



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

Regular Authority Meeting
Friday, June 1, 2007 at 9:00 a.m.
120 South Riverside Plaza
Chicago

AGENDA

- Call to Order and Roll Call
- 1. Approval of the Minutes of the March 2, 2007 Regular Meeting
- Chairman's Remarks
- 2. Executive Director's Remarks
- 3. Budget Committee Report (*Eugene E. Murphy Jr. Chair*)
 - a. Report on April 18, 2007 Budget Committee Meeting
 - b. Fiscal Report
- Redeploy Illinois (*Mark Myrent/Jessica Ashley*)
- Juvenile Intervention Support Center (*Chris Mallette*)
- Adjourn

This public meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Hank Anthony, Associate Director, Office of Administrative Services, Illinois Criminal Justice Information Authority, 120 South Riverside Plaza, Chicago, Illinois, 60606-3997 at (312) 793-8550. TDD services are available at (312) 793-4170.

MINUTES

REGULAR MEETING ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY HELD IN CONJUNCTION WITH A BUDGET COMMITTEE MEETING OF THE WHOLE

March 2, 2007
120 S. Riverside Plaza, 21st Floor
Chicago, Illinois

Call to Order and Roll Call

Chairman Sorosky convened the regular meeting of the Illinois Criminal Justice Information Authority and asked Jack Cutrone, the Authority's General Counsel, to call the roll.

In addition to the Chairman, other Authority members in attendance were:

Chief David Bradford, Glen Carbon Police Department
Hon. Dorothy Brown, Clerk of the Circuit Court of Cook County
Hon. Thomas Dart, Sheriff of Cook County
Hon. Jerry Dawson, Sheriff of Macon County
Ms. Barbara Engel
Norbert Goetten, Director, State Appellate Prosecutor
Hon. Becky Jansen, Circuit Clerk of Effingham County
Ellen Mandeltort, Attorney General Designee
Ms. Maryana Spyropoulos
Mr. John Toscas
Director Roger Walker, Illinois Department of Corrections

Approval of the Minutes of the June 2, 2007 Authority Meeting

{Mr. Toscas made a motion to approve the minutes of the regular meeting held on March 3, 2006. Director Goetten seconded the motion which was passed by unanimous voice vote.}

Executive Director's Remarks

Director Levin announced that the United States Senate and House and the President signed a joint resolution for fiscal year 2007, which funded most programs at the same levels as FY2006. JAG and COPS were both increased. JAG was increased \$109 million to \$520 million and COPS by \$70 million to \$542 million. Earmarks were eliminated and the monies were given to the Department of Justice to be distributed by competitive grant. The Director indicated that it was uncertain what portion Illinois would receive.

Ms. Levin attributed that to the good work of many individuals including the letters sent by Authority Board members and many groups, including the National Criminal Justice Association. The Director stated that she had contacted members of the Illinois delegation either through staff, or in some instances, had direct contact with members of the delegation and that she had been assisted in that regard by the Governor's Washington office.

(Mr. Toscas made a motion, seconded by Dir. Walker, that Authority staff draft model letters for next federal fiscal year. The motion carried by unanimous voice vote.)

Director Levin apprised the Board that she had been working with Congressman Jackson's office, with the City of Chicago Department on Aging and the Director of the state's Department on Aging to develop a pilot program dealing with elder abuse. The Director also noted the continuing efforts to get approval from the Governor's office for the hiring of the selected candidate to head the Research and Analysis Unit, but that as to this interim period, kudos should be given to the entire R&A unit for rising to the task of performing the functions of the unit without a regular unit head. Ms. Levin made special note of the efforts of Tracy Hahn and Jessica Ashley.

Because of the short staffing, the Authority has had to contract out for some research projects. There is a current RFP out for an evaluation of the Jail Data Link Program whereby the Cook County Sheriff receives information from the Department of Mental Health as to whether new jail arrivals have severe mental health issues, the diagnosis and the treatment. That Authority has also funded the same program for three other counties and the proposed evaluation would examine the entire program.

Director Levin also discussed the issue of possible lapses of VOI/TIS funds by the Department of Corrections. Director Walker will be speaking with Ms. Levin about that subject. Dir. Levin noted that great progress that had been made; whereas several years previously, the unallocated funds totaled about \$40 million, currently that figure is between \$7 million and \$10 million. The Director recognized the work of Marilyn Mazewski, Steve Bernstein and Jack Cutrone who have been working with DOC on an almost daily basis and further stated that she too had frequently been involved in the VOI/TIS spending issues. Dir. Levin also noted the assistance of the Director of the Bureau of Justice Assistance who had personally assisted in helping the Authority and DOC allocate approximately \$15 million.

Director Levin also addressed the matter of the spin-off of the police information systems from the Authority to a private, not-for-profit corporation, IPSAN. The process of laying off affected Authority employees was a painful one, but that was ameliorated to a degree by IPSAN's hire of many of the laid-off employees.

The Authority, Governor's Staff and OMB had met with IPSAN twice in the past fall. At those meetings, OMB agreed to transfer \$100,000 to IPSAN for initial operating capital on the assumption that IPSAN would be off Authority premises by the end of 2006. Among the difficulties that the Authority has encountered is that IPSAN is still operating

from the Authority's offices and IPSAN has not yet signed a lease for new space. The Director has even had to turn to Authority Board members and former members for assistance in getting information from IPSAN. The Authority succeeded in getting a conference call with IPSAN on February 13, 2007. At that point, IPSAN owed the Authority approximately \$100,000 for unpaid rent of Authority space and for telecommunication line charges. During the conference call, the Director informed IPSAN representatives, Rose Rossi, Sheriff Gib Cady and former Sheriff Mel Messer, that the Authority expected that IPSAN would make up at least 25% of the past due bills by a firm deadline of 30 days, that the Authority would put IPSAN on a payment plan as to the balance of the overdue bills and that IPSAN would stay current on their obligations to the Authority. Currently, IPSAN owes the Authority \$117,000. The Director noted that Sheriff Dart, both an Authority Board member and an IPSAN subscriber, has offered his assistance.

The Authority has been trying to be reasonable as the system has been near and dear to the Authority, but there is a concern that the Authority might be subject to an audit finding because of the unpaid bills. The Director was not comfortable with OMB's decision to turn over \$100,000 of the fund to IPSAN. Ms. Levin also thanked Chief Bradford for his assistance in getting IPSAN, at least, to speak with the Authority. IPSAN still has not told the Authority why it is not paying its bills, even though they have indicated they are not contesting the validity of the charges. Nor has IPSAN given the Authority notice of their actual departure date. IPSAN recently notified the Authority that their negotiations toward a lease fell through and that they hoped to have another site within two weeks. The Authority is hoping to avoid having to take collection actions, but, the Director noted, the Authority is getting dunning notices from CMS for bills that are attributable to IPSAN but which are not being paid by them

Clerk Brown inquired as to whether a bill from IBM had been paid which was for service to IPSAN equipment and which had been ordered by IPSAN without the Authority's knowledge or approval. Acting CFO Trick indicated that the Authority had not paid the bill and that the Authority did not know whether IPSAN had done so. Director Levin noted that the bill from IBM was for a relatively small amount but that the rent owed and the amounts owed to CMS for telecommunication line charges were substantial. Ms. Levin also noted that the Authority was still holding a small amount, about \$14,000, from the police information systems fund but that the Authority was trying not to deplete that but if it became necessary, IBM could be paid out of that money.

Clerk Brown inquired as to whether IPSAN team had coordinated the transition with the Authority and Ms. Levin stated that it has been difficult at best to get IPSAN to communicate. The Director also stated that the Authority has had a little more success in getting IPSAN to discuss some items, like the disposition of the equipment than as to others like fiscal matters. We know from the Sheriff of Cook County that Cook County's bill has been paid and so IPSAN has money coming in. The Director stated that Chief Bradford was assured by one of the Chiefs on the IPSAN Board that they do have money in the bank and that they could pay their bills. Chief Bradford confirmed that he had been told that. The Director also indicated that there is a concern based on that fact

that IPSAN has been mentioning the \$300,000 that was swept in relation to the monies owed the Authority but that in the Authority's view the one should have nothing to do with the other. Because we are hand delivering bills to Ms. Rossi and sending them certified return receipt requested to Chief Swanson who had been handling their fiscal matters, the Authority knows that the IPSAN Board has been getting these bills.

Director Goetten inquired as to whether IPSAN has left the Authority's premises and Ms. Levin stated that IPSAN had not. Dir. Goetten stated that the current situation is therefore that the Authority is paying for IPSAN's rent and Ms. Levin agreed but noted that the Authority had been billing IPSAN. When Dir. Goetten inquired as to whether IPSAN was going to stay at the Authority offices, Dir. Levin suggested that the question be directed to Ms. Rossi who had just entered the room.

Ms. Rossi introduced herself as the Executive Director of IPSAN. She stated that IPSAN is currently in the building as before and that the Authority has set a rent schedule. She further stated however, that conversations had occurred with the Governor's office, and that an audit was going to be conducted and at the end, a settlement would be made. Ms. Rossi also indicated that IPSAN was positive it would be leaving Authority premises by June 30. She stated that IPSAN's original location did not pan out and so there was a delay but they have settled on an alternative site and that although it is a large task to make such a move, they plan to be out by June 30th. Ms. Rossi stated that she did not know when the audit was going to be completed because the Governor's office was working on that currently.

Clerk Brown inquired as to whether the audit was related to the rent. Ms. Rossi replied that the audit is related to everything, monies that transpired back and forth between the trust fund and the regular funds, the rent that IPSAN owes, the telecomm charges that IPSAN owes, that it is related to everything. Clerk Brown inquired as to whether the Authority was being billed by CMS and Dir. Levin answered affirmatively.

Clerk Brown questioned why the Governor's office would agree to an audit of itself. Ms. Rossi replied that such was the case and stated that because the trust fund was separated from the regular funds, the Governor's office was of the opinion that an audit would be the best way to settle the monies.

Clerk Brown inquired as to whether there had been a transition plan in place, a matter of concern to herself and to the entire Authority because it hurts everyone. The Clerk went on to state that even if there are financial aspects, the Authority needs to have a transition plan in place.

Director Levin affirmed that the Authority expects IPSAN to pay 25% of the overdue bills within thirty days of February 13th. Ms. Levin also requested that, as the sponsoring agency, the Authority be informed when IPSAN attempts to have contact with other branches of the state and the Governor's office. To this, Ms. Rossi replied that it was all in the hands of the Governor's office.

Clerk Brown stated that as the responsibility for the data was still with the Authority that the Board would like to see a transition plan. Ms. Rossi stated that the data was in IPSAN's control. She also stated that efforts had been made in terms of identifying which equipment is going to IPSAN and which is staying with the Authority.

Clerk Brown observed that it appeared that the financial part was not transitioned properly and Ms. Rossi agreed. When Clerk Brown inquired as to whether IPSAN had a transition plan that the Authority Board could see with IPSAN's plans for the movement of the systems themselves, Ms. Rossi replied that IPSAN had a list of things that needed to be done.

Ms. Rossi then added however, that there were fund sweeps that took place and that that would come out in the audit. Clerk Brown observed that the Authority had nothing to do with the fund sweeps. Director Walker agreed and Ms. Brown added that the Authority Board had nothing to do with the fund sweeps.

Chairman Sorosky asked Ms. Rossi if there was any particular reason why the bills have not been paid and what is IPSAN using its money for. Ms. Rossi answered that IPSAN thought it would be getting more money from the fund than it had. Chairman Sorosky asked if IPSAN did not have enough money to pay the bills and Ms. Rossi replied that that was absolutely correct. Ms. Rossi further stated, in response to Chairman Sorosky's question, that IPSAN was going to try to get more money from the Governor's office. She further indicated that IPSAN was using its existing funds to keep operating and for support of the system.

Ms. Levin responded to Dir. Goetten's question that once IPSAN moves out, the Authority does not need all the space it has and that the Authority was looking for new space through CMS.

In response to a question, Ms. Rossi stated that IPSAN was adding more customers and that IPSAN hoped to be able to build up the fund to the levels it had been in the past and that while she had not been at the Authority during that time, the IPSAN Board was trying to determine what happened. Sheriff Dawson urged patience on the part of the Authority.

