

Grant funding available for In-Car Mobile Data Computers only
May 4, 2007 deadline for paperwork

Local Illinois Police and Sheriff's Departments are eligible to apply if MDC funding through this agency was not granted within the last 18 months

Read all INSTRUCTIONS throughout

- **Do not apply** if MDC funding was received within the last 18 months through this agency.
- All equipment must be **ordered by September 30, 2007** and **delivered and paid in full no later than October 10, 2007**. Do not apply if vendor cannot meet these deadlines - they are FEDERAL guidelines, nothing the Authority has control over.
- Complete and submit by email both Word **and** Excel documents.
- You will be required to adhere to the exact date of October 15th to have all closing documents at the Authority. There will be no exceptions – we will strictly enforce this. Without the final documents indicating funds spent, a refund will be required and requested.

INSTRUCTIONS

Read carefully to avoid omissions/errors or disqualification.

This program is 75% federal and 25% local cash match.
The formula is: take the total line cost and multiply by .75 for the federal amount.
Divide the federal amount by 3 to get the match.

Remember: You are required to obtain 3 individual quotes for the mobile data computers. If there is a state bid contract for MDCs use of it will replace the need for 3 quotes.

No lease arrangements, warranty/maintenance coverage, start up fees or user fees will be allowed.

Cover page

The Authority will complete the top section.

The second section pertains to the IMPLEMENTING AGENCY, which is the county/city/village administration.

The third section pertains to the PROGRAM AGENCY, which is the law enforcement agency.

The bottom section tells us who to contact if we have questions after the grant is up and running. It is up to you whose names go here.

Need Analysis

This page will give us all the information we need to determine the need for federal funding.
Answer all questions thoroughly in order to be reviewed fairly.

Exhibit A: Program Narrative

Much of the information is entered for you – feel free to add more if you wish. The summary requires you fill in some blanks. Even though some narrative is there for you, it is imperative that you read it and understand the contract you're about to enter into.

Budget Narrative

Here again, we've entered the equipment items eligible for this program – you just need to complete the blanks for those items requested. **Round to the nearest dollar.** Sometimes the vendor includes everything in the cost of the MDC – then you only complete the line for the MDC.

Excel Budget Spreadsheet

List each item from the budget narrative as a line item on the spreadsheet.

This program is 75% federal and 25% local cash match. The formula is: take the total line cost and multiply by .75 for the federal amount. Divide the federal amount by 3 to get the match.

The Authority will complete this section

PROGRAM TITLE: Mobile Data Computer Equipment Program

AGREEMENT NUMBER:

PREVIOUS AGREEMENT NUMBER(S): NA

ESTIMATED START DATE: May 15, 2007

SOURCES OF PROGRAM FUNDING:

<i>FFY03 ADAA Funds:</i>	\$
<i>Matching Funds:</i>	\$
Total:	\$

County/City/Village Administration Information

IMPLEMENTING AGENCY:
ADDRESS:

IRS TAX IDENTIFICATION NUMBER (36- or 37-):

OFFICIAL IN CHARGE:
TITLE (mayor/village pres/county board chair):
TELEPHONE:

CHIEF FINANCIAL OFFICER:
TITLE (treasurer/finance director):
TELEPHONE:

Law Enforcement Agency Information

PROGRAM AGENCY:

ADDRESS:

PROGRAM DIRECTOR:
TITLE (Chief/Sheriff):
TELEPHONE:
FAX:
Email:

Tell us who can answer progress questions in this section

FISCAL CONTACT PERSON:
TITLE:
TELEPHONE:
FAX:
Email:

PROGRAM CONTACT PERSON:
TITLE:
TELEPHONE:
FAX:
Email:

Mobile Data Computer Equipment Program
EXHIBIT A: Program Narrative

I Summary

To advance criminal history record improvement (CHRI) within Illinois, it is beneficial that each law enforcement vehicle be equipped with mobile data computers for access to criminal records while on patrol or during a stop. This will allow officers immediate discretion in handling persons encountered. Using in-car mobile data computers improves criminal history records because the officer can use case and incident level data from criminal history data to link suspects and arrestees. The records will be automated, searchable and readily available to law enforcement during the arrest process. Additionally, the officer will be able to wirelessly enter incident information from the field including arrest information, improving timeliness and quality of arrest data in the criminal history records.

_____ (law enforcement agency) requests grant funding for 1 or 2 (circle one) mobile data computers at this time.

II Statement of Problem

Mobile Data Computers installed in law enforcement vehicles allows officers to check status of individuals without having to go to the office to lookup records. Officers will be better able to gather information to assist in locating suspects and witnesses, check vehicle status for stolen cars, for valid driver's licenses with the vehicle and occupant still in their presence.

III Goals and Objectives

Goal 1 – Advance criminal history record improvement within Illinois.

Objective: Check status of individuals

Objective: Check status of vehicle stopped

Goal 2 – Better communication and access to criminal records while patrolling.

Objective: Aid in gathering information on suspects or witnesses.

Objective: Check valid drivers' licenses

IV Performance Indicators

Although it can be difficult for the law enforcement officer to keep track of, the performance indicators are the number of times, using the mobile data computer, the officer accesses criminal history records, checks status of vehicles in question or status of individuals encountered. The grantee will be required to address the goals and objectives in a 1-2 page narrative for the master file upon close of the grant

V Program Strategy

The mobile data computer grant program will fund the equipment necessary to have immediate accessibility to criminal history and related records while an officer is patrolling in the vehicle. Use of mobile data computers will improve the quality of criminal history records throughout the state of Illinois because the officer will be able to wirelessly enter incident information from the field including arrest information, improving timeliness and quality of arrest data in the criminal history records.

Mobile Data Computer Equipment Program

Budget Narrative

_____ Law Enforcement Agency

This should match your Excel budget exactly.

Equipment (No lease contracts, start-up fees, user fees or warranty/maintenance coverage)

Round to nearest dollar

Laptop (mobile data computer (MDC) to view criminal history information) **1 or 2** @ _____ each = \$ _____.

Modem (for MDC access to data) **1 or 2** @ _____ each = \$ _____.

Docking station (vehicle mount) **1 or 2** @ _____ each = \$ _____.

Antenna (to reach airwaves) **1 or 2** @ _____ each = \$ _____.

Charge card (allows power for 30 min. after vehicle turned off) **1 or 2** @ _____ each = \$ _____.

Port replicator (to make connections more durable) **1 or 2** @ _____ each = \$ _____.

Necessary cabling and connectors @ \$ _____

Contractual (if not included in cost of MDC)

Vendor training of officers on use of MDC = _____.

_____ This is an hourly rate of \$ _____ x _____ hours, or

_____ Flat rate

Outside vendor installation of MDC(s) @ _____ each = \$ _____

_____ This is an hourly rate of \$ _____ x _____ hours, or

_____ Flat rate

Freight @ _____

Mobile Data Computer Equipment Program
Need Analysis

Unanswered questions qualify as incomplete.

How many MDCs are you requesting? _____

Do you understand that we will fund a maximum of two units per department? Yes _____ No _____

Do you currently have MDCs? Yes _____ No _____ If yes, how many? _____

How old are they? _____

How many law enforcement vehicles do you currently have? _____

How many patrol officers do you currently have? _____ Full time _____ Part time _____

Would new purchase be replacements? Yes _____ No _____

Why is replacement necessary?

If not a replacement, fully explain the need for MDCs:

Explain your view on how this purchase will enhance criminal history record improvement in Illinois:
