in Chicago Neighborhoods;
 - University of Chicago's Chapin Hall;
 - Justice Research Associates;
 - Department of Human Services and Mathematica Policy Research, Inc;
 - University of Illinois at Chicago, Jane Addams School of Social Work;
 - University of Chicago's Harris School of Public Policy Studies; and
 - Northwestern University's Medical School.

- Staff is also participating in the Governor's Sheridan Re-opening Working Group.

II. CURRENT PROJECTS

A. Special Short-Term Studies

Some R&A staff are currently engaged in developing short-term studies on specific issues and/or trends. The following examples will be completed this fiscal year:

DUI Trends and Issues – Short term project intended to describe significant statistical trends and issues related to driving while under the influence of drugs or alcohol.

Drug Arrest Trends in Illinois – Short term project intended to describe trends and related to drug arrests and substance abuse treatment in the State.

B. Illinois Substance Abuse Surveillance Network

R&A staff, in collaboration with the Department of Human Services' Office on Alcoholism and Substance Abuse established an Illinois Substance Abuse Monitoring Network. This group functions as a special workgroup to facilitate the exchange and analysis of information regarding the nature and extent of drug use, drug abuse, and drug markets in Illinois. The inaugural meeting of the group was held at the Authority's offices on December 16, 2002, was very successful. Planning for the next (and future meetings) continues.

C. Criminal History Record Information (CHRI) Audit

The unit's Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continuously examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement. The 2003 draft audit report has been completed and submitted to the Illinois State Police for review and comment. The findings and recommendations, presented to the Authority's Information Systems Committee, report that the quality of Illinois' CHRI has improved from the last statewide audit published in 1995. In connection with the next audit, staff is currently working to develop a methods report that focuses on validation of electronically reported data.

D. Chicago Homicide Dataset Update Project

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996. This information is culled from Chicago Police Department files following a long-standing collaborative process developed with the department's Detective Division. Staff recently completed an effort to update the dataset with information for the years 1997 through 2000, and will soon begin collecting 2001 data. We expect to generate a variety of research products from this dataset and to develop an archive version for use by other researchers through the University of Michigan's National Criminal Justice Data Archive. Staff is also collaborating on various third-party projects involving use of the Chicago Homicide Dataset:

- Arson associated homicides (Mr. Dallas Drake).
- Patterns of youth homicide victimization (Dr. Kimberly Vogt).
- Arrest histories of homicide offenders (Drs. Jens Ludwig & Philip Cook).
- Intimate partner homicides (Dr. Todd Shackelford).

Reports on these studies are under preparation for publication.

E. Statewide Crime Victimization Survey

Growing out of recommendations in the *State Criminal Justice Plan*, staff has initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of

Justice Statistics' Crime Victimization Survey, and similar efforts in other states. Through a "request for proposals" process, staff selected a vendor to undertake the survey, incorporate defined sampling and methodological strategies, and provide the Authority with a data file. After overcoming some technical difficulties and delays experienced with the Illinois Secretary of State's office, staff recently took receipt of the survey sample. The survey project was launched in January 2003. Data collection ended on April 30th.

F. Program Evaluation and Research Projects

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program.

Current/ongoing evaluation and research efforts supported by the Authority include the following:

1. Evaluation of the Jackson County School-Based Probation Program

Staff from the Center for the Study of Crime, Delinquency and Corrections at Southern Illinois University at Carbondale began the evaluation of this probation project in April. A preliminary meeting with project staff, the Authority and the evaluation team has taken place and the evaluators are working toward the design of instruments, data collection efforts and interviews with staff.

2. Evaluation of Moral Reconciliation Therapy in the Franklin/Jefferson County Evening Reporting Center Program

Staff from the Public Administration and Policy Analysis Department at Southern Illinois University at Edwardsville began the evaluation of this probation project in April. After a preliminary meeting with project staff and the Authority, the evaluation team has begun to create and review project databases. The evaluators are also working toward a documentary review of the project, refinement of outcome measures and the identification of a comparison group.

3. Lake County Domestic Violence Probation Program Evaluation

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates (JRA). The project is a follow-up to an implementation evaluation recently completed by JRA and is focusing on the outcome differences between the program participants and a comparison group. A final report is due by June 30, 2003.

4. Study of Disproportionate Incarceration of Minorities for Drug Crimes

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing

laws and practices on the minority community, particularly in response to convictions for drug related crimes. A series of research bulletins on the project is planned for May, including reports on national trends, drug law changes, the nature of addiction and treatment, the Illinois perspective on minority incarceration and policy recommendations.

5. Reintegration of Gang Offenders in the Community Study

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due August 30, 2003.

6. Community Mobilization: Best Practices and Lessons Learned

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The first of four research briefs is available on the topic of resident decision making versus representativeness in the community. The remaining report topics include the evolution of program implementation, resident involvement/coalition building and integration into the surrounding community. These reports are currently under review and will be made available over the summer.

7. CAPS at Ten

This project is being conducted by Northwestern University and is the last phase of a comprehensive multi-year assessment of the Chicago Police Department's community policing program. The Authority has been supporting this evaluation for several years and this final analysis will focus on the main themes that have characterized Chicago's program. A final report on this phase of the study is to be submitted on December 31, 2003.

8. Returning Home-Illinois Research Project

This project is being carried out by The Urban Institute. It involves the development of several products including a portrait of prisoner reentry in Illinois, a briefing on pre-release expectations on returning Illinois prisoners, and an advisory report addressing how funds made available to the Illinois Department of Corrections through the Authority should be prioritized to reduce recidivism rates. The evaluation team, with the assistance of Authority staff, completed the portrait of prisoner reentry in Illinois and presented it in April. Urban Institute staff have completed 400 pre-release surveys, over 400 interviews with inmates and 69 family interviews. The final report on this project is due July 31, 2003.

9. National Evaluation of Multijurisdictional Drug Task Forces

In collaboration with the U.S. Department of Justice, Office of Justice Program's Bureau of Justice Assistance (BJA), staff is preparing to provide federal funds and technical assistance to participate in a national evaluation of multijurisdictional drug task forces. It is anticipated that the research will result in an advisory report to the Authority on the effectiveness and impact of these multijurisdictional task forces in Illinois, in the context of the broader national evaluation. Staff is currently awaiting further direction from BJA on the initiation of this project.

10. Supplemental Funds for Methamphetamine Enforcement: A Process Evaluation

Initiated in March, this project will be carried out by researchers at Illinois State University. In 2002 four task force programs (East Central, West Central, South Central and Quad City) received supplemental funding from the Authority to facilitate investigations related to methamphetamine production. At the time of their application these four task forces, drawing from agencies in 18 counties, were comprised of 44 officers from 29 local agencies and the Illinois State Police. The supplemental funding allowed for hiring 7 additional officers (6.75 positions) for one year and for a variety of items in support of task force activities (e.g., bullet proof vests). This project will use site visits, face-to-face interviews, telephone interviews, and data from quarterly reports to assess how the supplemental money has been used, and to identify the uses for which it has proven most beneficial and the uses for which it has not been as helpful as originally planned.

Future evaluation and research efforts supported by the Authority include the following:

1. Illinois Going Home Program Evaluation

In collaboration with the Illinois Department of Corrections (IDOC) and a host of other advisory entities, Authority staff have prepared a "request for proposals" (RFP) for the evaluation of Illinois' Going Home Program. This major offender reentry program will be funded through a partnership of contributing federal agencies and in concert with a number of Chicago-area government, community and faith-based organizations. The Authority is partnering in the effort by providing federal funds and technical assistance for its evaluation. The RFP is currently being reviewed by IDOC and will be issued at the end of May. Proposals for this project will be due July, and the evaluation is scheduled to begin in September and continue for 40 months.