Chairman Sorosky noted that while IPSAN has been weak in explaining what their financial problems were, the Authority is put in the middle and the Authority has a responsibility to the taxpayers.

Clerk Brown suggested that the matter be forwarded to the Authority's Information Systems Committee for further exploration.

{Clerk Brown made a motion to transfer the matter to the Information Systems Committee, which was seconded by Ms Engel and passed by unanimous voice vote.}

In response to a question from Mr. Toscas, Ms. Rossi stated that if an audit showed that

IPSAN was not entitled to the return of any money, that by that time, perhaps IPSAN would have enough money to pay its bills to the Authority.

There followed a discussion of who should be contacted at CMS in order to stop any dunning notices from being sent to the Authority for IPSAN related expenses.

In response to a question from Chief Bradford, Ms. Rossi stated that while IPSAN has money for its operating expenses, IPSAN has no more than can cover the operating expenses and that IPSAN was very low on funds. Ms. Rossi also replied to Chief Bradford's inquiry and stated that IPSAN was not contesting the validity of the bills from the Authority. Ms. Rossi stated that IPSAN understood its obligation under the interim agreement signed with the Authority. Chief Bradford suggested that if IPSAN was not contesting the validity of the bills, that IPSAN should at least make some token payment to the Authority.

Director Walker echoed Sheriff Dawson's suggestion that a little patience was called for.

Chairman Sorosky suggested that the various departments that are using the police information systems are funded by the taxpayers and that perhaps, IPSAN is not charging those departments enough for the services. Ms. Rossi replied that because of the studies that had been done by IPSAN, IPSAN did not believe it to be the case that a rate increase was needed.

Director Goetten made a motion to approve of the budget committee report, which was seconded by Mr. Toscas. Dir. Levin however pointed out that such action was not necessary since under the Authority's rules, if no member of the Authority objects within ten days, the budget committee's actions stand. Dir. Goetten therefore withdrew his motion.

Mr. Toscas requested that the Budget Committee reports be sent out with the packets mailed to the Authority Board members in advance of the meeting and Dir Levin indicated that she would ensure that such would be done.

Chairman Sorosky called upon Associate Director Chojnacki to present certain FSGU materials.

Presentation by John Chojnacki

Assoc. Dir. Chojnacki reported that in May, 2005, \$280,363 of ADA A funds was designated for integrated justice initiatives and that to date, none of those funds have been expended. He also reported that IIJIS has identified an opportunity for a summit meeting in Springfield in May, 2007. Staff therefore recommended that \$32,000 of those funds be designated for use by IIJIS in defraying costs of that summit. As to the balance of the designated funds, Mr. Chojnacki suggested that the next Budget Committee meeting address the use of those funds.

{Mr. Toscas made a motion to accept those recommendations and the motion was seconded by Dir. Goetten. The motion passed by unanimous voice vote.} Chairman Sorosky noted that the motion was adopted by the Board acting as a Budget Committee of the whole.

Ms. Engel inquired as to the balance of those funds, the grant for which will be expiring shortly. Dir. Levin answered those concerns and stated that staff is considering some other quick projects. Ms. Levin noted that the State Police had come forward with two projects which could be accomplished quickly. Ms. Engel expressed concern about the integrated justice work. Clerk Brown replied that the Authority had hired Herbert Johnson and that Mr. Johnson had really put things back on track. Clerk Brown noted that there have been many IIJIS subcommittee meetings over the last five months and that those meeting had been very productive.

Dir. Levin discussed the particulars of some of the committees and also noted the recent involvement of Sean O'Brien of the legal staff in assisting Robert Boehmer.

Ms. Engel expressed that any situation in which grant monies are returned is troubling to her and to other Board members, and that perhaps the money should be redesignated. Ms. Levin responded that the matter would be raised at the April Budget Committee meeting.

{Ms. Engel made a motion that the \$280,363 of ADAA FY03 funds should be examined at the April Budget Committee meeting for possible redesignation if necessary. Mr. Toscas suggested that because \$32,000 had already been designated for the IIJIS Summit that the figure should be \$248,363. With that amendment, the motion was seconded by Sheriff Dawson and was passed by unanimous voice vote.}

Clerk Brown noted that the Summit was planned for May 24 for the Springfield Hilton.

Chairman Sorosky called upon Authority staff member Jessica Ashley to make a presentation on a Needs Assessment Survey that had been conducted by the Authority.

Presentation by Jessica Ashley

Ms. Ashley introduced herself and noted that Authority staff member Tracy Hahn had coordinated the project but could not be present.

Ms. Ashley stated that the survey had been funded by ADAA funds and that the survey had been initiated in the fall of 2005. The goal of the research was to determine the needs of the Illinois criminal justice system. The survey focused on issues such as work, training, information sources and improvements with the hope that it would assist in planning and policy decisions. Responses were solicited from eight groups in the criminal justice system: clerks, detention, judges, police chiefs, probation, public defenders, state's attorneys and victim service providers. The response rate was 39%. The response rates were highest for detention centers and the lowest for judges, that is,

the Chief Judges of the 20 judicial circuits.

Ms. Ashley summarized the results. The responses of the police chiefs stated that over half of their work load was attributable to property thefts, domestic violence situations and juvenile cases. One department stated that calls had increased by 30 per cent in the last five years but that staffing levels had not been increased in 18 years. Seventy-five per cent of the responding chiefs stated that that drug use and violence could be reduced by more offender monitoring, by youth prevention programs and by severe punishments, arrests and prosecutions. Of the types of crimes that were getting worse, most named identity theft, followed by alcohol and drug use, drug dealing and juvenile crime.

Turning to courts, clerks, state's attorneys, public defenders and judges, Ms. Ashley reported that 22% of clerks reported having a specialized court, such as a drug court, a mental health court, a domestic violence court or an arbitration program. The clerks attributed the following to their workload problems: criminal cases, traffic cases, small claims and civil cases, in that order.

Public defenders said that the major contributors to their workload were drug possession and sale case, domestic violence case and juvenile cases. Similar to police, public defenders are suffering from increased workloads and low resources. In terms of case processing contributors to their workload, public defenders cited plea bargaining, overcharging by police and mandatory sentencing. Eighty-two percent said that high workloads increase their plea bargaining. Public defenders felt that a reduction in drug use and violence could be accomplished by educational and employment opportunities, youth prevention programs, drug treatment and offender monitoring. Over half felt that there was a need for major improvement in diversion and sentencing alternatives.

State's attorneys' major workload contributors were plea bargaining and jury trials. Fifty-six per cent also felt that high caseloads contributed to plea bargaining. They felt that mental health and drug treatment were the types of diversion programs most needed.

Judges cited a need for more day reporting centers, balanced and restorative justice programs and short-term community incarceration. Judges also felt that evidence based practices in probation programs were needed.

As to probation officers the two most commonly cited workload contributors were intake and pre-sentence reports. They too felt that drug use and violence could be reduced by more drug treatment and youth prevention programs.

Of victim service providers, major workload contributors were thought to be child sex abuse, sexual assault and domestic violence. These providers also felt that more drug treatment and youth prevention programs would help reduce drug use and violence.

Largely, the criminal justice system agreed on what problems are getting worse: drug and alcohol use, drug dealing and juvenile crime.

At the conclusion of Ms. Ashley's presentation, Ms. Engel observed that she saw a big gap in funding of youth prevention programs. She expressed delight that the need for such programs was so widely recognized.

Clerk Brown requested that the results might be put into a spreadsheet to give the Budget Committee a snapshot of needs.

Chairman Sorosky's solicitation for new or old business was unanswered.

{Ms. Engel's motion to adjourn was seconded by Mr. Toscas and passed by unanimous voice vote.}



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Memorandum

To: Authority Members
From: Frederic J. Trick, Acting Chief Fiscal Officer
Date: June 1, 2007
Re: Authority Fiscal Reports

Attached are the FY 2007 fiscal reports covering the period:
July 1, 2006 through March 31, 2007.

Exhibit #1 – Operations

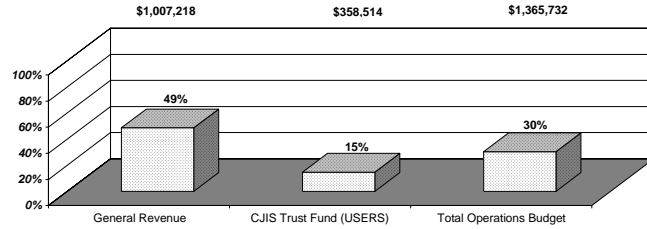
As shown on Exhibit 1, the Authority has expended or obligated 30% of our total operations appropriation and 49% of our General Revenue operations appropriation respectively. The disparity between the 30% and 49% is the fact that spending has ceased for the Criminal Justice Information Systems Trust Fund. The operation from a fiscal standpoint was transferred to IPSAN effective October 15th, 2006.

Exhibit #2 – Awards and Grants

As shown on Exhibit 2, the Authority has expended or obligated 60% of our General Revenue matching funds appropriation and 68% of our total appropriation.

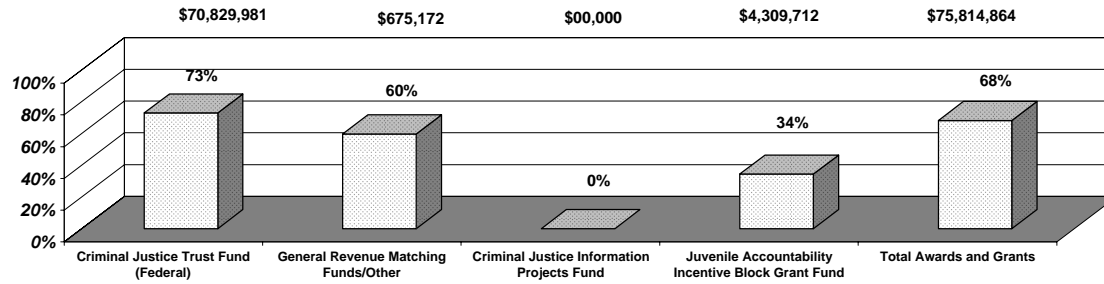
I will be available at the Authority meeting to answer any questions you may have regarding these reports.

Exhibit #1 - Operations
Illinois Criminal Justice Information Authority
FY 2007 Expenditures/Obligations
 July 1, 2006 - March 31, 2007



	General Revenue				Criminal Justice Information Systems Trust Fund				Total			
	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance
Personal Services	\$1,113,000	\$0	\$617,311	\$495,689	\$826,100	\$0	\$212,445	\$613,655	\$1,939,100	\$0	\$829,756	\$1,109,344
Retirement - State Pick-Up	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Retirement	\$128,400	\$0	\$71,194	\$57,206	\$95,200	\$0	\$24,494	\$70,706	\$223,600	\$0	\$95,688	\$127,912
FICA	\$85,300	\$0	\$45,888	\$39,412	\$63,200	\$0	\$15,801	\$47,399	\$148,500	\$0	\$61,689	\$86,811
Group Insurance	\$0	\$0	\$0	\$0	\$190,000	\$0	\$32,515	\$157,485	\$190,000	\$0	\$32,515	\$157,485
Contractual	\$446,000	\$0	\$143,930	\$302,070	\$187,000	\$0	\$25,550	\$161,450	\$633,000	\$0	\$169,480	\$463,520
Travel	\$11,600	\$0	\$4,969	\$6,631	\$4,000	\$0	\$0	\$4,000	\$15,600	\$0	\$4,969	\$10,631
Commodities	\$12,400	\$0	\$6,207	\$6,193	\$1,000	\$0	\$0	\$1,000	\$13,400	\$0	\$6,207	\$7,193
Printing	\$16,000	\$0	\$6,623	\$9,377	\$2,000	\$0	\$0	\$2,000	\$18,000	\$0	\$6,623	\$11,377
Equipment	\$5,900	\$0	\$31	\$5,869	\$2,000	\$0	\$0	\$2,000	\$7,900	\$0	\$31	\$7,869
EDP	\$186,100	\$0	\$98,433	\$87,667	\$805,000	\$0	\$3,398	\$801,602	\$991,100	\$0	\$101,831	\$889,269
Telecommunications	\$45,500	\$0	\$8,676	\$36,824	\$241,000	\$0	\$44,111	\$196,889	\$286,500	\$0	\$52,787	\$233,713
Operation of Auto	\$15,000	\$0	\$3,955	\$11,045	\$7,400	\$0	\$200	\$7,200	\$22,400	\$0	\$4,155	\$18,245
Total	\$2,065,200	\$0	\$1,007,218	\$1,057,982	\$2,423,900	\$0	\$358,514	\$2,065,386	\$4,489,100	\$0	\$1,365,732	\$3,123,368
% of Appropriation (less Reserve):			49%	51%			15%	85%			30%	70%

