

**ADULT REDEPLOY ILLINOIS EXPANSION GRANT INSTRUCTIONS
NOFO # 2115-2336**

Task	Date
NOFO posted	July 29, 2022
Technical Assistance Recording	August 1, 2022
Notice of Intent due	August 15, 2022
NOFO question submission deadline	August 18, 2022
Applications due	11:59 p.m., August 29, 2022
Adult Redeploy Illinois Oversight Board Site Selection & Monitoring Committee review/approval of recommended designations	September 2022
Performance Period	October 1, 2022-June 30, 2023

CHECKLIST

Prior to application due date:

- <https://www.dnb.com/duns-number/get-a-duns.html> Register with the System for Award Management (SAM), Obtain a Unique Entity ID #
- [Apply for, update or verify the Employer Identification Number \(EIN\)](#)
- [Complete registration in the Grantee GATA Portal](#)

Submission Checklist:

- Uniform Application for State Grant Assistance
 - Submitted in PDF (signed, and scanned)
 - Submitted in a Word file
- Program Narrative –Do not change the format of this document.
 - Submitted in a Word file.
- Budget/Budget Narrative
 - Submitted in Excel format (no signatures required for this document at this time)

The documents listed above should be zipped in a single folder. Each individual document should be named following naming conventions listed on page 18 and emailed to:

CJA.AdultRedeployNOFO@illinois.gov.

Uniform Notice for Funding Opportunity (NOFO)
Adult Redeploy Illinois Expansion Grants

	Data Field	
1.	Awarding Agency Name:	Illinois Criminal Justice Information Authority (ICJIA)
2.	Agency Contact:	Stacey Woods Program Manager Illinois Criminal Justice Information Authority 60 E. Van Buren Street, Suite 650 Chicago, Illinois 60605 Stacey.Woods2@illinois.gov (312) 793-7434
3.	Announcement Type:	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	Type of Assistance Instrument:	Grant
5.	Funding Opportunity Number:	2115-2336
6.	Funding Opportunity Title:	Adult Redeploy Illinois (ARI) Expansion Grants
7.	CSFA Number:	546-00-2115
8.	CSFA Popular Name:	Adult Redeploy Illinois (ARI)
9.	CFDA Number(s):	N/A
10.	Anticipated Number of Awards:	1-5
11.	Estimated Total Program Funding:	\$1,500,000
12.	Award Range	\$5,000-\$1,000,000
13.	Source of Funding:	<input type="checkbox"/> Federal or Federal pass-through <input checked="" type="checkbox"/> State <input type="checkbox"/> Private / other funding
14.	Cost Sharing or Matching Requirement:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
15.	Indirect Costs Allowed Restrictions on Indirect Costs	X Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
16.	Posted Date:	July 29, 2022
17.	Application Range:	July 29, 2022-August 29, 2022
18.	Technical Assistance Session:	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No It is recommended that applicants view the recorded technical assistance, which will be available beginning on August 1, 2022, at 5:00 p.m.

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Notice of Funding Opportunity

Adult Redeploy Illinois Expansion Grants

A. Program Description

[Adult Redeploy Illinois \(ARI\)](#) is a program at the [Illinois Criminal Justice Information Authority \(ICJIA\)](#), a state agency dedicated to improving the administration of criminal justice. ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois, and to propose and evaluate policies, programs, and legislation that address those issues. ICJIA’s statutory responsibilities include grants administration; research and analysis; policy and planning; and information systems and technology.

ARI was established by the [Illinois Crime Reduction Act of 2009 \(Public Act 96-0761\)](#) (CRA) to “increase public safety and encourage the successful local supervision of eligible offenders and their reintegration into the locality.” (730 ILCS 190/20 (a)).¹ Under the CRA, ARI provides financial incentives to counties, groups of counties, and judicial circuits to increase local-level evidence-based programming for probation-eligible individuals who are at moderate to high risk of reoffending and are prison-bound. In exchange for the funding, jurisdictions agree to reduce the number of people they send to the Illinois Department of Corrections (IDOC), with penalties if they do not meet the reduction goal. Research has shown that community-based alternatives to incarceration can reduce recidivism, increase public safety, and decrease costs to taxpayers.