2. Circuit Court of Cook County, Department of Social Service, Domestic Violence Intervention Program

This project is being conducted by University of Illinois at Chicago under the direction of Larry Bennet and the West Side Domestic Abuse Project (WSDAP) in collaboration with the Social Service Department of the Circuit Court of Cook County. In 1999, UIC and WSDAP developed an assessment tool for batterers aimed to increase the safety of victims and improve the ability of staff to identify men who are at high risk and intervene to reduce their

risk by assertive case management. This project will use existing Cook County PROMIS data and supplemental data collected from case records on men participating in the Domestic Violence Intervention Program. Researchers will be able to collect longitudinal data on predictors of attrition and outcomes for men who batter that can be used by policy makers and staff to improve intervention services. Researchers will also be able to contribute important information to the larger criminal justice and violence against women communities about the effectiveness of justice-based intervention with batterers. Staff has initiated the contract process for the project and hopes to initiate it this summer.

3. An Evaluation of the Chicago Police Department's CLEAR Initiative – Phase II

The continued evaluation of CLEAR, the Citizen and Law Enforcement Analysis and Reporting project, is scheduled to continue with a grant to the University of Illinois at Chicago. CLEAR is a major initiative of the Chicago Police Department to integrate information systems and processes within the department. The continued evaluation will focus on the efforts aimed at the introduction of high-priority applications, and the resources and processes needed to develop and implement the major components of CLEAR. The project is slated to begin September 1, 2003 and continue for a year.

4. An Evaluation of Bloom Township's Neighborhood Restorative Justice Mediation Program

The Neighborhood Restorative Justice Mediation Program (NRJMP) is a volunteer-based, victim-offender mediation program. The purpose of the NRJMP is to utilize the Balanced and Restorative Justice approach in response to juvenile crime and provide an alternative to formal prosecution for first time juvenile offenders. The NRJMP brings victims and offenders together in a neutral setting with the goal being a plan for repairing harm done to the victim that both the offender and victim can agree upon. Operating since 2000 in the 6th Municipal Court District of Cook County, the NRJMP expanded into the 5th Municipal Court District in the Spring of 2001, the 2nd and 3rd Municipal Districts in the Fall-Winter of 2001, and the 4th Municipal District in early 2003. The manner in which this program has evolved provides an opportunity for researchers to conduct meaningful process evaluations of the program in the 6th, 5th, 2nd, and 3rd districts and an impact evaluation of the NRJMP as it functions in the 6th district. A request for proposals is currently under development with the expectation that the evaluation will begin on October 1, 2003.

Recently concluded evaluation and research efforts supported by the Authority include the following:

1. Chicago Community Policing (CAPS) Program 2001-2002

The evaluation of the Chicago Police Department's community policing project, Chicago Alternative Policing Strategy – CAPS), during years 8 and 9 is complete. The full report and three summaries: *Community Policing in Chicago, Years 8 and 9; Accountability in*

Management, and Police and Community Problem Solving in Chicago, are currently available. The final report has shown that while modest improvements have been made, there is still work to be done in the area of engaging residents in community policing efforts.

2. Citizens and Law Enforcement Analysis and Reporting (CLEAR) Project Evaluation

The CLEAR project is a major initiative of the Chicago Police Department to integrate information systems and processes within the department and, in many ways, represents an evolution of community policing efforts incorporating technological advances, increased accountability measures, community participation and other developments. The University of Illinois at Chicago and Northwestern University CLEAR conducted the evaluation of CLEAR in concert with the CAPS 2001-2002 evaluation. A final report on this study was submitted and is included in the CAPS final report.

3. Little Village Community Youth Worker Study

This is an extended study of data derived from the Little Village Gang Violence Reduction Program (GVRP). The GVRP was one of a series of recent initiatives in Illinois and elsewhere to address the youth gang problem. The Chicago Police Department administered the project between 1992 and 1997 with federal funds provided by the Authority. University of Chicago School of Social Service Administration Professor Irving Spergel designed the project and became its coordinator. Among other components of the comprehensive program was the employment of youth outreach workers. This study examines survey data and other information on this component of the project. A final report was received and is under review.

Other Projects

Additional external research and evaluation efforts are under development, including requests for proposals for the evaluation of these projects:

- Evaluating Peer Juries in Chicago Public Schools; and
- Analysis of Datasets Maintained/Available Through the Authority.

G. Externally-Funded Research and Evaluation Projects

R&A staff has been successful in pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. NIJ Chicago Women's Health Risk Study (CWHRIS)

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago

Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat officers, clinical staff, and other decision-makers in the field. The Chicago Women's Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff continues to be solicited for presentations and briefings on the research and project tools and data continue to be requested for use by other researchers. Most recently, Carolyn Rebecca Block was asked to present relevant findings as part of in-service training efforts in the Chicago Police Department. Current collaborations on reports from CWHRS include:

- PTSD, Abused Women, Pregnancy, Gregory Laskin, National Center for PTSD Research;
- Social Support Network and Abuse, UIC Ph.D. Dissertation;
- Abused Women and the Criminal Justice System, Kim Davies

2. **NIJ Evaluation of the Cook County State's Attorney's Victim-Witness Program**

This was a federally funded (National Institute of Justice) evaluation of the Cook County State's Attorney's Victim Witness Program. The final report has been submitted to NIJ and to the Cook County State's Attorney's Office. NIJ will soon be making the final report available through the National Criminal Justice Reference Service. An *On Good Authority* summarizing the research is currently under development.

3. **BJS Gun Crime Study**

This is a federally funded (Bureau of Justice Statistics) project being carried out in partnership with the Illinois State Police, which we hope will establish a warehouse of criminal history record information for research purposes. Extracts of criminal history data have been received and have been analyzed. Archiving procedures are being finalized and the report on an analysis of all 1998 arrests for gun-related charges is nearing completion. The final report was submitted to BJS in December 2002, and a *Research Bulletin* summarizing the report is under development for publication.

4. BJA Study of MEG Unit and Local Police Department Drug Targets

This is a federally funded (Bureau of Justice Assistance) study being carried out in partnership with Loyola University's Department of Criminal Justice. Data regarding criminal histories, and drug arrest dispositions, for a sample of Illinois' multi-jurisdictional drug task force targets and a comparison group of local police department arrestees has been collected and coded, and is now being analyzed to better understand the differences between MEG/TF and local police department drug targets. In addition, the project has also developed a means to compare Authority-funded MEG and Task Force activities with the general drug control activities in the areas they serve. This technique was used to develop new comprehensive statistical profiles for each unit, and place their efforts into the larger context of drug control efforts in the jurisdictions they work in. The final report for the project was submitted to BJA in December 2002. An *On Good Authority* summarizing the research was published in February 2003.

5. IJJC Evaluation of the Impact of the Juvenile Justice Reform Act

This project is funded by the Illinois Juvenile Justice Commission, utilizing Office of Juvenile Justice and Delinquency Prevention (OJJDP) funds, and is a complex, multi-phase study evaluating the implementation, process, and impact of recent changes to the Juvenile Court Act in Illinois. The project involves the study of processes by which individuals and agencies impacted by the Act's legislative changes understand the major statutory provisions and the extent to which local implementation efforts are consistent across the state. The project also involves the collection of statewide juvenile arrest data from local law enforcement agencies. Two comprehensive reports have been published. Three *On Good Authority* publications based on the full report have been published since the last Authority meeting.

6. IJJC Study of Disproportionate Minority Representation in the Cook County Juvenile Justice System

This project is funded by the Illinois Juvenile Justice Commission utilizing OJJDP funds, and is a study of disproportionate minority representation among juveniles in the Cook County Juvenile Justice System. Staff has completed collection and analysis of aggregate data from various juvenile justice system contact points, and has presented a draft of those findings at a meeting of the Illinois Juvenile Justice Commission. Staff collected case-level data on a sample of juveniles to measure the possible influence of specific factors on decisions made as the juveniles are processed through the system. A final report will be completed and submitted to the Commission by May 31, 2003. *Research Bulletins* drawing from these findings are also planned.