Exhibit #2 - Awards & Grants
Illinois Criminal Justice Information Authority
FY 2007 Expenditures/Obligations
 July 1, 2006 - March 31, 2007



	Criminal Justice Trust Fund (Federal)			General Revenue Matching Funds/Other				Criminal Justice Information Projects Fund		
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance	Appropriation	Expenditures/Obligations	Balance
Federal Assistance Support	\$5,800,000	\$2,488,807	\$3,311,193	\$810,000	\$0	\$548,835	\$261,165			
State Agencies	\$12,000,000	\$8,391,484	\$3,608,516							
Locals/Non-Profit Orgs.	\$37,000,000	\$28,536,153	\$8,463,847							
Misc. Awards/Grants	\$1,700,000	\$200,259	\$1,499,741	\$150,000	\$0	\$101,327	\$48,673	\$400,000	\$0	\$400,000
Fed. Crime Bill Initiatives	\$40,000,000	\$31,099,315	\$8,900,685							
Shared Services	\$700,000	\$113,963	\$586,037	\$170,700	\$0	\$25,009	\$145,691			
Total	\$97,200,000	\$70,829,981	\$26,370,019	\$1,130,700	\$0	\$675,172	\$455,528	\$400,000	\$0	\$400,000
% of Appropriation (less Reserve):		73%	27%			60%	40%		0%	100%
	Juvenile Accountability Incentive Block Grant Fund			Total						
	Appropriation	Expenditures/Obligations	Balance	Appropriation	Reserve	Expenditures/Obligations	Balance			
Federal Assistance Support				\$6,610,000	\$0	\$3,037,642	\$3,572,358			
State Agencies				\$12,000,000	\$0	\$8,391,484	\$3,608,516			
Locals/Non-Profit Orgs.				\$37,000,000	\$0	\$28,536,153	\$8,463,847			
Misc. Awards/Grants				\$2,250,000	\$0	\$301,586	\$1,948,414			
Fed. Crime Bill Initiatives				\$40,000,000	\$0	\$31,099,315	\$8,900,685			
Shared Services	\$100,000	\$69,294	\$30,706	\$970,700	\$0	\$208,267	\$762,433			
Juvenile Accountability Block Grant	\$12,440,000	\$4,240,418	\$8,199,582	\$12,440,000	\$0	\$4,240,418	\$8,199,582			
Total	\$12,540,000	\$4,309,712	\$8,230,288	\$111,270,700	\$0	\$75,814,864	\$35,455,837			
% of Appropriation (less Reserve):		34%	66%			68%	32%			



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Memorandum

To: Authority Members
From: John Chojnacki, Associate Director, Federal & State Grants Unit
Date: May 15, 2007
Re: Federal and State Grants Unit Report – June 1, 2007 Authority Meeting

The staff assigned to the Federal and State Grants Unit (FSGU) performed the following activities during the period of February 1 to April 30, 2007. During this period, FSGU headcount fell to 17. New hires are pending at this time.

Grant Activities

During the reporting period, FSGU staff monitored 309 grants, representing approximately \$119,831,538 in grant funds. Monitoring included the following:

- Reviewing (847) monthly or quarterly reports: (408) data and (439) fiscal;
- Initiating disbursement of funds requested by grantees;
- Conducting (20) site visits;
- Processing budget revisions and/or amendments to existing agreements;
- Reviewing requests for proposals (RFPs) drafted by grantees and proposed subcontracts between grantees and other service providers or vendors; and
- Providing technical assistance to grantees (approximately 2,680 times). This included telephonic, e-mail, and on site contacts with grantees that requested assistance regarding issues relating to their grant(s). Staff also received communications from non-grantees regarding types of grants available through the federal government, and/or how to complete forms for federal grants.

During this reporting period, FSGU staff began processing 205 new agreements (grants), representing \$37,221,225 in grant funds. Processing of a new agreement includes:

- Negotiating the program narrative, budget, and budget narrative with the grantee;
- Processing the grant proposal for in-house legal, fiscal, and research and analysis reviews and comments;
- Making necessary changes and forwarding the agreement to the grantee for signature;
- Once returned, processing the agreement through the Office of General Counsel for the executive director's signature, and, when signed, returning a fully executed copy to the grantee as well as other contacts; and
- Initiating an obligation and disbursing any initial funds that are requested.

Administrative Activities

Meetings

During the reporting period, FSGU staff have planned for and/or staffed five meetings:

- One Budget Committee meeting was held on April 18, 2007.
- Staff held two Juvenile Crime Enforcement Coalition meetings, one on February 1, 2007, and one on April 5, 2007.
- The Illinois Motor Vehicle Theft Prevention Council (IMVTPC) conducted two meetings: 1) a regular council meeting was held on February 23, 2007, and 2) a Grant Review Committee meeting was held on April 11, 2007.
- Staff held a Project Safe Neighborhoods (PSN) Northern District grantee selection committee meeting on February 2, 2007; two PSN task force meetings for the Northern District on February 27, 2007 and on April 3, 2007; two special technical assistance meetings for PSN Northern District grantees, one on March 6, 2007 and one on April 11, 2007; and one PSN Northern District grantee orientation meeting was held on March 6, 2007.

Meeting preparation often involves coordination with other Authority units such as Research and Analysis and the Office of Administrative Services, and often includes logistics coordination and production, assembly, and mailing of materials.

Federal Program Applications

Between February 1 and April 30 of 2007, one application was submitted to the federal government for a federal program award:

Program	Date Submitted
Juvenile Accountability Block Grants (JABG) FFY07	February 6, 2007

Training and Conferences

- One staff member attended an Illinois Violence Prevention Authority conference in Springfield, Illinois on February 7, 2007.
- Staff members attended Bureau of Justice Assistance State and Local Anti-Terrorism Training (SLATT) training from February 26 to March 1, 2007.
- Staff attended a presentation on new Illinois laws on sexual abuse at the Chicago Bar Association.
- Staff conducted a PSN New Grantee orientation at the Authority on March 6, 2007.

Requests for Proposals (RFP)

- One RFP for Victim Service Providers for scholarships to a National Organization for Victim Assistance conference in Reno, Nevada in July of 2007 was issued on April 27, 2007.
- One RFP was issued to select PSN Northern District pilot projects for juveniles.
- One RFP was issued to select grantees for FFY07 PSN and PSN Anti-Gang Initiative funds in the Central District.

Other Activities

- 1) In support of the Authority's Strategic Plan, staff continues to prioritize projects and activities as well as develop strategies to best incorporate the Authority's Action Plan initiatives into unit operations.
- 2) During the reporting period, FSGU continued to operate without a full staff. Executive staff is pursuing the hiring process with expectations of returning the unit to full strength. On an individual basis, staff members have continued to handle increased grant loads, train the new employees, and perform other responsibilities, pending the filling of vacant positions.
- 3) Staff continually updates Attachment A's, fact sheets (program/fund information sheets), funding charts, and other items on the Authority's Internet and Intranet sites.
- 4) Staff is examining ways to improve the public's access via the Internet to information relating to programs that receive funds from the Authority and to information about the individual grantees. This is part of an on-going process aimed at making the Authority's activities more open and transparent to the general public.
- 5) FSGU staff is continuing to work and meet with the Authority's Research and Analysis Unit as well as other state and local agencies, such as the Administrative Office of the Illinois Courts, jail-based mental health services, community-based transitional services for female offenders, and juvenile reporting centers to advance common goals and projects.
- 6) Staff has been working closely with Fiscal Management staff to close out the following federal awards:
 - A) Anti-Drug Abuse Act (ADAA) FFY 1997 through FFY 2002.
 - B) Juvenile Accountability Block Grants (JABG) FFY 2003.
 - C) Local Law Enforcement Block Grants (LLEBG) FFY 2004.
 - D) National Criminal History Improvement Program (NCHIP) FFY 2000 through FFY 2003.
 - E) National Forensic Science Improvement Act (NFSIA) FFY 2004.
 - F) Residential Substance Abuse Treatment Act (RSAT) FFY 2001.
 - G) Violence Against Women Act FFY 2000.
 - H) Victims of Crime Act (VOCA) FFY 2003.
- 7) Staff continues to be involved in post-Balanced and Restorative Justice (BARJ) Summit activities, including the Illinois BARJ initiative.
- 8) As part of the Authority's on-going efforts to upgrade its information systems, Staff met with the Information Services Unit and the Research and Analysis Unit to discuss

formatting of the Authority's new E-Grant computer system, which is intended to eventually replace the current Grant Management Information System.

- 9) Staff has developed Project Safe Neighborhood and Project Safe Neighborhood Anti-Gun Initiative applications for the Northern and Central District US Attorneys offices.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

120 South Riverside Plaza • Suite 1016 • Chicago, Illinois 60606 • (312) 793-8550

MEMORANDUM

To: Authority Members
From: Frederic J. Trick
Acting Chief Fiscal Officer
Date: June 1, 2007
Re: Summary of Office of Fiscal Management Activities

The following highlights the work by the Office of Fiscal Management since the last Authority meeting.

Reports

The following reports were prepared and submitted by the OFM staff:

- FY07 3rd quarter aged accounts receivable and payment application reports.
- Quarterly Federal Financial Status Reports (SF 269's) for direct and formula grant awards.
- Cost center reports for agency operations and federal grant cost centers.
- Monthly expense variance report preparation and analysis for the Office of Management and Budget.

IPSAN Transition

- There was a special meeting of the Information Systems Committee called by Dorothy Brown (Clerk of the Circuit Court) to review the status of the transition. The fiscal staff of Fred Trick (Acting CFO), Ted Miller (Past CFO), and Jim Oas (Senior Accountant) presented the committee with the existing and historical financial status of the ICJIA information Systems Trust Fund balance. An explanation was given regarding a previous presentation of declining revenues, a detail sheet identifying what was considered both unusual and normal expenses, and finally a number of purchase orders totaling approximately \$1,510, 000 of expenses approved by Ms. Rose Rossi were presented. Upon completion of the Fiscal presentation Ms. Rossi was given time to present IPSAN information.

Federal Grants

- Conducted preliminary budget reviews of approximately 70 interagency agreements.
- Processed 84 contract obligation documents (\$9,284,000) and 294 vouchers (\$15,474,900) for federal grants to state and local governments and not-for-profit agencies.

General Agency Obligation

- Completed the obligation, expenditure and cash reconciliations for five funds.
- Appropriations are in place for FY07 and spending is less than planned based on less staff as compared to planned levels.

Other Agency Issues

- The FY 08 Illinois State Legislative (ISL) reports were completed and delivered to both the House and Senate recipients on March 9th.
- The Fiscal Department continues the responsibility for entering payroll in order to assist the Human Resources Department.
- The FY 08 Budget for the Authority was presented to the House Appropriations Committee on March 21st and the Senate Appropriations Committee on March 27th. The Authority awaits the approval of both HB 3840 and SB 1767 respectively which currently reside in the Rules Committee.
- The Authority will participate in the regular examination of the Agency for the two years ended June 30, 2007. The accounting firm of Duffner & Company, P.C. will make the survey of the accounting records and procedures.



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To: Authority Members

From: Mark Myrent, Associate Director
Research and Analysis Unit

Date: May 11, 2007

Re: Research and Analysis Unit Report for the June 2007 Authority Meeting

This memorandum highlights some of the work performed by staff of the Research and Analysis Unit since the Authority's last quarterly meeting.