Pursuant to the CRA, the Illinois General Assembly has obligated funds for the ARI program to provide grants to local jurisdictions through ICJIA on behalf of the ARI Oversight Board. Section 7 of the Illinois Criminal Justice Information Act grants ICJIA authority “to receive, expend, and account for such funds of the State of Illinois as may be made available to further the purposes of this Act.” (20 ILCS 3930/7(k), (l)). The ARI Oversight Board designates which Implementing Agency will receive funding through this solicitation and the amount of funds for activities to plan, implement, and/or enhance local ARI programs.

1. *Purpose*

The purpose of this funding opportunity is to expand ARI through grants to local jurisdictions for planning and implementation efforts with the overall goal to reduce the number of people committed to prison on probation-eligible charges. ARI funds can be used to create or enhance local programs that assess individuals’ risk, needs, and strengths and offer a continuum of evidence-based sanctions and treatment alternatives to incarceration focused on rehabilitation and accountability over punishment. Results expected from ARI include reduced prison admissions, lowered cost to taxpayers, and an end to the expensive and ineffective cycle of crime and incarceration.

¹ ARI uses person-centered language in carrying out its statutory duties. All uses of “individual” in this NOFO are interchangeable with the term “offender” in the CRA. ARI encourages all grantees to use person-centered language in carrying out their local plans.

This Notice of Funding Opportunity (NOFO) offers two tracks:

Track 1	Planning	To assemble stakeholders to review data and collaboratively develop a local plan to establish or expand a prison diversion program(s).
Track 2	Implementation	To implement a completed local plan to establish or expand a prison diversion program(s).

Background. The CRA, ARI’s enabling legislation, was enacted in 2009 to improve outcomes in the Illinois criminal justice system by requiring the use of validated assessments, evidence-based and promising practices, and performance measurement and evaluation. The purpose of the CRA was to “create an infrastructure to provide effective resources and services to incarcerated individuals and individuals supervised in the locality; to hold offenders accountable; to successfully rehabilitate offenders to prevent future involvement with the criminal justice system; to measure the overall effectiveness of the criminal justice system in achieving this policy; and to create the Adult Redeploy Illinois program.” (730 ILCS 190/5 (a)).² Companion legislation created the Illinois Sentencing Policy Advisory Council to collect and analyze data on sentencing policies and practices to determine outcomes and system-wide fiscal impact.

ARI is modeled after the juvenile [Redeploy Illinois](#) program in the Illinois Department of Human Services. ARI is an example of “[performance incentive funding](#),” a best practice to align fiscal and operational responsibility for justice-involved individuals at the local level to produce better public safety outcomes at a lower cost. ARI also draws on concepts of [justice reinvestment](#), using data to implement strategies intended to drive down corrections costs and free up dollars for investment in community-based programs addressing recidivism.

The goals of ARI are to:

- Reduce crime and recidivism in a way that is cost efficient for taxpayers.
- Provide financial incentives to counties or judicial circuits to create effective local-level evidence-informed services.
- Encourage the successful local supervision of eligible individuals and their reintegration into the locality while holding them accountable.
- Perform rigorous data collection and analysis to assess the outcomes of the programs.

2. Program Design

ARI grants funds to units of local government (counties), which can apply individually or as circuits. Per the CRA, “each county or circuit participating in the Adult Redeploy Illinois program shall create a local plan describing how it will protect public safety and reduce the

² See Footnote 1.

county or circuit’s utilization of incarceration in State facilities or local county jails by the creation or expansion of individualized services or programs,” (730 ILCS 190/20 (c)).

ARI local plans must provide a detailed account of how jurisdictions intend to reduce probation-eligible admissions to prison, rehabilitate individuals in the community while holding them accountable, and preserve public safety. The local plan must include:

- Description of the service area.
- Statement of the problem, including the number of people currently being sent to IDOC on probation-eligible offenses and the gaps in the continuum of community-based sanctions and services.
- List of key partners collaborating in the effort to reduce reliance on incarceration in state and local facilities.
- Description of the proposed ARI program model(s), including target population selection, evidence-informed interventions according to assessed risk and needs, and efforts to support the successful reintegration of individuals through a community involvement component (e.g., community service, restorative justice board).
- Goals, objectives and performance indicators with a commitment to reduce target population prison admissions 25 percent from the prior three year’s average.