7. BJS State Police NIBRS Grant Project

A \$1.2 million discretionary grant application developed jointly with the Illinois State Police was awarded by the U.S. Department of Justice Bureau of Justice Statistics. The project will

lead to the development of local records management solutions and a state central repository for National Incident-Based Reporting System (NIBRS) data. In connection with this State Police grant, R&A staff are to: (1) assist in the evaluation of crime analysis tools which will be developed as part of the project, and (2) develop “case studies” on how local law enforcement agencies make use of the expanded incident-based crime data. Staff continues to attend advisory committee and various subcommittee meetings.

8. JRSA Disproportionate Minority Confinement Grant Project

With the assistance of a \$20,000 grant from the Justice Research and Statistics Association (JRSA), staff is developing comprehensive statistical profiles for each of Illinois' 102 counties containing a host of data and information relative to juvenile justice planning, problem identification and problem solving, including a section that focuses on assessing disproportionate minority representation. Some of the profiles are already in printed form and are downloadable from the Authority's web site. We expect to complete the remaining profiles by July 31, 2003.

9. BJJ Crime Analysis and Mapping for Local Police Grant Project

Pursuant to a \$50,000 grant from the U.S. Department of Justice Bureau of Justice Statistics' State Justice Statistics program, staff has begun development of a crime analysis and mapping manual for local law enforcement agencies. The publication will be a companion piece to the already-published crime analysis manual. The grant was awarded in February and the project was initiated in March 2002. An advisory committee was formed and has convened several times to review plans, working papers, and the final publication. The report was completed on March 31, 2003 and is currently being disseminated. It is also available on the agency's website.

10. JRSA Profile of Girls Committed to the IDOC Youth Centers

Pursuant to a \$22,190 grant from the Justice Research and Statistics Association, Authority staff in collaboration with the Illinois Department of Corrections (IDOC) is conducting an in-depth examination of the backgrounds, needs, and services received by female delinquents that have been committed to IDOC. Ultimately, this project seeks to develop research, programming and policy recommendations to aid the State in the implementation of gender-specific programming for female delinquents. The project entails examining already existing information collected by IDOC on each female inmate. These data are being used to develop an in-depth profile of girls residing in IDOC. In addition, more detailed and exploratory data will be collected through focus groups of IDOC staff members regarding the barriers and successes to working with girls, girls' unique needs, and the types of services that may help girls return successfully to their communities. Additionally, a detailed inventory of the programs currently offered through IDOC and the characteristics of the girls receiving these programs, in combination with the needs assessment, will assist in identifying service gaps. The final report of the project is due on June 15, 2003.

11. OJJDP Recidivism of Gang Versus Non-Gang Members Released from Prison in Illinois

Pursuant to a \$49,000 grant from the U.S. Department of Justice, Office of Juvenile Justice and Delinquency Prevention (OJJDP) through the National Youth Gang Center, R&A staff are conducting a recidivism study of adult inmates released from the Illinois Department of Corrections (IDOC), focusing on the differences between those identified as members of street gangs and those who are either not in a gang, or have renounced gang membership. In addition to examining gang membership as a factor associated to recidivism, staff is examining variables related to the inmate's age, race, prior criminal history, education level, marital status, substance abuse history, and the jurisdiction/environment the inmate was released back into. Inclusion of these variables allows staff to statistically isolate the influence gang membership has on the likelihood of an arrest for a new crime following release back into the community. A sample consisting of one month's releasees (November 2000) from the IDOC (approximately 2,000 adults, with an estimated 34 percent identified as gang-members) has been identified through examination of an automated data file on releasees provided to the ICJIA by the IDOC. Criminal history records provided by the Illinois State Police (ISP) are being used to summarize each individual's prior criminal history, as well as whether or not they were rearrested following release from prison. A variety of analyses are being conducted to measure the overall prevalence of recidivism among gang and non-gang members, as well as the degree to which gang-membership plays an independent role in recidivism likelihood. A preliminary draft report on the project has been reviewed by the National Youth Gang Center and OJJDP officials. Further analysis is underway at this time.

III. GRANT PROPOSALS

R&A staff routinely pursue discretionary grants to support data collection, research, and evaluation activities. Frequently these projects involve collaborations with universities and/or other criminal justice agencies.

1. *Decision Pending* - Staff partnered with INFONET staff and the Illinois Coalition Against Sexual Assault on a proposal for the U.S. Department of Justice, Office of Justice Programs' National Institute of Justice to document the profile of Illinois sexual assault victims and their offenders, and to assess the outcome of sexual assault cases in Illinois. The proposal was submitted in March 2003.
2. *Decision Pending* - Staff partnered with the University of Chicago's Chapin Hall Center for Children and its Harris School for Policy Studies, the Cook County Sheriff's Office, and the Cook County Department of Corrections on a proposal for the National Institute of Justice to study the sexual assault victimization experience of women in the Cook County jail and its connection with later life experience. The proposal was submitted in February 2003.

3. *Decision Pending* – Staff partnered with the University of Illinois at Chicago’s Jane Addams College of Social Work in a grant proposal to the Robert Wood Johnson Foundation’s Substance Abuse Policy Research Program for a study of co-morbidity rates in criminal offenders. The proposal was submitted in April 2003.
4. *Decision Pending* – Staff partnered with Loyola University Chicago’s Department of Criminal Justice in a proposal to the National Institute of Justice for a six-year follow-up evaluation of specialized sex offender probation programs in four Illinois counties. The proposal was submitted in March 2003.
5. *Awarded* - Staff developed a grant application for consideration by the Justice Research and Statistics Association for a study of the validity, reliability and equity of scoreable screening instruments being used in Illinois in connection with juvenile detention decisions. The project involves a collaboration with the Administrative Office of the Illinois Courts, local probation departments, and others. The grant was awarded in April and the project began May 1, 2003.
6. *Under Development* – Staff is working on a proposal for the U.S. Department of Justice’s Office of Community Oriented Policing Services (COPS) for the development of a guide to managing evaluations for local law enforcement entities. The guide is to assist law enforcement agencies in providing funding for, conducting and utilizing program evaluation research. The grant application is due in June 2003.

IV. ONGOING STAFF DEVELOPMENT/TRAINING

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- A total of nine (9) R&A staff persons are currently pursuing advanced academic degrees: Five (5) are enrolled in graduate programs and four (4) are in post-graduate programs.

Please feel free to contact me if you would like further information on any of these activities.

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TABLE 1. Information Request Handling Statistics

ITEM	FIRST QUARTER 7/1-9/30/2002	SECOND QUARTER 10/1-12/31/2002	THIRD QUARTER 1/1-3/31/2003	FOURTH QUARTER 4/1-6/30/2003	FISCAL YEAR TO DATE
Information requests handled:	295	397	326		1,018
Monthly average number of requests:	98	132	109		339
Pct of requests completed within two days:	79%	84%	84%		82%
Geographic Origin of requesters:					
Chicago metropolitan area	24%	42%	29%		32%
Other region of Illinois	44%	30%	37%		37%
U.S. other than Illinois	18%	17%	25%		20%
Outside the U.S.	2%	3%	3%		3%
Unknown	12%	8%	6%		9%
Type of requester:					
Government agency	34%	49%	33%		39%
Private citizen	21%	16%	22%		20%
Private agency	25%	17%	15%		19%
Researcher	7%	7%	12%		9%
Student	9%	8%	10%		9%
Media	1%	2%	4%		2%
Legislators	1%	1%	<1%		1%
Inmates	2%	1%	2%		2%
Unknown	-	-	-		-
Method of request:					
Telephone/fax	45%	24%	41%		37%
Mail	3%	4%	8%		5%
Email/Internet	35%	28%	33%		32%
In-person	-	32%	1%		17%
ICJIA Web site	17%	11%	21%		16%
Publications disseminated:					
Mailed in response to requests	12,621	3,864	4,544		21,029
Downloaded from Web Site	16,221	18,032	16,932		51,185
Total	28,842	21,896	21,476		72,214

