



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Regular Meeting
Friday June 3, 2005 at 9:00 a.m.
120 South Riverside Plaza, 21st Floor Conference Room
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the March 4, 2005 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
 - a. Report on the May 10, 2005 Meeting
 - b. Fiscal Report
- 4. Information Systems Committee Report (*Maureen Josh, Chair*)
 - a. Report on May 2, 2005 meeting
 - b. Approval of CHRI Improvement Plan
- Presentation on Chicago Police Department's Deployment Operations Center
- Resolution of Commendation for Sheriff Tim Bukowski
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

March 4, 2005
120 S. Riverside Plaza, 21st Floor
Chicago, Illinois

Call to Order and Roll Call

Chairman Sorosky convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Robert Boehmer, the Authority's Secretary and General Counsel, to call the roll.

In addition to the Chairman, other Authority members in attendance were:

Chief David Bradford
Cook County Circuit Court Clerk, Dorothy Brown
Kankakee County Sheriff Timothy Bukowski
Mr. Brad Demuzio
Cook County State's Attorney Richard Devine
Ms. Barbara Engel
State's Attorneys Appellate Prosecutor Director Norbert Goetten
DeKalb County Circuit Court Clerk Maureen Josh
Attorney General Designee Ellen Mandeltort
Mr. Eugene E. Murphy, Jr.
Mr. John Piland
Cook County Board President John Stroger
Mr. John Z. Toscas
Director Larry Trent

Approval of the Minutes of the December 3, 2004 Authority Meeting

Mr. Boehmer noted that there were three corrections to the minutes. The date was corrected to December 3rd from December 5th. State's Attorney Mudge was recorded as not attending the meeting and Director Jurkanin was recorded as attending the meeting.

{Mr. Toscas moved to approve the minutes of the regular meeting held on December 3, 2004, as amended. Director Goetten seconded the motion, which passed by unanimous voice vote.}

Chairman's Remarks

Chairman Sorosky welcomed Cook County Board President John Stroger to his first Authority meeting. He said that President Stroger would be a valuable addition to the Authority. Chairman Sorosky then called on Executive Director Levin for her comments.

Executive Director's Report

Director Levin introduced Diane Devereux as the new Associate Director of Human Resources. She also reported that Norman Mason was hired as a data processor specialist, Dorothy Lawrence was hired as a grant specialist and Ron Reichgelt to a supervisory position was promoted in the Federal and State Grants Unit. Director Levin also noted that Jan Cichowlas will be the new Associate Director for Research and Analysis.

Director Levin noted that the amount of money available from the Justice Assistance Grant Program for fiscal year 2005 is a million dollars less than last year. She said that staff was looking into what we would have left for 2004

and evaluating programs to make sure they are successful. Director Levin said that President Bush has zeroed out the JAG and JABG funds and is seeking to rescind the VOCA funds. She said that she will go to Washington, D.C. to meet with the Illinois Congressional delegation to express our concerns. She noted that if VOCA is rescinded it would affect the domestic violence and sexual assault programs, as well as the newly funded elder abuse program. She asked how the members would like to respond to the federal budget cuts. In response to a question from Clerk Brown, Director Levin said that staff would prepare materials to send to our delegation. Clerk Josh suggested that staff send boilerplate letters to the members so that they can send similar letters. State's Attorney Devine asked that staff send out a copy of the letter, a fact sheet, and a list of people to whom staff thinks it is appropriate to send the letter. He said that he thinks that each member should draft his or her own letter which may emphasize what they think is appropriate. Clerk Brown also noted that we may want to include some sort of statistics justifying the need.

{Mr. Toscas made a motion to authorize the executive director to send a letter to Congress expressing the Authority's opposition to the elimination of the Justice Assistance Grant Program and Juvenile Accountability Block Grant Program, and the transfer of reserve funds from the Crime Victim's Fund. The motion was seconded by Ms. Josh and adopted by unanimous voice vote.}

Executive Director Levin then reported on several things which were in the memo in the mailing, including county profiles, website visitors, projects staff is working on with IDOC, disproportionate minority contact, and the juvenile justice conference conducted by the Authority. She thanked Phil Stevenson and Bob Bauer for keeping the Research and Analysis Unit running after Gerry Ramker left. She also reported that staff is developing BARJ implementation guides, conducting the criminal history audit, and completed the victimization survey. She also reported on the Federal and State Grants Unit activities and the Illinois Integrated Justice Information Systems Implementation Board. She called on Clerk Brown to discuss the IIJIS Summit. Clerk Brown reported that the Summit was planned for June 9th in Lisle. The purpose is to give the various criminal justice agency stakeholders an opportunity to come together and obtain information related to integrated justice. She said that we will have exhibitors and that we will have various presentations, including sessions on strategic planning and the history of IIJIS.

Executive Director Levin then discussed the Authority's information systems. She said that we met with a Synch Solutions consultant, regarding possible convergence of ALERTS and IWIN and are awaiting a response from the users. She said that we are now reviewing the rates for services. She noted that the fund balance is dwindling and that we have not raised rates in a number of years. She said that some jurisdictions are paying different rates for the same services. She said that she will convene a meeting with the users advisory group. She indicated that she wanted to bring a proposed fee increase to the users before it is brought to the Budget Committee. She reported that we have made some budget-saving moves and have not filled some positions. Sheriff Bukowski indicated that the users are going to question why we would put more money into the fund when it gets swept out and is still short \$300,000 that was never returned. Director Levin responded that the \$300,000 was supposed to be returned in the Capital Development Bill which never passed. She said that we cannot operate in a fiscally irresponsible manner go broke. She indicated that she again will contact OMB about the fund transfer, but will also at some point need to know from the users and the Governor's Office, ISP and CMS with respect to convergence. She said that her main plan is to at least have these funds be healthy. She then called on Robert Boehmer to report on pending legislation.

Mr. Boehmer reported on several bills of interest to the Authority. He noted that Representative Millner sponsored House Bill 1151, the Authority's initiative to eliminate the requirement that the Authority set the maximum fee that local criminal justice agencies can charge for helping people with requests for conviction information under the Uniform Conviction Information. He said that the bill passed the Judiciary Committee and is on Third Reading in the House. Mr. Boehmer also reported on Senate Bill 554 which would allow the Authority to apply for and spend funds to assist counties and municipalities with reentry programs; House Bill 3518, which would provide funds for the Authority to assist MEGs in combating methamphetamine; and House Bill 3519, which would allow the Authority to apply for federal funds to assist with the meth issue. He also reported on House Resolution 151, which expressed concern about merging ALERTS and IWIN. He suggested that the Authority could schedule a Legislation and Regulations Committee meeting to discuss these bills.

Budget Committee Report

Chairman Sorosky called on Budget Committee Chair Murphy to provide the Budget Committee Report. Mr. Murphy noted that details regarding the committee actions are at members' places. He indicated that, among other things, the committee dealt with lapsed funds, approved money for livescan machines for local law enforcement and designated funds for domestic violence and mental health initiatives. He indicated that the Budget Committee will meet more often – anywhere between 8-12 times per year. He said that these meetings tend to be more productive and we are more effective and efficient in our ability to get the funds out to the people that need them most. He said that funds provided by the Authority come with a very specific mandate – if you do not apply, you will not get funds, and if you don't administer the funds in a cost effective and efficient manner, you are not going to get more.

Chairman Sorosky then called on Associate Director Ted Miller to provide the financial report. Mr. Miller reported that the Authority has spent 43 percent of its operations funding and 45 percent of its grants and awards, slightly higher than last year. He reported that the Authority has already attended the Appropriation Hearing in the House and will be in front of the Senate in April. He noted that our audit will begin in May. He also reported that for the FY06 budget we received a 5 percent cut in general revenue funds. He said that this will require us to watch our expenses, but that we will still be able to supply the services in the general revenue fund that people expect from the Authority.

Victimization Survey Report

Chairman Sorosky called on Jennifer Hiselman to give a preview of the victimization survey results. Chairman Sorosky noted that Ms. Hiselman would be presenting the most salient findings of the first crime victimization survey specific to Illinois.

Ms. Hiselman began by providing background information on the ways that crime is measured, indicating that the most common way of measuring crime in Illinois is by looking at UCR data, which includes the number of offenses reported to the police. She noted the limitations of looking at this data, indicating that UCR data lacks information regarding the nature of the crime, and does not provide any information about crimes that are not reported to the police. She indicated that the number of crimes not reported to police is substantial, indicating that the Department of Justice's National Crime Victimization Survey tells us that slightly less than half of all crimes, about 48 percent, are reported to police.

Ms. Hiselman then described the second primary way for measuring crime, which is the National Crime Victimization Survey (NCVS), which the Department of Justice has been conducting annually for more than 30 years. She indicated that the Department interviews a nationally representative sample of thousands of individuals, asking them whether they have been a victim of crime, and, if so, asking additional questions.

Ms. Hiselman indicated that while the NCVS is very informative, it does not indicate what is happening in Illinois or how Illinois differs from the rest of the nation. She indicated that NCVS data specific to Illinois cannot be extracted in a way such that it would be reliable and generalizable to the state. Because of the limitations in using the NCVS data, the Authority decided to conduct a crime victimization survey specific to Illinois.

Ms. Hiselman indicated that the three objectives of the survey included the following: to obtain statewide and regional victimization estimates; to gain a better understanding of the nature of crime victimization and to gain knowledge about public awareness of crime victim resources and how often victims receive crime victim services.

Ms. Hiselman indicated that the survey was mailed to about 5,700 Illinois adult residents, who were randomly selected from the Secretary of State's driver's license and state ID card databases. The survey questions were modeled after the NCVS, and were completed by survey respondents between January and April of 2003, on experiences that occurred to respondents during 2002.

Ms. Hiselman indicated that just over 1,600 responses were received, yielding a response rate of 28 percent. She indicated that while a higher response rate was hoped for, a comparison of the 1,600 respondents to Illinois census data showed that most demographic characteristics were fairly similar. She noted a couple of exceptions in the comparison of the data, indicating that they would have liked more representation from minority respondents and residents in more densely populated areas. She added, that statistically speaking, 1,600 respondents is enough to

generate statewide estimates with a standard error of 3 percent, and regional estimates with a margin of error of 6 percent or less.

Ms. Hiselman reported the following statewide estimates of victimization: 39 percent of Illinois residents 18 or older were a crime victim 13 percent of residents were victims of personal crimes, including robbery, assaults, aggravated assaults and sex crimes 23 percent of residents were victims of property crime, including burglary, theft, motor vehicle theft, and vandalism 16 percent were victims of computer crime, including theft during an Internet purchase, threats of harassment over the Internet or through e-mail, and computer virus attacks during personal use of a computer.

Ms. Hiselman also reported that assault, which included aggravated assault, was the most common type of personal crime victimization, experienced by 9 percent of residents. She indicated that the least common type of personal crime was sex crime, experienced by 1 percent. The most common type of property crime was theft at 14 percent, and the least common was motor vehicle theft at 1 percent.

Ms. Hiselman also reported that 3 percent of residents were victims of domestic crime, including victimization by any family or household member, and current and former dating relationships; 11 percent of residents were victimized by someone they knew and 1 percent reported they were a victim of hate crime.

Ms. Hiselman also reported on regional estimates of victimization, indicating that the margins of error are a bit larger given the smaller sample size: Chicago residents experienced the highest rate of victimization, at nearly half, or 47 percent as compared to other regions that were between 25 and 27 percent. Chicago's rate of personal crime was at 23 percent, compared to other regions that were between 8 and 12 percent. Chicago's rate of property crime was at 33 percent, compared to other regions that were between 18 and 23 percent. She reported that computer crime rates across regions were statistically similar, ranging from 12 to 18 percent.

Ms. Hiselman reported on the characteristics found to potentially increase the likelihood that a person would be a victim of crime. She reported higher victimization rates among those who live in a household with a child under 18. She also reported that students had a higher rate of victimization than non-students, but noted that age was not taken into account at this time. Since students tend to be younger, she indicated that could be a factor. She noted that more detailed analyses of crime victimization data will be released through research bulletins over the coming year, to address such questions.

Ms. Hiselman reported that the victim knew the offender in 28 percent of victimizations, and in nearly two-thirds of personal crime victimizations. She reported that most victimization occurred at or near the victim's home or within their community; property and computer crime most often occurred at home and that personal crime victimization occurred most often in commercial places within the victim's community.

She reported that personal and property crime victimizations were as likely to occur during the day as at night, and of personal crime victimization, 17 percent involved a weapon and 22 percent resulted in victim injury.

Ms. Hiselman also reported on the number of victimizations that were reported to police, which she indicated were very similar to NCVS findings. She reported that 39 percent of crimes were reported to police, with higher percentages for personal and property crimes, at 46 and 45 percent, and a lower percentage for computer crimes at 11 percent.

Ms. Hiselman indicated that the most reported property crime was vandalism at 50 percent, completed or attempted motor vehicle theft or theft from a motor vehicle was at 47 percent, and completed or attempted theft at 41 percent.

Ms. Hiselman indicated that regarding personal crime, robbery was the most likely to be reported to police at 60 percent, and sex crime was the least likely to be reported at 39 percent, though she indicated that with 14 victims of sex crime reporting, the 39 percent reporting rate should not be given much weight.

Ms. Hiselman also reported on why respondents did or did not report victimizations to police. She indicated that the most common reasons stated were as follows: they did not think it was important enough, either to them or to the police they didn't think it was likely that an offender would be caught or they felt it was a personal matter. When

asked why they did report to the police, the following reasons were reported: prevention of further crimes, catching the offender or recovering property, and feeling a sense of duty to report the crime.

Ms. Hiselman then reported on respondent's awareness, whether a crime victim or not, of crime victim resources in their community. She reported that resident awareness of domestic violence services was the highest, at 62 percent, followed closely by awareness of child abuse and neglect services and rape and sexual assault services. Fewer residents were aware of services for violent crime victims and crime victims' compensation. She also reported that residents of Cook County, combining Chicago and suburban Cook County, were less aware of crime victim resources in their communities than residents in other regions. She reported that crime victims were not more likely than non-victims to be aware of crime victim resources.

Ms. Hiselman reported that few victims and victims of personal crime reported receiving crime victim services from either the criminal justice system or a private, nonprofit agency. She said that this finding is interesting because other data sources as well as anecdotal information indicate that many victims are being provided with services. She reported that our InfoNet data base tells us that tens of thousands of victims are serviced each year by the domestic violence and sexual assault centers alone.

Ms. Hiselman noted a few conclusions which emerged from the findings. She said that first, crime happens more than we think. Although UCR data are useful for analyzing trends and learning about crime rates in large and small jurisdictions, UCR data alone do not provide a comprehensive picture of crime victimization and we need to recognize its limitations.

Next, Ms Hiselman noted that several characteristics appear to be risk factors for victimization in Illinois. She said that for some of these we have ideas as to why they are risk factors, so we should enhance efforts in response to those more established findings. And for those findings which we are not sure about, we need to try to learn a little more about why these characteristics tend to increase vulnerability.

Finally, Ms. Hiselman noted that it seems that a good number of people are aware of crime victim resources, but they could be made more aware of violence crime services. She said that we could do more to make sure victims understand how these resources can help them and exactly how they can get access to them.

In response to Ms. Engel's concerns about the limitations of a survey, Ms. Hiselman noted that although the data are limited, it is helpful to get a little extra piece of the picture with all of these methods combined. Ms. Brown commented that we need to figure out why victims in Chicago have a lower rate of knowledge about services than those in other urban areas. In response to a question from Chairman Sorosky, Ms. Hiselman noted that some of the characteristics that increased vulnerability to victimization were unexpected. For example, she noted that we found that persons with the highest level of education, being either undergraduate or some post graduate work, were more likely to be victims of crime. She said that that may be due to computer crimes and the higher rate of student victimization. She also indicated that the findings about crime victim resources were surprising as well.

New Business

Sheriff Bukowski said that it is important to bring revenue back to the state, specifically for ALERTS. He said that homeland security funds may be able to be used for that purpose and that the budget committee should be aware of that funding. In referring to Mr. Murphy's previous comments about reaching out to smaller communities, he noted that ALERTS reaches out to 30% of police agencies in Illinois, so it is an opportunity to make enhancements.

He pointed out that at a recent Sheriff's conference there was some frustration that he thought was improperly being directed at the Authority. He noted that people are frustrated by the sweeping of the ALERTS funds and with Central Management Services. He said that we may need to do a better job of public relations to repair any damage to the Authority's reputation. For example, he noted the need for a backup system and frustrations that this could not be accomplished.

Executive Director Levin noted that Synch-Solutions was hired to look into convergence of the two systems and noted that CMS approved a significant amount of funds for ALERTS base stations and a perpetual license for PIMS. She noted that she and Jay Carlson of CMS had met with the user board and indicated that Carlson

acknowledged that even if we are moving towards convergence, CMS would be more amenable to approving things. She noted that users and representatives of the Governor's Office met with Synch-Solutions and that the users were to meet to discuss convergence. She said that the executive director of the Sheriff's Association met with the Governor's Office and her regarding the issue. In addition, she indicated that the Sheriff's Association requested and received a significant amount of documentation regarding the system from the Authority. She said that we had not yet received comments from the users on the draft plan proposed by Synch-Solutions. She recommended that Authority staff meet with the users to get their ideas and officially get a response regarding convergence.