Funds from this solicitation will support the development and implementation of local plans for community-based diversion programs. Successful applicants will explain how addressing the risk, needs, and strengths of a defined target population(s) through effective target intervention(s) will lead to greater public safety and reduced reliance on prison.

a) Target Population. ARI funds can be used for the local supervision and rehabilitation of individuals with probation-eligible offenses who are otherwise facing a prison sentence. The target population should be “prison-bound” such that diversion to community-based programs represents actual and immediate costs avoided by the state. Target population selection should be guided by the following:

- Jurisdictions best understand their own local needs and are best situated to identify their target populations and design their local ARI program models.
- The selected target population should result in the greatest possible number of individuals diverted from state prisons, while preserving public safety.

b) Effective Interventions. The CRA mandates investment in evidence-based practices and programs. The National Institute of Corrections supports an approach to community corrections that involves eight principles of effective interventions.³ These principles must be practiced at the individual, agency, and system-wide levels

³ National Institute of Corrections (no date). Implementing evidence-based practice in community corrections: The principles of effective intervention. U.S. Department of Justice. <https://nicic.gov/implementing-evidence-based-practice-community-corrections-principles-effective-intervention>

which will involve planning and the use of effective program implementation tools and practices.⁴

1. ***Assess risk and needs*** with screening and assessment tools that use dynamic and static risk factors, identify criminogenic needs, and are evidence-based. These tools should be supported by staff training with detailed policies and procedures.
2. ***Enhance intrinsic motivation*** by using Motivational Interviewing to initiate and maintain changes in behaviors.
3. ***Target interventions*** for each individual using the following:
 - a. *Risk principle* – focus on high risk individuals with adequate supervision and treatment resources;
 - b. *Need principle* – criminogenic needs should dictate the types of interventions used;
 - c. *Responsivity principle* – be responsive to each individual’s temperament, learning style, motivation, gender and culture when assigning program requirements;
 - d. *Dosage* – structure 40-70% of high-risk individuals’ time for three to nine months;
 - e. *Treatment principle* – fully integrate treatment with the individuals program requirements.
4. ***Skill train with directed practice*** using evidence-based programs that emphasize cognitive behavioral strategies provided by well-trained and supervised staff.
5. ***Increase positive reinforcement*** using a ratio of four positive to every one negative reinforcement to promote positive behavior changes.
6. ***Engage on-going support*** in the individual’s community by connecting them to pro-social supports and activities in their area. Assist individuals in actively recruiting and maintaining a prosocial network in their immediate environment to positively reinforce new prosocial behaviors and to reduce isolation.
7. ***Measure relevant processes and practices*** by collecting accurate and detailed documentation of each individuals’ case information with formal and valid outcome measurements; and, regularly assess staff performance to support program design fidelity and reinforce service delivery principles and expected outcomes.

⁴ For more information, see Gleicher, L. (2017). Implementation science in criminal justice: How implementation of evidence-based programs and practices affects outcomes. <https://icjia.illinois.gov/researchhub/articles/implementation-science-in-criminal-justice-how-implementation-of-evidence-based-programs-and-practices-affects-outcomes>

8. ***Provide measurement feedback*** to monitor the delivery of services, maintain and enhance program fidelity and integrity; and to support accountability in the program.

Applicants are expected to demonstrate how these principles are incorporated into their policies and procedures.

3. Program Requirements

Program requirements vary according to the goals of each track. Applicants should ensure the following requirements are clearly referenced in the Program Narrative.

Track 1: Planning

- a) Multi-disciplinary Planning Committee. Each applicant should identify a multi-disciplinary planning committee representing the criminal justice spectrum (e.g., judiciary, prosecution, defense, probation) and the community (e.g., treatment providers, social services, business) to guide planning. List titles, not proper names, of all partners.
- b) Planning Activities. Funds are to be used solely for the purpose of developing a local plan to implement ARI. Uses of planning grant funds may include, but are not limited to:
 - Employing an outside facilitator or strategic planning consultant.
 - Conducting an outside or in-house data analysis.
 - Providing stakeholder training.
 - Conducting site visits to observe successful diversion programs.
 - Community resource mapping.

Funds may not be used for capital expenditures, renovations or remodeling, or most food and beverage purchases. In addition, ARI funds shall not be used to supplant existing federal, state, county, or locally funded programs.

- c) Final Report. At the end of the planning grant period, funded jurisdictions must complete and submit as a final report a local ARI implementation plan using the local plan template available on the ARI website at the [“Grants” tab](#). Jurisdictions funded for planning are under no obligation to implement the local plan.

Track 2: Implementation

Only jurisdictions with a completed local plan (using the local plan template) may apply for implementation funds. Preference will be given to those jurisdictions whose local plans have received prior ARI Oversight Board approval.

Applicants’ local plans must incorporate following mandatory program elements, regardless of program model.

- a) Assessment of Risk, Needs, and Strengths. ARI sites must utilize validated assessment instruments to guide supervision and programming decisions. Probation departments across Illinois are mandated by the Administrative Office of the Illinois Courts (AOIC) to use the Illinois Adult Risk Assessment (ARA) Community Supervision Tool to assign risk and develop case plans. To ensure that intensive interventions funded by ARI are targeted to higher risk clients who can benefit the most from them and for whom they are most cost-effective, the ARI Oversight Board established that at least 80% of those enrolled at each ARI site must score moderate to high risk according to a risk assessment instrument.
- b) Evidence-informed Practices. ARI funds must be used to invest in local programs, services, and protocols that have been demonstrated by research or show promise to reduce recidivism and that prioritize cultural relevance and responsiveness to the communities they serve. Consistent with the principles for effective intervention in Section A, 2b, applicants should identify the evidence-based and promising practice(s) being proposed for implementation, identify and discuss the evidence that shows that the practice is effective, discuss the population(s) for which the practice has been shown to be effective, and show that it is appropriate for the proposed target population. Examples of evidence-based and promising practices currently in use by ARI sites are in *Appendix C*.
- c) Performance Measurement. Every ARI site must collect and report performance measurement data quarterly as a condition of funding. The CRA requires the following to be measured: recidivism, rate of revocations, employment rates, education achievement, successful completion of substance abuse treatment programs, and payment of victim restitution. ARI and ICJIA have defined additional performance measures to track these and other indicators of impact and incorporate the principles of effective intervention. These measures can be found in the table in Section A4 that must be completed in the Program Narrative and which becomes part of the grant agreement (or contract). A matrix describing how these contractual performance measures are tracked through data collection and analysis and assessed for compliance/technical assistance needs is in *Appendix D*. When ARI data are submitted, ARI staff analyze and present the results to the ARI Oversight Board and use the information for program administration and reporting to policymakers. All data is needed by set deadlines. Incomplete and inaccurate data hinders analyses. ARI staff closely track site data submissions for timeliness, completeness, and accuracy in performance measures. The list of mandatory data elements to be collected is included in *Appendix E*.
- d) Reduction Goal & Reimbursement Provision. In exchange for funds, jurisdictions must agree to reduce by 25% the number of individuals committed to IDOC from a defined target population. The reduction goal is based on the jurisdictions' average number of commitments over the past three years according to IDOC data. Progress toward reduction goals is measured according to the number diverted by the program, defined as participants who become enrolled in the program during the grant year.

Successful applicants are required to collect data and regularly report on progress following execution of a grant agreement. Jurisdictions having difficulty meeting

their reduction goals are provided technical assistance and can propose a corrective action plan to meet an adjusted target. Jurisdictions failing to meet their reduction goal may be penalized for failure to meet their goal. The ARI Oversight Board has set the penalty as up to one-half the marginal cost of imprisonment. Following a corrective action process, the ARI Oversight Board has the discretion to determine the penalty amount and procedure for payment of the penalty. This process is detailed in *Appendix F*.

- e) Problem-Solving Court Certification (if applicable). If the proposed program model for ARI implementation is a problem-solving court (PSC), the jurisdiction must either be certified or in the process of being certified according to the AOIC’s statewide PSC standards. ARI funds can be used to support initial staffing, training and administrative support during the certification process; however, no funds can be used to provide direct services until the PSC is certified by AOIC.