TABLE 2. Web Site Traffic Report

	FIRST QUARTER 7/1-9/30/02	SECOND QUARTER 10/1-12/31/2002	THIRD QUARTER 1/1-3/31/2003	FOURTH QUARTER 4/1-6/30/2003	FISCAL YEAR TO DATE
Hits for Home Page	535,203	516,072	638,080		1,689,355
Number of User Sessions	50,558	55,074	66,436		172,068
Average Hits Per Day	5,814	5,611	7,080		6,168
Average User Sessions Per Day	549	598	738		628
Average Use Session Length (minutes)	16	15	15		15
Unique Visitors	21,514	23,839	30,538		75,891
Visitors Who Visited Once	17,657	19,638	25,439		62,734
Visitors Who Visited More Than Once	3,857	4,201	5,099		13,157
Persons Registered for CJ Dispatch (Email notification of updates)	1,051	1,140	1,233		1,233

TABLE 3. FSGU Support Requested: Statistics

Activities Requested by Federal and State Grants Unit	PROGRAM	FIRST QUARTER 7/1-9/30/02			SECOND QUARTER 10/1-12/31/2002			THIRD QUARTER 1/1-3/31/2003			FOURTH QUARTER 4/1-6/30/2003			FISCAL YEAR TO DATE		
		REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING	REQUESTED	COMPLETED	PENDING
PROGRAM NARRATIVE REVIEW	ADAA	10	10	0	10	10	0	1	1	0				20	20	0
	JAIBG	0	0	0	0	0	0	0	0	0				0	0	0
	VOCA	0	0	0	0	0	0	0	0	0				0	0	0
	MVTPC	0	0	0	0	0	0	3	3	0				0	0	0
	Other	0	0	0	0	0	0	0	0	0				0	0	0
	Total	10	10	0	10	10	0	4	4	0				24	24	0
DATA REPORT DEVELOPMENT	ADAA	14	14	0	9	9	0	0	0	0				23	23	0
	JAIBG	0	0	0	0	0	0	0	0	0				0	0	0
	VOCA	0	0	0	0	0	0	0	0	0				0	0	0
	MVTPC	0	0	0	0	0	0	0	0	0				0	0	0
	Other	0	0	0	0	0	0	0	0	0				0	0	0
	Total	14	14	0	9	9	0	0	0	0				23	23	0
DATA REPORT ENTRY (Number of projects for which monthly/quarterly data reports were computerized)	ADAA	0	0	0	0	0	0	0	0	0				0	0	0
	JAIBG	0	0	0	0	0	0	0	0	0				0	0	0
	VOCA	0	0	0	0	0	0	0	0	0				0	0	0
	MVTPC	0	0	0	0	0	0	0	0	0				0	0	0
	Other	0	0	0	0	0	0	0	0	0				0	0	0
	Total	0	0	0	0	0	0	0	0	0				0	0	0
PROJECT STATUS REPORT (Number of assessments completed)	ADAA	0	0	0	3	3	0	0	0	0				3	3	0
	JAIBG	0	0	0	0	0	0	0	0	0				0	0	0
	VOCA	0	0	0	0	0	0	0	0	0				0	0	0
	MVTPC	0	0	0	0	0	0	0	0	0				0	0	0
	Other	0	0	0	0	0	0	0	0	0				0	0	0
	Total	0	0	0	3	3	0	0	0	0				3	3	0
PROGRAM PROFILE (Number of profiles)	ADAA	0	0	0	0	0	0	0	0	0				0	0	0
	JAIBG	0	0	0	0	0	0	0	0	0				0	0	0
	VOCA	2	2	0	0	0	0	0	0	0				2	2	0
	MVTPC	2	2	0	0	0	0	0	0	0				2	2	0
	Other	0	0	0	0	0	0	0	0	0				0	0	0
	Total	4	4	0	0	0	0	0	0	0				4	4	0



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Daniel Dighton, Office of Public Information
Date: May 22, 2003
Re: OPI Report – June 6, 2003 Authority Meeting

This memorandum highlights the work performed by the Office of Public Information since the last Authority meeting through May 16, 2003.

- Completed printing and mailing of Fiscal Year 2002 Annual Report.
- Completed and printed the Winter 2003 issue of *The Compiler*, which looked at the Authority's InfoNet data collection system and how it can improve the delivery of services to victims of crime.
- Began work on the Spring issue of *The Compiler*, which will take a look at minority representation in the criminal justice system.
- Edited the following **Program Evaluation Summaries**: "Community Policing in Chicago, Years Eight and Nine;" "Community Policing: Accountability in Management in the Chicago Police Department;" "Community Policing: Police and Community Problem Solving in Chicago;" and "Sex Offender Probation Programs in Lake, DuPage and Winnebago Counties."
- Edited the following **Research Bulletin**: Chicago Homicide Dataset Series: Is Age Discrepancy a Risk Factor for Intimate Partner Homicide?"
- Edited the following **On Good Authority**: "Family Group Conferences Offer Promise for Juvenile Cases."
- Edited the Research and Analysis Unit's crime-mapping handbook.
- Created logos for Juvenile County Profiles and MEG/Task Force Profiles.
- Edited the CJ Dispatch e-mail, the bi-weekly listing of additions to the Authority's website.
- Oversaw intranet content.
- Began coordinating the translation and printing of five brochures for victims of crime.

- Edited Budget Committee materials.
- Reviewed 27 LLEBG grant proposals for FSGU.
- Facilitated publication of LLEBG “request for proposals” in state newspaper.
- Edited and coordinated publication of ADAA “request for input.”
- Updated Employee Handbook and facilitated its posting on the intranet.



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Memorandum

To: Authority Members

From: Steve Prisoc
Associate Director, Information Systems Unit

Date: May 22, 2003

Re: Information Systems Unit Report – June 6, 2003 Authority Meeting

This memorandum highlights work performed by the Information Systems Unit.

Illinois Integrated Justice Information Systems (IIJIS) Project

Since the last Authority meeting, the following progress has been made on the IIJIS Project:

- IIJIS project staff completed analysis of the criminal justice agency information management surveys, which were sent to a statewide, geographically stratified sample of police departments, sheriffs' departments, state's attorneys' offices, circuit court clerks' offices, and probation departments. The overall response rate for these surveys was 55 percent. The summary of responses to each of the five surveys is posted on the IIJIS website at www.icjia.state.il.us/iijis. Overall, the survey results illustrated that even in jurisdictions where justice agencies have developed various automated systems, very little electronic data exchange is taking place between agencies. A summary report of the survey findings is now being written, and will be posted to the website by mid-June.
- IIJIS project staff completed analysis of Cook County justice information exchange points. Documentation produced by the Cook County Exchange Points Work Group has been validated through the use of audit reports generated by the exchange points software, and through follow-up meetings with key subject matter experts. IIJIS staff is now reconciling the Cook County data elements with XML tags derived from the Justice XML Data Dictionary supported by the Department of Justice. These reconciliation reports for common justice system documents – such as arrest reports, rap sheets, and the state arrest card – are being posted on the IIJIS website. Other Illinois counties will be able to use this information in conjunction with their own integration efforts.

- IIJIS project staff are working with the State University of New York (SUNY), Albany's Center for Technology in Government, to develop a tool for assessing the capability of states, counties, and local jurisdictions to implement information sharing projects. Staff is providing feedback regarding the ability of the instrumentation to accomplish its objectives. The tool is intended to cover all key areas of integration readiness including: analysis of business requirements, agency level readiness for collaboration, governance, project management, stakeholder identification and engagement, information policies, identification of security requirements, and overall technology knowledge. The plan is for Illinois to serve as a pilot test site for this tool.
- IIJIS project staff participated in the Cook County integration planning initiative by serving on policy and technical committees and taking a lead role in a standards work group. This work has culminated in the drafting of a Cook County Integrated Justice Strategic Plan. Staff has also provided review and assessment of grant proposals from the Chicago Police Department and the Clerk of the Circuit Court Clerk of Cook County for interagency data sharing initiatives that serve as proof-of-concept projects for integration. This oversight will help to ensure their compatibility with statewide integration objectives.

The Authority's Web Page

The Authority Website: During the last quarter, the Authority's Website was modified to conform to the State of Illinois' Website template. These templates bring the Website into compliance with the Illinois Technology Office's standards for agency Websites.