Chairman Sorosky suggested that some of the problem may be due to communications issues and the difficult financial issues facing the state. Sheriff Bukowski agreed that communication is the key, but noted that to many municipal and county agencies, the state is really just one agency and therefore, the Authority gets the blame when there is a lack of money available. The users look at the funds as their money, but cannot dictate the shape or direction where it goes. A real frustration is that the Synch-Solutions Report identified the lack of a backup system as a reason for convergence. He said that it is very difficult to explain to people that it is not the Authority that is making these sweeps.

Mr. Murphy indicated that if people have complaints, they need to bring those to the Authority's attention. Director Levin noted that she did set up a conference call of the ALERTS board, but nobody called in. She noted that she would set up another meeting to discuss the rates. She noted that the Authority needs to make sure that the rates are fair and uniform and that the systems remain financially viable. Chairman Sorosky then called on Henry County Sheriff Gib Cady and Chief Fred Clauser to comment. Sheriff Cady presented Sheriff Bukowski with a memento of appreciation for his efforts on the Authority.

Chief Clauser noted that he has been involved with ALERTS and PIMS for many years. He said that ALERTS was created with the support and assistance of the Authority. He said that the system is large, with over 300 participating agencies and is primarily available north of I-80. He said that general revenue funds were not used to build the system. He said that IWIN was created later and is cellular based and is not as reliable. He expressed his concern over the transfer of user funds. He also expressed some frustration over the inability to obtain information about the diversion of user-contributed funds and how they were being utilized. He repeated that the main issue was the diversion of user funds to make up the state's budget shortfall.

President Stroger said that the users should also work with his staff to attempt to resolve the issues. Chief Clauser indicated that they have worked with the Office of the Cook County Sheriff. Chief Clauser said that the issue is not about any particular persons or this administration, but it is a long-standing tradition of conflicting state goals. He said that IWIN may have been a good solution for the Illinois State Police, but it is not a good solution for local users. He reported that there is a potential legislative change and that they are seeking other methods of resolving the conflict because they have been unable to do so in a meaningful fashion after this many years. In response to Chairman Sorosky, Chief Clauser indicated that he believes that serious discussions need to be held between the executive director and the users. He said that one of the frustrations is that the actual system itself is threatened in its very existence. Chief Clauser said that we should convince the Governor's office should make this a priority to make sure that ALERTS is funded so that it can improve and grow. Chairman Sorosky indicated that it may not be appropriate for the Authority as a board to lobby anyone, but the individual members may want to do so.

{Upon a motion by Ms. Josh, seconded by Mr. Demuzio, and adopted by unanimous voice vote, Chairman Sorosky adjourned the meeting.}

Respectfully Submitted,



Robert P. Boehmer
Secretary and General Counsel



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

To: Authority Members
From: Ted Miller
Chief Fiscal Officer
Date: May 16, 2005
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management since the last Authority meeting.

Reports

The following reports were prepared and submitted by the OFM staff:

- FY05 3rd Quarter Accounts Receivable Reports.
- Revised FY05 Spending Plan by Fund for the GOMB.
- Quarterly Federal Financial Status Reports for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Monthly Variance Reports preparation and Analysis for the GOMB.

Accounts Receivable

- Reviewed the billing process to ensure all customers are billed properly.

Federal Grants

- Conducted preliminary budget reviews of approximately 175 interagency agreements.
- Processed 142 contract obligation documents (\$8,245,724) and 338 vouchers (\$16,056,964) for federal grants to state and local governments and not-for-profit agencies.

General Agency Obligation

- Completed obligation, expenditure and cash reconciliations for six funds.
- Appropriations are in place for FY05 and we have begun calculating the amount of lapsing funds.

Agency Budget

- The Authority has submitted the FY06 budget and has provided testimony for both the House and the Senate Appropriation committees.

Audit

- The biannual Audit cycle will begin with the introductory meeting with the Auditors in early May.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Janice A. Cichowlas, Associate Director
Research and Analysis Unit

Date: May 16, 2005

Re: Research and Analysis Unit Report – June 3, 2005 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting. This quarter, Dr. Janice A. Cichowlas joined the Research and Analysis Unit as the new Associate Director.

I. ONGOING ACTIVITIES

A. Publications

Since the last Authority meeting, the Research & Analysis Unit has published:

- The Impact of Methamphetamine on Illinois Communities: An Ethnography 2005
- Annual Report: Illinois Integrated Justice Information System (IIJIS)
- 2004 Annual Report: Motor Vehicle Theft Prevention Council
- ICJIA 2004 Annual Report
- Program Completion, Behavioral Change, and Re-Arrest for the Batterer Intervention System of Cook County Illinois
- The Extent and Nature of Adult Crime Victimization in Illinois, 2002: A Report on the Findings from the Illinois Crime Victimization Survey, 2002
- CLEAR and I-CLEAR: A Status Report on New Information Technology and its Impact on Management, the Organization and Crime-Fighting Strategies

Other publications releases slated for completion before the meeting include:

- Methamphetamine: Quick Facts – Trends in measures of methamphetamine activities in Illinois' First Judicial Circuit

- o Elder abuse in Illinois – An analysis of data from the Illinois Department on Aging.

Finally, from time to time R&A staff publish work outside of the Authority. During the second quarter of FY05, R&A staff wrote the following publications:

- o The 356-page book, *Violence Against Women and Family Violence: Developments in Research, Practice and Policy*, was published by the National Institute of Justice. The chapter, "Risk Factors for Death or Life-Threatening Injury for Abused Women in Chicago," by Carolyn Rebecca Block, appears on pages II-4-1 to II-4-9. This chapter is an overview of risk factors for death, found in the Chicago Women's Health Risk Study (CWHRS), a collaborative study coordinated by ICJIA. The book can be accessed on the web.
- o An analysis of "Barriers to Domestic Violence Help Seeking" results of the CWHRS (Chicago Women's Health Risk Study), written by CWHRS collaborators Michelle Fugate, Leslie Landis, Kim Riordan, Sara Naureckas and Barbara Engel, was published in the March 2005 edition of the journal *Violence Against Women*.
- o "Risk factors for femicide/suicide in abusive relationships: Results from a multi-site case-control study," by Jane Koziol-McLain, Daniel Webster, Judith McFarlane, Carolyn Rebecca Block, Yvonne Ulrich, Nancy Glass and Jacquelyn C. Campbell was submitted to the *Journal of the American Medical Association*.

B. Office of Public Information

The Office of Public Information (OPI) designs, edits and publishes the Authority's written materials including: press releases, the agency's annual report, *The Compiler*, the agency's quarterly newsletter, and other publications, such as Research Reports, Research Bulletins, and Program Evaluation Summaries. OPI staff also respond to information and assistance requests from the public, the media, and others.

Press Releases. OPI staff published three (3) press releases since the last Authority meeting. The releases, which are available on the Authority's website, are summarized below:

- o **March 9, 2005: ICJIA announces release of the 2004 Illinois County Profiles**
CHICAGO - The Illinois Criminal Justice Information Authority (ICJIA) announces the release of the 2004 Illinois County Profiles. These profiles detail recent and historical levels of criminal and juvenile justice system activities in each of Illinois' 102 counties.
- o **March 14, 2005: ICJIA announces two of every five were crime victims in 2002**

CHICAGO - The Illinois Criminal Justice Information Authority (ICJIA) announces the release of the 2002 Illinois Crime Victimization Survey final report. The survey was the first of its kind in the state, aimed at gauging the extent and nature of crime victimization among residents age 18 and older.

- o **March 28, 2005 - Governor announces creation of state police elder abuse squad**

CHICAGO - Gov. Rod Blagojevich today announced the creation of a special, statewide unit dedicated to fight financial exploitation and abuses against the elderly.

Also drafted and released to all media outlets:

- o **May 4, 2005 - OP ED: Proposed federal funding cuts could wipe out victim services and paralyze the criminal justice system**

Drastic federal funding cuts proposed in the president's 2006 budget could have a devastating impact on the administration of criminal justice in Illinois.

Other releases that are slated for publication before the meeting include:

Governor announces \$15,000 for Harvey police cadet program

Governor announces \$235,000 for Chicago victims of domestic violence

Other OPI activities:

- o Completed compilation, drafting, editing, design, and distribution of ICJIA FY04 Annual Report.
- o Edited and designed five balanced and restorative justice guidebooks. Project is undergoing Executive Staff review and final edits.
- o Edited the CJ Dispatch, e-mailed twice monthly to ICJIA website users.

Webmaster Chris Schweda has taken on an editorial role supporting both R&A and OPI staff. This quarter he completed preliminary edits on:

- o Research Report: "Comparison of official and unofficial sources of criminal history record information in Illinois."
- o Program Evaluation Summary: "The Chicago Police Department's Citizen and Law Enforcement Analysis and Reporting (CLEAR) System."

A new publication has been initiated entitled *Research at a Glance*. These concise, one-page reports will cover the key points of our longer, more in-depth research publications.

C. Briefings/Presentations

Since the last Authority meeting, R & A staff made presentations at, and/or attended meetings of the:

- National Institute of Corrections Evidence-Based Programming Initiative.
- Illinois Association of Alcohol and Other Substance Abuse Professional Certification Association Annual Training Conference.
- Academy of Criminal Justice Sciences.
- Illinois Governor's Statewide Community Safety and Reentry Working Group.
- Redeploy Illinois Oversight Board.
- Illinois Balanced and Restorative Justice Initiative.
- Sheridan Correctional Center Immersion Training.
- Illinois Family Violence Coordinating Council.
- AOIC's Evidence-Based Programming Initiative Statewide Policy Group.
- AOIC's Evidence-Based Programming Initiative Research Subcommittee.
- Evidence-Based Practices for Supervising Domestic Violence Offenders in the Community Workshop.
- 2005 Probation and Court Services Managers' Symposium.
- Mayor Daley's Policy Caucus on Prisoner Reentry.
- Chicago's Citywide Balanced and Restorative Justice Group.
- Illinois Going Home project executive committee.
- Office of the Attorney General Methamphetamine Healthcare Advisory Committee research working group.
- Office of the Attorney General Victim Assistance Academy Faculty Workshop.
- Southern Illinois Methamphetamine Awareness Conference.
- Statewide Epidemiologic Workgroup of the Strategic Prevention Project.
- IJIS Summit Publicity and Promotions Committee.
- Illinois Methamphetamine Advisory Committee.
- Illinois Motor Vehicle Theft Prevention Council and Grant Review Committee.
- Crime Analysts of Illinois Association meetings.
- Chicago Crime Commission Child Exploitation and Prostitution Coalition Meeting.
- Illinois State Police's Electronic Recording of Interviews Training.
- Office of the Attorney General Illinois Youth Court Association Advisory Board.
- Chicago Public Schools Peer Jury Training.
- Chicago Public Schools Advisory Board.
- Illinois Association of Chiefs of Police, Terrorism Private Sector Subcommittee.
- Illinois Juvenile Detention Alternatives grant sites meeting.
- Illinois Juvenile Detention Alternatives partners meeting.
- Chicago Women's Bar Association brown bag lunch introduction to the Illinois Criminal Justice Information Authority.

~ On April 1, Esther Jenkins of the Chicago Community Mental Health Council and Carolyn R. Block presented a paper, "Factors Related to the Risk of Death and Serious Injury for Battered Black Women," at the National Research Conference on

Urban Living and Mental Health, sponsored by the Center for Urban Mental Health Research, Minority-Research Infrastructure Support Program (M-RISP), Chicago State University.

~ In March, a paper on "Battered Women Seeking Help: Police Contact and Experiences," by Kim Davies of Augusta State University, Jacquelyn Campbell of Johns Hopkins School of Nursing and Carolyn Rebecca Block was accepted for presentation at the annual intensive workshop of the Homicide Research Working Group. The Workshop will be held from June 3-6.

D. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about the criminal justice system. Between Jan. 1 and March 31, R&A staff responded to 351 requests from people seeking information — an average of 117 requests per month. Most came from other governmental agencies (38 percent) and the general public (25 percent). Other requests came from private agencies (15 percent), researchers (6 percent), students (9 percent), news media representatives (4 percent), and prison inmates (3 percent). About 15 percent of the requests originated in the Chicago metropolitan area. Fifty-one percent originated in other parts of the state. All other requests for information were received from outside Illinois (16 percent) and unknown areas (17 percent). R&A distributed 16,909 Authority publications during this period. [TABLE 1 (attached) provides statistics for the latest state fiscal year quarter.]

E. Website development

R&A staff continued development of the Authority's website (www.icjia.state.il.us). We expanded the criminal justice data and information available on the site. *News Digest Summary* and *National Law Enforcement and Corrections Training Center News* have been added to the publications section of the website and provide visitors a variety of links to other criminal justice articles and publications. In addition, CJ Tips were added to the site's front page, featuring frequently updated tips and criminal justice-related information. We also continue to actively gather user satisfaction information and other feedback online. The site averaged more than 1,892 daily user sessions during this period, and 1,777 registered users currently receive the e-mailed CJ Dispatch, automatically alerting them to the latest information added to the site. Staff continue work on database applications and new software for the site, which will allow visitors to download, display, and graph data in a variety of formats. [Table 2 (attached) presents website statistics for the latest state fiscal year quarter.]

The Authority's website administers the CWHRS Forum, focusing on research and policy issues related to the risk of intimate partner homicide. The CWHRS Forum has 78 registered users. The forum requires little staff time, but members say that it is very useful to them.

F. FSGU support efforts

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to FSGU. The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. During the third quarter of FY05, R&A staff continued to work with FSGU staff responsible for the VAWA and JAIBG funds to develop data reports for grantees that include the federally mandated performance measures. This effort will allow federal agencies to improve their reporting of the performance of these grant programs at the state and federal level. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, produced program status reports and/or profiles assessing performance over a given period of time. Research staff also accompany FSGU staff on grant monitoring site visits provide training to VOCA grantees on objectives, performance measures and design data reports to capture that information. *[Table 3 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]*

G. Technical Assistance

R & A staff are frequently asked to provide a variety of technical assistance on extra-agency research and evaluation, and program implementation projects. Since the last Authority meeting:

- Staff continued to provide limited assistance to several third-party research projects involving studies of individuals' criminal history records.
- Staff continued working with the Illinois Department of Correction's Going Home Program's Reentry Steering Committee.
- Staff provided technical assistance to Illinois' Disproportionate Minority Contact coordinator regarding the collection and interpretation of juvenile justice criminal history record information.
- Staff provided technical assistance to the Administrative Office of the Illinois Courts Illinois Juvenile Detention Alternatives Initiative (IJDAI) regarding the collection of performance measurement data from IJDAI pilot sites.
- New Idaho strangulation legislation was based in part on results of the Chicago Women's Health Risk Study. According to Idaho Deputy Attorney General Melissa Moody, ICJIA technical assistance was a key factor behind Senate Bill 1062, signed into law April 6. The bill makes attempted strangulation of a household member, dating partner, or former dating partner a felony, punishable by 15 years in prison. Deputy Attorney General Moody said, "It is the toughest piece of legislation of its kind in the country. I believe it will save lives." The Attorney General's office provided CWHRs results to the state legislators, and the results are cited in the "statement of purpose" section of the bill, which may be viewed at: <http://www3.state.id.us/oasis/S1062.html>.

- Staff continued to serve on an advisory board for the National Violent Injury Statistics System (NVISS), Harvard University, and Centers for Disease Control, consulting on how to make NVISS data accessible to a practical audience.
- Staff continued to collaborate with FSGU staff on the research, development and testing of alternative funding formulas for the allocation of federal monies to Illinois' multijurisdictional drug enforcement units, and National Criminal History Record Improvement program funds.
- Staff continued to participate with and support the Illinois Attorney General's Methamphetamine Healthcare Advisory Committee's Research Working Group.
- Staff continued to serve on an advisory committee for the Illinois Violent Death Reporting System, a joint project of the City of Chicago Mayor's Office, the city's Department of Public Health, Illinois Department of Public Health, Chicago Police Department, and Cook County Medical Examiner's Office to develop better data regarding violent deaths in Illinois.
- Staff have joined the Illinois Methamphetamine Advisory Panel, a joint project of the Drug Enforcement Administration, U.S. Attorney's Office, Illinois Attorney General's Office, Illinois State Police, Illinois Law Enforcement Training and Standards Board, Illinois Sheriff's Association, Illinois Association of Chiefs of Police, and Illinois Drug Officer's Association to discuss the growing threat of methamphetamine abuse in Illinois.
- Staff participated on the advisory board for the evaluation of the Domestic Violence Helpline, administered by the City of Chicago Mayor's Office on Domestic Violence.
- Staff continued to advise users of the Social Support Network (SSN) Scale, developed in the Chicago Women's Health Risk Study. A large study of children and their mothers, being conducted by Harvard Medical School, is utilizing the SSN. The SSN has been accepted for inclusion in an archive of scales, the HaPI (Health and Psychosocial Instruments) database.
- Staff continued to advise users of the Chicago Homicide Dataset and the Chicago Women's Health Risk Study dataset, both of which are archived in the National Archive of Criminal Justice Data.
 - Staff served as chair of the Illinois Integrated Justice Information Systems Arrest Booking/Rap Sheet Improvement Committee.
 - Staff served on the Clerk of the Circuit Court of Cook County Tina Ball Memorial DUI Taskforce.

H. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (DICRA) (P.L. 106-297, effective Oct. 13, 2000) requires states to compile and report quarterly to the U.S. Department of Justice's Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of people in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information was expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting Program. In March 2004, the Research & Analysis Unit accepted the responsibility for quarterly submission of this information. This was due, in part, to the Authority's role as Illinois' administering agency for the Violent Offender Incarceration / Truth in Sentencing (VOI/TIS) federal grant program. VOI/TIS requires states accepting VOI/TIS funds to participate in the Deaths in Custody reporting program. R&A staff began in July 2004 collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the data will include:

- Deaths occurring when an individual is in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- Those killed by any use of force by law enforcement officers prior to booking
- People who died at a crime/arrest scene or medical facility prior to booking.
- Deaths occurring in transit to or from law enforcement facilities.
- Deaths of those confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

Retrospective summary data on deaths in law enforcement custody during the period of January 1, 2003 through June 30, 2004 were submitted to BJS in the fall of 2004. Reports for the first quarter of 2005 were the most recent submitted.

II. CURRENT PROJECTS

A. County Profiles

This short-term project was completed during the past quarter and resulted in the production of reports detailing recent and historical criminal and juvenile justice system activity levels across the components of the justice system (i.e., law enforcement, courts, and corrections) for each of Illinois' 102 counties.

B. Balanced and Restorative Justice (BARJ) Implementation Guides

R&A staff are finalizing a series of profession-specific BARJ implementation guides for law enforcement, prosecutors, defense attorneys, judges, and probation officers. These five guides will be published by ICJIA in Spring 2005. Additional guides for community-based agencies, victim advocates, offender advocates, governmental agencies, youth and schools are planned.

C. Commitments to the Juvenile Division of the Illinois Department of Corrections

This is a short-term research project intended to describe the characteristics of youth who have been committed to Illinois Youth Centers in 2004. Data analysis is under way and a Research Bulletin is planned for publication in Summer 2005.

D. Assessment of prior victimization and access to services among adult female inmates in the Illinois Department of Corrections

This project is designed as an assessment of the prevalence of prior victimization, primarily domestic violence and sexual assault/abuse, among adult female inmates within the Illinois Department of Corrections. Through an examination of existing data collected during the Reception and Classification process at the Dwight Correctional Center, the research team will determine the prevalence of these forms of prior victimization, examine those inmate characteristics correlated with prior victimization (i.e., demographic, socio-economic, criminal and substance abuse history, and mental health), and gauge the access to IDOC services among those with histories of victimization. The final report on this project is scheduled for completion in December 2005.

E. Illinois Substance Abuse Monitoring Network

R&A staff, in collaboration with the Department of Human Services' Office on Alcoholism and Substance Abuse established an Illinois Substance Abuse Monitoring Network. This group functions as a special workgroup to facilitate the exchange and analysis of information regarding the nature and extent of drug use, drug abuse, and drug markets in Illinois. The group has met twice and the next meeting is being planned.

F. Criminal History Record Information (CHRI) Audit

The unit's Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continuously examine the accuracy, completeness and timeliness of this information, and to recommend strategies for its improvement.

CHRI Audit. Staff have completed the data collection from local agencies and the computerized criminal history record repository. Data are currently being analyzed to determine the timeliness, completeness, and accuracy of electronic reporting as well as examination of

warrant arrest reporting.

CHRI Improvement Plan. The CHRI Improvement Plan is necessary to meet funding requirements from the U.S. Department of Justice's Office of Justice Programs relative to national criminal history record improvement grant funding. The CHRI Improvement Plan workgroup includes representatives from Illinois' local and state criminal justice agencies. The full report has been reviewed by the Authority's Information Systems Committee and will be presented at the regular June 2005 Authority meeting.

CHRI Data Ad Hoc Connection. The CHRI data ad hoc connection is an electronic connection to criminal history record information housed by the Illinois State Police. Access to CHRI data allows ICJIA to query the data housed on the computerized criminal history database. Staff are working to develop procedures and policies for data use and sharing, standardized queries, documentation of the data elements, and a publication format for the reporting of aggregate data available via the CHRI data ad hoc connection.

G. Chicago Homicide Dataset Update Project

The R&A Unit maintains a comprehensive database containing information on every homicide that occurred in the City of Chicago between 1965 and 1996, and is completing an effort to update the dataset through 2000. Efforts also are under way to add 2001 and more recent data. The Chicago Homicide Dataset has been collected and maintained for many years in close cooperation with the Crime Analysis Unit, Detective Division of the Chicago Police Department. A variety of research products from this dataset have been developed and an archive version for use by other researchers has been submitted to the University of Michigan's National Criminal Justice Data Archive.

Staff also continue to collaborate on various third-party projects involving use of the Chicago Homicide Dataset. Current collaborations include "An evaluation of arson-associated homicide in Chicago," with Dallas Drake, a retired firefighter, "When elderly men and women are killed: circumstances of life-threatening violence and homicide against victims age 65 and older," with Ronet Bachman, an expert on national elderly victim data, "Street gang-related homicides in Chicago, 1965 to 2004," with Tim Lavery and Megan Alderden of the Chicago Police Department, and several publications on child homicide victims in Chicago with Kim Vogt, University of Wisconsin, including:

- ~ "Trends in Young Children's Risk of Homicide Victimization in Chicago, 1965-1995," soon to be published by ICJIA as a Research Bulletin.
- ~ "Killing little girls: homicides of girls aged infant to 14, Chicago 1965-1995," presented at the American Society of Criminology meetings. A revised version is being prepared for a Research Bulletin.
- ~ "Murder of newborns and infants in Chicago: patterns and implications for prevention," presented at the Homicide Research Working Group annual Workshop. A revised version is being prepared for a Research Bulletin.

H. Statewide Crime Victimization Survey

Growing out of recommendations in the *State Criminal Justice Plan*, staff initiated a state crime victimization survey modeled on the U.S. Department of Justice, Bureau of Justice Statistics' Crime Victimization Survey, and similar efforts in other states. A final report has been published and is available on the Authority website. A series of shorter and more issue-specific Research Bulletins based on these data are planned.

I. Managing offenders with serious mental illness

This collaboration with University of Illinois-Chicago and Dr. James Swartz on a grant from the Robert Wood Johnson Foundation involves our distribution of a series of reports on managing offenders with serious mental illness. The first report, regarding the screening for mental illness among offenders is scheduled for publication this summer.

J. Program evaluation and research projects

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program. Other evaluation and research efforts supported by the Authority include:

1. Evaluation of the Jackson County School-Based Probation Program

Staff from the Center for the Study of Crime, Delinquency and Corrections at Southern Illinois University at Carbondale completed the evaluation of this probation project in September. The report provides an overview of the project and cites a number of issues and considerations that must be addressed by jurisdictions interested in implementing school-based probation. A final report has been received and a program summary describing the findings of the evaluation is complete and awaiting final review before publication.

2. Evaluation of moral reconnection therapy in the Franklin/Jefferson County Evening Reporting Center Program

Staff from the Public Administration and Policy Analysis Department at Southern Illinois University at Edwardsville completed the evaluation of this probation project in October. The final report contains an overview of the implementation of the projects in the two counties and documents their respective strengths and weaknesses. It is currently available on our website. A Program Evaluation Summary of the full report is undergoing final review.

3. Lake County Domestic Violence Probation Program evaluation

This is an impact evaluation of a specialized probation program in Lake County focused on domestic violence offenders, and is being carried out by Justice Research Associates. The project is a follow-up to an implementation evaluation recently completed by JRA and is focusing on the outcome differences between the program participants and a comparison group. A final report is due by the end of summer 2005.

4. Study of disproportionate incarceration of minorities for drug crimes

This project is a collaboration between the Authority and Loyola University Chicago, The John Howard Association and TASC, Inc. The study is examining the impact of sentencing laws and practices on the minority community, particularly in response to convictions for drug related crimes. Research bulletins planned include reports on national trends, drug law changes, the nature of addiction and treatment, the Illinois perspective on minority incarceration and policy recommendations. The first report in the series, dealing with the national perspective on the issue, has been published. The second report, describing significant changes in state and federal statutes, is in revision based on feedback from Authority staff. The third report is being finalized and prepared for submission to ICJIA with the fourth report to follow shortly.

5. Reintegration of gang offenders in the community study

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process is being conducted. The study is largely qualitative, examining how gang & non-gang offenders go about reintegrating into their communities of origin. A final report on the study is due in June 2005.

6. Community Mobilization: Best Practices and Lessons Learned

This project involves the development of a series of four research briefs on different aspects of the Attorney General's Gang Crime Prevention Center Community Mobilization Program. The first of four research briefs is available on the topic of resident decision making versus representativeness in the community. The remaining report topics include the evolution of program implementation, resident involvement/coalition building and integration into the surrounding community. These reports are available and staff have completed a summary report that is awaiting final review prior to publication.

7. Returning home: understanding the challenges of prisoner reentry in Illinois

The Urban Institute will carry out this project. It will involve development of a policy briefing synthesizing findings from four waves of prisoner interviews, interviews with family members, focus groups with residents, and interviews with stakeholders to present the first systematic understanding of the process of prisoner reentry and the specific

issues and challenges associated with reentry in Chicago. Past reports, available on the Urban Institute's website (www.ui.urban.org), include: *A Portrait of Prisoner Reentry in Illinois*, and a Research Brief entitled, *Illinois Prisoners' Reflections on Returning Home*. The most recent report, *Chicago Prisoners' Experiences Returning Home*, was made available in December 2004.

8. Illinois Going Home Program Evaluation

The University of Chicago will conduct an implementation and preliminary impact evaluation of the Illinois Going Home Program. The program is a major offender reentry effort funded through a partnership of contributing federal agencies and in concert with a number of Chicago-area government, community and faith-based organizations. The evaluation will determine if the program was implemented as designed, how it worked in the field and the effectiveness of the program. Evaluators recently completed a one-year interim report in September. This report identified a number of recommendations for increasing enrollment that Going Home staff are currently implementing. The final report is due at the end of December 2005.

9. Circuit Court of Cook County, Department of Social Services, Domestic Violence Intervention Program

This project was conducted by University of Illinois at Chicago under the direction of Larry Bennet and the West Side Domestic Abuse Project (WSDAP) in collaboration with the Social Service Department of the Circuit Court of Cook County. In 1999, UIC and WSDAP developed an assessment tool for batterers aimed to increase the safety of victims and improve the ability of staff to identify men who are at high risk and intervene to reduce their risk by assertive case management. This project used existing Cook County PROMIS data and supplemental data collected from case records on men participating in the Domestic Violence Intervention Program. Researchers collected longitudinal data on predictors of attrition and outcomes for men who batter that can be used by policy makers and staff to improve intervention services. Researchers also contributed important information to the larger criminal justice and violence against women communities about the effectiveness of justice-based intervention with batterers. A final report on this project is on the Authority website and a Program Evaluation Summary of this report is in review.

10. An Evaluation of the Chicago Police Department's CLEAR Initiative – Phase II

The third evaluation report on the status of the new information technology enterprise system under development by the Chicago Police Department (CPD) is now available on

the Authority web site. The state-of-the-art integrated criminal justice information system, "Citizen and Law Enforcement Analysis and Reporting (CLEAR)," is designed to provide anytime, anyplace access to vast repositories of centralized, relational data. The data warehouse is the engine that powers the numerous interrelated applications that comprise CLEAR. This report describes all CLEAR initiatives, the "launch procedures" that lie behind them and their impact on policing. The report describes this ongoing process through October 2004 and details the efforts aimed at the introduction of high-priority applications, and the resources and processes needed to develop and implement the major components of CLEAR. A separate report on CPD's efforts against violent crime is forthcoming.

11. Analysis of datasets maintained/available through the Authority

In addition to collaborative research projects using the Chicago Homicide Dataset or the Chicago Women's Health Risk Study, R&A staff have also collaborated with external researchers on two projects that focus on the analysis of InfoNet data. InfoNet is a database that maintains information from victim service providers and agencies.

- The first project, under the direction of Loyola University's Dr. Susan Grossman and Dr. Marta Lundy, focuses on the analysis of sexual abuse data and will provide much needed information on those that seek help and services for sexual assault in Illinois. The research questions focus on the adult survivors and victims of sexual assault and abuse and will detail the following: basic demographics and income sources, relationship between the client and abuser, characteristics of the abuser, issues and circumstances of the abuse/assault, special needs, referral sources, experience with medical services, intensity and duration of support and social services, and legal actions taken in response to the abuse/assault. In addition, this project will generate a template for victim service centers to use so that they can complete a center-level analysis based on the study's statewide and regional analyses. This report is under review.
- An additional project under the direction of Dr. Karla Fischer will focus on information on those that seek help for domestic violence in Illinois. The study will include a profile of victims, offenders and children, and the types of services they seek and ultimately receive. The profiles will be generated on three levels—the individual service providing agencies, communities and the state. The findings will aid in identifying underserved populations and unmet social service needs in the area of domestic violence services. The draft report has been received and is under review.

Also, a request for proposals was developed for the analysis of other datasets available through the Authority. Three small-scale research projects seek to answer research questions on data from the Illinois Crime Victimization Survey and the 2000 Probation Outcome Study. They include:

- “Analysis of Crime Victimization Data – Rate and Nature of Victimization and Utilization of Resources,” by Dr. Amanda Mathias Humphrey of Southern Illinois University Carbondale. A study will be conducted of the CVS data to determine the level of victimization in Illinois, differences in victimization, reporting practices and demographic differences, use of services and demographic differences in service utilization.
- “Analysis of Crime Victimization Data – Violent Crime and Victim’s Gender,” by Dr. Callie Rennison of the University of Missouri St. Louis. This analysis will address whether individual and family level correlates of nonfatal victimization differ by gender, whether these correlates differ by type of nonfatal violent crime and whether they differ depending on the victim and offender relationship.
- “Analysis of Drug Use, Treatment and Probation Outcomes,” by Dr. Beth Hueber of the University of Missouri at St. Louis. This project will identify the characteristics of drug-involved probationers, the prevalence of participation in treatment and the effect of treatment on probation outcomes.

12. Safe Haven Domestic Violence Program evaluation project

Staff are evaluating the Chicago Safe Havens demonstration site, a project funded under the Supervised Visitation and Safe Exchange Grant Program. The Safe Havens Program was established by the Violence Against Women Act of 2000 to provide an opportunity for communities to support supervised visitation and safe exchange of children, by and between parents, in situations involving domestic violence, child abuse, sexual assault, or stalking. The project enables custodial parents to drop off their children for court ordered visits and exchanges, without having to face the non-custodial parent. The visit with the non-custodial parent takes place at a visitation center, with social service staff observing and monitoring the visit. The purpose of the supervised visitation program is to enable custodial parents to comply with court ordered visitation, without having to fear that they or their children will be re-victimized. ICJIA research staff are serving as local evaluators for the demonstration initiative. Staff has identified four priority areas of the evaluation: interviews with visitation center directors and staff and interviews with the Local Advisory Committee members (to determine changes in practice in policy and roles as collaborators), the issue of case termination (to determine why cases come to a close and what can be done in cases where visits should continue, but do not), observation forms used by staff at visitation centers during visits (data from these forms, together with data collected through interviews can help determine how accurately these forms reflect what happens during visits), and data collection pertaining to judges (to determine what they know about supervised visitation and how they determine who is eligible or will benefit from these services.) Staff is completing IRB applications for the interviews and observation forms.

13. Criminal justice agencies needs assessment survey project

Orbis Partners has been selected to conduct a criminal justice needs assessment in Illinois. The primary purpose of this study is to supply information that will demonstrate the needs of criminal justice organizations, and identify areas that need improvement. The information will also be used to guide decision-making regarding where to best allocate resources. A secondary purpose of this study is to provide information that outlines if, and how, the needs of criminal justice organizations have changed over time by comparing the data collected as part of this study to the results of a needs assessment survey conducted in 1996. Major components of the criminal justice system will be surveyed on topics such as workload demands, training needs, staff retention, information systems and programming. A project kickoff meeting between R&A staff and Orbis Partners was held in November 2004. Data collection is expected to begin in the spring 2005. The assessment and final report will be completed by December 2005.

14. Chicago Public School Peer Jury Program evaluation project

Florida Atlantic University has been selected to evaluate the Chicago Public School's Peer Jury Program and its operation and development during the 2003/2004 and 2004/2005 school years. The study will focus on three schools that implemented the program, but will also involve the collection of some general descriptive data pertaining to the program as a whole. The evaluation will assist program practitioners and technical support staff in improving the program, and assist Chicago Public School's administrative staff in making future decisions regarding the program. In addition, the study will contribute to bodies of research examining restorative justice and programming for minors.

15. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program

Research & Analysis staff are continuing to support the operation of the Sheridan Correctional Center through a process and impact evaluation. Open since January 2004, Sheridan operates as a fully dedicated therapeutic community for inmates in need of substance abuse treatment. Sheridan will provide all participants access to a wide array of services, including substance abuse treatment, education and vocational programming. The program will also prepare inmates for release into the community and provide access to services and support following their release. In addition to Authority staff, a number of organizations assisted in the development of Sheridan, including treatment agencies, governmental agencies, community organizations, national experts and inmates. The prison will operate at a capacity of 1,300 inmates and include males that are projected to serve between 6 and 30 months, be eligible for placement in a medium security facility and be in need of substance abuse treatment. Sheridan is the largest treatment prison in the county. The evaluation of Sheridan is a collaborative effort between the Authority and the Illinois Department of Corrections, and is guided by an Evaluation Advisory Committee. The process and impact evaluation involves extensive quantitative data collection and qualitative information from focus groups and interviews with staff and

participants. The evaluation will seek to measure changes in participant attitudes, beliefs and psychological functioning, in addition to participants' preparedness for release. The study will also examine the extent and nature of institutional violations and measures of recidivism after release. Employment and access to services will also be studied. A summary of the project was released in October 2003 as a Program Evaluation Summary report, and Authority staff have made numerous presentations regarding the evaluation findings.

16. The Impact of Methamphetamine on Illinois Communities: An Ethnography

A final report by Dr. Ralph Weisheit of Illinois State University was submitted in October. The report documents site visits and interviews that examine the effects of methamphetamine in Edgar and Clark counties. The report address several research questions, including: What is the impact of methamphetamine on rural communities?; What resources in rural communities can be brought to bear on the problem of methamphetamine?; and, What additional resources might facilitate an effective response to the problem? The report was made available on the ICJIA website in December of 2004. A Program Evaluation Summary of the final report is under review.

17. Evaluation of Redeploy Illinois sites

A request for proposals was issued in November for the evaluation of two Redeploy Illinois sites. The first site, in Macon County, provides a series of services and treatments in an effort to keep juveniles in the community and out of the Illinois Department of Corrections. The second site, in the Second Judicial Circuit, also employs treatment and includes Multi-Systemic Therapy, Functional Family Therapy and Aggression Replacement Training to keep youth in the community. Powered Performance, a Wheaton-based research and consulting firm, was awarded the contract to evaluate both Redeploy sites. The project was initiated in March and preliminary meetings between the evaluators and program personnel from both sites have begun.

18. An evaluation of Illinois-Citizen Law Enforcement Analysis and Reporting (I-CLEAR)

The evaluation of I-CLEAR was tentatively awarded to Northwestern University. The evaluation will assess the statewide implementation of the CLEAR reporting system operating under the Chicago Police Department. I-CLEAR will offer a statewide criminal justice information system that is accessible to all of Illinois' criminal justice agencies. The 12-month evaluation is scheduled to begin in May 2005.

K. Externally-funded research and evaluation projects

R&A staff have been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. NIJ Chicago Women's Health Risk Study (CWHRs) follow-up

The Chicago Women's Health Risk Project is a continuing collaboration of Chicago medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority. Project research included detailed interviews with abused women sampled as they entered a hospital, clinic, or health center for treatment, as well as interviews with people who knew victims of intimate partner homicide. By comparing data on abused women with similar data on people who have been killed by an intimate partner, the project helps agencies develop collaborative ways to identify and respond to potentially life-threatening intimate violence situations. A follow-up study looked at the effects of community capacity to determine whether the violence stopped or declined in the abused women's neighborhoods. The research provides vital information to beat officers, clinical staff, and other decision-makers in the field. The Chicago Women's Health Risk Project was supported with grants from the National Institute of Justice, the Authority, and other agencies. A number of reports, journal articles and other publications have been developed from the research. Staff is frequently solicited for presentations and briefings on the research and project tools, and data continue to be requested for use by other researchers. Current collaborations on reports from CWHRs include:

- ~ "Risk Factors for Serious Injury or Death in Intimate Partner Violence for Latina/ Hispanic Women" (with Eva Hernandez and Sara Naureckas).
- ~ "Intimate Partner Femicide Against Older Women" (with Yvonne Campbell Ulrich, Jacquelyn C. Campbell and Linda Teri).
- ~ "Are Stepchildren in the Home a Risk Factor for Intimate Partner Homicide?" (with Todd Shackelford).
- ~ "Intimate Partner Violence During Pregnancy: Outcomes for Mother and Child " (with Phyllis Sharps and Kathryn Laughon).
- ~ "Forced Sex and Leaving an Abusive Relationship" (with Walter DeKeseredy and Martin Schwartz).
- ~ "PTSD in Battered African American Women" (with Esther Jenkins).
- ~ "Risk of Women Becoming an Offender in Intimate Partner Homicide" (with Esther Jenkins).
- ~ "Strangulation as a Risk Factor for Attempted and Completed Intimate Partner Femicide" (with Nancy Glass, Kathryn Laughon, Jacquelyn C. Campbell and Ginger Hanson).
- ~ "A Comparison of African-American and Latina Women's Decisions about Help-Seeking for intimate partner violence" (with Heather Bourne).
- ~ "Seeking Help from the Criminal Justice System: Battered Women's Decisions and Experiences" (with Kim Davies and Jacquelyn Campbell).

- ~ "Intimate Partner Violence and Miscarriage: Examination of the Role of Physical and Psychological Abuse and PTSD" (with Leslie A. Morland, Gregory A. Leskin, Jackie Campbell and Matthew J. Friedman).
- ~ "The Prevalence of PTSD among Women Experiencing Intimate Partner Violence Depends on Seriousness, Continuation and Social Support Network" (with Gregory A. Leskin and Jacqueline Campbell).

2. Juvenile justice system and risk factor data: 2003 Annual Report

Supported by a grant from the Illinois Juvenile Justice Commission, R&A staff are compiling county-level juvenile justice system and risk factor data into a single data report. This report will also briefly summarize recent trends in these data over time. An additional feature of this report is an emphasis on emerging juvenile justice system issues in Illinois, including Balanced and Restorative Justice, the Illinois Juvenile Detention Alternatives Initiative, Disproportionate Minority Contact, and Redeploy Illinois. The final report will be completed in June 2005.

L. New Projects (Clearinghouse)

Web-based Application for methamphetamine lab reporting

Staff have begun a project to develop a web-based application that would provide technical assistance to local law enforcement agencies in Illinois to allow on-line reporting of clandestine methamphetamine laboratory seizure data.

Web-based training curriculum (Breeze)

Staff have begun a project to develop and implement a web-based application that will serve as a medium to users to present interactive training curricula for criminal justice practitioners, social service professionals, and the general public.

III. GRANT PROPOSALS

R&A staff routinely pursue discretionary grants to support data collection, research, and evaluation activities. Frequently these projects involve collaborations with universities and/or other criminal justice agencies.

Submitted

Staff collaborated with Dr. Kimberly A. Vogt of the University of Wisconsin on an application to the National Institute of Justice for a grant to support a study of homicides of infants and toddlers.

Staff collaborated with JRSA on an application to the National Institute of Justice for a grant to support a multi-state study of the impact of methamphetamine on local criminal justice and social service systems.

Staff are preparing two proposals in response to SAC requests for proposals which would fund research or data collection having to do with the Weed and Seed programs in Illinois and improved data collection of methamphetamine statistics in rural areas.

Awarded

Staff collaborated with the Administrative Office of the Illinois Courts on a grant from the National Institute of Corrections to provide research support for the AOIC's Evidence-Based Practices in Probation project. A three-year grant award from the National Institute of Corrections in the amount of \$194,232 was made to ICJIA to evaluate AOIC's Evidence-Based Practices in Probation Initiative.

IV. ONGOING STAFF DEVELOPMENT/TRAINING

- Staff continue to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) development of specific training classes including ArcView mapping, multivariate statistical analysis, basic SPSS use, data availability in criminal justice, among other topics; and (e) human subject research issues/concerns and practices.
- Several R&A staff are actively pursuing advanced academic degrees in graduate programs and post-graduate programs. Some also serve as adjunct faculty in criminal justice and other social science programs.
- R & A staff participated in a peer training workshop presented by Dave Olson on tips for the use of PowerPoint in presentations.
- At each monthly R & A Unit meeting, staff present summaries of projects for which they are involved. Peer critiques are given in an effort to cooperatively learn better presentation skills and to keep abreast of current research efforts in the R & A Unit.
- Staff will attend a workshop to improve mapping skills.

- Most R & A staff members will be expected to complete a “Human Participants Protection Education for Research Teams” online course before the end of this calendar year, in order to better understand the role of the Institutional Review Board in the research process.
- Plans are being made to arrange a tour for staff of the Sheridan Prison and Cook County Morgue.

Please feel free to contact me if you would like further information on any of these activities.

JAC

Cc: Lori G. Levin
Robert P. Boehmer
Hank Anthony
R&A Supervisory Staff

TABLE 1. Information Request Handling Statistics

ITEM	FIRST QUARTER 7/1- 9/30/2004	SECOND QUARTER 10/1- 12/31/2004	THIRD QUARTER 1/1- 3/31/2005	FOURTH QUARTER 4/1- 6/30/2005	FISCAL YEAR TO DATE
Information requests handled:	329	259	351		939
Monthly average number of requests:	110	86	117		313
Pct of requests completed within two days:	87%	77%	74%		79%
Geographic Origin of requesters:					
Chicago metropolitan area	24%	20%	15%		20%
Other region of Illinois	40%	36%	51%		42%
U.S. other than Illinois	13%	23%	14%		17%
Outside the U.S.	4%	3%	2%		3%
Unknown	19%	18%	17%		18%
Type of requester:					
Government agency	35%	32%	38%		35%
Private citizen	31%	26%	25%		27%
Private agency	14%	18%	15%		16%
Researcher	10%	10%	6%		9%
Student	3%	7%	9%		6%
Media	4%	4%	4%		4%
Legislators	-	1%	-		-
Inmates	2%	2%	3%		2%
Unknown	-	-	-		-
Method of request:					
Telephone/fax	42%	39%	38%		40%
Mail	3%	3%	5%		4%
Email/Internet	35%	37%	37%		36%
In-person	1%	10%	-		4%
ICJIA Web site	12%	11%	20%		14%
Publications disseminated:					
Mailed in response to requests	11,643	28,541	16,909		57,093
Downloaded from Web Site	81,353	96,593	76,751		254,697
Total	92,996	125,134	93,660		311,790

TABLE 2. Web Site Traffic Report

	FIRST QUARTER 7/1-9/30/04	SECOND QUARTER 10/1- 12/31/2004	THIRD QUARTER 1/1-3/31/2005	FOURTH QUARTER 4/1-6/30/2005	FISCAL YEAR TO DATE
Hits for Home Page	1,649,239	1,866,210	2,020,352		5,535,801
Number of User Sessions	134,798	144,356	170,187		449,341
Average Hits Per Day	17,937	20,299	22,459		20,232
Average User Sessions Per Day	1,465	1,569	1,892		1,642
Average Use Session Length <i>(minutes)</i>	15	18	15		16
Unique Visitors	61,628	65,762	76,751		204,141
Visitors Who Visited Once	51,084	54,892	63,536		169,512
Visitors Who Visited More Than Once	10,544	10,870	13,215		34,629
Persons Registered for CJ Dispatch <i>(Email notification of updates)</i>	1,627	1720	1,774		1,774



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Mary L. Milano
Date: May 20, 2005
Re: Federal and State Grants Unit Report – June 3, 2005 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of February 1, 2005, to April 30, 2005. During this period, FSGU headcount remained at 19, as there are vacancies that have yet to be filled. Further hiring is anticipated.

Grant Activities

During the reporting period FSGU staff monitored 442 grants, representing approximately \$111,949,477 in grant funds. Monitoring included the following:

- Reviewing (1,135) monthly or quarterly reports: (549) data and (586) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (over 25) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees (approximately 1,500 times). This included telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also received communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff processed 98 new agreements (grants), representing \$13,402,366 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and

- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff have planned for and/or staffed 4 meetings:

- One Budget Committee meeting was held on February 10, 2005.
- Planning began on a Budget Committee meeting to be held on May 10, 2005.
- One staff member attended a meeting on March 10, 2005 with the Chicago Police Department regarding JAIBG issues.
- One staff member attended a MEGs/Task Forces Directors' meeting on March 10 and 11, 2005.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Federal Awards & Applications

FFY05 Awards Received:

On April 25, 2005, the Authority received its FFY05 Residential Substance Abuse Treatment (RSAT) award in the amount of \$977,510.

Staff has submitted applications for the following FFY05 federal programs:

Program Applied for	Date Submitted
Justice Assistance Grant (JAG)	March 31 st
Juvenile Accountability Block Grants (JABG)	April 7 th
National Criminal History Improvement Program (NCHIP)	March 31 st
Residential Substance Abuse Treatment (RSAT)	February 3rd
Transitional Housing Assistance Grant (THAG)	February 17th
Violence Against Women Act (VAWA)	February 1st
Victims of Crime Act (VOCA)	April 22nd

Other Activities

- In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- During the reporting period, FSGU continued to operate without a full staff. Executive staff is pursuing the hiring process with expectations of returning the unit

to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.

- Staff continually updates and upgrades Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- Staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- Staff is working closely with Fiscal Management staff to close out the ADAA Federal Fiscal Years 1995 and 1996, NCHIP Federal Fiscal Years 1995 through 1999, and LLEBG federal fiscal years 1999 through 2002.
- Staff is working to facilitate the expenditure of Criminal History Record Improvement funds for ADAA Federal Fiscal Years 1997 through 2001 as those funds will expire September 30, 2005.
- Staff is working to facilitate the expenditure of ADAA Federal Fiscal Year 2002 non-CHRI funds as those funds expire
- Staff continues to be involved in post-BARJ Summit activities, including the Illinois BARJ initiative.
- Staff continued a series of internal trainings with trainings being held on a weekly basis.
- Staff planned and implemented a VOI/TIS Local Jail Construction Request For Proposals. This process began in January and two awards totaling \$10,395,911 were designated in April 2005.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Hank Anthony
Date: May 23, 2005
Re: Office of Administrative Services (OAS) Report

The Office of Administrative Services continues to support the day-to-day operations of the Authority with: meeting/conference support (in and out of Authority space), travel arrangements (in-state and out-of-state travel), mail and supply operations, receptionist duties, security monitoring, vehicle maintenance and support, oversight of all telecommunications operations and requirements, oversight and processing of all procurements, establishing contracts for and oversight for the maintenance of all Authority equipment, database management, and resolution of office space concerns.

Rosalie Castillo, the Authority's Travel Coordinator is making arrangements and helping to coordinate our next off-site event, the Illinois Integrated Justice Information Systems Summit, June 9, 2005, at the Hilton Hotel in Lisle. These arrangements include: site selection, breakout rooms, catering/meals, audio/visual support, site set up, parking, exhibits, and travel arrangements for employees and certain invited guests/speakers.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Ted Miller, Chief Fiscal Officer
Date: May 23, 2005
Re: Authority Fiscal Reports

Attached are FY2005 fiscal reports covering the period July 1, 2004 through March 31, 2005.

Exhibit #1 – Operations

As shown in the attached report, we have obligated or expended 64% of our total operations budget for FY2005 as of March 31, 2005 and 64% of our General Revenue operations budget has been expended or obligated.

Exhibit #2 – Awards and Grants

Exhibit 2 details obligations and expenditures for total Awards and Grants. As of March 31, 2005, we have expended or obligated 62% of our General Revenue matching funds appropriation and 54% of our total appropriation for these budget lines.

I will be available at the Authority meeting to answer any questions you may have regarding these reports.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Rose Ann Rossi
Associate Director, IT Unit
Date: May 23, 2005
Re: Information Systems Unit Report – June 3, 2005

The following highlights the work performed by Information Systems Unit since the last Authority meeting.

The InfoNet System

One hundred and one domestic violence and sexual assault programs and 12 child advocacy centers currently access InfoNet from more than 150 sites throughout the state. Since the Authority last met, the InfoNet team continued to improve the efficiency and performance of the system for current users. Some specific accomplishments during the past quarter follow.

During the report period, staff continued to provide technical assistance and training to InfoNet users. Two new user trainings were conducted: one in Springfield for sexual assault centers and one in Chicago for domestic violence programs. In addition, two User Group meetings were convened in Bloomington during the report period. Staff also provided a one-day workshop for sexual assault programs in Chicago on April 7th, and domestic violence programs in Springfield on April 26th. The workshops were designed to show participants how to use InfoNet to track and report grant specific information and how to utilize InfoNet data for caseload management, program development, and reporting.

During the report period, staff also participated in a two-day workshop hosted by the Washington State Department of Social and Health Services. On February 24-25, staff presented an overview of the InfoNet data collection system for victim service providers and provided information about system development and implementation. In addition, the Authority received a \$7,500 sub award from the Justice Research Statistics Association (JRSA) to develop an online demonstration of InfoNet. The award is part of a larger JRSA project funded by the National Institute of Justice to develop an online domestic violence and sexual assault data center.