Evaluation. Funded programs must agree to participate in any required external evaluation(s) being conducted to determine the effectiveness of program operations. Funded programs will be required to adhere to data collection policies and procedures that allow ICJIA and the ARI Oversight Board to assess outcome objectives as deemed appropriate based on program design. Programs selected for funding will be required to submit quarterly electronic data files through a secured server and progress reports reflecting progress toward each objective.

4. Goals and Performance Metrics

Funded programs will be required to submit quarterly participant-level data and performance progress reports to ARI that will minimally include the following information based on the objectives that applicant agencies propose in their responses to this solicitation.

The tables below must be completed and submitted as part of the applicant’s Program Narrative. As applicable, applicants should include performance objectives (process and outcome) in the left-hand column that demonstrate progress toward the proposed program goal. Performance objectives should be specific, measurable (according to the performance measures in the right-hand column), attainable, realistic, and timely. Additional objectives and performance measures can be added.

Track 1: Planning

Goal: Develop a strategy (local plan) to reduce the number of individuals committed to prison on probation-eligible offenses.	
Process Objectives	Performance Measures
Form multi-disciplinary team (MDT) in charge of planning) to meet on a _____ basis	<ul style="list-style-type: none"> ➤ Types of disciplines and roles on team ➤ Number of meetings held per quarter ➤ Number of meetings with majority attendance
Analyze data on use of prison for individuals with probation-eligible offenses	<ul style="list-style-type: none"> ➤ Number of prison admissions by offense class

	<ul style="list-style-type: none"> ➤ Number of prison admissions by offense type ➤ Demographics of individuals sent to prison on probation-eligible offenses
Assess current community capacity and identify gaps in services	<ul style="list-style-type: none"> ➤ Types of services needed vs. available ➤ Number of slots needed vs available
Perform site visits to learn about other jurisdictions' use of alternatives to incarceration	<ul style="list-style-type: none"> ➤ Number of visits conducted ➤ Number of contacts made with other programs
Submit for ARI Oversight Board approval by a specified date a plan that describes program models, goals and objectives, and describes evidence-informed practices to be implemented	<ul style="list-style-type: none"> ➤ Date of submission of local plan that meets requirements ➤ Number of letters of support
Outcome Objectives	Performance Measures
Determine whether or not an ARI program will be created, and if so, how.	<ul style="list-style-type: none"> ➤ Submission of detailed local implementation plan, OR ➤ Submission of letter indicating that the grantee will not be implementing an ARI program including what led to this decision

Track 2: Implementation

<p>Goal: Reduce the number of individuals committed to prison on probation-eligible offenses from the identified target population by 25% based on the average number of commitments in the prior 3 years.</p> <ol style="list-style-type: none"> 1. Provide the number in the total eligible population (2019-2021 average): 2. Define the target population (risk level, needs profile, offense class, offense type): 3. Provide the number in the target population, if different from #1 (2019-2021 average): 4. Calculate the baseline 25% reduction goal for the grant period (target population x 25%): 5. Estimate the number of new enrollments within the grant period (enrollment goal)*: 6. Estimate the average length of time in the program, including early terminations (months): 7. Estimate the number of participants to be served within the grant period (service goal): 8. Estimate the number of program slots at any given time (program capacity):

**NOTE: The enrollment goal should be equal to or greater than the 25% reduction/diversion goal, per performance measurement definitions.*