CJ Dispatch: The CJ Dispatch is the Authority's twice monthly, web-based mailing list. The CJ Dispatch lists new items on the website, new publications, and upcoming grant opportunities. Currently, over 1,200 users are subscribed to the list.

The IIJIS Website: The IIJIS section of the Website was also updated, improved and provided with navigation features similar to that of the Authority's main Website.

The Authority Intranet: The Authority's internal Intranet continues to expand: fresh agency news items are posted weekly and agency announcements are posted as needed. The Intranet provides a central location for electronic forms, agency news and policy documents that can be accessed from each staff person's desktop computer.

The Authority's Information Systems for Law Enforcement

ALERTS: The Illinois Criminal Justice Information Authority has continued to add additional devices and users to the ALERTS DataTac 2.0 mobile data network that was recently made operational in Henry County, Illinois. The Authority is working with Central Management Services to move to the CMS IWIN production server over the next several months. Staff attended the Illinois Wireless Information Network conference on April 17 and 18 in Springfield, Illinois. The Authority continues to work with Central Management Services, Illinois State Police, and the IWIN user group to research new wireless technologies for the next generation of mobile data networks.

ALERTS Advisory and Policy Board: The officers of the ALERTS Advisory and Policy Board met on March 14, 2003. Board members discussed recent efforts to encourage mobile data interoperability through the new Illinois Wireless Data Interoperability Group. Staff reported on the status of new base station replacements, the wireless local area network project, and research into middleware software that could provide interoperability among different wireless data networks within the state of Illinois.

PIMSNet: Authority staff are nearing implementation for PIMSNet, and are working to customize PIMSNet to meet the needs of existing PIMS users. Staff recently requested additional customization that will be needed prior to going live with the first agency, the Mount Prospect Police Department. A staff member also attended the CRISNet User Conference on May 8-10, 2003, and was trained to create customized management reports and modify custom HTML forms for the new PIMSNet system.

The InfoNet System

Ninety-five domestic violence and sexual assault programs access InfoNet from more than 140 sites throughout the state. Since the Authority last met, the InfoNet team continued to maintain the system for current users while modifying pages to accommodate the needs of existing and new users of the system. Some specific accomplishments during the past quarter follow.

InfoNet staff worked closely with the V-One Corporation to troubleshoot problems related to an upgrade in the software used to secure the InfoNet Web site. V-one provided onsite and offsite assistance to identify and resolve issues related to the translation of Web pages by the security server and firewall.

Staff also continued to meet to discuss database changes necessary to support a new group of users: child advocacy centers. The database structure was finalized and programmers started to prototype new Web pages based on the requirements developed in partnership with the child advocacy centers.

In addition, staff worked to migrate a multi-service agency's sexual assault and domestic violence data to InfoNet. This agency was not brought online previously because they enter data into a larger system and we wanted to avoid redundant data entry. Meetings

were convened to develop requirements for data imports, and a new module was designed and implemented to facilitate the import of service records into InfoNet.

Staff also worked to improve the efficiency and performance of the existing system. One new server was setup and placed into the production environment to enhance system performance; six Web pages were consolidated into two; programmers started to mock-up current ASP pages using .Net technology; and a new logging utility was developed to facilitate the capture and analysis of system errors. Further, staff also continued to work closely with current users of the system by convening two User Group meetings and responding to requests for customer and technical assistance.

Customer Service Activities in support of ALERTS, PIMS, ALECS and InfoNet

ISU Customer Service staff members performed nineteen support-related site visits to law enforcement and emergency service agencies between February 15, 2003 and May 13, 2003. A breakdown of these visits by application follows:

- ALECS - 6 site visits
- ALERTS - 7 site visits
- PIMS/PIMSNET - 5 site visits
- Infonet - 1 site visit

A total of 825 calls for information systems support were handled between February 15, 2003 and May 13, 2003.

Improvements to the Authority's Networking Infrastructure

A total of 58 new computers were procured to replace aging desktop equipment; these have been configured and deployed.

The Systems Support Unit has assembled an experimental network to test the latest, 32-bit version of ALECS. The network includes computers running a full range of Windows operating systems (95, NT, 2000, XP) to eliminate any potential bugs and to make the software entirely platform-independent.



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Memorandum

To: Authority Members
From: Hank Anthony
Date: May 22, 2003
Re: Office of Administrative Services (OAS) Report

The Office of Administrative Services continues to support the day-to-day operations of the Authority with: meeting/conference support (in and out of Authority space), travel arrangements (in-state and out-of-state travel), mail and supply operations, receptionist duties, security monitoring, vehicle maintenance and support, oversight of all telecommunications operations and requirements, oversight and processing of all procurements, establishing contracts for and oversight for the maintenance of all Authority equipment, database management, and resolution of office space concerns.

In keeping with the Governor's Executive Order #2, we conducted a study of vehicle usage by the Authority staff. Based on this study, we will turn in two vehicles to Central Management Services before the end of this Fiscal Year. This will reduce costs in: operation-of-auto, parking lease and insurance. After turn-in the Authority will have ten vehicles remaining.



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Memorandum

To: Candice Kane
From: Robert D. Taylor
Date: May 21, 2003
Re: Federal and State Grants Unit Report – June 6, 2003 Authority Meeting

The 23 staff assigned to the Federal and State Grants Unit (FSGU) performed a variety of activities during the last quarter.

Grant Activities

Following is information on grant activity during the period of January through March 2003. During that time FSGU staff monitored an average of 389 grants, totaling an average of \$128,255,794. Monitoring includes the following:

- Reviewing 1,164 monthly or quarterly data and fiscal reports;
- Initiating disbursement of funds requested by grantees;
- Conducting 54 site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees 1,467 times; this includes telephonic, e-mail, and on site contacts with grantees that request assistance regarding issues relating to their grant(s). Staff also receives communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

Additionally, during this same period, FSGU staff processed 47 new agreements (grants), totaling \$7,199,922. Processing of a new agreement includes:

- Negotiating the program narrative, budget and budget narrative with the grantee;
- Processing the grant proposal for in-house Legal, Fiscal, and Research and Analysis reviews and comments;
- Making any necessary changes and then forwarding the agreement to the grantee for signature;

- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and when signed returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

- Since the last Authority meeting in March 2003, FSGU staff have planned for and staffed four meetings: one Budget Committee meeting, a Metropolitan Enforcement Group (MEG) Funding Committee meeting, an Illinois Motor Vehicle Theft Prevention Council (IMVTPC) Strategy Development Panel Hearings, an IMVTPC Quarterly Meeting, and an IMVTPC Special Telephonic meeting. Meeting preparation often involves coordination with other Authority units such as Research and Analysis, mailing of materials, and coordinating logistics with the Office of Administrative Services.
- Staff participated in an Information Systems Committee meeting.
- The application for the Juvenile Accountability Incentive Block Grants (JAIBG) program was completed. Progress was made on three other federal program applications that will be submitted in the fourth quarter: the Anti-Drug Abuse Act (ADAA), the National Criminal History Improvement Program (NCHIP), and the Victims of Crime Act (VOCA). The final award documents were processed for the National Forensic Sciences Improvement Act (NFSIA).
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit and other state agencies, such as Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, juvenile reporting centers, and other projects.
- Requests for Proposals (RFP): Victims of Crime Act (VOCA) Law Enforcement & Prosecutor Victim's Assistance, Multi-Jurisdictional Narcotics Enforcement Equipment Supplement, and Local Law Enforcement Block Grants (LLEBG) RFP's completed; an Innovative Probation RFP has been issued with proposals due by July 2, 2003.
- Staff is working closely with Fiscal Management staff to close out the Anti-Drug Abuse Act (Byrne) for Federal Fiscal Years 1995 and 1996, the Violence Against Women Act program for Federal Fiscal Year 1997, and the Local Law Enforcement Block Grants program for Federal Fiscal Year 2000.