I. CURRENT PROJECTS

A. Program evaluation and research projects

The R&A Unit pursues an aggressive program evaluation and research agenda through an in-house ADAA-funded grant program. Evaluation and research efforts supported, conducted or monitored by R&A staff include:

1. Reintegration of Gang Offenders in the Community

In collaboration with DePaul University's Department of Sociology, the Illinois Department of Corrections, and the Attorney General's Gang Crime Prevention Center, a small-scale, pilot study of the reintegration process has been conducted. The study is largely qualitative, examining how gang and non-gang offenders go about reintegrating into their communities of origin. A final report and Research Bulletin are available on our website.

2. Illinois Going Home Program Evaluation

The University of Chicago is conducting an implementation and preliminary impact evaluation of the Illinois Going Home Program. The program is a major offender reentry effort funded through a partnership of contributing federal agencies and in concert with a number of Chicago-area government, community and faith-based organizations. The evaluation will determine if the program was implemented as designed, how it worked in the field and the effectiveness of the program. Evaluators completed a one-year interim report in September. This report identified a number of recommendations for increasing enrollment that Going Home staff is currently implementing. The final report was received and revisions requests were submitted. We are awaiting the final copy.

3. Reports on the analysis of datasets maintained/available through the Authority

In addition to collaborative research projects using the Chicago Homicide Dataset or the Chicago Women's Health Risk Study, R&A staff has also collaborated with external researchers on projects that focus on the analysis of our in-house data. This data includes InfoNet, which is a database that maintains information from victim service providers and agencies, and data from the Illinois Crime Victimization Survey and the 2000 Probation Outcome Study.

- *Analysis of Crime Victimization Data – Violent Crime and Victim’s Gender*, by Dr. Callie Rennison of the University of Missouri St. Louis. This analysis addresses whether individual and family level correlates of nonfatal victimization differ by gender, whether these correlates differ by type of nonfatal violent crime and whether they differ depending on the victim and offender relationship. This report was received in September and is available on our website, and a *Research at a Glance* is also available on our site.
- *Analysis of Drug Use, Treatment and Probationer Recidivism*, by Dr. Beth Hueber of the University of Missouri at St. Louis. This project identified the characteristics of drug-involved probationers, the prevalence of participation in treatment and the effect of treatment on probation outcomes. The report is available on our website.
- *Analysis of Methamphetamine and Domestic Violence in Illinois* under the direction of Dr. Gaylene Armstrong at Southern Illinois University. This project measures the impact of methamphetamine on domestic violence across Illinois counties. State and regional trends in meth use are detailed, as well as a descriptive assessment of statewide and regional trends in domestic violence. In addition, the study examines the effect of meth use indicators on variations in domestic violence, while controlling for other county level characteristics. This report is under review.
- *Victim Characteristics and Reporting Violence to the Police* (Illinois Crime Victimization Data) under the direction of Dr. Callie Rennison of the University of Missouri at St. Louis. This project examines how victim’s characteristics influence the decision to contact the police following violence. The study is based on Illinois 2002 crime victimization survey data. This report is undergoing final revisions.
- *Comparing Risk Factors Associated with Violent and General Recidivism while on Probation and After Discharge – Implications for Risk Management* under the direction of Dr. Loretta Stalans and Dr. Paul Yarnold. This study will address several issues in the identification of risk factors that contribute to violent and non-violent recidivism after discharge from probation. In addition, the study will address what types of offenders show evidence of refraining from new crimes for a longer-term period after they have successful treatment completion. They study will also test whether family only and generalized aggressors have unique risk factors associated with recidivism. This report was received in May and is under review.

4. Safe Havens Domestic Violence Program evaluation project

Staff is evaluating the Chicago Safe Havens demonstration site, a project funded under the Supervised Visitation and Safe Exchange Grant Program. The Safe Havens Program was established by the Violence Against Women Act of 2000 to provide an opportunity for communities to support supervised visitation and safe exchange of children, by and between parents, in situations involving domestic violence, child abuse, sexual assault, or stalking. The purpose of the supervised visitation program is to enable custodial parents to comply with court ordered visitation, without having to fear that they or their children will be re-victimized. Staff has received IRB approval and data collection is almost complete. Staff has identified the following priority areas of the evaluation: interviews with visitation center directors and staff (to determine changes in practice in policy and roles as collaborators), the issue of case termination (to determine why cases come to a close and what can be done in cases where visits should continue, but do not), observation forms used by staff at visitation centers during visits as well as other data collected in client files (Data from these forms, together with data collected through the 11 interviews that are completed can help determine how accurately these forms reflect what happens during visits. Other client information found in their files can help identify who is referred to visitation services from court, how rule violations are handled, and in terms of termination, whether or not clients fail to show up for services, if they terminate visits due to court order, etc.). All interviews have been completed. Most of the data have been collected from the family file folders in each center. All family court judges in Chicago participated in a training session that focused on domestic violence in relation to custody and visitation rights. Staff distributed a pre-survey, a survey at the training itself, and a post-survey to determine whether or not the training had an affect on judges' beliefs or actions in the courtroom.

5. Criminal justice agencies Needs Assessment Survey project

Orbis Partners was assigned to conduct a criminal justice needs assessment in Illinois and the Authority has recently received the results of the survey in a draft report. The primary purpose of this study is to supply information that will demonstrate the needs of criminal justice organizations, and identify areas that need improvement. The information will also be used to guide decision-making regarding where to best allocate resources. The study's secondary purpose is to provide information that outlines if, and how, the needs of criminal justice organizations have changed over time by comparing the data collected as part of this study to the results of a needs assessment survey conducted in 1996.

Major components of the criminal justice system were surveyed on topics such as workload demands, training needs, staff retention, information systems and programming. The needs assessment involved the distribution of surveys to approximately 1,700 practitioners in the Illinois criminal justice system, and included court clerks, detention center administrators, judges, police chiefs, probation, public defenders, state's attorneys, and victim service providers. While the surveys for each agency contained some of the same sections, the surveys were also tailored to address those issues that pertain specifically to the component of the system being surveyed. For example, the survey for detention centers offered questions

regarding security issues, medical care and in-house programs; while the probation survey offered questions on assessment tools and supervision.

After multiple strategies were employed to encourage participation, a total of 602 questionnaires were returned for an overall response rate of 38.6%. Results indicate that law enforcement feel that domestic violence crimes, property crime and juvenile crime are the most significant contributors to their workload. Law enforcement also noted a need for resources and training related to methamphetamine investigations. Respondents from probation and court services indicated that in addition to supervision duties, pre-sentence investigations comprise a significant part of their workload, as do working with clients that present treatment and drug or alcohol use issues.

Drug cases comprised a significant portion of the workload for both public defenders and state's attorneys, as did domestic violence and juvenile crime cases. Additional or timelier crime lab processing was also noted as factor in the efficient movement of cases. The need for drug treatment, employment opportunities and youth prevention programs was noted by both the prosecution and defense sides, as well as victim service providers, as actions that may reduce drug use or violence.

Many of the respondents also noted the need for increased resources to combat identity theft, an increased need for bi-lingual personnel or language translation, and the need for better access to computerized information or information sharing systems. While the final results are still being studied, the responses and the final report have become an integral part of the JAG planning process. The report is on our website and an overall summary is in development. A series of summaries describing results by criminal justice component are planned.

6. Evaluation of IDOC's Sheridan Correctional Center Therapeutic Community Program

Research & Analysis staff is continuing to support the operation of the Sheridan Correctional Center through a process and impact evaluation. Open since January 2004, Sheridan operates as a fully dedicated therapeutic community for inmates in need of substance abuse treatment. Sheridan is the largest treatment prison in the country. The evaluation of Sheridan is a collaborative effort between the Authority, Loyola University, and the Illinois Department of Corrections. Using methods approved by an Evaluation Advisory Committee, the process and impact evaluation involves extensive quantitative data collection and qualitative information from interviews with staff and participants. The evaluation will seek to measure changes in participant attitudes, beliefs and psychological functioning, in addition to participants' preparedness for release. The study will also examine the extent and nature of institutional violations and measures of recidivism after release. Employment and access to services will also be studied. A summary of the project was released in October 2004 as a *Program Evaluation Summary* report, and Authority staff has completed analyses assessing program impact after two years of operation. A second *Program Evaluation Summary* report was completed in March 2006 reporting recidivism and post-release employment outcomes in addition to information contained in the first *Program Evaluation Summary* report. The Authority continues to assist the evaluation team in updating recidivism figures on a

continuous basis. Research will continue throughout much of 2007. A third program evaluation summary is expected to be published this year, as well as additional publications at a later date regarding the long-term impact of the program and the characteristics of participants that influence success in the program.

7. Evaluation of Redeploy Illinois sites

The evaluation of two Redeploy Illinois sites began in March 2005. The first site, in Macon County, provides a series of services and treatments in an effort to keep juveniles in the community and out of the Illinois Department of Corrections. The second site, in the Second Judicial Circuit, also employs treatment and includes Multi-Systemic Therapy, Functional Family Therapy and Aggression Replacement Training to keep youth in the community. Powered Performance, a Wheaton-based research and consulting firm, was awarded the contract to evaluate both Redeploy sites. The final report was received and is available on our website. The Macon County Redeploy *Program Evaluation Summary* and the summary for the Second Judicial Circuit are both now available on our website.

A request for proposals was issued in January 2006 for the evaluation of two new Redeploy Illinois sites in Peoria and St. Clair Counties. Southern Illinois University-Carbondale was awarded the contract in March 2006 to evaluate these sites. The evaluation report was received in July and is available on our website. Two program summaries are also available.

8. An evaluation of Illinois-Citizen Law Enforcement Analysis and Reporting (I-CLEAR)

The evaluation of I-CLEAR has been awarded to Northwestern University. The evaluation will assess the statewide implementation of the CLEAR reporting system operating under the Chicago Police Department. I-CLEAR will offer a statewide criminal justice information system that is accessible to all of Illinois' criminal justice agencies. The two-year assessment began in May 2005. The final report was received May 2007.

9. Lake County Transitional Services for Female Offenders (PTSD)

Loyola University, under the direction of Dr. Loretta Stalans, was awarded a grant to evaluate the Lake County probation program that provides specialized services to women probationers who exhibit post-traumatic stress disorder. The evaluation began in January 2006 and data collection and interviews are progressing. The final report was received May 2007 and is under review.

10. Cook County Social Services, Transitional Services for Female Offenders

Southern Illinois University at Carbondale, under the direction of Dr. Gaylene Armstrong, was awarded a grant to evaluate the Cook County Social Service Department program that provides specialized services to women probationers that are convicted of DUI. The final report was submitted in January and revision requests were made.

11. Investigator Initiated Research

Projects funded under an Investigator-initiated RFP address research in our priority areas of interest. The following two proposals were selected for funding:

- *Corrections to Community: The collective reentry experience of juvenile offenders.* This study, under the direction of the University of Chicago, will examine a number of factors that play into the reentry experience of juveniles released from Illinois correctional facilities between 1996 and 2002.
- *Analysis of Domestic Violence Service Data.* Under the direction of Loyola University, this study will examine InfoNet service data to describe victim service use patterns over time and describe the characteristics of victims and their service needs. The report was received in January and has been reviewed.

An additional Investigator-initiated RFP was issued in July 2006 and we received a number of well-qualified proposals. Reviewers elected to fund the following:

- *Assessing the Risk of Sexual and violent Recidivism and Identifying Differences in Risk Factor.* This study is under the direction of Loyola University and will seek to inform the criminal justice system's probation and parole officers, treatment professionals, and judges as to the accuracy of assessment tools for predicting the risk of sexual or violent reoffending. Comparisons between offenders from the prison system and those on probation will be conducted. The 12-month project began January 2007.
- *A Study of Co-occurring Conditions and Treatment Coordination of Jail Detainees.* Conducted by the University of Illinois at Chicago, this study will select and interview 300 adult male and 150 adult female detainees in the psychiatric residential treatment units at the Cook County Department of Corrections jail facility. The project will seek to better understand the needs of this high-risk and resource-intensive population and provide a basis for developing better coordinated systems of care within the jail, community and transition to prison for those sentenced detainees. This 12-month project began in October 2006.

An additional Investigator-initiated RFP will be issued in June.