Process Objectives	Performance Measures
Hold collaborative or multi-disciplinary team (MDT) meetings or staffing on a _____ basis to guide program implementation	<ul style="list-style-type: none"> ➤ Types of disciplines and roles on team ➤ Number of meetings held per quarter ➤ Number of meetings with majority attendance
Provide _____ hours of training for staff and team members in evidence-informed practices, reporting and data submission	<ul style="list-style-type: none"> ➤ Number of training hours ➤ Types of training ➤ Number of staff trained
Identify, assess and enroll appropriate target population assuring that at least 80% of those enrolled are moderate to high risk	<ul style="list-style-type: none"> ➤ Number of participants referred ➤ Number of participants assessed ➤ Number of participants enrolled in the program ➤ Number of participants accepted into the program at each risk level: high, medium, low
Based on assessed risk and needs, develop individualized service plans for 100% of participants and connect participants to appropriate services and supervision levels according to evidence-informed practices	<ul style="list-style-type: none"> ➤ Number of participants with completed assessments ➤ Number of participants with written service plans ➤ Number of participants receiving evidence-informed services according to assessed need ➤ Number of participants engaged in cognitive-behavioral therapy ➤ Number of participants completing cognitive-behavioral therapy ➤ Number of participants engaged in substance use disorder treatment ➤ Number of participants completing substance use disorder treatment ➤ Number of participants engaged in mental health treatment ➤ Number of participants completing mental health treatment
<p>Monitor participant compliance and progress</p> <ul style="list-style-type: none"> • _____ face-to-face meetings per month • _____ ratio of incentives to sanctions • Other: _____ 	<ul style="list-style-type: none"> ➤ Average number of monthly face-to-face participant and probation officer meetings ➤ Number of sanctions for negative behavior ➤ Number of incentives for positive behavior ➤ Number of participants at each level or phase ➤ Average monthly caseload of program staff

<p>Meaningfully engage the community _____ times per _____</p>	<ul style="list-style-type: none"> ➤ Number of meetings with community members ➤ Number of presentations in the community
<p>Maintain capacity to collect and submit performance measurement data</p> <ul style="list-style-type: none"> • At least .25 FTE staff dedicated to program and data coordination • _____% on-time, complete and accurate submissions 	<ul style="list-style-type: none"> ➤ Number of times data submitted on time ➤ Number of times data submitted are complete ➤ Number of times data submitted are accurate ➤ Number of times data submitted contain all mandatory data elements
<p>Other process measures (optional):</p> <ul style="list-style-type: none"> • _____ 	<p>Other performance measures:</p> <ul style="list-style-type: none"> ➤ _____
Outcome Objectives	Performance Measures
<p>At least 25% of individuals from the target population will be diverted from prison</p>	<ul style="list-style-type: none"> ➤ Number enrolled ➤ Number active ➤ Number completed program requirements ➤ Number revoked to jail ➤ Number revoked to IDOC ➤ Number revoked to other ➤ Number of other outcomes (transfers, deaths)
<p>_____ % of program participants will make restitution for crimes committed and harm done to victims and their communities</p>	<ul style="list-style-type: none"> ➤ Number ordered to complete a restorative justice process ➤ Number completing a restorative justice process ➤ Number of community service hours ➤ Number ordered to pay restitution ➤ Average amount of restitution ordered ➤ Number who paid restitution ➤ Average proportion of restitution paid
<p><u>Other statutory metrics</u> (include if ARI funding used to provide services for these objectives):</p> <ul style="list-style-type: none"> • Employment objectives: _____ • Education objectives: _____ 	<ul style="list-style-type: none"> ➤ Number of participants employed (beginning and end of program) ➤ Number of job referrals ➤ Number of job placements ➤ Number of participants achieving educational advancement
<p><u>Other outcome metrics</u> (include if ARI funding used to provide services for these objectives):</p> <ul style="list-style-type: none"> • Housing objectives: _____ • _____ 	<ul style="list-style-type: none"> ➤ Number of housing referrals ➤ Number of housing placements ➤ Number of participants reporting stable housing

5. *Priorities*

To achieve maximum positive impact with its resources, the ARI Oversight Board has adopted strategic priorities in support of equitable statewide access to diversion programs and significant engagement with jurisdictions committing high numbers of probation-eligible individuals to prison. The [ARI 2020-2022 Strategic Plan](#) is available on the [ARI website](#).

6. *Evidence-Based Programs or Practices*

Applicants are strongly urged to incorporate research-based best practices into their program design, when appropriate. Applicants should identify the evidence-based practice being proposed for implementation, identify and discuss the evidence that shows that the practice is effective, discuss the population(s) for which this practice has been shown to be effective, and show that it is appropriate for the proposed target population.