Miscellaneous Activities

- Staff planned for the IMVTPC Strategy Development Panel Hearings and prepared grant materials for the International Association of Auto Theft Investigator's Training Conference.
- In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- Staff planned and delivered a VOCA RFP training to 18 grantees at the ICJIA offices.

- On an individual basis, staff has been handling increased grant loads as hiring for vacant positions has been frozen.
- Staff is continuing planning of the Balanced And Restorative Justice (BARJ) Summit. The summit is scheduled for September 24-26 in Springfield.
- Two staff attended the Women in Leadership training in Oakbrook, Illinois.
- One staff person attended the Introduction to Supervision training in Chicago.
- Two staff attended the 18th Annual Symposium on Child Sexual Abuse in Huntsville, Alabama.
- Staff is planning for a VOCA grantee training, scheduled for June 19 & 20 and June 26 & 27, 2003.
- Staff is planning for a VAWA Ad Hoc Committee meeting, scheduled for June 17, 2003.



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Memorandum

To: Authority Members
From: Jan M. Oncken
Date: May 15, 2003
Re: Summary of Human Resources Activities

The following highlights the work performed by Human Resources since the last Authority meeting.

Recruitment, Screening and Hiring

Activities in this area were severely limited due to Executive Order Number 1 (2003) freezing all hiring and promotions. Personnel Action Request Forms were submitted to the Bureau of the Budget and the Governor's Office during February requesting exceptions to the freeze. Approval to fill some vacant positions was received this week.

Employee Benefits

- Central Credit Union of Illinois met with interested staff and provided them with information regarding financial services including checking, savings, loans and investment opportunities.
- Union Station Multiplex Health Club held a mini health fair for employees providing health screenings, back and neck massages, fitness information, chiropractic advice and a myriad of other services.
- Attended the Annual Benefits Choice seminar in Springfield. Provided staff with Benefits Choice booklets detailing plan changes for elections to be effective July 1, 2003.
- Processed 25 Benefit Choice insurance changes for staff.
- Processed 6 Flexible Spending Account registrations for FY2004.
- Worked with several staff to explain insurance benefit options as well as researched and resolved insurance related problems.
- Clarified for staff the detailed privacy rules that became effective April 14, 2003 prohibiting the disclosure, without patient permission, of health related information.
- Worked with staff on re-certification of dependents for insurance benefits.

- Processed all WageWorks deductions for staff enrolled in this transportation benefit. Continued working with CMS and WageWorks to provide this benefit for full-time contractual employees.
- Provided 3 staff with disability and family leave information. Processed all related medical/administrative paperwork.
- Processed several Deferred Compensation transactions.
- Processed and distributed Savings Bonds for employees.

Salaries & Compensation

- Continued bi-monthly payroll processing for 100 employees.
- Issued time balance reports monthly to payroll and contractual employees as well as supervisors.
- Continued to check timesheets of federally funded employees for correct time certification reports.
- Continued distribution of petty cash.
- Processed wage garnishments and other involuntary wage deductions.

Equal Employment Opportunities

- Prepared and submitted 3rd quarter EEO reports for the Department of Human Rights.
- Staff attended the Latino Caucus hearings and networked with other attendees for recruitment contacts.
- Reviewed adverse impact analysis to be submitted with any layoff plans.

Staff Development & Training

- Staff attended a “Lunch & Learn” training session regarding time management provided by CMS.
- Interested staff completed a 2-hour course on “Understanding the Emotional and Physical Impact of Sexual Violence” presented by Denyse Snyder of the Illinois Coalition Against Sexual Assault.
- Coordinated Rutan training for new supervisors.
- Coordinated sexual harassment training for employees.
- Investigated and recommended management training for new supervisors.
- Researched on-line courses available as well as new management training classes being offered through New Horizons.
- Counseled supervisors on progressive discipline procedures.
- Provided information and processed tuition reimbursement for several staff.
- Continued to provide staff with development tools now available in library for use.

Other Miscellaneous Projects

- Continued to provide the new Administration with personnel information as requested.
- Worked with executive staff to prepare a layoff plan to meet reductions of FY2004 budget.
- In conjunction with the Office of Fiscal Management, answered questions from agency staff and legislative staff regarding the FY2004 budget submission.
- Met and provided outside audit firm staff with personnel and payroll data to be reviewed in relation to the Authority's biennial audit.
- Provided internal auditors with personnel and payroll information regarding the annual Fiscal Control and Internal Auditing Act program.
- Updated the agency organizational chart.
- Processed 3 and 6-month evaluations as well as annual evaluations for all staff.
- Met with employees and supervisors when performance evaluations were disputed. Clarified issues and objectives for the next performance period.
- Continued background checks and fingerprinting for all new employees.

Reports

The following reports were prepared and submitted by HR staff:

- Public Act 87-552 – Plan to reduce the need for day care of employees' children outside the home submitted to Central Management Services.
- End of the month headcount and staff salary information distributed to executive staff.
- Bureau of the Budget Headcount Tracking Form submitted to the Bureau of the Budget analyst.



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MEMORANDUM

To: Authority Members
From: Diane Griffin, Chief Fiscal Officer
Date: May 16, 2003
Re: Summary of Office of Fiscal Management Activities

The following highlights the work performed by the Office of Fiscal Management since the last Authority meeting.

Reports

The following reports were prepared and submitted by OFM staff:

- Quarterly Accounts Receivable Report.
- Quarterly Federal Financial Status Reports for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Assisted in preparation of the 2nd Quarter Performance Report.

Accounts Receivable

- Continue to receive and process payments from users. To date, received and processed approximately **85%** of the billing for the second half of SFY03.
- Continued to follow-up on and reconcile outstanding balances.

Federal Grants

- Conducted preliminary budget reviews of approximately **114** interagency agreements
- Processed **106** contract obligation documents (**\$15,828,598**) and **327** vouchers (**\$9,685,239**) for federal grants to state and local governments and not-for-profit agencies.

- Prepared 20 payment history letters in response to requests from grantees for information for their independent audits.
- Reviewed 36 A-133 independent audit reports received from grantees for compliance with audit requirements and conducted follow-up as necessary.
- Conducted three on-site detailed monitoring reviews of Authority grantees.

General Agency Operations

- Completed obligation, expenditure and cash reconciliations for six funds.
- Began activities to research and liquidate outstanding obligations in preparation for fiscal year close.

Agency Budget

- Prepared and submitted a proposal to reserve \$248,400 in General Revenue Funds and \$291,500 in Criminal Justice Information Systems Trust Funds (user's fees) in FY03 as requested by the new administration.
- Prepared a revised FY04 budget proposal in response to requests from the new administration. The revised guidance instructed us to reduce our General Revenue Funds budget by \$294,400 and the Criminal Justice Information Systems Trust Fund budget by \$851,700 from our FY03 appropriated levels.
- Prepared and submitted revised information for the Governor's FY04 Budget Book.
- Completed and submitted the Illinois State Legislature (ISL) forms, which detail our FY04 budget request.
- As requested by the new administration, prepared and submitted a proposal to further reduce the Authority's FY04 General Revenue Funds budget by \$249,100, Criminal Justice Information Systems Trust Fund budget by \$523,100, Motor Vehicle Theft Prevention Fund budget by \$8,300 and Criminal Justice Trust Fund (federal) budget by \$356,000 to comply with the Governor's cost savings initiatives related to procurement, information technology services and elimination of salary increases and pension pick-up for employees in merit compensation positions.
- Prepared and submitted budget and other information related to the Governor's proposed consolidation of legal, internal audit and information technology services.

Audit

- Provided informal comments to KPMG auditors conducting the FY02 State Single Audit on draft findings. Presently waiting for information from KMPG on the resolution of issues and the final report.
- Completed and submitted the annual Fiscal Control and Internal Auditing Act certification to the Office of the Auditor General.
- Provided preliminary information to audit firm contracted to conduct the Authority's compliance audit for the two years ending 6/30/03.

Other Misc. Projects

- Researched new accounts receivable software systems, met with potential vendors for software demonstrations and selected a potential vendor. Purchase is currently on hold pending information from the Governor's office regarding a possible consolidation of fee collection activities.