The Authority's Web Page

R&A staff also contributes toward the continued development of the Authority's Web site (www.icjia.state.il.us). We continue to expand the criminal justice data and information available on the site. New features entitled, *News Digest Summary* and *National Law Enforcement and Corrections Training Center News* have been added to the publications section

of the website which provide visitors a variety of Web links to other criminal justice articles and publications. We also continue to actively gather user satisfaction information and other feedback "on-line." The site averaged over 1,892 daily user sessions during this period, and we now have 1,777 registered users of the Authority's email program (called "CJ Dispatch"), which automatically alerts Web site visitors to new information added to the site. Staff continue work on database applications and new software for the site which will allow visitors to download, display and graph data in a variety of formats.

Customer Service Activities in support of ALERTS, PIMS, ALECS and InfoNet

ISU Customer Service staff continues to conduct training, answer calls for service and provide support for customers of the Authority's systems. There were a total of 895 calls for service from February 15, 2005 through May 12, 2005. In addition, Customer Service provides technical support via telephone and e-mail for users of the InfoNet database system.

Customer Service is in the final phases of migrating ALERTS and ALECS agencies from the legacy HP3000 platform to the Microsoft browser-based platform. The PIMSNet rollout, in addition to the ALERTSNet rollout, is also moving along and agencies continue to be trained and moved over to the new SQL platform.

Improvements to the Authority's Networking Infrastructure

ISU systems support continues its technical support of the agency's local area network as well as the Authority's internal and external users.

Internal support duties vary from troubleshooting problems with workstations to problems with servers. The most recent troubleshooting issues with workstations include applications software problems, malfunctioning CD-ROM's or broken network connections.

We troubleshoot hard and tape drive failures in our older servers and robotic library backup units. Systems support also focuses on keeping the server secure by downloading the latest critical windows updates and virus definition files while maintaining software upgrades to improve their services. Systems support also resolves issues concerning things that comprise significant parts of our local area network such as the network printers.

External support continues to maintain and troubleshoot email and Internet access offered by the Authority to over 300 police department users statewide. Current issues include problems between sending and receiving email between the Authority and police departments. These departments have switched to their own email system and have backdoor connection to the Authority's Computerized Information Systems.

As our new assignment we installed SmartGate software on a new DELL2650 VPN server for the secure encrypted authentication of INFONET system users. This was a conversion from Linux to Windows 2003 environment.

Systems Support's future tasks include installing an additional firewall set to service the PIMSNet and ALERTSNet users. This will allow 250 users at one time to connect to us via VPN client using the Internet using a more reliable and secure connection.

The Authority's Information Systems for Law Enforcement

- **ALERTSNet:** To date the Authority has migrated most of the ALERTS agencies that do not have a CAD interface to the new SQL host for the ALERTS network. In the coming weeks we will be completing the rollout of the new ALERTS host for all agencies, including those with a CAD interface. The Authority is continuing development of a browser-based mobile data client for the ALERTS network. The new ALERTSNet backbone is now supporting the direct interface of additional CAD vendors.
- **ALECSNet:** The Authority has almost completely rolled out the new ALECSNet client. ALECSNet is a browser-based system using standard Microsoft applications. The Authority has successfully implemented ALECS at over 75 sites to date. The Authority will complete the rollout of the new application in coordination with the ALERTSNet rollout.
- **PIMSNet:** All legacy data has now been converted to the Test PIMSNet system for agency verification and review. Training of agency personnel on the new browser-based SQL PIMSNet system continues. The migration of legacy PIMS agencies will proceed at its current pace. The projected date, for the removal of all antiquated HP3000 hardware, was May 1st. This has been pushed back to accommodate our customers.
- **OPERATIONS:** We have stopped the majority of software licensing on the HP3000s in an effort to conserve finances. We are actively working with Motorola towards upgrading all ALERTS 4800 base stations to a 19.2 platform. This will increase the speed of transmission for agencies in those areas. We continue to improve the communications for our agencies by creating interface software between their CAD systems and ALERTS. This includes but is not limited to; TriCom (Geneva, St. Charles and Batavia), CenCom (Public Safety Communications Center, servicing agencies in the northeastern suburbs) and QuadCom (Public Safety Communications Center, servicing agencies in the northwestern suburbs). In addition, we are coordinating with Countryside PD and Intelligent Solutions, Inc. on Project 54. This is the implementation of software, allowing a hands free, voice activated, technology for police car operations. This software will interface with ALERTS, which will improve safety for both officers in the field and their community.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members
From: Diane M. Devereux, Associate Director of Human Resources
Date: June 3, 2005
Re: Summary of Human Resources Activities

The following highlights the work performed by Illinois Criminal Justice Information Human Resources Unit since the last Authority meeting.

Recruitment, Screening and Hiring

Electronic Personnel Action Requests (EPARs) are being processed to fill funded headcount vacancies. All information, with the initiation of the personnel requisition to the final candidate selection, is posted on the system. It allows for highly accurate and efficient hire tracking while eliminating the paper transfer.

- Hired the following:

Associate Director of Research and Analysis – Janice Cichowlas
Public Service Administrator of Federal State and Grants – Ron Reichgelt

- Ran background and fingerprint checks on all new employees
- Worked bid lists for all posted bargaining unit positions
- Awaiting approval for several ePARS (approval to hire) regarding current vacancies

Employee Benefits

- Human Resource assistant attended benefit meeting regarding upcoming open enrollment for employees
- Staff mailed Benefit Choice Options with changes for the 2006FY. Employees had until May 31, 2005, to review their options and make changes to their health benefits plans
- Staff will be changing the mail order RX program with employees to MEDCO at the 2006FY Benefits Choice as the state will not be renewing a contract with the current provider CARE MARK

- Worked with staff to explain insurance benefit options as well as researched and resolved insurance related problems
- Processed all WageWorks deductions for staff enrolled in this transportation benefit
- Provided two staff members with disability and family leave information. Processed all related medical/administrative paperwork
- Tracked ongoing disability leaves for two employees
- Provided direction to employees regarding the Flexible Spending Program.
- Processed several Deferred Compensation transactions
- Processed and distributed Savings Bonds for employees

Salaries & Compensation

- Continued bi-monthly payroll processing for 81 employees
- Issued time balance reports monthly to payroll and contractual employees
- Continued to check timesheets of federally funded employees for correct time certification reports
- Processed wage garnishments and other involuntary wage deductions

Equal Employment Opportunities

- Submitted 3rd quarter reports for FY2005
- Continued ongoing contact with several Veteran outreach programs to determine how to increase numbers of minority and female candidates on the State eligible lists for positions unique to the Authority
- Distributed vacancy-posting notices to special interest and veteran groups

Staff Development & Training

- Human Resource staff completed two day training on "HR and the Law"
- Staff completed 2005 Ethic Training on April 19, 2004. The agency was 100% compliant. Two employees on leave will complete alternative ethics training upon their return
- New employees completed Sexual Harassment training
- Coordinated Sexual Harassment training for staff
- Coordinated Rutan training for new and present employees
- Coordinated State Employee's Retirement System training for several employees
- Provided staff with access to the CMS Job Posting System that details vacant positions throughout the State
- Coordinating training classes for employees offered through New Horizons technical training programs
- Coordinating training classes for employees offered through the Training Clearinghouse (state sponsored training)
- Assisted supervisors with progressive discipline procedures and grievances
- Continued to provide staff with development tools now available in library for use

Other Miscellaneous Projects

- Identifying employees, with agency's General Attorney, who submitted economic interest
- Working with all unit directors to update organization charts to submit to CMS
- Working with unit directors to identify any classification issues
- Worked with CMS classifications to establish and clarify job descriptions
- Processed 3 and 6-month evaluations as well as annual evaluations for all staff.

Reports

The following reports were prepared and submitted by HR staff:

- Economic Interest updates submitted to the Secretary of State
- 3-k vacancy report (for vacant unionized positions)
- EEO 3rd quarter reports for FY2005
- Ethics Training reports for 2005 training
- Prepared documents and answered FOIA requests
- End of the month headcount and staff salary information distributed to executive staff.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Robert P. Boehmer
General Counsel

Date: May 16, 2005

Re: Office of General Counsel Report – June 3, 2005 Authority Meeting

This memorandum highlights the work performed by the Office of General Counsel from February 14, 2005 through May 16, 2005.

Document Preparation and Review

- Over 500 preliminary and final reviews of contracts, grant agreements, amendments, subcontracts, requests for proposals and publications.
- Prepared and reviewed other miscellaneous Authority contracts and documents, including federal grant awards. Developed boilerplates for VOI-TIS and LLEBG. Reviewed RSAT and NCHIP applications. Reviewed/developed RFP's and contracts for R&A evaluation projects. Reviewed National Institute of Corrections Cooperative Agreement and Justice Research and Statistics Association subaward. Reviewed publications including the Motor Vehicle Theft Prevention Council Annual Report, the Unofficial Sources of CHRI Research publication and Balanced and Restorative Justice guides.
- Reviewed IRB applications and privacy certificates for research and evaluation projects. Forwarded required IRB materials to federal awarding agency.
- Developed background materials and drafted letters to Congress regarding the elimination of JAG, JABG and VOCA funds.

Meetings/Training

- Attended Illinois Association of Chiefs of Police Legislative Committee meetings.

- Attended National Criminal Justice Association Executive Committee and Board meetings.
- Attended Illinois Integrated Justice Information Systems Implementation Board Meeting as well as meetings of its planning committee. Convened meeting of the IIJIS Privacy Subcommittee.
- Participated in the Global Privacy and Information Quality Workgroup meeting to assist in developing a Privacy Sourcebook for policy makers.
- Participated in the Global Justice Information Sharing Initiative Quarterly Meeting.
- Participated in BJA conference call to discuss grant related issues and implementation of the new JAG program.
- Conducted site visit to Moultrie County in regard to VOI-TIS grants to discuss cost allowability with County Board members.
- Met with ICADV staff regarding potential changes to InfoNet to respond to new federal requirements for homeless reporting.
- Attended site visit to IDOC's Haymarket facility.
- Conducted staff training on the Freedom of Information Act.
- Assisted in preparation for, and attended, the Motor Vehicle Theft Prevention Council meeting.

Legislation/Rulemaking

- Monitored the status of federal fiscal year 2005 Commerce, Justice, State, the Judiciary, and Related Agencies appropriation and the Department of Justice Reauthorization bill. With the Executive Director, met with staff members of Illinois' congressional delegation to discuss the impact of proposed cuts to JAG, JABG and VOCA.
- Submitted Final Notice of Adopted Rules regarding Uniform Conviction Information Act fees.
- Testified in House and Senate Committees on behalf of House Bill 1151, the Authority's initiative to eliminate the requirement that the Authority annually set the fee that criminal justice agencies other than the Illinois State Police may charge to assist persons in making requests for conviction information under the

Uniform Conviction Information Act.

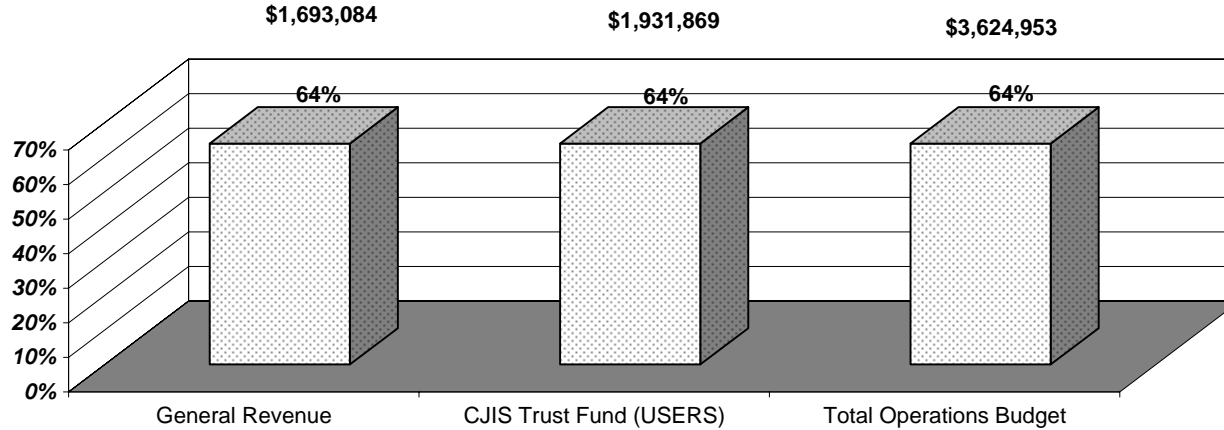
- Reviewed proposed revised Jacob Wetterling Guidelines regarding sex offender registration with the Illinois State Police.
- Monitored the introduction and status of bills in the General Assembly.

Other

- Continued work on the analysis of privacy issues in preparation for workgroup meetings, including an analysis of privacy issues related to victims, witnesses and jurors. Continued to work on draft of privacy policy for the state.
- Provided technical assistance to staff and the Illinois Department of Corrections on VOI-TIS allowability. Drafted several memoranda on issues related to various IDOC projects.
- Provided technical assistance and coordinated meetings to assist the Federal and State Grants Unit with JABG.
- Provided input to the Federal and State Grants Unit regarding requirements for a new Grants Management Information System.
- Responded to Freedom of Information Act request regarding the Authority's personal services contracts.
- Provided consultation with various staff members regarding interpretations of the ethics laws.
- Assisted the Office of Human Resources to ensure staff compliance with annual ethics training requirements. Reviewed Statements of Economic Interests of staff members required to file with the Secretary of State.
- Continued to forward grantee civil rights findings to the Office of Civil Rights.
- Continued to provide legal consultation to Authority staff, and review various documents and mailings. Provided technical assistance for staff on grant-related and evaluation contract issues.

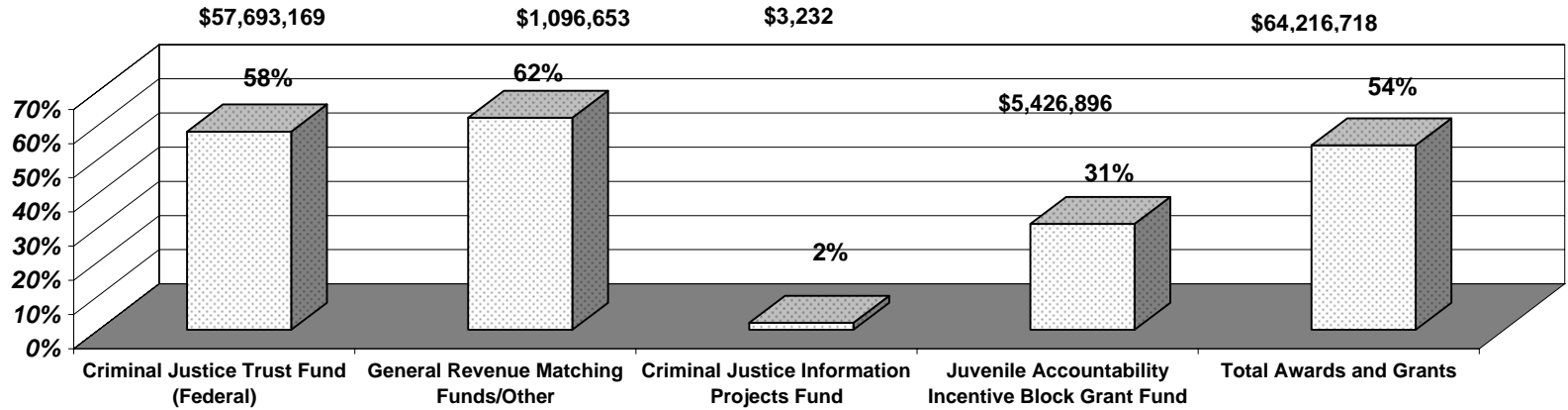
If you need additional information, please contact me.