B. **Funding Information**

1. *Award period*

Track 1: Planning

Planning grants resulting from this opportunity will have a target period of performance of October 1, 2022, to June 30, 2023. Funding to implement programming under a planning grant will be dependent upon funds availability and selection under a separate competitive NOFO process. Track 1 funding under this NOFO is solely for planning activities as described in Section 3.

Track 2: Implementation

Grant awards resulting from this opportunity will have a target period of performance of October 1, 2022, to June 30, 2023. Total funding for the grant program from this solicitation for Track 2 will not exceed 9 months. Additional implementation funding will be dependent upon funds availability and selection under a separate competitive NOFO process in SFY24.

2. *Available Funds*

A total of \$1,500,000 in SFY23 funding is available through this solicitation across two tracks. Applicants may apply for both tracks; however, separate applications, narratives, and budgets must be submitted for each track. In each track, applicants may request a range of funds according to the table in b).

a) Total Available Funding.*

Track 1	Planning	\$200,000
Track 2	Implementation	\$1,300,000

*Unused available funding in one track may be applied to others.

- b) Range of Grant Award Amounts. * The anticipated total minimum and maximum grant award amounts that applicants may request include:

Track 1	Planning	\$5,000 - \$30,000
Track 2	Implementation	\$30,000 - \$1,000,000

*Amount caps apply to individual applicant programs and not jurisdictions.

Agreements that result from this funding opportunity are contingent upon and subject to the availability of funds.

Applications must include an Implementation Schedule that describes how the program activities will be carried out. The Implementation Schedule must include information that will allow ICJIA to assess grant activity relative to planned project performance.

C. Eligibility Information

Before applying for any grant, all entities must be registered through the Grant Accountability and Transparency Act (GATA) Grantee Portal at www.grants.illinois.gov/portal. During the open application period, a pre-qualification verification is performed in the GATA Implementation Website, this includes checking SAM.gov registration, Illinois Secretary of State standing, and status on Illinois Stop Payment List. The GATA Portal will indicate a “Good Standing” status or state the issue and steps on how to achieve “Good Standing”.

Applicants are also required to submit a financial and administrative risk assessment utilizing an Internal Controls Questionnaire (ICQ) for state fiscal year 2023 before August 29, 2022, and obtain approval from their cognizant agencies before execution of the grant agreement. Delay in obtaining SFY23 ICQ approval will result in a delay in grant execution.

1. Eligible Applicants

This solicitation is open to county units of government or judicial circuits. A county may submit on behalf of a group of counties or a judicial circuit. Other units of local government, private agencies or not-for-profit organizations are not eligible to apply; however, the applicant jurisdiction may include subawards or subcontracts for services with these entities as part of the program design and budget (see Section D, 6h).

Only jurisdictions with a completed local plan (using the local plan template) may apply for implementation funds. Preference will be given to those jurisdictions whose local plans have received prior ARI Oversight Board approval.

Applicants must be pre-qualified to do business with the State of Illinois.

2. Cost Sharing or Matching

There is no cost sharing or matching requirement for this solicitation.

3. Indirect Cost Rate

In order to charge indirect costs to a grant, the applicant organization must either have an annually negotiated indirect cost rate agreement (NICRA) or elect to use a standard *de minimis* rate. There are three types of allowable indirect cost rates:

- a) Federally Negotiated Rate. Organizations that receive direct federal funding, may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois will accept the federally negotiated rate.
- b) State Negotiated Rate. The organization may negotiate an indirect cost rate with the State of Illinois if they do not have a Federally Negotiated Rate. If an organization has not previously established an indirect cost rate, an indirect cost rate proposal must be submitted through the State of Illinois' centralized indirect cost rate system no later than three months after receipt of a Notice of State Award (NOSA). If an organization previously established an indirect cost rate, the organization must annually submit a new indirect cost proposal through the centralized indirect cost rate system within the earlier of: six (6) months after the close of the grantee's fiscal year; and three (3) months of the notice of award.
- c) De Minimis Rate. An organization that has never negotiated an indirect cost rate with the Federal Government or the State of Illinois is eligible to elect a *de minimis* rate of 10% of modified total direct cost (MTDC). Once established, the *de minimis* Rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually in order to accept the *de minimis* rate.