Personnel Changes

New Hires: None

Departures None

Filling of an accountant vacancy remains on hold due to hiring restrictions put in place by new administration.



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MEMORANDUM

To: Authority Members
From: Diane Griffin, Chief Fiscal Officer
Date: May 20, 2003
Re: Authority Fiscal Report – Third Quarter FY 2003

Attached are FY 2003 fiscal reports covering the period July 1, 2002 through April 30, 2003.

Exhibit #1 – Operations

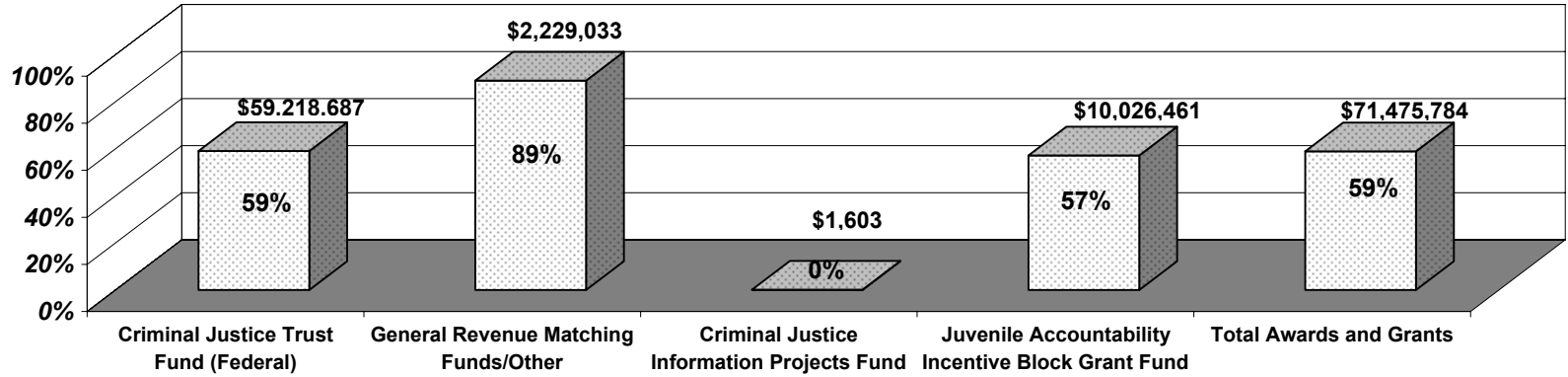
As shown in the attached report, we have obligated or expended 75% of our total operations budget for FY 2003 as of April 30, 2003. As of this date, 77% of our General Revenue operations budget has been expended or obligated. As noted in the expenditure detail, a reserve of \$312,900 has been imposed on our operational budget in FY 2003.

Exhibit #2 – Awards and Grants

Exhibit 2 details obligations and expenditures for Awards and Grants. As of April 30, 2003, we have expended or obligated 59% of our total appropriation for these budget lines.

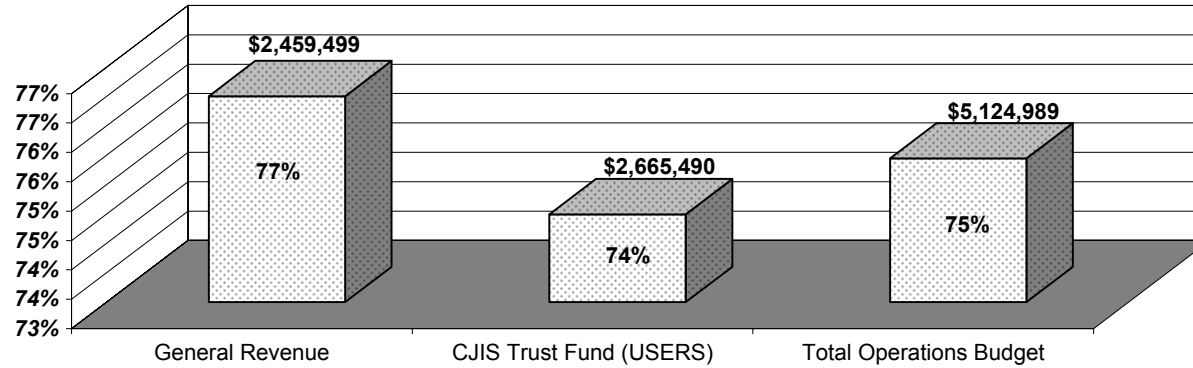
I will be available at the Authority meeting to answer any questions you may have regarding these reports.

Exhibit #2 - Awards and Grants
Illinois Criminal Justice Information Authority
FY 2003 Expenditures/Obligations
 July 1, 2002 - April 30, 2003



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
Federal Assistance Support	\$5,600,000	\$3,570,934	\$2,029,066	\$876,200	\$40,000	\$701,466	\$134,734			
State Agencies	\$13,359,600	\$10,102,507	\$3,257,093	\$1,759,600	\$150,000	\$1,467,567	\$142,033			
Locals/Non-Profit Orgs.	\$39,579,300	\$32,324,002	\$7,255,298							
Misc. Awards/Grants	\$1,700,000	\$150,231	\$1,549,769					\$1,000,000	\$1,603	\$998,397
Fed. Crime Bill Initiatives	\$40,000,000	\$13,071,013	\$26,928,987							
SANE Program				\$97,000	\$37,000	\$60,000	\$0			
Juvenile Accountability Block Grant										
Total	\$100,238,900	\$59,218,687	\$41,020,213	\$2,732,800	\$227,000	\$2,229,033	\$276,767	\$1,000,000	\$1,603	\$998,397
% of Appropriation (less Reserve):		59%	41%			89%	11%		0%	100%
	Juvenile Accountability Incentive Block Grant Fund - (Federal)			Total						
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance			
Federal Assistance Support				\$6,476,200	\$40,000	\$4,272,400	\$2,163,800			
State Agencies				\$15,119,200	\$150,000	\$11,570,074	\$3,399,126			
Locals/Non-Profit Orgs.				\$39,579,300		\$32,324,002	\$7,255,298			
Misc. Awards/Grants				\$2,700,000		\$151,834	\$2,548,166			
Fed. Crime Bill Initiatives				\$40,000,000		\$13,071,013	\$26,928,987			
SANE Program				\$97,000	\$37,000	\$60,000	\$0			
Juvenile Accountability Block Grant	\$17,540,800	\$10,026,461	\$7,514,339	\$17,540,800		\$10,026,461	\$7,514,339			
Total	\$17,540,800	\$10,026,461	\$7,514,339	\$121,512,500	\$227,000	\$71,475,784	\$49,809,716			
% of Appropriation (less Reserve):		57%	43%			59%	41%			

Exhibit #1 - Operations
 Illinois Criminal Justice Information Authority
 FY 2003 Expenditures/Obligations
 July 1, 2002 - April 30, 2003