12. Capital Punishment Reform Study Committee

Staff assisted the Capital Punishment Reform Study Committee in the development of an RFP to secure a vendor for the development of a survey regarding capital punishment in Illinois. Loyola University was the selected Vendor.

B. Criminal History Record Information (CHRI) Audit

The unit's Criminal History Record Information (CHRI) Audit Center is an ADAA-funded in-house effort to continuously examine the accuracy, completeness and timeliness of the criminal history record information reported to the state repository maintained by the Illinois State Police, and to recommend strategies for improvement.

The 2008 CHRI Audit methodology development is currently underway.

CHRI Data Ad Hoc Connection. The CHRI data ad hoc connection is an electronic connection to criminal history record information housed by the Illinois State Police. Access to CHRI data allows ICJIA to query the data housed on the computerized criminal history database. Use of this data resource provides a rich data resource that may support fact based decision making as well continuous improvement of the data quality. Illinois is one of only a handful of states that has this technical ability to electronically access state criminal history record information for research purposes.

The CHRI Ad Hoc connection affords audit staff the ability to directly query the state police database for results that are current as of the previous day, and to download and store blocks of data for research purposes. A CHRI Ad Hoc Data Archive of all criminal history records from 1990-2005 has been created in formats that can be readily shared with researchers. This Archive currently holds close to a million records for each year. These data are stored in a secure environment and made available only for in-house research needs and to those researchers with user agreements. A Data Dictionary defining all available data elements and general user guidelines has been developed and reviewed by ISP staff.

Staff has worked cooperatively with the state police to develop and implement a research data request processing procedure and unified user agreement. The process incorporates verification of bona fide research and appropriate protection of confidential data. The unified user agreement facilitates accountability for the research use of criminal history data records. During the last quarter, user agreements have been executed with researchers from University of Chicago, and the Vera Institute. Several others are pending approval.

Staff is also working with several university-based researchers to develop appropriate methodologies for their research using CHRI Ad Hoc data, and is reviewing drafts of completed research projects for appropriate interpretation of the CHRI data used.

Recidivism of Sex Offenders Released from the Illinois Department of Corrections. Staff continues to work on this multi-state research project examining the rate of recidivism of violent sex offenders released from prison. A sample of approximately 1,100 sex offenders has been identified from a data file of year 2001 exits received from the Illinois Department of Corrections (IDOC), along with a control group of violent non-sex offenders. Recidivism rates for new offenses (for sex offenses and all other types of offenses) are being determined from CHRI data. The project is slated to be completed by September 30, 2007.

Uniform Conviction Information Act (UCIA) Cost Survey. The Authority is statutorily mandated to periodically assess if the maximum allowable fee charged for conviction information requests made by the private citizens adequately covers the costs incurred. Approximately 300 law enforcement agencies will be mailed a brief survey. Results of the survey and any recommendations for changes in the maximum allowable fee will be reported to the Authority Board.

C. Chicago Homicide Dataset Update Project

The Chicago Homicide Dataset has been collected and maintained for many years in close cooperation with the Crime Analysis Unit, Detective Division, of the Chicago Police Department. The CHD is a comprehensive database containing information on every homicide that occurred in Chicago between 1965 and 2000. In August 2005, staff completed a long-standing effort to update the dataset through 2000, and staff has been working to clean and archive the complete 36-year dataset. With the help of Richard Block, staff completed the geocoding of the new data and checked the geocoding of the earlier data. The updated dataset is being archived with the Interuniversity Consortium for Political and Social Research (ICPSR) at University of Michigan at Ann Arbor, to allow wider access to the data for research.

Staff continues to collaborate with selected researchers on projects involving use of the Chicago Homicide Dataset.

D. Externally-funded research and evaluation projects

R&A staff has been successful in the pursuit of external discretionary grants to support research and evaluation efforts. Several current projects are or were supported by such grants:

1. Chicago Women's Health Risk Study (CWHRS)

Funded by NIH with substantial in-kind support from the Authority and other collaborating agencies, the Chicago Women's Health Risk Project is a continuing collaboration of medical, public health, and criminal justice agencies, and domestic violence experts to identify factors that indicate a significant danger of life-threatening injury or death in situations of intimate partner violence. Collaborating agencies include the Chicago Department of Public Health, Erie Family Health Center, Cook County Hospital, Chicago Mayor's Office on Domestic Violence, Cook County Medical Examiner's Office, Chicago Police Department and the Authority

The goal of the CWHRS project is now to "get the word out" about important and potentially life-saving results, to the public and to practitioners and legislators who can use those results to help save lives. The CWHRS Forum, housed on the Authority's web site, currently has 90 members, most of them practitioners or researchers in the field, plus welcomes visits from people seeking information. A number of reports, journal articles and other publications have been developed from the research, most of them collaborations. Staff is frequently solicited for presentations and briefings on the research and project tools, and data continue to be requested for use by other researchers.

The following paper have been accepted for publication during the last quarter:

- "Intimate partner violence and miscarriage: Examination of the role of physical and psychological abuse and PTSD" (with Leslie A. Morland, National Center for PTSD, Honolulu, Gregory A. Leskin, National Center for PTSD, Palo Alto, Jacquelyn C. Campbell, Johns Hopkins, and Matthew J. Friedman, National Center for PTSD and Dartmouth Medical School) was accepted for publication by the *Journal of Interpersonal Violence*.
- "Non-fatal strangulation is an important risk factor for attempted and completed femicide" (with Nancy Glass, Oregon Health and Science University, Kathryn Laughon, University of Virginia, Jacquelyn C. Campbell, Johns Hopkins, and Ginger Hanson, Oregon Health and Science University) was accepted for publication by the *Journal of Emergency Medicine*.

2. Juvenile justice system and risk factor data: 2004 Annual Report

Supported by a grant from the Illinois Juvenile Justice Commission, R&A staff has completed work on the 2004 Annual Report. Staff has compiled county-level juvenile justice system and risk factor data into a single data report. Like the previous report, this version also summarizes recent trends in these data over time and discusses emerging juvenile justice system issues in Illinois, including Balanced and Restorative Justice, the Illinois Juvenile Detention Alternatives Initiative, Disproportionate Minority Contact, and Redeploy Illinois. The comprehensive report, which contains over 200 pages of juvenile justice information, was published in February 2007 and is available on the Authority website. Staff will also publish a *Research at a Glance* focusing on system and risk factor trends in rural counties.

3. Evaluation of the Administrative Office of the Illinois Courts Evidence-Based Practices

In March of 2005, ICJIA research staff entered into a three-year cooperative agreement with the National Institute of Corrections (NIC) in the amount of \$194,232 to evaluate Illinois' Evidenced-Based Practices (EBP) Initiative. This project will assist local probation departments participating in the EBP Initiative by providing them with data and analysis that gauges performance before and during the implementation of evidence-based practices, and will establish a process and protocol for ongoing assessment of probation performance through an effective state and local partnership. The first wave of data collection has been completed in Lake, DuPage, Adams, Cook and Sangamon counties. Data collection continues in the 2nd Judicial Circuit. The second wave of data collection will begin in mid 2007 at all sites. Partnership agreements have been executed for Sangamon, Cook, DuPage and the 2nd Judicial Circuit

4. Commercial Sexual Exploitation of Children and Youth Research Grant

On September 18, 2006, the Authority was awarded a Department of Justice, Office of Juvenile Justice and Delinquency Prevention grant to conduct research on the Commercial Sexual Exploitation of Children and Youth (award # 2006-JP-FX-K057). The overall goal of the

research is to gain a better understanding of the commercial sexual exploitation of children and youth (CSEC). A final report will be completed in September 2007.

We will use three research methods: focus groups, interviews, and arrest records. The research will:

- 1) examine how law enforcement has responded to CSEC through an analysis of arrests of minors and adults for CSEC-related offenses,
- 2) survey law enforcement through one-on-one in-depth interviews to study their perceptions of the extent and nature of CSEC, and
- 3) hold focus groups to document the perceptions of adults who had experience in the sex trade as minors.

Professionals from entities with experience in the area of CSEC serve as an advisory group to help Authority staff plan the focus group project. These entities are: Alternatives, Inc.; Chicago Crime Commission; Cook County Sheriff's Department; Cook County Juvenile Temporary Detention Center; Fraternal Order of Police; Ms. Jody Raphael, DePaul College of Law; Illinois Law Enforcement Education Foundation; Midwest Immigrant Human Rights Coalition; Office of the Illinois Attorney General; Dr. Schaffner, PhD, University of Illinois-Chicago; and Young Women's Empowerment Project. Researchers had a meeting with the advisory board in November 2006.

The Authority has contracted with Young Women's Empowerment Project (YWEP), which creates leadership opportunities and peer based dialogue and education by and for teen girls in the sex trade and to recognize the leadership, resilience and understanding girls already have. YWEP held one focus group on March 21, 2007 and another is scheduled for May 9, 2007. A focus group recruitment flyer, consent form, and questions were created. The Institutional Review Board approved this research project in March 2007.

5. Assessment of prior victimization and access to services among adult female inmates in the Illinois Department of Corrections

This project is designed as an assessment of the prevalence of prior victimization, primarily domestic violence and sexual assault/abuse, among adult female inmates within the Illinois Department of Corrections. Through an examination of existing data collected during the Reception and Classification process at the Dwight Correctional Center, the research team will determine the prevalence of these forms of prior victimization, examine those inmate characteristics correlated with prior victimization (i.e., demographic, socio-economic, criminal and substance abuse history, and mental health), and gauge the access to IDOC services among those with histories of victimization. Data has been obtained from IDOC and analysis will begin shortly.

6. CLARIS Web-based Application for methamphetamine lab reporting

The Office of National Drug Control Policy (ONDCP) has asked each state to identify a single agency to be responsible for collecting monthly information regarding meth lab seizure incidents.

The Illinois Criminal Justice Information Authority has been identified as the agency to collect this information.

The Illinois Criminal Justice Information Authority applied for and received a U.S. Department of Justice grant to develop CLARIS, a web interface and database to allow Illinois law enforcement agency personnel to enter meth lab seizure data, access these data, and extract these data from customized queries. It was originally designed as a tool to supplement ISP and EPIC data by providing a mechanism to electronically “push,” or share, the collected data with EPIC and also share these data with the Illinois State Police, the key feature and hidden by-product of the database. CLARIS allows us to ensure that the agencies using it submit required data both to EPIC and also supply any additional information required by ISP.

The database has been completed and ICJIA is currently awaiting clearance from EPIC in order to send data.

II. ONGOING ACTIVITIES

A. Briefings/Presentations

Since the last Authority meeting, R&A staff made presentations at, and/or attended the following professional meetings:

- Staff attended the 34th National Conference on Juvenile Justice March 4-7
- Staff attended IDHS Rescue and Restore our Minors from Sexual Exploitation Steering Committee on March 20
- Staff attended meeting of Illinois Youth Court Association on April 18
- Staff attended the 34th National Conference on Juvenile Justice in San Diego March 4-8.
- Staff attended the Illinois Juvenile Justice Commission meeting March 14 to introduce the Juvenile Justice System and Risk Factor Data in Illinois, 2004 annual report.
- Staff participated in a conference call March 13 with National Institute of Corrections regarding the Evidence Based Practices Project.
- Staff attended the Illinois Department of Human Services Rescue and Restore steering committee meeting on March 20
- Staff attended a Chicago Public Schools peer jury meeting on March 22
- Staff participate in a Illinois Department of Human Services Rescue and Restore conference call on March 29
- Staff attended a Redeploy Illinois meeting on March 29
- Staff attended the Juvenile Detention Alternatives Initiative partners group meeting on March 28 and the pilot sites meeting on March 29. Both meetings are in Springfield.
- Staff attended a DV Protocol Planning meeting on March 14
- Staff attended the Mental Health Juvenile Justice Colloquium on April 6 and served as a panel member on local detention screening practices.
- Staff attended the April 6 PROMISE (child sexual exploitation task force) meeting
- Staff (Jessica Ashley) served as guest lecturer regarding BARJ and the juvenile justice system at Governor's State University on April 10.

