



RESEARCH INTERNSHIPS

APPLY TO INTERN AT THE ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY

ICJIA is a state agency dedicated to improving administration of criminal justice and headquartered at 300 W. Adams St, Suite 200, in Chicago.

Unpaid internships available in 5 Research Centers. Center placement based on need & interests.

- * Center for Justice Research and Evaluation
- * Center for Victims Studies
- * Center for Criminal Justice Data and Analytics
- * Center for Community Corrections Research
- * Center for Violence Prevention and Intervention Research

INTERNSHIP TASKS

- Assists the research team in the conducting of research studies and program evaluations.
- Assists in the summarizing and writing of research findings.
- Assists the research team with collecting and analyzing data.
- Works collaboratively with internal and external groups.

MINIMUM QUALIFICATIONS

- Knowledge, skill, and experience equivalent to senior-level under-graduate standing; courses in criminal justice, criminology, law, research methods, statistics, public policy, or related areas.
- Requires strong oral and written communication skills.
- Requires ability to collect, read, interpret, and summarize journal articles and technical reports.
- Requires experience using Microsoft Office software.
- Requires knowledge of scientific research methods.
- Requires ability to work as a team on research projects and a minimum of 15 hours per week.

HOW TO APPLY

Email a cover letter and resume to CJA.HRD@illinois.gov with "research internship" in the subject line. Please indicate in your cover letter the Center(s) you are interested in. The general schedule for accepting internship application is:

- **Spring:** Application deadline December 1; Interviews held 2nd week of December; Candidates selected 3rd week of December
- **Summer:** Application deadline May 1; Interviews held 2nd week of May; Candidates selected 3rd week of May
- **Fall:** Application deadline August 1; Interviews held 2nd week of August; Candidates selected 3rd week of August

Questions? Please contact Jessica.Reichert@Illinois.gov