



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

**Criminal Justice Specialist
Research and Analysis Unit
Research and Evaluation Center**

The Illinois Criminal Justice Information Authority (“the Authority”), based in downtown Chicago, is seeking a qualified candidate for the position of Criminal Justice Specialist in the Research and Evaluation Center. Under the general supervision of the Illinois Criminal Justice Research and Evaluation Center manager, the Criminal Justice Specialist conducts research and evaluation through the development of research methodologies, creation of surveys, and collection of data. Produces written documents and reports that share research design, provides background information, and summarizes research findings. In addition, the Criminal Justice Specialist assists in the planning, design, and implementation of evaluations conducted by Authority staff by reviewing program documentation and related literature and contributing such information to the project. The Criminal Justice specialist performs statistical analyses of criminal justice data sets utilizing PASW/SPSS and other software in conjunction with research and evaluation work to support the agency’s clearinghouse. An ideal candidate would possess several of the following attributes:

- Master’s degree required and at least one year of related employment or internship experience
- Coursework in criminal justice, criminology, sociology, statistical analysis, research methods, program evaluation, public policy, or related areas
- Strong oral and written communication skills
- Knowledge of the criminal justice system
- Working knowledge of APA style
- Technical report writing experience
- Experience using Microsoft Office and SPSS or similar statistical software



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- Microsoft Access and NVivo experience a plus
- Must pass a criminal background check

Interest should be expressed by email with cover letter and resume to Ms. Maria Espindola, Coordinator, Office of Human Resources, Illinois Criminal Justice Information Authority, Maria.Espindola@illinois.gov

Application process closes on Tuesday, May 17, 2016.

Created in 1983, the Illinois Criminal Justice Information Authority is a state agency dedicated to improving the state's criminal justice system. The Authority brings together key leaders from the justice system and the public to identify critical issues, and to propose and evaluate policies, programs, and legislation that address those issues.

The Illinois Criminal Justice Information Authority is an equal opportunity employer and has a strong institutional commitment to embodying the principle of diversity in all aspects of its operations. In that spirit, we encourage applications from all qualified individuals without regard to race, color, religion, gender, sexual orientation, age, marital status, disability, and veteran status.