- Staff participated in a BARJ meeting in Paxton, IL on April 12
- The Research & Analysis Associate Director spoke with researchers from DePaul University regarding research that could be done on the topic of stalking.
- The Associate Director of Research & Analysis met with a number of agencies in Washington, DC on April 26 & 27, including JRSA, BJS and IACP.
- Staff hosted an Institutional Review Board Training meeting April 25
- Staff met with Lake County Probation April 24 to discuss their evaluation of transitional services for female offenders.
- Staff attended a meeting in Bloomington on April 30 to begin planning for a conference to explore connections between various juvenile justice initiatives, including Balanced & Restorative Justice (BARJ), Redeploy Illinois, Juvenile Detention Alternative Initiative (JDAI), and Disproportionate Minority Contact (DMC).
- Staff met with officials from the Illinois State Police Information Technology Command on May 3 to discuss the future audits of the Criminal History Record (CCH) system, and the use of CCH ad hoc files for research.
- Staff attended a meeting on May 11 in Chicago to begin laying groundwork for the BARJ conference to address connections between BARJ, JDAI, Redeploy Illinois, and DMC initiatives.
- Staff met with officials from IL Department of Human Services on May 8 to discuss strategies for enhancing data collection relating to the issue of human trafficking.

B. Criminal Justice Information Clearinghouse

The Authority serves as a statewide clearinghouse for statistics and other information about crime and the criminal justice system. Many requests continue to come from governmental agencies (29 percent) and private citizens (34 percent). Other requests came from private agencies, researchers, students, news media representatives, legislators, and prison inmates. Twenty-three percent of the requests originate in the Chicago metropolitan area. Forty-eight percent originate in other parts of the state. All other requests for information were received from outside Illinois, outside the United States, and unknown areas. R&A distributed over 14,172 Authority publications during the third quarter of SFY 07, not including those downloaded from our Website (277,917) [TABLE 1]. The volume of web users has continued to remain at high levels. For the third quarter of SFY 07, there were 2,077,688 “hits” on our website and more than 91,000 visitors (users that remained on the site for a period of time.) There were 277,917 downloads of information or publications for the third quarter of SFY 07 [TABLE 2]. The website continues to be a valuable resource for our constituents. Appendix A lists the publications that have been recently posted on the website since the last Authority Board meetings.

C. FSGU Support Efforts

Upon request, R&A staff review and comment on proposed program narratives submitted by potential grantees to FSGU. The focus of R&A comments are in the areas of proposed objectives, goals, and performance measures. FSGU staff also request R&A assistance in the development of data reports for proposed programs. R&A staff continued to work with FSGU staff responsible for the VAWA and JAIBG funds to develop data reports for grantees that include the federally mandated performance measures. This effort will allow federal agencies to improve their reporting of the

performance of these grant programs at the state and federal level. R&A staff has also assumed responsibility for the computerization of some program performance data and, upon FSGU request, produced program status reports and/or profiles assessing performance over a given period of time. [Table 2 (attached) presents FSGU support statistics for the latest state fiscal year quarter.]

D. Technical Assistance

- R&A staff is frequently asked to provide a variety of technical assistance on extra-agency research and evaluation, and program implementation projects. Since the last Authority meeting:
- Staff continued to provide limited assistance to several third-party research projects involving studies of individuals' criminal history records.
- Staff reviewed articles submitted for publication to professional journals, including *Homicide Studies*, *Feminist Criminology*, *The Sociological Quarterly*, *Criminology*, *Justice Quarterly*, *Social Service Review* and *Justice Research and Policy*.
- Staff provided technical assistance to the Administrative Office of the Illinois Courts Illinois Juvenile Detention Alternatives Initiative (IJDAI) regarding the collection of performance measurement data from IJDAI pilot sites.
- Staff continued to serve on an advisory board for the National Violent Injury Statistics System (NVISS), Harvard University, and Centers for Disease Control, consulting on how to make NVISS data accessible to a practical audience.
- Staff continued to participate with and support the Illinois Attorney General's Methamphetamine Healthcare Advisory Committee's Research Working Group.
- Staff aided FSGU staff in the redesign of data reports to better allow the reporting of JAG performance measures. Staff had already redesigned MEG/TF reports to capture information related to methamphetamine.
- Dr. Becky Block was asked to be on the Editorial Board of the journal of Justice Research and Policy. She is also on the Editorial Boards of *Homicide Studies* and *Feminist Criminology*. Dr. Block retired this month, but will continue to provide guidance on a number of projects.
- Staff continued to assist Abt Associates in the national evaluation of multijurisdictional drug task forces.
- Staff met with the Illinois State Police and the Department of Human Services to discuss how to better obtain better juvenile arrest data. Staff also discussed (and are now able to tap into) a data source that ISP put into place when the juvenile justice act went into affect. Staff discussed how to audit that data and determine how accurate/useful it is. It is a source other than criminal history records data.

- ISP asked staff to provide BJS with 2006 felony conviction data from the CHRI Ad Hoc Dataset for the National Judicial Reporting Program, a biennial national sentencing study.
- Staff began discussions with Northern Illinois University researchers to utilize juvenile arrest data needed for a research project regarding the impact of juvenile crime on the community and the criminal justice financial costs.
- Staff provided technical assistance regarding juvenile arrest data to the Juvenile Justice Initiative.
- Staff provided technical assistance to TASC, Inc. regarding available methamphetamine statistics in the 9th Judicial Circuit.
- Staff continued to participate with and support the Southern Illinois Methamphetamine Awareness Conference.
- Staff continued to serve on the Illinois Methamphetamine Advisory Panel, a joint project of the Drug Enforcement Administration, U.S. Attorney's Office, Illinois Attorney General's Office, Illinois State Police, Illinois Law Enforcement Training and Standards Board, Illinois Sheriff's Association, Illinois Association of Chiefs of Police, and Illinois Drug Officer's Association to discuss the growing threat of Methamphetamine abuse in Illinois.
- Staff continued to serve on the Advisory Committee of the Illinois Violent Death Reporting System, a joint project of the City of Chicago Mayor's Office, the city's Department of Public Health, Illinois Department of Public Health, Chicago Police Department, and Cook County Medical Examiner's Office to develop better data regarding violent deaths in Illinois. Data collection has been completed for 2005 in the three participating counties. The next meeting of the Advisory Committee in December 6th.
- The SSN (Social Support Network scale, developed by the CWHRS project) has been accepted for inclusion in an archive of scales, the HaPI (Health and Psychosocial Instruments) database. Staff has been working with the Department of Human and Community Development at the University of Illinois, the Harvard Medical School, John Jay College of Criminal Justice, and the Department of Human and Community Development at University of Illinois, Urbana. A graduate student at Loyola University Chicago is writing a dissertation proposal on the SSN, using the CWHRS data.
- Staff continued to advise users of the Chicago Homicide Dataset and the Chicago Women's Health Risk Study dataset, both of which are archived in the National Archive of Criminal Justice Data.
- Staff continued to provide technical assistance to the Wisconsin Coalition Against Domestic Violence, in their annual Homicide Report.
- Staff continue to serve on the multi-state advisory board for the National Institute of Justice supported research project entitled "Evaluation of Multijurisdictional Task Forces-Phase II," an

evaluation being conducted by Abt and Associates, which includes the states of Colorado, Tennessee, and Georgia.

E. Balanced and Restorative Justice Trainings:

Staff continues to plan seminars to give juvenile justice practitioners, policymakers, counselors, and treatment providers the tools they need to incorporate the balanced and restorative justice (BARJ) philosophy and its practices into juvenile substance abuse treatment to maximize the potential for rehabilitation. Topics include: delivering restorative substance abuse treatment, using BARJ to maximize offender rehabilitation potential, helping juvenile methamphetamine offenders, imparting empathy with victim impact panels, and the benefits and implementation of juvenile drug courts.

Staff is organizing a two-day seminar on “BARJ and Victims” to be held in Bloomington, Illinois for juvenile justice professionals. The seminar will build on previous statewide ICJIA sponsored events: the BARJ Summit held in Fall 2003, the conference, “Juvenile Justice in Illinois: Implementing Restorative Justice in Your Community” held in Spring of 2005, and the nine BARJ practices trainings held over the past two years in Illinois. In addition, training participants will build on the information obtained from the ICJIA’s BARJ implementation guides. In 1998, Illinois’ Juvenile Court Act was revised to include a purpose and policy statement adopting BARJ for all juvenile delinquency cases. Many jurisdictions have not complied with provisions of the Act. This seminar will help service providers incorporate the principles of BARJ in their work with crime victims.

Staff is also planning a one-day seminar on “BARJ and Substance Abuse” in Bloomington for juvenile justice professionals. This seminar was previously held in Elk Grove Village on September 28, 2006. The evaluation results showed that participants rated the seminar as “very good” and 90 percent felt that the seminar’s content was suitable to their background and experience. The agenda will be altered slightly based on the comments provided from participant evaluations. Dee Bell, a well-known national speaker on the topic of BARJ affiliated with the Department of Justice-funded National BARJ Project is again interested in doing a presentation on the topic in Illinois. These seminars will help courts, probation, and service providers incorporate the principles of BARJ in their work with young offenders. The seminar will build on other prior statewide ICJIA sponsored events: the BARJ summit held in Fall 2003 and the conference, “Juvenile Justice in Illinois: Implementing Restorative Justice in Your Community” held in Spring of 2005. In addition, seminar participants will build on the information obtained from the ICJIA’s BARJ implementation guides.

F. Deaths in Custody Reporting

The Deaths in Custody Reporting Act (DICRA) (P.L. 106-297, effective Oct. 13, 2000) requires states to compile and report quarterly to the U.S. Department of Justice’s Bureau of Justice Statistics (BJS) the number of deaths, and the circumstances surrounding the deaths, of people in local jails, state prisons, juvenile correctional facilities, and law enforcement custody. Until recently, the information requested by BJS was limited to deaths in local jails, state prisons, and state juvenile facilities. Collection of DICRA information has been expanded to include deaths that occur while a person is in police custody or in the process of arrest. Information on deaths that occur while a person is in police custody will supplement the annual data on prison inmate deaths that BJS already receives from the Illinois Department of Corrections as part of the National Prisoners Statistics Program and the National Corrections Reporting

Program. R&A staff began in July 2004 collecting specific information requested by BJS for all deaths in Illinois that occur while the person is in police custody or in the process of arrest by local, county, and state law enforcement agencies regardless of cause of death. For reporting purposes, the data include the following:

- o Deaths occurring when an individual is in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- o Deaths that occur by natural causes, while in the physical custody, or under the physical restraint, of law enforcement officers, even if the person was not formally under arrest.
- o Those killed by any use of force by law enforcement officers prior to booking
- o People who died at a crime/arrest scene or medical facility prior to booking.
- o Deaths occurring in transit to or from law enforcement facilities.
- o Deaths of those confined in lockups or booking centers (facilities from which arrestees are usually transferred within 72 hours and not held beyond arraignment).

Retrospective summary data on deaths in law enforcement custody during the period of January 1, 2003 through June 30, 2004 were submitted to BJS in the fall of 2004. Since then, staff has been reporting quarterly data on death in law enforcement custody to the Bureau of Justice Statistics.

G. Web-based training curriculum (Breeze)

Staff continues to explore development of a web-based application that will serve as a medium to users to present interactive training curricula for criminal justice practitioners, social service professionals, and the general public.

III. NEW PROJECTS

Data on Victims of Human Trafficking

Staff is participating in an initiative by the Illinois Department of Human Services to expand the scope of data collection, management, and reporting on victims of human trafficking. Staff will examine existing data sources, and make determinations regarding possible enhancements to those systems as well as the initiation of new data capture strategies.

IV. GRANT PROPOSALS

R&A staff routinely pursues discretionary grants to support data collection, research, and evaluation activities. Frequently these projects involve collaborations with universities and/or other criminal justice agencies.

DePaul Law School Human Trafficking Research Project

The DePaul University College of Law's Family Law Center asked the Authority to conduct data entry and analysis for a research project on human sex trafficking. Ms. Jody Raphael, Senior Research Fellow, received a grant from the Chicago Foundation on Women for this research. The project will administer questionnaires to 80 girls and women currently in the sex trade industry (ages

13-25) to gain information about local trafficking, how the industry works, and how to better reach these particular victims. Data will be collected in the summer and entered and analyzed in late summer/ early fall 2007.

V. CONTINUING STAFF DEVELOPMENT and TRAINING

- Staff continues to conduct and/or take part in a variety of staff development and training programs and projects. These include: (a) observations/site visits to several key criminal justice agencies; (b) peer review process for project development and pre-publication; (c) partnerships with the academic community; (d) training classes including basic SPSS use and the use of mapping software. Most recently, staff attended an in-house training on InfoNet, the reporting and database system that a number of victim service agencies in Illinois utilize.
- Several R&A staff are actively pursuing advanced academic degrees in graduate programs and post-graduate programs. Some also serve as adjunct faculty in criminal justice and other social science programs.
- Internship program. Under the direct supervision of a senior staff member in the Research and Analysis Unit, interns have been hired to perform a variety of information functions relating to critical issues facing the Illinois criminal justice system. These might include, for example, assembling data for analysis and writing a summary of results, developing data collection instruments and collecting data, writing press releases or editing documents for publication, converting spreadsheet data to web-friendly formats, assisting with the development of on-line training, staffing committees, or other tasks as appropriate. There is no compensation for these positions, but interns may be able to use the experience as course credit.

Cc: Lori G. Levin
Hank Anthony

Appendix A

Publications

Research Bulletins

Community re-entry challenges daunt ex-offenders quest for a fresh start (March, 2007)

Research Reports

ICJIA Needs Assessment Survey Final Report (February, 2007)

ICJIA Needs Assessment Survey Appendix (February, 2007)

Juvenile Justice Data 2004 Annual Report Appendix H Data Tables (March, 2007)

ICJIA 2006 Annual Report (March, 2007)

Program Evaluation Summary

Redeploy Illinois program decreases incarceration rates among juveniles (March, 2007)

Research at a Glance

Minorities overrepresented in Illinois juvenile corrections facilities (February, 2007)

Corrections data illustrate juvenile incarceration trends in Illinois (March, 2007)

**TABLE 1. Information Request Handling Statistics
January 1, 2007 – March 31, 2007**

ITEM	REQUESTS/Pct
Information requests handled:	187
Monthly average number of requests:	62.3
Geographic Origin of requesters:	
Chicago metropolitan area	23%
Other region of Illinois	48%
U.S. other than Illinois	13%
Outside the U.S.	2%
Unknown	14%
Type of requester:	
Government agency	18%
Private agency	3%
Researcher	3%
Student	6%
Citizen	21%
Media	1%
Legislators	<1%
Inmates	<1%
Method of request:	
Telephone/fax	25%
Mail	<1%
Email/Internet	22%
In-person	<1%
ICJIA Website	15%
Publications disseminated:	
Mailed in response to requests	
Downloaded from Website	
Total	

Table 2. Authority Website Trends
www.icjia.state.il.us
 January 1, 2007 – March 31, 2007

Month/Year	Hits		User Sessions			Visitors			File Downloads	CJ DISPATCH SUBSCRIBERS
	Entire Site	Average Per Day	Sessions	Average Per Day	Average Length (min)	Unique	One-Time	Repeat		
Jan-07	696,605	26,222	89,590	2,890	17	30,153	25,118	5,035	91,443	2,252
Feb-07	655,980	27,322	89,378	3,192	17	29,395	24,480	4,987	88,689	2,288
Mar-07	725,103	25,503	101,097	3,261	17	31,868	26,788	5,090	97,785	2,296
TOTAL	2,077,688	26,349	280,065	3,114	17	91,416	76,386	15,112	277,917	
MONTHLY AVERAGE	69,256		94,387			30,811	25,727	5,105	95,436	

TABLE 3. FSGU Support Requested: Statistics

Activities Requested by Federal and State Grants Unit	PROGRAM	Third Quarter Jan- Mar. 2007		
		REQUESTED	COMPLETED	PENDING
PROGRAM NARRATIVE REVIEW	ADAA	3	3	0
	JAIBG	-	-	-
	VOCA/VAWA	0	0	0
	MVTPC	-	-	-
	Other	-	-	-
	Total	3	3	0
DATA REPORT DEVELOPMENT	ADAA	0	0	0
	JAIBG	-	-	-
	VOCA/VAWA	0	0	0
	MVTPC	-	-	-
	Other	-	-	-
	Total	0	0	0
DATA REPORT ENTRY (Number of projects for which monthly/quarterly data reports were computerized)	ADAA	79	79	0
	JAIBG	-	-	-
	VOCA/VAWA	Not applicable		
	MVTPC	21	21	0
	Other: MEG/TF	20	20	0
	Total	120	120	0
PROJECT STATUS REPORT (Number of assessments completed)	ADAA	-	-	-
	JAIBG	-	-	-
	VOCA/VAWA	-	-	-
	MVTPC	-	-	-
	Other	-	-	-
	Total	--	-	-

PROGRAM PROFILE (Number of profiles)	ADAA	-	-	-
	JAIBG	-	-	-
	VOCA/VAWA	0	2	0
	MVTPC	-	-	-
	Other	-	-	-
	Total	0	2	0



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Memorandum

To: Authority Members
From: Christopher Schweda
Acting Associate Director, IT Unit
Date: May 30, 2007
Re: Information Systems Unit Report

The following highlights the work performed by Information Systems Unit since the last Authority meeting.

The InfoNet System

One hundred and eight domestic violence and sexual assault programs and 16 child advocacy centers currently access InfoNet from nearly 200 sites throughout the state. Since the Authority last met, the InfoNet team continued to improve the efficiency and performance of the system for current users. Some specific accomplishments during the past quarter follow.

Staff continued to provide technical assistance and training to InfoNet users. Four new user trainings were conducted in Chicago and Springfield – one for sexual assault centers on March 6th, one for child advocacy centers on March 13th, and two for domestic violence centers on April 18th and May 2nd. Staff also provided four advanced training sessions designed to show program supervisors and directors how to use InfoNet to track and report grant-specific information, as well as how to utilize InfoNet data for caseload management, program development, and reporting.

These trainings were provided for the sexual assault centers on April 12th and April 17th, and for the domestic violence centers on May 2nd and May 22nd. Another training was provided for domestic violence center staff via telephone conference. This training taught program staff how to create graphs in Microsoft Excel using their InfoNet data, which will help facilitate program development and planning, and more efficient resource allocation.

Four user advisory group meetings were convened in Bloomington and Decatur during the report period. These meetings provide a forum for ICJIA staff to obtain feedback about InfoNet from users. This feedback is used to continuously improve InfoNet's utility to meet changing and newly identified user needs.

ICJIA staff recently completed a report entitled, *InfoNet: The development, implementation, and operation of a web-based information system for victim service*

providers in Illinois. This report was submitted to the Justice Research & Statistics Association (JRSA) to be posted on JRSA's Domestic Violence and Sexual Assault Data Resource Center web site. The report may be viewed at <http://www.jrsa.org/dvsa-drc/InfoNet.pdf>.

Systems Support Quarterly Report

Systems support continues its technical support to the agency internal users along with the support of the agency local and wide area networks. Maintaining and updating the existing systems remains the top priority. Continuously, technical resources are being used to troubleshoot servers and computers hardware.

The agency purchased two new servers for CLARIS project. They are replacing the current old HP (Hewlett Packard) servers. Our ISU staff has already placed them on the racks in the computer room and researches a proper power supply unit to be purchased to connect the servers to our LAN (local area network). We also replaced our eight years old scanner with the newest HP model.

The Authority recently leased 46 new workstations from Hewlett-Packard. These workstations have arrived and are in the process of being installed by ISU staff. 20 workstations have been installed as of 5/14/07. The remaining 26 will be installed within 3-4 weeks.

IPSAN Transition Planning:

The Authority is meeting with IPSAN on a weekly basis to coordinate the transition. We continued to have weekly conference calls and in-person meetings. IPSAN hopes to transition their equipment by June 30, 2007. The Authority is in frequent contact with the Illinois State Police and Central Management Services to facilitate the Authority side of the transition and to make sure the transition goes as smoothly as possible.

The Authority's network engineer, Wanda Painter, is in contact with IPSAN's network engineer, Earley Windham. IPSAN and ICJIA are in the process of creating a joint plan and coordinating the transition of network equipment.

CLARIS

CLARIS, the Authority's web-based methamphetamine reporting system, has added monthly reporting by agency and ephedrine pill seizure reporting.

CLARIS recently converted to a zip-code based address system to ensure that all city/state/zipcode combinations submitted by users are valid. A monthly report was added to allow for tracking lab seizures by county.

Illinois State Police meth response teams now use CLARIS exclusively for their monthly reporting between agencies –the paper system has been discarded.



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Memorandum

To: Authority Members

From: Herbert Johnson
IIJIS Project Manager

Date: May 14, 2007

Re: Illinois Integrated Justice Information System Project Update
February 2007 through May 2007

Since the last report to Authority members, progress has been made in the following areas of the Illinois Integrated Justice Information Systems (IIJIS) Project:

Tactical planning efforts

- Col. Michael R. Synders, Deputy Director for the Information & Technology Command, Illinois State Police has assumed the leadership of the Planning & Policy Committee by serving as its chair. The Standardized Booking & Rapsheet Subcommittee met and agreed to present a newly developed booking sheet to the full committee at its next meeting. There was continued discussion on the development and enhancements to the standardized rapsheet.

The full Planning & Policy Committee is scheduled to meet later this month with updates provided from each of the subcommittees. One of the key objectives within the tactical planning area will be the movement to establishing and completing operational objectives to support the strategic objectives.

IIJIS 2007 Summit

- The Summit Planning Subcommittee of the Outreach Committee and its workgroups are fully engaged in the planning of the 2007 IIJIS Summit. The summit will be June 25, 2007 from 8:00 a.m. to 4:30 p.m. at the Hilton Springfield. The funding for the summit was provided by a grant from FFY' 03 Anti-Drug Abuse Act of 1988 Programs awarded to the Illinois Integrated Justice Information System. The Program Development Workgroup has put together an agenda that includes presenters and speakers from a national and local perspective. As recommended by the IIJIS Executive Steering Committee, this year's summit will include breakout sessions which follow specific tracks. The three tracks are the strategic and operational planning track, the technical track, and an implementation track.

All the workgroups are coordinating their efforts and meeting on a regular basis as the date for the summit approaches. The summit is targeting the central and southern Illinois criminal justice stakeholders that may not be familiar with IIJIS or information sharing from a criminal justice perspective.

IIJIS Annual Report

- The IIJIS 2007 Annual Report was submitted to legislative leadership and the Governors office per the General Assembly Act on March 28th. The report has been distributed to the IIJIS Implementation Board and is available on the IIJIS website.

Development and adoption of data exchange standards

- The technical standards adopted by the Technical Committee will be presented to the full IIJIS Implementation Board at its next meeting scheduled for June 14, 2007. The Technical Committee is in need of a new chair to be appointed by the chair of the Implementation Board.

Privacy policy development efforts

- *Privacy Policy Guidance, Volume 1* is on the agenda to be presented to the full Implementation Board at its next meeting.
- Sean O'Brien, a staff attorney from the Office of the General Counsel of the Illinois Criminal Justice Information Authority has joined the Privacy Policy Subcommittee, and has begun research on privacy issues concerning the sharing and analysis of police incident report data. Sean's efforts will assist the Privacy Policy Subcommittee in its development of *Privacy Policy Guidance, Volume 2*.



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Memorandum

To: Authority Members
From: Brian Brosnan
Date: May 14, 2007
Re: Summary of Human Resources Activities

The following highlights the work performed by Illinois Criminal Justice Information Human Resources Unit since the last Authority meeting.

Recruitment, Screening and Hiring

The Authority wants to welcome two new staff members:

Mark Myrent- Associate Director for R&A
Harriet Wilson Ellis- Executive Secretary

Electronic Personnel Action Requests (EPARs) are being processed to fill funded headcount vacancies. All information, with the initiation of the personnel requisition to the final candidate selection, is posted on the system. It allows for highly accurate and efficient hire tracking while eliminating the paper transfer.

The process of filing positions in the Authority has been in process. Thirteen candidates were invited and eleven of them were interviewed for a PSA position. A candidate has been selected and waiting for approval. Also, for a Criminal Justice Specialist I, twenty-two candidates were invited and thirteen were interviewed. The process of choosing the best candidate is coming to an end and will soon have candidates into the EPAR system.