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance
Personal Services	\$1,663,900		\$1,390,852	\$273,048	\$775,300	\$100,000	\$463,413	\$211,887	\$2,439,200	\$100,000	\$1,854,265	\$484,935
Retirement - State Pick-Up	\$67,100		\$52,627	\$14,473	\$31,000	\$4,000	\$16,656	\$10,344	\$98,100	\$4,000	\$69,283	\$24,817
Retirement	\$177,900		\$144,217	\$33,683	\$82,200	\$10,320	\$45,368	\$26,512	\$260,100	\$10,320	\$189,584	\$60,196
FICA	\$128,500		\$102,761	\$25,739	\$59,300	\$7,650	\$32,272	\$19,378	\$187,800	\$7,650	\$135,033	\$45,117
Group Insurance	\$0		\$0	\$0	\$139,500	\$20,000	\$81,300	\$38,200	\$139,500	\$20,000	\$81,300	\$38,200
Contractual	\$673,000		\$530,030	\$142,970	\$300,200	\$30,000	\$161,172	\$109,028	\$973,200	\$30,000	\$691,202	\$251,998
Travel	\$18,400		\$3,609	\$14,791	\$14,000		\$3,396	\$10,604	\$32,400		\$7,005	\$25,395
Commodities	\$14,900		\$14,416	\$484	\$6,100		\$41	\$6,059	\$21,000		\$14,457	\$6,543
Printing	\$17,500		\$15,392	\$2,108	\$4,000		\$902	\$3,098	\$21,500		\$16,293	\$5,207
Equipment	\$3,400		\$1,010	\$2,390	\$4,500		\$125	\$4,375	\$7,900		\$1,135	\$6,765
EDP	\$388,300	\$21,400	\$123,565	\$243,335	\$2,220,000	\$119,530	\$1,731,802	\$368,668	\$2,608,300	\$140,930	\$1,855,367	\$612,003
Telecommunications	\$78,900		\$78,900	\$0	\$226,000		\$123,974	\$102,026	\$304,900		\$202,874	\$102,026
Operation of Auto	\$4,400		\$2,120	\$2,280	\$7,400		\$5,069	\$2,331	\$11,800		\$7,190	\$4,610
Total	\$3,236,200	\$21,400	\$2,459,499	\$755,301	\$3,869,500	\$291,500	\$2,665,490	\$912,510	\$7,105,700	\$312,900	\$5,124,989	\$1,667,811
% of Appropriation (less Reserve):			77%	23%			74%	26%			75%	25%



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Memorandum

To: Authority Members

From: Robert P. Boehmer
General Counsel

Date: May 19, 2003

Re: Office of General Counsel Report – June 6, 2003 Authority Meeting

This memorandum highlights the work performed by the Office of General Counsel from February 15, 2003 through May 16, 2003:

Document Reviews

- Over 500 preliminary and final reviews of grant agreements, and grantee subcontracts, requests for proposals and publications.
- Reviewed Authority publications. (including the Motor Vehicle Theft Prevention Annual Report, Research Bulletins, three Program Evaluation Reports, The Compiler and one On Good Authority)
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant applications and awards (Byrne, NCHIP, VOCA, NFSIA), and Authority Requests for Proposals (Child Advocacy Centers, MEG Equipment, Innovative Probation, information systems support).
- Reviewed Authority evaluation contracts and amendments.

Meetings

- Cook County Integrated Justice Information Systems Privacy Committee.
- Illinois Wireless Data Committee.
- Illinois Association of Chiefs of Police Legislative Committee.

- National Criminal Justice Association Board of Directors.
- Juvenile Crime Enforcement Coalition, Budget Committee, Institutional Review Board and Information Systems Committee.
- Assisted in the preparation for, and attended, the Motor Vehicle Theft Prevention Council meeting and panel hearings.

Legislation/Rulemaking

- Continued working with the Illinois State Police to comply with the Campus Sex Crimes Prevention Act.
- Monitored the status of federal fiscal year 2003 Commerce, Justice, State, the Judiciary, and Related Agencies appropriations bill.
- Assisted in efforts to inform grantees and others regarding potential reductions in federal fiscal year 2004 Byrne funds.
- Drafted legislation to change the status of the Motor Vehicle Theft Prevention Trust Fund.
- Prepared background information and sponsor testimony for House Bill 3540, which extends the life of the Illinois Motor Vehicle Theft Prevention Council. Attended House and Senate hearings in support of the bill. House Bill 3540 passed both chambers unanimously.
- Monitored legislation of interest to the Authority. Prepared for and staffed two Legislation and Regulations Committee meetings.

Other

- Developed boilerplates for grant programs.
- Reviewed materials for Motor Vehicle Theft Prevention Council strategy development.
- Responded to one Freedom of Information Act request.
- Responded to one subpoena for PIMS information.
- Continued work with ISU staff in the analysis of privacy issues.
- Attended 5 site visits with FSGU staff.

- Attended VOCA grantee training and LLEBG proposal opening.
- Provided information to the federal Office for Civil Rights on Authority monitoring of grantee civil rights compliance.
- Attended Criminal Intelligence System training and Time Management training.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings.

If you need additional information, please contact me.

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Legislation and Regulations
Committee

Norbert J. Goetten
Chairman

Hon. Richard A. Devine
Vice Chairman

Illinois Criminal Justice Information
Authority

Candice M. Kane, Ph.D.
Executive Director

MEMORANDUM

TO: Authority Members

FROM: Robert P. Boehmer

DATE: May 20, 2003

SUBJECT: Summary of Official Actions, April 30, 2003
Legislation & Regulations Committee Meeting

The Legislation & Regulations Committee held a meeting on April 30, 2003. The meeting was chaired by Office of the State's Attorneys Appellate Prosecutor Director Norbert Goetten. Other members present for the meeting were Ellen Dimopolous for Clerk Brown, Sheriff Bukowski, Bridget Healey Ryan for State's Attorney Devine, Ms. Engel, Ellen Mandeltort for Attorney General Madigan, Mr. Piland, Deputy Director Ken Bouche for Director Trent, and State's Attorney Waller.

The actions taken by the Legislation & Regulations Committee at the meeting are summarized as follows:

1. **Recommended amendments to House Bill 3511.** Committee voted to support the concept of adding a public defender to the Authority, but expressed its opposition to removing public members. (*Motion by Deputy Director Bouche, second by State's Attorney Waller; passed by unanimous voice vote.*)
2. **Agreed to oppose House Bill 2391.** House Bill 2391 would require the automatic expungement of certain conviction records. Concerns were expressed about the record keeping provisions that would be created by this bill. (*Motion by Mr. Piland, second by State's Attorney Waller; passed by voice vote – 7 yes, 2 abstentions (Bouche and Engel)*)

If you have any questions or need additional information, please contact me.

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Legislation and Regulations
Committee

Norbert J. Goetten
Chairman

Hon. Richard A. Devine
Vice Chairman

Illinois Criminal Justice Information
Authority

Candice M. Kane, Ph.D.
Executive Director

MEMORANDUM

TO: Authority Members

FROM: Robert P. Boehmer

DATE: May 20, 2003

SUBJECT: Summary of Official Actions, March 27, 2003
Legislation & Regulations Committee Meeting

The Legislation & Regulations Committee held a meeting on March 27, 2003. The meeting was chaired by Office of the State's Attorneys Appellate Prosecutor Director Norbert Goetten. Other members present for the meeting were Rachelle Anders for Clerk Brown, Bridget Healey Ryan for State's Attorney Devine, State Appellate Defender Ted Gottfried, Bob Buckley for Superintendent Hillard, Ms. Josh, Deputy Director Ken Bouche for Director Trent, Mr. Piland, Jack Pecoraro for Director Snyder, Mr. Toscas, and State's Attorney Waller.

The actions taken by the Legislation & Regulations Committee at the meeting are summarized as follows:

1. **Recommended amendments to House Bill 3511.** Committee voted to support the concept of adding a public defender to the Authority, but expressed its opposition to removing public members. (*Motion by Deputy Director Bouche, second by State's Attorney Waller; passed by unanimous voice vote.*)
2. **Agreed to support House Bill 344.** House Bill 344 would require the Authority to provide a link on its website to campus crime statistics. (*Motion by Director Gottfried, second by Ms. Josh; passed by unanimous voice vote*)
3. **Agreed to support Senate Bill 423.** Senate Bill 423 would modify the Criminal Identification Act to require expungement of a conviction or sentence that has been set aside and the court determined by clear and convincing evidence that the defendant was factually innocent. (*Motion by Mr. Toscas, second by Mr. Pecoraro; passed by unanimous voice vote*)

4. **Agreed to not take a position on Senate Bills 15 and 30, and House Bills 223, 361, 1091, and 2391.** Senate Bill 15 and House Bill 223 address the electronic recording of interrogations. Senate Bill 30 and House Bill 361 address racial profiling. House Bills 1091 and 2391 address expungement. The Committee determined that since these bills were still being amended, the Authority should not take positions at this time.

If you have any questions or need additional information, please contact me.