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2005 Expenditures/Obligations
July 1, 2004 - March 31, 2005



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance
Personal Services	\$1,279,312	\$0	\$795,591	\$483,721	\$879,300	\$0	\$494,363	\$384,937	\$2,158,612	\$0	\$1,289,954	\$868,658
Retirement - State Pick-Up	\$0	\$0	\$0	\$0	\$26,400	\$0	\$12,113	\$14,287	\$26,400	\$0	\$12,113	\$14,287
Retirement	\$206,045	\$0	\$131,787	\$74,258	\$141,620	\$0	\$81,551	\$60,069	\$347,665	\$0	\$213,338	\$134,327
FICA	\$100,843	\$0	\$57,963	\$42,880	\$68,000	\$0	\$36,102	\$31,898	\$168,843	\$0	\$94,065	\$74,778
Group Insurance	\$0	\$0	\$0	\$0	\$204,000	\$0	\$102,714	\$101,286	\$204,000	\$0	\$102,714	\$101,286
Contractual	\$652,000	\$0	\$537,939	\$114,061	\$233,650	\$0	\$93,290	\$140,360	\$885,650	\$0	\$631,229	\$254,421
Travel	\$16,300		\$2,672	\$13,628	\$14,151	\$0	\$1,486	\$12,665	\$30,451		\$4,159	\$26,292
Commodities	\$15,450		\$7,991	\$7,459	\$6,100	\$0	\$0	\$6,100	\$21,550		\$7,991	\$13,559
Printing	\$16,300		\$5,591	\$10,709	\$4,000	\$0	\$0	\$4,000	\$20,300		\$5,591	\$14,709
Equipment	\$2,900		\$479	\$2,421	\$4,500	\$0	\$0	\$4,500	\$7,400		\$479	\$6,921
EDP	\$263,100	\$0	\$126,407	\$136,693	\$1,177,450	\$0	\$947,306	\$230,144	\$1,440,550	\$0	\$1,073,712	\$366,838
Telecommunications	\$82,200		\$23,111	\$59,089	\$241,000		\$161,058	\$79,942	\$323,200		\$184,169	\$139,031
Operation of Auto	\$6,700		\$3,554	\$3,146	\$7,400		\$1,887	\$5,513	\$14,100		\$5,441	\$8,659
Total	\$2,641,150	\$0	\$1,693,084	\$948,066	\$3,007,571	\$0	\$1,931,869	\$1,075,702	\$5,648,721	\$0	\$3,624,953	\$2,023,768
% of Appropriation (less Reserve):			64%	36%			64%	36%			64%	36%

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2005 Expenditures/Obligations
 July 1, 2004 - March 31, 2005



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
Federal Assistance Support	\$5,600,000	\$2,743,173	\$2,856,827	\$796,800	\$0	\$400,769	\$396,031			
State Agencies	\$13,359,600	\$9,783,803	\$3,575,797	\$960,000	\$0	\$695,884	\$264,116			
Locals/Non-Profit Orgs.	\$39,579,300	\$32,557,066	\$7,022,234							
Misc. Awards/Grants	\$1,700,000	\$131,710	\$1,568,290	\$0				\$200,000	\$3,232	\$196,768
Fed. Crime Bill Initiatives	\$40,000,000	\$12,477,418	\$27,522,582							
SANE Program							\$0			
Juvenile Accountability Block Grant										
Total	\$100,238,900	\$57,693,169	\$42,545,731	\$1,756,800	\$0	\$1,096,653	\$660,147	\$200,000	\$3,232	\$196,768
% of Appropriation (less Reserve):		58%	42%			62%	38%		2%	98%
	Juvenile Accountability Incentive Block Grant Fund - (Federal)			Total						
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance			
Federal Assistance Support				\$6,396,800	\$0	\$3,143,942	\$3,252,858			
State Agencies				\$14,319,600	\$0	\$10,479,687	\$3,839,913			
Locals/Non-Profit Orgs.				\$39,579,300		\$32,557,066	\$7,022,234			
Misc. Awards/Grants	\$0			\$1,700,000		\$131,710	\$1,765,058			
Fed. Crime Bill Initiatives				\$40,000,000		\$12,477,418	\$27,522,582			
SANE Program				\$0	\$0	\$0	\$0			
Juvenile Accountability Block Grant	\$17,540,000	\$5,426,896	\$12,113,104	\$17,540,000		\$5,426,896	\$12,113,104			
Total	\$17,540,000	\$5,426,896	\$12,113,104	\$119,535,700	\$0	\$64,216,718	\$55,515,751			
% of Appropriation (less Reserve):		31%	69%			54%	46%			

General Revenue	64%
CJIS Trust Fund (USERS)	64%
Total Operations Budget	64%

Criminal Justice Trust Fund (Federal)	58%
General Revenue Matching Funds/Other	62%
Criminal Justice Information Projects Fund	2%
Juvenile Accountability Incentive Block Grant Fund	31%
Total Awards and Grants	54%



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Date: May 18, 2005

To: Authority Board Members

From: Karen Levy McCanna, Manager
Criminal History Record Information Audit Center

Re: Approval of CHRI Improvement Plan

Attached is the Criminal History Record Information (CHRI) Improvement Plan as approved by the Authority's Information Systems Committee. The plan is a requirement of the U.S. Department of Justice, Office of Justice Programs in connection with the Byrne Memorial Formula Grant Program (Byrne) and the National Criminal History Improvement Program (NCHIP). The plan includes an assessment of the current quality of criminal history record information, identifies the needs within the state for improved criminal history information, and provides a strategy with measurable objectives designed to assist agencies to reach identified goals of improvement.

At this time, the Authority Board Members are asked to approve the plan for submission to the Office of Justice Programs as required by federal funding guidelines.

Cc: file
Jan Cichowlas

CHRI Improvement Plan

Revised: 5/16/2005

Introduction

The Criminal History Records Information (CHRI) Improvement Plan is a requirement of the U.S. Department of Justice, Office of Justice Programs in connection with the Byrne Memorial Formula Grant Program (Byrne) and the National Criminal History Improvement Program (NCHIP). The plan includes an assessment of the current quality of criminal history record information, identifies the needs within the state for improved criminal history information, and provides a strategy with measurable objectives designed to assist agencies to reach identified goals of improvement.

As the state administrative agency for Byrne and NCHIP funds, the Illinois Criminal Justice Information Authority is responsible for the development and submission of the plan. The current plan was developed through the efforts of a workgroup consisting of volunteers representing all facets of the criminal justice community in Illinois.

Workgroup members included:

Rich Adkins, Administrative Office of the Illinois Courts
Robert Boehmer, Illinois Criminal Justice Information Authority
Laura Egger, formerly with the Illinois Criminal Justice Information Authority
James Hickey, Chicago Police Department
John Jesernik, Illinois State Police
Tammi Kestel, Illinois State Police
Karen Landon, Cook County Circuit Court Clerk's Office
Karen Levy McCanna, Illinois Criminal Justice Information Authority
Terry Marchetti, Sheriff of Grundy County
Pam McGuire, Will County Circuit Court Clerk
Roger Mollett, Illinois Department of Corrections
Mark Myrent, Illinois Criminal Justice Information Authority
Michael Waller, Lake County State's Attorney

Computerized Criminal History (CCH) Central Repository

Illinois' central repository for criminal history record information is maintained by the Illinois State Police (ISP). Arrest, states attorney, court, and custodial information are all reported to ISP via a 5-part card or using livescan technology. The information is compiled into a comprehensive criminal history record transcript (rap sheet) for use by criminal justice agencies, employers or private citizens.

The system begins compiling a record when an individual comes into contact with the criminal justice system in a manner that warrants the collection of fingerprint information. All rap sheets rely on fingerprints as the individual's biometric identifier. Each set of fingerprints is assigned a state identification number (SID) which in turn is used to identify individual criminal history record information transcripts. As of July 2004, the CCH system contained records for 4,178,813 individual SID numbers.

Fingerprint based (arrest and custodial) criminal history record information must be submitted to the ISP within 24 hours of the criminal justice event¹. If the individual

¹ See Appendix A for details of required reporting standards based on state statute and federal guidelines.

CHRI Improvement Plan

Revised: 5/16/2005

already has an established criminal history record, the fingerprint submission will be matched to the appropriate SID, allowing the new information to be appended to the existing information in chronological order. Should the individual have no reported history of contact with the criminal justice system, then the newly obtained fingerprints will be assigned a SID and a new criminal history record will be established using the submitted information.

Once an arrest has been posted to a rap sheet then the subsequent state's attorney filing decision, court clerk final disposition and sentence information will be appended using a document control number, which links the events stemming from the original arrest. Custodial received submissions, which are also fingerprint based, begin a new sequence of event segments. Subsequent custodial status changes will be appended to this segment using the document control number originated by the custodial fingerprint submission.

As of July 2004, the CCH system maintained by the ISP receives:

Table 1

	Monthly Average		
	Paper Submission	Electronic Submission	Total
Arrest (Adult)	7,878 (18%)	34,796 (82%)	42,674 (100%)
Arrest (Juvenile)	760 (21%)	2,783 (79%)	3,543 (100%)
Custodial Receive	4,819 (92%)	438 (8%)	5,257 (100%)
States Attorney Filing Decision	36,058 (100%) States Attorney Direct Filing is not calculated separately		36,058 (100%)
Court Disposition	33,243 (100%) Paper and Electronic Dispositions are not calculated separately		33,243 (100%)
Criminal Justice Employment Applicant Inquiry	799 (55%)	649 (45%)	1,448 (100%)
Non-Criminal Justice Employment Applicant Inquiry	979 (12%)	7,332 (88%)	8,311 (100%)
Uniform Conviction Information Act Inquiries (UCIA) (fingerprint)	1,064 (65%)	572 (35%)	1,636 (100%)
UCIA Inquiries (non-fingerprint)	6,589 (16%)	33,517 (84%)	40,106 (100%)
Total	58,946 (34%)	113,303 (66%)	172,249 (100%)

Source: Illinois State Police Bureau of Identification

I-CLEAR: Illinois Citizen and Law Enforcement Analysis and Reporting

The Illinois Citizen and Law Enforcement Analysis and Reporting (I-CLEAR) system is a joint effort partnering the Chicago Police Department and the ISP. The system is designed to provide comprehensive criminal history data, criminal justice event information, and other related information in an electronic format which may be accessed through existing technology. In addition, response information is received within minutes of the request. The information database may be queried in various manners to facilitate use of the information for investigation purposes, research and other needs presented by criminal justice professionals.

Reporting Methods

Illinois has developed a reporting form commonly referred to as the *5-Part card*. The form contains a card copy to manually ink and roll fingerprints of an arrestee and four copies of a paper form that contains arrestee demographic and offense information. Each copy of the paper form is specifically tailored to carbon copy shared information and allows space for collection of agency specific data, including the arresting agency, the states attorney's office, and the court clerk's disposition information. As each agency completes the specified portion of the form, the completed copy is mailed to ISP for addition to the central repository. (See Appendix C)

The use of livescan submission technology for processing arrest and custodial submissions has spread throughout Illinois. Currently 253 agencies electronically submit arrest information via livescan. (See Appendix B) Livescan technology allows an arresting agency to input the arrestee's demographic and offense information. The fingerprints are rolled on a glass plate that enables the computer to scan the print into an electronic image that is readable by an automated fingerprint identification system (AFIS). The total electronic file is then bundled and transmitted to ISP for addition to the central repository.

The Automated Disposition Reporting (ADR) program was implemented in 1984 and is supported by the Administrative Office of the Illinois Courts (AOIC) in cooperation with the ISP and the Illinois Secretary of State (SoS). The ADR program enables court clerks to record disposition and sentencing information, along with other court information, onto a diskette and forward it to AOIC. Once received, AOIC strips the information from the diskette in order to route the information to the ISP and/or the Secretary of State. ISP receives the information on diskette and then uploads the information into the CHRI database. (See Appendix D)

A few court clerks in Illinois (Cook and DuPage) have been able to establish a direct electronic link with ISP. This link allows electronically generated criminal history record information to be forwarded to ISP and uploaded for addition to the central repository. A direct electronic link may send information in batches or on a real-time basis². In Kane

² Batch information submission is defined as forwarded compiled electronic files at predetermined times. Real-time information submission is defined as an on-going electronic submission of files as they are completed.

CHRI Improvement Plan

Revised: 5/16/2005

County, Illinois, federal funds were used to implement an information system that pushes county level arrest data to populate data systems used by the state's attorney's office and the court clerk. The completed information is then pushed on to populate the central repository.³

Progress Toward Improvement

The last plan submitted on behalf of Illinois was completed in 1992. At that time there were several improvement goals identified, including:

1. Develop and implement a master plan for a statewide unified criminal history record information system which maximizes accuracy, completeness and timeliness of criminal history record information reporting by reducing manual tasks.

In 1997, the ISP's Bureau of Identification (BOI) initiated a project to redesign the criminal history record information system using NCHIP funds. Testing of the new system began in 1998 and implementation of the system was completed in 1999. The redesigned computerized criminal history record identification system is based on relational database technology. The system allows for the electronic receipt and transfer of demographic and fingerprint data between local law enforcement entities and the ISP. The system also interfaces with the ISP's AFIS, and the National Criminal Information Center (NCIC).

More recently ISP has partnered with the Chicago Police Department to develop and implement I-CLEAR. This database is also a relational database. Advances in technology hardware and software will allow greater searching capabilities while retaining the established connectivity with other agency information systems.

2. Formation of county workgroups to identify and resolve data collection and transmission issues at the local level.

County-wide workgroups have been in place around the state since 1993 and continue to date. The workgroups allow criminal justice agency representatives from a single county to discuss and resolve reporting issues throughout the county and across agencies. The workgroup meetings take place on a quarterly basis and are facilitated by ISP field specialists. The field specialists are charged with assisting agency representatives to identify the causes of reporting related issues and work to find a solution.

3. Development and distribution of a reference document for CHRI system users

The first Criminal History User's Manual was distributed to criminal justice agencies around the state in 1995. The manual provides step-by-step instructions to assist agency professionals complete the criminal history reporting forms. Once the forms have been completed then submission instructions are provided as well. The user's manual has been updated since this time. In 2000, the BOI released an Adult Reporting User's Manual and

³ Per email exchange with the Illinois State Police, Bureau of Identification (2004)

a Juvenile Reporting User's Manual. Publication for the revised adult CHRI user's manual was released in September 2004, in electronic format only.

4. Testing of various application of livescan fingerprinting alleged offenders and transferring data from local jurisdictions to ISP and among local jurisdictions

Illinois implemented livescan reporting for local agencies in 1992. As of 2004, there were 253 local agencies utilizing livescan technology.

In addition, quarterly Livescan User Group meetings have been implemented. The regional groups consist of local criminal justice agency representatives using livescan technology to report criminal history record information. The meetings provide a forum for users to communicate with one another and with representatives of the ISP on livescan technology related issues.

5. Establishment of electronic data transfer between at least one circuit clerk's office and ISP

In 1991, the ISP received their first ADR diskette. The program allows court clerks to record disposition data onto a diskette and submit it to the AOIC. The AOIC then strips data from the tape to complete two different reporting submissions, one to the ISP and one to the Illinois Secretary of State. The criminal history record information bound for the BOI is actually uploaded by the ISP Information Systems Bureau and then captured by the CHRI system for the BOI. See Appendix D for a complete listing of court clerk's submitting via the ADR program.

6. Regular auditing of criminal history record information record-keeping to assure quality and timeliness in future data reporting.

The ISP implemented their quality assurance program in 1995. The program is designed to work cooperatively with local agencies in an effort to improve the quality of criminal history information reported and posted to the CHRI system. Presently, the quality assurance staff continues to work directly with agency representatives to resolve agency and/or ISP identified reporting issues unique to each agency. At this time the quality assurance staff continues to conduct audits on new ADR reporting circuit clerks as well as new livescan reporting agencies.

Section 1: Quality of Illinois Criminal History Record Information

2003 CHRI Audit Report – Illinois Criminal Justice Information Authority (Authority)

In 2003 the Illinois Criminal Justice Information Authority published a CHRI audit report covering CHRI records submitted to ISP during the period 1994 through 1998. According to this audit report, of the 2,072 arrest submissions examined, 73 percent matched the arrest information available on the CCH system exactly. For the 27 percent of submissions that did not match exactly, the problem areas identified included a lack of *offense class* data reported by the local agency. In addition, incorrect *offense statute* data caused by automated edit routines in CHRI was also found.

Completeness of criminal history record information, defined as the presence of all expected criminal justice decision for a particular arrest, on CCH reached 59 percent according to the audit report. While percentages of the presence of individual subsequent events was higher (84 percent had states attorney filing decisions, 74 percent had court dispositions, and 97 percent contained custodial receipts), a rap sheet sequence must contain all expected related event segments to be determined complete. For example, if a sequence of events contains a declination to file charges from the states attorney's office then the record is considered complete without a court disposition entry. The identified areas of concern affecting completeness of the information included submission of warrant arrests by local agencies and a lack of submission of states attorney filing decisions.

It is important to note that the ISP Bureau of Identification continues to house a number of criminal justice event submissions that pre-date electronic reporting. This information contains historical submissions that were archived on micro film or a previously used index card system. These cases are referred to as legacy data. The legacy data does not get appended to the CHRI system unless a more recent criminal justice event requires the legacy information be added to complete the transaction. This most often occurs when an inquiry is received for criminal history information on an individual who may also have associated legacy data.

Timely reporting and appending criminal history record information is critical to a user's ability to obtain relevant information for decision making. The Authority's audit report examined 4,644 criminal justice submissions that arrived at the BOI via traditional mail⁴. The timeliness of arrest fingerprint submissions received via the mail service remained relatively steady at 24 to 26 percent received by the ISP within the prescribed timeframe or in a timely fashion. The percentage of subsequent criminal justice event submissions received within the prescribed time frames ranked: states attorney filing decisions, 37 percent; court dispositions, 43 percent, and custodial receipts, 79 percent.

The timeliness of appending received submission information to the CHRI database was measured according to federal funding guidelines (See Appendix A). Manually mailed fingerprint arrest information was appended to CCH within 30 days of receipt for 7 percent of those examined. For subsequent criminal justice event submissions received, 22 percent of states attorney filing decisions, 8 percent of court clerk's dispositions, and 70 percent of the custodial receipts were appended to CCH within 30 days of receipt.