- Ran background and fingerprint checks on all new employees & interns
- Awaiting approval for several ePARS (approval to hire) regarding current vacancies
- Posted employment opportunity notifications via the ICJIA web site, CMS, and various other entities
- Formulating a recruitment plan for underutilized Affirmative Action categories. This is an agency initiative.

Employee Benefits

- Wrapping up the transfer of commuting savings program from WageWorks to Fringe Benefits Manage deductions for staff enrolled in this transportation benefit
- Provided staff with disability and family leave information. Processed all related medical/administrative paperwork
- Tracked ongoing leaves
- Processed several Deferred Compensation transactions
- Processed and distributed Savings Bonds for employees
- Assisting employees with questions regarding their SERS status and/or reciprocal benefits
- Processing the changes of many employees' benefits and flexible spending accounts during the Benefit Choice Period (May 1-May 31)

Salaries & Compensation

- Assisted in continued bi-monthly payroll processing for 58 employees
- Issued time balance reports monthly to payroll and contractual employees
- Continued to check timesheets of federally funded employees for correct time certification reports
- Tracking balances of employees who do not qualify for overtime under FLSA and receive Equivalent Earned Time (EET) as of July 1, 2006.
- Assisted in the payment of temporary assignment pay due to the vacancies
- Implemented and started to disperse Merit Compensation increases starting January 1, 2007

Equal Employment Opportunities

- Met and was trained by representative from Dept. of Human Rights
- Submitted yearly EEO report for FY2006 and the third quarterly report for FY2007
- FY2007 Affirmative Action Plan was approved
- Training will be ongoing for Affirmative Action Planning for our agency in order to meet and attain our hiring goals

Staff Development & Training

- Supervisory/Management Staff completing Interview and Selection (RUTAN) Training
- Refresher courses were taken to recertify employees for RUTAN training
- Certified employees in different computer classes
- Enrolled staff in sexual prevention training
- Continued to provide staff with development tools now available in library for use

- Continuing the Ethics training for all employees through use of the internet and paper materials

Other Miscellaneous Projects

- Working with all unit directors to update organization charts to submit to CMS
- Working with unit directors to identify any classification issues
- Working with CMS classifications to establish and clarify job descriptions
- Working on updating the Authority Handbook
- Processing 3-month, 6-month, and annual evaluations as well as annual evaluations for all staff

Reports

The following reports were prepared and submitted by HR staff:

- Third Quarterly EEO Report for FY2007
- Sections of Illinois State Legislature



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Memorandum

To: Authority Members

From: Jack Cutrone, General Counsel

Date: May 8, 2007

Office of the General Counsel Report – June 1, 2007 Authority Meeting

This memorandum highlights significant events and the work performed by the Office of General Counsel since the last OGC Report.

Legal Advice to Authority Staff and Grant Review

The staff of the Office of General Counsel continues to perform its role as legal advisor to the staff of the Authority and to provide legal review of grants and related documents, contracts, and the like.

Due to the departure of Wil Nagel from the Authority, staff attorney Sean O'Brien has taken over Wil's function with respect to advising IJIS Project Manager Herb Johnson as to privacy issues and will assist in future drafts of privacy policy publications.

A significant and on-going project has been providing assistance to the Department of Corrections in developing allowable programs to expend VOI/TIS funds. The VOI/TIS grant expires September 29, 2007 due to a one year extension granted to Illinois through the efforts of the Executive Director. Even with that one year extension, there remained a significant sum in unallocated grant monies. Staff attorney Steve Bernstein and grant monitor Marilyn Mazewski have worked unceasingly and in the finest traditions of the CJIA with the DOC to eliminate or reduce those unallocated funds. As of this report, while we are awaiting the submission of certain grants from DOC, it is expected that there will be no unallocated funds.

Motor Vehicle Trust Fund Suit

The Motor Vehicle Theft Prevention Council, by statute, operates within the aegis of the Authority. The Council and its program are funded from the Motor Vehicle Theft Prevention Trust Fund. On May 22, 2006, the Property Casualty Insurers' Association of America, a trade group, filed a lawsuit in the Circuit Court of Sangamon County naming the Governor, the Authority, the Council, the Executive Director and others as defendants. The suit alleged the unconstitutionality of Budget Implementation Acts for several fiscal years which transferred monies from the trust fund to the state's general revenue fund. The defendants are represented by the Attorney General in the lawsuit. The Attorney General filed a motion to dismiss the lawsuit on a variety of grounds. That motion was denied and it appears now that the lawsuit will have to go to trial. No trial date has been set.

IPSAN Transition; A Legal Perspective

IPSAN continues to operate the police information systems, ALERTS, ALECS and PIMS from Authority premises. IPSAN reports that after months of attempting to lease a new site for the operation, a lease has been entered into and remodeling of their new site was to begin on April 30th. IPSAN currently estimates that it will be leaving Authority premises approximately June 30, 2007.

The Office of General Counsel has been intimately involved in working to resolve transition issues between the Authority and IPSAN. Assistance in this regard has been forthcoming from the Executive Director, ISU staff, the Authority's Information Systems Committee and the Governor's office.

One of the first issues to be dealt with and one that proved to be among the easiest was to agree to a division of the major computer and network equipment between CJIA and IPSAN, based on the source of the funds for the purchase of the equipment as well as current needs for the various items of equipment. Since then, CJIA and IPSAN have largely identified remaining equipment, furniture and other materials which IPSAN will take when it leaves. A sticking point had been the disposition of internet IP addresses which are in the Authority's name, but a work-around has been developed whereby the Authority will permit IPSAN the use of the IP addresses it currently uses and CJIA will continue to use the IP addresses it currently uses. Since it is envisioned that the Authority will be moving to a new space sometime within the next year, at that point, CJIA will adopt a new, state-of-the-art network addressing schema and the Authority will permit the use of the remaining IP addresses by IPSAN. While IPSAN has been contending that the enactment of the IPSAN Act last year itself required that the Authority transfer ownership of the addresses to IPSAN, the Office of General Counsel is of a different legal opinion. As of this time, the Authority plans to maintain its ownership of the IP addresses, while at the same time, permitting IPSAN to use them as described.

Another major issue between CJIA and IPSAN has been IPSAN's unpaid obligations to the Authority, currently at approximately \$165,000 and expected to rise to about \$215,000 by IPSAN's planned departure date. Again, the Information Systems Committee has provided assistance in this regard and specifically, as to IPSAN's position with respect to the outstanding bills. Shortly before IPSAN took over operation of the systems on October 15, 2006, the Authority and IPSAN entered into an interim contract to define their respective rights and obligations between October 15, 2006 and the date that IPSAN leaves the Authority's premises. In that agreement, IPSAN agreed to pay to the Authority a monthly rent, the amounts of any CMS charges to CJIA for telecommunications data lines used by IPSAN and certain other miscellaneous expenses. Despite its obligations in that regard, IPSAN has failed to pay the amounts it had agreed to pay under that contract, now totaling the \$165,000 figure already mentioned. As to IPSAN's ultimate payment of those bills, OGC will continue to work with Executive Director Levin, the Information Systems Committee and the Governor's office.

Legislation

During the last legislative session, a bill was passed and subsequently signed into law, which amended the Sex Offender Registration Act and created the Child Murderer and Violent Offender Against Children Act. In splitting off some offenders who were previously required to register under SORA and creating an obligation to register under CMAVOACA, overall the registration requirements are no longer in compliance with a federal act which potentially puts 10% of Byrne/ADAA funding in jeopardy. OGC drafted legislation to remedy the problem, H.B. 3382. That bill has unanimously passed the House, has had its first reading in the Senate and is currently assigned to the Senate Judiciary Committee, as of the date of this writing.

OGC also drafted legislation to extend the termination date of the Motor Vehicle Theft Prevention Council Act. CJIA obtained the agreement of Rep. Joseph Lyons to act as sponsor of the bill, H.B. 1525. That bill also passed unanimously in the House. It has had its first and second readings in the Senate and came out of the Transportation Committee with a 8-0-0 "do-pass" recommendation. As of this writing, it is scheduled shortly for third reading, which is normally *pro forma* for a bill with this history.

Labor Negotiations

Under the Authority's Supplemental Agreement with AFSCME, the Authority agreed to negotiate with the Union as to the Union's proposal of instituting a four-day work week for some Authority employees, an agreement subject to the operational needs of the Agency. In a series of meetings between AFSCME and the Authority with the participation of Brian Brosnan, John Chojnacki and Jack Cutrone, both sides have worked on developing an agreement for a pilot program, whereby, on a test basis, some employees will work a four day schedule, having off either Monday or Friday and working three 9.5 hour days and one 9.0 hour day. The test period would be approximately six months under the proposed agreement depending on the actual date that the Authority moves to a new location.

Office of Public Information

The Office of Public Information (OPI) designs, edits and publishes the Authority's written materials, including: press releases; the agency's annual report; the agency's newsletter called, "The Compiler"; and other publications such as research reports, research bulletins, and evaluation summaries. OPI staff also respond to information and assistance requests from the public, the media, and others.

Press Releases. OPI staff drafted one press release since the last Authority meeting. The release, which will be available on the Authority's website upon publication, is summarized below:

- **Governor announces \$5.2 million for drug enforcement and prosecution in Illinois**
CHICAGO — Governor Rod Blagojevich today announced more than \$5.2 million in federal funding to 28 multi-jurisdictional narcotics enforcement and narcotics prosecution units in 64 Illinois counties for programs aimed at combating drug crimes.

Publications. OPI staff edited, designed and published online a variety of ICJIA publications, including:

- Drafted, edited, and designed Winter/Spring 2007 Compiler: "The fight against human trafficking."
- Compiled, edited, designed, and published the Fiscal Year 2006 Illinois Criminal Justice Information Authority Annual Report.
- Edited, designed and published online Research Bulletin: "Audit shows improvement in record accuracy, timeliness, completeness."
- Edited, designed and published online Research Bulletin: "Examining trends and data on incarcerated youth in Illinois."
- Edited, designed and published online Research Bulletin: "Examining incarceration trends among minority youth in Illinois."
- Edited, designed and published online Research Brief: "Community re-entry challenges daunt ex-offenders' quest for a fresh start."
- Edited, designed and published online Research Bulletin: "State survey results quantify crime victimization patterns."

- Edited, designed, and published online Research at a Glance: “Minorities overrepresented in Illinois juvenile corrections facilities.”
- Edited, designed and published online Research at a Glance: “Corrections data illustrate juvenile incarceration trends in Illinois.”
- Edited, designed and published online Program Evaluation Summary: “Redeploy Illinois program decreases incarceration rates among juveniles.”
- Initiated edit and design of Research at a Glance: ““State releases results of first crime victimization survey.”
- Initiated edit and design of Program Evaluation Summary: “Peoria, St. Clair counties employ Redeploy Illinois youth program.”
- Initiated update of the 2003 ICJIA Employee Handbook.
- Initiated Summer 2007 Compiler on the update to Illinois’ domestic violence protocol.

Other activities. OPI also:

- Assisted in compilation, edit, and design of 2006 Motor Vehicle Theft Prevention Council and Illinois Integrated Justice Information System annual reports.
- Edited the CJ Dispatch, e-mailed twice monthly to ICJIA website users.
- Teleconferenced with other public information officers around the country as part of a NCJA initiative to coordinate criminal justice-related media strategies on a national level.



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

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Memorandum

To: Authority Members
From: Hank Anthony
Date: May 30, 2007
Re: Summary of Office of Administrative Services Activities

The Office of Administrative Services continues to support the day to day activities of the Authority to include: mail operations, supply room operation, security, reception, procurement of goods and services, vehicle maintenance, telecommunications coordination, property inventory control, Authority database maintenance, internal staff moves and travel and conference coordination activities.

The OAS staff is involved with providing support to the up-coming Illinois Integrated Justice Information System Summit to be held in Springfield, Illinois on June 25, 2007.

The OAS staff is working closely with the Illinois Public Safety Agency Network (IPSAN) staff to ensure an orderly transfer of all necessary data lines, property and equipment from ICJIA to IPSAN.