Livescan Agency Audits – Illinois State Police

The ISP's Bureau of Identification conducts agency level audits of livescan reporting systems. The central goal of the livescan audits is to ensure the accuracy of information and successful addition of criminal justice event information to the CCH system for all transmission types. The audits are conducted whenever a new livescan agency is testing a new submission type, if the livescan agency is due to be re-certified for livescan transmission, or when a livescan agency is receiving an upgrade to their equipment or

⁴ Timeliness of electronic arrest reporting is being undertaken by the Authority in the current audit project.

software. Use of the agency level audit allows ISP and the local livescan agencies to identify reporting problems and correct them prior to large volumes of submissions being reported.⁵

Section 2: Identified Criminal History Record Information Needs

The communication and information needs of criminal justice agencies within Illinois include the need for on-going comprehensive training and support, and the need for effective application of limited criminal justice communication and information resources.

Education of Criminal Justice Administrators and Staff

Some criminal justice agency administrators are not well informed regarding the importance of timely, accurate and complete criminal history record information. Consequently, some local agencies have developed reporting policies and processes independent of other criminal justice agencies that interact with them. This creates problems for both ISP and reporting agencies. Consistency in reporting format and policies are needed to facilitate electronic data sharing across the state.

Some state's attorneys have relegated the task of reporting charging decisions to the central repository as low priority for their offices or have approved the use of direct filing as the reporting mechanism. The direct file process allows the offense reported by the arresting agency to automatically also be entered as the state's attorney's offense filing decision. Some direct file counties have developed a "review" process that allows the state's attorney's office to actually determine the arresting/filing charge. This is not the process for all direct file counties. While the direct file process is purported to be a cost saving measure, those records less likely to have a court disposition (thus considered an incomplete record) originated in counties that have direct file reporting processes in place. This finding may suggest that the state's attorney's filing decision process is an important link in the sequence of events when it comes to the reporting mechanisms used to transfer data from one agency to the next.

Training of Criminal Justice Professionals

Some issues identified by workgroup members stem from a lack of on-going training for criminal justice professionals actually completing the task of reporting criminal history record information to the central repository. Agency staff may not be aware of changes occurring in reporting formats, changes in technology, changes in statutory requirements, or policy changes made by the BOI to enhance reporting options.

Training on reporting requirements is normally provided at the time of a new hire or transfer into a position requiring this completion of this task. On-going training has not been consistent in Illinois. ISP has provided field specialists in response to the previous CHRI improvement recommendations. However, each field specialist is responsible for the reporting needs of multiple local level agencies, including training for criminal

⁵ Information gathered from document supplied by the ISP Bureau of Field Services.

history record information reporting and the Law Enforcement Agency Data System (LEADS), troubleshooting reporting processes, conducting LEADS mandatory audits, and facilitating county-wide meetings on a regular basis. This translates into the majority of field specialist training services being utilized at the request of the individual agencies. If an agency is not aware of any reporting issues or problems then there is no reason for them to request training.

On the other side of this issue is the error reporting system currently in place. Agencies that submit criminal history record information containing errors will receive an error report from ISP identifying the error type and the requested correction. The issue in this process involves the categorized messages used for the error reports. The error messages were designed in a manner that facilitates use for more than a single individual department. Unfortunately, the error messages are worded in a manner that may make them difficult to interpret. For example, each error report records the DCN, ORI, date and error type of the record at issue. One of the most commonly used error messages is "Required field is missing." A single submission contains many mandatory data fields to be completed in order for the record to be successfully appended to CHRI. This leaves the local agency to determine which of the required fields contains an error and further, how the field should be properly resubmitted. The confusion caused by the difficult interpretation discourages agency staff from promptly correcting and resubmitting the criminal history record information. Thus, the correction and resubmission process is delayed or not completed at all.

Juvenile Justice Reporting

The Illinois Juvenile Court Act (705 ILCS Act 405) underwent significant change in 1999, when the Juvenile Justice Reform Provisions were enacted. Among the statutory changes involving law enforcement was a mandate that the ISP develop and maintain a database of juvenile arrest information⁶. Further, effective January 2000, Illinois law enforcement agencies were required to submit fingerprint based arrest information for all minors ages ten through sixteen charged with a felony offense to this database. Voluntarily submitted arrest information for any other charges would be accepted as well.⁷ The juvenile criminal justice event submissions currently being submitted to ISP do not appear to be consistent in volume within reporting jurisdictions. Meaning reporting agencies do not appear to be reporting juvenile criminal justice events as prescribed by statute. The inconsistent juvenile criminal history information does not allow decision makers to utilize this information as a basis to support informed policy and program development. In addition, the lack of consistent reporting hampers efforts to determine the quality of the juvenile records.

Agency level training reinforcing the new reporting requirements for all law enforcement, state's attorney, and correctional staff should be made available. During site visits conducted in 2004 by the Authority CHRI audit staff, agency representatives were not always clear how or when the new juvenile reporting mandates apply.

⁶ Civil Administrative Code of Illinois, 20 ILCS 2605/55a.

⁷ Juvenile Court Act of 1987, 705 ILCS 405/1-7-B(2).

Limited Resources

Currently, Illinois criminal justice agencies are working toward integration of information systems to enhance the quality, sharing, and utility of criminal history record information. The integration efforts are aimed primarily at electronic sharing and reporting of information. Integrated electronic information systems will allow criminal justice agencies to reduce redundant data entry, make information available in a more timely fashion, and allow access from multiple sites. The technology supporting these efforts are expensive to purchase, implement and maintain. Local agencies must adapt existing finite funding sources to incorporate the technology and maintain existing service if they are to take advantage of the integration effort. While grant funding may be available to assist with the purchase and implementation of an electronic information system capable of reporting criminal history record information, funding to maintain such systems is lacking.

Section 3: Criminal History Record Information Improvement Goals & Objectives

Based on information provided, workgroup members have identified several goals intended to improve the reporting, maintenance, dissemination and use of criminal history record information. The goals have been categorized by systemic and agency level areas. Measurable objectives have been provided to facilitate progress toward meeting the goals. Progress toward the achieving the goals will be reported annually in subsequent CHRI Improvement Plan updates.

Goal 1: Improve the ability to exchange information electronically between criminal justice agencies.

Objective: The Illinois State Police will continue to monitor the increase in the number of law enforcement agencies, state's attorney's offices, circuit court clerks, and correctional agencies utilizing electronic reporting of criminal history information, with an expected increase of electronic reporting agencies of 5% each fiscal and/or calendar year.

- Outcome Measure: percentage of law enforcement, state's attorney's offices, circuit court clerk's, and correctional facilities utilizing an electronic means of reporting CHRI data to ISP.

Objective: The Illinois State Police will improve the timeliness and clarity of error notification procedures by ensuring that 100% of the error notifications are clearly transmitted within 24 hours of error recognition.

- Outcome Measure: The percentage of error notifications received and responded to by local law enforcement entities.

Objective: The Illinois Integrated Justice Information System committee members and staff will identify county-to-state exchanges of electronic information.

- Outcome Measure: produce and publish an inventory of electronic information exchanges by criminal justice agencies from the county level to the state level.

Goal 2: Improve the knowledge base of local agencies regarding reporting requirements through more aggressive training and support services.

Objective: The Illinois State Police will electronically publish and make available an up to date CHRI User's Manual for all criminal justice and non-criminal justice users.

- Outcome Measure: publication of the CHRI User's Manual to the ISP website
- Outcome Measure: number of publications provided to users via a format other than the internet

Objective: The Illinois State Police will continue to host Livescan User's Group Meetings on an annual basis.

- Outcome Measure: number of livescan user meetings held each year
- Outcome Measure: number of livescan user meeting attendees

Objective: The Illinois State Police will continue to host county wide meetings that provide training and problem solving instruction to attendees.

- Outcome Measure: number of county wide meetings held
- Outcome Measure: number of county wide meeting attendees

Objective: The Illinois State Police in coordination with criminal justice professional associations will increase the availability and participation in CHRI reporting training by participating in at least 3 CHRI training events annually.

- Outcome Measure: number of training events completed
- Outcome Measure: number of training participants

Objective: The Illinois Criminal Justice Information Authority in coordination with the Illinois State Police will develop, implement and maintain a website that supports CHRI Users by June 30, 2005.

- Outcome Measure: development of a training and publication web site focused on CHRI Reporting and CHRI User's
- Outcome Measure: Implementation of a training and publication web site focused on CHRI Reporting and CHRI User's
- Outcome Measure: number of web site users (hits)
- Outcome Measure: number of down loaded publications

Objective: The Illinois State Police, in partnership with the Illinois Criminal Justice Information Authority, will conduct an information campaign, focused on public and private users of CHRI.

- Outcome Measure: number of publications distributed
- Outcome Measure: number of local agencies directly contacted with information

CHRI Improvement Plan

Revised: 5/16/2005

- Outcome Measure: number of technical assistance requests fulfilled

Goal 3: Assist local policy makers to adapt reporting practices to coincide with the increased use of technology and the reporting requirements of Illinois.

Objective: The Illinois State Police in cooperation with the Illinois Criminal Justice Information Authority and criminal justice professional associations will develop educational material and facilitate training activities for criminal justice professionals.

- Outcome Measure: the number of print and electronic publications published
- Outcome Measure: the number of training/educational activities completed during professional association events
- Outcome Measure: the number of training/educational activity participants

Goal 4: Continue to monitor progress toward criminal history record improvement through audit and other oversight initiatives.

Objective: The Illinois Criminal Justice Information Authority will continue performing the CHRI Audit project.

- Outcome Measure: the number of audit print and electronic materials distributed

Objective: The Illinois State Police will continue the use of local agency livescan auditing.

- Outcome Measure: the number of livescan audits completed
- Outcome Measure: the number of audit reports produced and shared with audited agency executive

Objective: The Illinois State Police will increase compliance with BJA funding guidelines.

- Outcome Measure: percent of felony arrests accurately posted to the computerized system
- Outcome Measure: percent of felony arrests posted to the computerized system within 30 days of receipt
- Outcome Measure: percent of court and custodial submissions posted to the computerized system within 90 days of receipt
- Outcome Measure: percent of computerized records which identify felony arrests
- Outcome Measure: percent of computerized records which identify felons
- Outcome Measure: percent of computerized records containing complete arrest, court and custodial information
- Outcome Measure: percent of manual records remaining to be computerized

CHRI Improvement Plan

Revised: 5/16/2005

Goal 5: Meet and/or exceed federal guidelines for criminal history record quality as prescribed by the Office of Justice Programs, Bureau of Justice Assistance.

Objective: The Illinois State Police will continue to improve the computerized central repository.

- Outcome Measure: percent of felony records appended to the central repository containing all arrest, state's attorney, court and corrections information
- Outcome Measure: percent of felony records appended to the central repository within 30 days of the event for arrest and corrections information, and 90 days for state's attorney, and court information
- Outcome Measure: percent of felony arrest records forwarded to the FBI Identification Division within 24 hours of receipt by the Illinois State Police Bureau of Identification
- Outcome Measure: percent of felony court records forwarded to the FBI Identification Division within 30 days of receipt by the Illinois State Police Bureau of Identification

Appendix A

Illinois Criminal Identification Act (20 ILCS 2630)

1. All fingerprint based submission will be sent within 24 hours of the event
2. All subsequent submissions (charging, court disposition and custodial status change) will be submitted within 30 days of the event

Federal Audit Standards

Beginning in federal fiscal year 1992, all states receiving Edward Byrne Memorial State and Local Assistance Formula Grant funds⁸ were required to allocate at least 5 percent of their total award for improvement of their individual state criminal history records, with the goal of building an accurate and useful system of criminal records at the national level. This set-aside rule would apply until certain requirements, established by the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA), were met.

For current records, states must ensure:

1. 95 percent of felony arrest records and fingerprints initiated with an arrest during the last year are complete.
2. 95 percent of current felony arrests records contain disposition information, if a disposition has been reached.
3. 95 percent of current sentences to and releases from prison are available.
4. 95 percent of current arrest records identify felonies.

Additional standards for this 2003 audit are the guidelines enumerated below. This audit examined records first recorded at least five years ago, so the second set of criteria established by BJA apply as well.

For records created in the past five years:

1. a reasonable attempt is made to collect and maintain complete arrest, disposition, and incarceration information for 90 percent of felony arrests;
2. a reasonable attempt to identify, or "flag," felony offenders for 90 percent of the offenses in the state central repository;
3. automate all criminal justice histories and fingerprint records including all criminal history and master name index records; and
4. new records with prior manual records are entered into the automated files (including the manual record).

Finally, BJA established four requirements for *timely reporting and posting* of criminal history records information:

⁸ Under the Crime Control Act of 1990 amended Part E of the Omnibus Crime and Safe Streets Act.

CHRI Improvement Plan

Revised: 5/16/2005

1. The state central repository should enter felony offenses into the automated system within 30 days of receipt and all other records should be entered within 90 days.
2. Within 24 hours, fingerprints must be submitted to the state for all arrests and to the FBI Identification Division (ID) for the subject's first arrest.
3. Final dispositions must be reported to the state repository within 30 days of the decision.
4. When appropriate, final dispositions must be reported to the FBI within 90 days after the dispositions is known.

Appendix B

Livescan Sites as of July 2004

Adams County Agencies

Adams County Sheriff's Office
Quincy Police Department

Boone County Agencies

Boone County Sheriff's Office

Bureau County Agencies

Bureau County Sheriff's Office

Carbondale County Agencies

Carbondale Police Department

Champaign County Agencies

Champaign County Sheriff's Office
Champaign County Youth Detention
Center
Champaign Police Department

Christian County Agencies

Christian County Sheriff's Office

Clark County Agencies

Clark County Sheriff's Office

Clinton County Agencies

Clinton County Sheriff's Office

Coles County Agencies

Coles County Sheriff's Office

Cook County Agencies

Alsip Police Department
Arlington Heights Police Departments
Barrington Police Department
Bartlett Police Department
Bedford Park Police Department
Bellwood Police Department
Berkeley Police Department
Berwyn Police Department
Blue Island Police Department
Bridgeview Police Department
Broadview Police Department

Brookfield Police Department
Buffalo Grove Police Department
Burbank Police Department
Burnham Police Department
Calumet City Police Department
Calumet Park Police Department
Chicago Heights Police Department
Chicago Police Department
Chicago Ridge Police Department
Cicero Police Department
Cook County Sheriff's Office
Cook County Criminal Court
Cook County Department of Corrections
Cook County Forest Preserve Police
Department
Cook County Sheriff, Rolling Meadows
Cook County Sheriff, Richard Daley
Center
Cook County Sheriff, Bridgeview
Cook County Sheriff Court Services
Cook County Sheriff EMU Unit
Cook County Sheriff, Warrant
Cook County State's Attorney
Cook County Vice Special Operations
Country Club Hills Police Department
Countryside Police Department
Chicago Police Department, Vice
Control - Liquor License
Crestwood Police Department
Des Plaines Police Department
Dolton Police Department
East Hazel Crest Police Department
Elk Grove Village Police Department
Elmwood Park Police Department
Evanston Police Department
Evergreen Park Police Department
Flossmoor Police Department
Forest Park Police Department
Forest View Police Department
Franklin Park Police Department
Glencoe Police Department
Glenview Police Department
Glenwood Police Department

CHRI Improvement Plan

Revised: 5/16/2005

Hanover Park Police Department
Harvey Police Department
Hazel Crest Police Department
Hickory Hills Police Department
Hillside Police Department
Hodgkins Police Department
Hoffman Estates Police Department
Hometown Police Department
Homewood Police Department
Indian Head Park Police Department
Justice Police Department
La Grange Police Department
La Grange Park Police Department
Lansing Police Department
Lincolnwood Police Department
Lynwood Police Department
Lyons Police Department
Matteson Police Department
Maywood Police Department
McCook Police Department
Melrose Park Police Department
Merrionette Park Police Department
Midlothian Police Department
Morton Grove Police Department
Mount Prospect Police Department
Niles Police Department
Norridge Police Department
North Riverside Police Department
Northbrook Police Department
Northfield Police Department
Northlake Police Department
Oak Forest Police Department
Oak Lawn Police Department
Oak Park Police Department
Olympia Fields Police Department
Orland Hills Police Department
Orland Park Police Department
Palatine Police Department
Palos Heights Police Department
Palos Hills Police Department
Park Forest Police Department
Park Ridge Police Department
Phoenix Police Department
Prospect Heights Police Department
Richton Park Police Department
River Forest Police Department

River Grove Police Department
Riverdale Police Department
Riverside Police Department
Rolling Meadows Police Department
Rosemont Police Department
Sauk Village Police Department
Schaumburg Police Department
Schiller Park Police Department
Skokie Police Department
South Holland Police Department
Stone Park Police Department
Streamwood Police Department
Summit Police Department
Thornton Police Department
Tinley Park Police Department
Westchester Police Department
Western Springs Police Department
Wheeling Police Department
Willow Springs Police Department
Wilmette Police Department
Winnetka Police Department

De Kalb County Agencies

De Kalb Police Department
De Kalb County Sheriff's Office

De Witt County Agencies

De Witt County Sheriff's Office

Du Page County Agencies

Addison Police Department
Burr Ridge Police Department
Carol Stream Police Department
Downers Grove Police Department
Du Page County Sheriff's Office
Elmhurst Police Department
Hinsdale Police Department
Lisle Police Department
Lombard Police Department
Naperville Police Department
Oak Brook Police Department
Oakbrook Terrace Police Department
Roselle Police Department
West Chicago Police Department
Wheaton Police Department

CHRI Improvement Plan

Revised: 5/16/2005

Effingham County Agencies

Effingham County Sheriff's Office

Grundy County Agencies

Grundy County Sheriff's Office

Henry County Agencies

Henry County Sheriff's Office

Iroquois County Agencies

Iroquois County Sheriff's Office

Jackson County Agency

Jackson County Sheriff's Office

Jefferson County Agency

Jefferson County Sheriff's Office

Mt. Vernon Police Department

Jersey County Agencies

Jersey County Sheriff's Office

Kane County Agencies

Aurora Police Department

Batavia Police Department

Carpentersville Police Department

Elgin Police Department

Kane County Sheriff's Office

St. Charles Police Department

Kankakee County Agencies

Kankakee County Sheriff's Office

Kankakee Police Department

Kendall County Agencies

Kendall County Sheriff's Office

Knox County Agencies

Knox County Sheriff's Office

Lake County Agencies

Deerfield Police Department

Gurnee Police Department

Kildeer Police Department

Lake County Sheriff's Office

Lake Forest Police Department

Mundelein Police Department

Vernon Hills Police Department

Waukegan Police Department

Wauconda Police Department

Zion Police Department

LaSalle County Agencies

LaSalle County Sheriff's Office

Ottawa Police Department

Livingston County Agencies

Livingston County Sheriff's Office

Logan County Agencies

Logan County Sheriff's Office

Macon County Agencies

Macon County Sheriff's Office

Macoupin County Agencies

Macoupin County Sheriff's Office

Madison County Agencies

Alton Police Department

Collinsville Police Department

Edwardsville Police Department

Granite City Police Department

Livingston Police Department

Madison County Sheriff's Office

Wood River Police Department

McHenry County Agencies

Algonquin Police Department

Lake in the Hills Police Department

McHenry County Sheriff's Office

Woodstock City Police Department

McLean County Agencies

Bloomington Police Department

McLean County Sheriff's Office

Mercer County Agencies

Mercer County Sheriff's Office

Morgan County Agencies

Morgan County Sheriff's Office

Ogle County Agencies

Ogle County Sheriff's Office

Peoria County Agencies

Peoria County Adult Probation
Peoria County Sheriff's Office
Peoria Police Department

Perry County Agencies

Perry County Sheriff's Office

Randolph County Agencies

Randolph County Sheriff's Office

Rock Island County Agencies

Moline Police Department
Rock Island County Sheriff's Office

Sangamon County Agencies

Sangamon County Juvenile Probation
Sangamon County Sheriff's Office
Springfield Police Department

Saline County Agencies

Saline County Sheriff's Office

Schuyler County Agencies

Schuyler County Sheriff's Office

Shelby County Agencies

Shelby County Sheriff's Office

St. Clair County Agencies

Belleville Police Department
East St. Louis Police Department
Fairview Heights Police Department
St. Clair County Sheriff's Office

Stephenson County Agencies

Stephenson County Sheriff's Office

Vermillion County Agencies

Vermilion County Sheriff's Office

Whit County Agencies

Whit County Sheriff's Office

Whiteside County Agencies

Sterling Police Department
Whiteside County Sheriff's Office

Will County Agencies

Bolingbrook Police Department
Joliet Police Department
Romeoville Police Department
Will County Sheriff's Office

Williamson County Agencies

Williamson County Sheriff's Office

Winnebago County Agencies

Winnebago County Sheriff's Office

Woodford County Agencies

Woodford County Sheriff's Office

State Agencies

Illinois Department of Corrections,
Hillsboro
Illinois Department of Corrections,
Dwight
Illinois Department of Corrections,
Stateville
Illinois Department of Corrections,
Menard
Illinois Department of Corrections,
Harrisburg
Illinois Department of Corrections, St.
Charles
Illinois Department of Corrections,
Warrenville
Illinois Department of Corrections,
Springfield
Illinois Tollway Authority
Illinois State Police, District 5
Illinois State Police, Bureau of
Identification
Illinois State Police, Firearms Services
Bureau
Illinois State Police Academy

Private Agencies

Andy Frain Services
Arts Investigations
Digby's Detective and Security Agency,
Inc.
Futures in Rehab Management, Inc.
Levy Security
Richardson & Associates

Securitas Security Service, USA
Sylvan/Identix Fingerprinting Center
The Security Professionals, Inc.

Other Agencies

Cencom E911 of Round Lake Area
Chicago Board of Trade
Metro Water Reclamation Chicago

Appendix C

(All fields marked in **BOLD** are mandatory)

ARREST CARD

Document Control Number: **L29617699** Ref. DCN: _____ Arresting Agency ORI - NCIC: **IL** Transaction Control Number: **FRM0130L29617699**

Subjects Last Name: _____ First Name: _____ Middle Name/Suffix: _____

Date of Birth: _____ Place of Birth: _____ State Identification Number: **IL** Chicago IR #: _____ FBI #: _____

Sex: _____ Race: _____ Height: _____ Weight: _____ Hair: _____ Eye: _____ Skin: _____

Social Security Number: _____ Drivers License Number: _____ DL State: _____ IDOC #: _____ FOID #: _____

Basis For Caution:

Alias Last Name: _____ First Name: _____ Middle Name/Suffix: _____ Alias Date of Birth: _____ MISC #: _____

Scars, Marks, Tattoos: _____ Occupation: _____ Employer: _____

Employer Address: _____ Residence of Person Fingerprinted: _____

Agency Case Number (unique): _____ Indictment Case Number: _____ Date of Arrest: _____ Arresting Officer Badge #: _____ City of Prosecution: _____

Juvenile By Court Order: (Yes) Juvenile Handling within Department: (Yes) Juvenile Referred to Other Authority: (Yes)

Released without Charging: (Yes) Bond Date: _____ Bond Receipt Number: _____ Bond Amount: _____ Cash Bond Deposit: _____

No Bond: Driv. Lic.: Cash: D U I: Recognizance: Cash 10%: Other:

Date Fingerprinted: ____/____/____ Post Sentence Fingerprints: (Yes)

Count	Statute Citation/ AOIC Code	C S A O D	C L A S S	Offense Description	County Issuing Warrant	Warrant/Court Case Number	State Use Only
001							
001							
001	Date of Offense ____/____/____			Domestic Violence (Please check) <input type="checkbox"/> Yes <input type="checkbox"/> No	Arrest Type (See Back) <input type="checkbox"/>		
002							
002							
002	Date of Offense ____/____/____			Domestic Violence (Please check) <input type="checkbox"/> Yes <input type="checkbox"/> No	Arrest Type (See Back) <input type="checkbox"/>		
003							
003							
003	Date of Offense ____/____/____			Domestic Violence (Please check) <input type="checkbox"/> Yes <input type="checkbox"/> No	Arrest Type (See Back) <input type="checkbox"/>		

Page Number ____ of ____

IL493-0692 COPY #1 ARRESTING AGENCY COPY ISP 6-402 (7/98)

Appendix C (continued)

(All fields marked in **BOLD>** are mandatory)

ARREST CARD

Document Control Number	Ref. DCN	
L29617699		
Subjects Last Name	First Name	Middle Name/Suffix

Arrestee Armed With (Choose maximum of two)

Unarmed <input type="checkbox"/> 01	Unknown Firearm <input type="checkbox"/> 11
Handgun <input type="checkbox"/> 12	Rifle <input type="checkbox"/> 13
Shotgun <input type="checkbox"/> 14	Other Firearm <input type="checkbox"/> 15
Lethal Cutting Instrument <input type="checkbox"/> 16	
Club/Blackjack/Knuckles <input type="checkbox"/> 17	
Automatic Weapon <input type="checkbox"/>	

Photo Available Yes

Palm Prints Available Yes

PLEASE RETAIN THIS COPY FOR YOUR FILES

Arresting Officers Signature: _____

Fingerprint Images

1. R. THUMB	2. R. INDEX	3. R. MIDDLE	4. R. RING	5. R. LITTLE
6. L. THUMB	7. L. INDEX	8. L. MIDDLE	9. L. RING	10. L. LITTLE

LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY

L. THUMB R. THUMB RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY

IL493-0692 COPY #1 ARRESTING AGENCY COPY ISP 6-402 (7/98)

Appendix D

**Listing of Court Clerks Reporting Methods
 (as of August 2004)**

County	Reporting Method	MIS Vendor
Adams	ADR	JIMS
Bond	ADR	JIMS
Boone	ADR	JIMS
Bureau	ADR	JIMS
Calhoun	ADR	JIMS
Carroll	ADR	JIMS
Christian	ADR	JIMS
Clark	ADR	JIMS
Clay	ADR	JIMS
Clinton	ADR	JIMS
Coles	ADR	JIMS
Crawford	ADR	JIMS
De Kalb	ADR	JANO
De Witt	ADR	JIMS
Douglas	ADR	JIMS
Effingham	ADR	JIMS
Fayette	ADR	JIMS
Ford	ADR	JIMS
Franklin	ADR	JIMS
Grundy	ADR	JIMS
Henry	ADR	JIMS
Iroquois	ADR	JIMS
Jackson	ADR	JIMS
Jefferson	ADR	JIMS
Jersey	ADR	JIMS
Jo Davies	ADR	JIMS
Johnson	ADR	JIMS
Kane	ADR	JANO
Kendall	ADR	JANO
Lake	ADR	Lake County
LaSalle	ADR	JIMS
Lee	ADR	JIMS
Livingston	ADR	JIMS
Logan	ADR	JIMS
Macon	ADR	JIMS
Macoupin	ADR	JIMS
Madison	ADR	JANO
Marion	ADR	JIMS
Marshall	ADR	JIMS

CHRI Improvement Plan
 Revised: 5/16/2005

County	Reporting Method	MIS Vendor
Mason	ADR	JIMS
Massac	ADR	JIMS
McHenry	ADR	SJS
McLean	ADR	McLean
Mercer	ADR	JIMS
Monroe	ADR	JIMS
Montgomery	ADR	JIMS
Morgan	ADR	JIMS
Ogle	ADR	JIMS
Peoria	ADR	Peoria
Perry	ADR	JIMS
Piatt	ADR	JIMS
Pike	ADR	JIMS
Pope	ADR	JIMS
Pulaski	ADR	JIMS
Putnam	ADR	JIMS
Randolph	ADR	JIMS
Richland	ADR	JIMS
Rock Island	ADR	JIMS
Saline	ADR	JIMS
Sangamon	ADR	JANO
Shelby	ADR	JIMS
St. Clair	ADR	St. Clair County
Stephenson	ADR	JIMS
Tazewell	ADR	JIMS
Union	ADR	JIMS
Vermilion	ADR	JIMS
Wabash	ADR	JIMS
Washington	ADR	JIMS
Wayne	ADR	JIMS
White	ADR	JIMS
Whiteside	ADR	JIMS
Will	ADR	JANO
Williamson	ADR	JIMS
Woodford	ADR	JIMS
Alexander	ADR Testing*	JIMS
Edgar	ADR Testing	Edgar County
Cook	CMS/Gateway	Cook
Du Page	MQ/FRN	Du Page County
Brown	Paper	Brown County

CHRI Improvement Plan
 Revised: 5/16/2005

County	Reporting Method	MIS Vendor
Cass	Paper	Cass County
Champaign	Paper	Champaign County
Cumberland	Paper	Cumberland County
Edgar	Paper	Edgar County
Edwards	Paper	Edwards County
Fulton	Paper	Fulton County
Gallatin	Paper	Gallatin County
Greene	Paper	Greene County
Hamilton	Paper	Hamilton County
Hancock	Paper	Hancock County
Hardin	Paper	Hardin County
Henderson	Paper	Henderson County
Jasper	Paper	Jasper County
Kankakee	Paper	Kankakee County
Knox	Paper	Knox County
Lawrence	Paper	Lawrence County
McDonough	Paper	McDonough County
Moultrie	Paper	Moultrie County
Schuyler	Paper	Schuyler County
Scott	Paper	Scott County
Stark	Paper	Stark County
Warren	Paper	Warren County
Winnebago	Paper	JANO

* Alexander County has been testing over an extended period of time, paper submissions are used until the ADR system is in use by the court clerks office



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Memorandum

To: Authority Members

From: Mark Myrent

Date: May 17, 2005

Re: Illinois Integrated Justice Information System (IIJIS) Project Update

Since the last report to Authority members, the following progress has been made on the Illinois Integrated Justice Information Systems (IIJIS) Project:

- IIJIS staff completed the 2005 Annual Report, and submitted it to the Governor and the General Assembly on April 1, 2005. The report focuses primarily on the IJIS Institute/SEARCH recommendations for the project, and the response by the Board and staff to those recommendations.
- Regarding the June 9th IIJIS Summit, staff finalized the materials to be included in the program booklet for participants, including the program agenda, summary outlines for each of the program sessions, speaker bios, and information about vendors who will participate in the exhibitors area. Most of the electronic slides for program sessions have been prepared as well. Registration for the conference has now reached approximately 207 persons. The agenda is attached to this memo.
- The IIJIS Planning & Policy Committee met on May 4th. IIJIS staff reviewed the standardized format to be used by the three Business Case Work Groups (Orders of Protection/ Warrants/ LEADS Improvement, Arrest Booking/CHRI Improvement, and Standard Incident Reports/Police Incident Data Sharing) in documenting their work. The committee also heard reports from Col. Ken Bouche, the Committee Chair, on: 1) the Department of Justice/ Department of Homeland Security Fusion Concept for establishing enhanced sharing of intelligence information among law enforcement agencies; and 2) the future vision for I-CLEAR, which includes the development of a data warehouse, with customized views of data or "dashboards" that provide the specific combinations of record information that fit the needs and

access rights of justice system users. The committee will determine the impact of these initiatives on the overall IIJIS initiative.

- In its May 4th meeting, the IIJIS Executive Steering Committee approved the use of federal NGA funds to support justice integration in Lake County. That project will create two-way exchanges of information between the state's attorney and the circuit court clerk. By employing the Global Justice XML Data Model, the project will serve as a "pilot" that can be replicated in other jurisdictions across the state.
- The IIJIS Implementation Board met on May 9th. Director Levin reviewed the status of the judiciary's participation on the board. Judge Biebel's name was submitted to the Governor's Office for approval. One additional judge's name will be submitted, and a third will serve in an advisory role, once those designations are finalized by the Administrative Office of the Illinois Courts. In addition to items reviewed by Executive Steering Committee, the Board discussed and approved re-allocations of FFY '02 Integrated Justice funds for procurement of livescan devices and for LLEBG grants. To compensate for this fund transfer, FFY '03 and '04 funds will be designated for integrated justice and used for the projects that emerge from the tactical planning process now underway.



Summit Agenda

- 8:00am-9:00am Registration and Visit with Vendors**
- 9:00am-9:15am Welcome Address**
Speaker introduced by Lori Levin: To be determined
- 9:15am-9:40am Keynote Presentation: Global Principles of Justice Information Sharing**
Speaker: Dave Roberts
- 9:40am-10:30am Lessons Learned: The Business Case for Justice Integration System Integration**
Speaker: Larry Webster/SEARCH
40 min. presentation/ 10 min. questions
- 10:30am-10:45am Morning Break and Visit with Vendors**
- 10:45am-11:30am The History and Current Status of IIJIS**
Speakers: History: Lori Levin, Dorothy Brown
Current Status: All Committee Chairs
35 min. presentation/ 10 min. questions
- 11:30am-12:00pm Visit with Vendors**
- 12:00pm-12:30pm Lunch and Visit with Vendors**
- 12:30pm-1:15pm Lunch Presentation on I-CLEAR**
Speakers: Ken Bouche, Ellen Scrivner
35 min. presentation/ 10 min. questions
- 1:30pm-2:15pm Privacy Concerns in the Sharing of Justice Information**
Speakers: Bob Boehmer, Wil Nagel
35 min. presentation/ 10 min. questions
- 2:15pm-3:00pm Strategic Planning Workshop**
Speakers: Carol Gibbs, Mark Myrent
35 min. presentation/ 10 min. questions
- 3:00pm-3:15pm Afternoon Break and Visit with Vendors**
- 3:15pm-4:15pm Panel Discussion**
Coordinating state, county, and local integration efforts; What is "wish list" for county/local integrators?
Facilitator: Dave Roberts. Panelists: Mark Myrent, Carol Gibbs, Craig Wimberly, Craig Nelson, James Hickey
Each panelists has ~3 minutes to summarize their view of state/county

collaboration; the rest of the time is for questions from the audience

4:15pm-4:30pm Closing Remarks

Speaker: Ken Bouche

"Where do we go from here? What does IJIS need you to do?"

15 min. presentation

4:30pm-5:30pm Visit with Vendors