Grant fund recipients are required to complete the indirect cost rate proposal process every fiscal year. If you plan to include indirect costs in your budget, select your indirect cost rate through the GATA Grantee portal prior to submitting your grant documents to ICJIA.

Grantees have discretion and can elect to waive payment for indirect costs. Grantees that elect to waive payments for indirect costs cannot be reimbursed for indirect costs. The organization must record an election to "Waive Indirect Costs" into the GATA Grantee Portal. Indirect Cost election must be completed annually, for every entity's fiscal year.

D. Application and Submission Information

1. Accessing Application Package

Applications must be obtained at <https://icjia.illinois.gov/gata> by clicking on the link titled "Adult Redeploy Illinois Expansion Grants." Paper copies of the application materials may be requested from Stacey Woods by calling (312) 793-7434; mailing Stacey Woods, 60 E. Van Buren Street, Suite 650, Chicago, Illinois 60605; or via Telephone Device for the Deaf (TDD) (312)793-4170. Applications, however, may only be submitted via email to: CJA.AdultRedeployNOFO@illinois.gov.

2. Content and Form of Application Submission

- a) Notice of Intent. Agencies interested in applying are strongly encouraged to complete an online Notice of Intent form by 11:59 p.m. on **August 15, 2022**. Submission of a Notice of Intent is nonbinding and will be used for internal planning purposes only. Upon receipt of a Notice of Intent, ICJIA will offer technical assistance to agencies which have not yet demonstrated GATA compliance.

Failure to submit a Notice of Intent by the deadline above may result in an agency not receiving technical assistance with respect to GATA compliance, thereby risking their grant eligibility. The online Notice of Intent is available at:

https://icjia.az1.qualtrics.com/jfe/form/SV_9QTwWCQXyPnfgua

- b) Forms and Formatting. The complete application must be emailed to CJA.AdultRedeployNOFO@illinois.gov. The applicant agency name should appear in the Subject line of the email. Each document attached to the email must be submitted in the manner and method described below. Applications will be rejected if any documents are missing. The applicant is responsible for ensuring that documents adhere to the instructions provided. Follow the submission checklist for a complete list of all documents for this solicitation.

The following materials MUST be submitted by all applicants regardless of track. The applicant must submit the documents based on the instructions provided below.				
Document	Document Name	PDF	Word	Excel
Uniform Application for State Grant Assistance – This form must be completed, signed, and scanned (PDF), and provide a Word file as well	<i>“Agency Name – Application”</i>	X	X	
Program Narrative – This document must meet the requirements outlined in Section A. The narrative must be provided in this document. Do not change the format of this document. Each track has its own Program Narrative form.	<i>“Agency Name – Program Narrative”</i>		X	
Budget/Budget Narrative – This document is a workbook, with several pages (tabs). The last tab has instructions if clarification is needed.	<i>“Agency Name – Budget”</i>			X
The following materials must be submitted for Track 2: Implementation only.				
(For Track 2: Implementation) Logic Model – This document must meet the requirements outlined in the Program Narrative – Implementation (Track 2), question 6 g and <i>Appendix A</i> .	<i>“Agency name - Logic Model”</i>		X	

(For Track 2: Implementation) Letters of Support – These documents must meet the requirements outlined in question 5 b of the Program Narrative.	<i>“Agency name – Letters of Support”</i>	X		
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- c) Application Formatting. Program Narratives, specific to each track, should be single-spaced in a standard 12-point font (Times New Roman preferred), placed within 1-inch margins, and must not exceed 20 pages total, including instructions and questions text but not including logic model and letters of support for Track 2: Implementation. Do not delete questions or sections from the program narrative form. Complete the narrative using the text boxes provided. The document must be submitted in Word format. Responses to the program narrative questions over the 20 page limit, will be redacted and not read.

Applicants are expected to use person-centered language (PCL), using references to “people,” “individuals,” “clients,” and “participants,” versus “offenders” or “felons.” PCL reduces stigmatization that is counter to rehabilitation and reintegration goals.

- d) Additional Compliance Requirements

Problem-Solving Court Certification (if applicable). If the proposed program model for Track 2: Implementation is a PSC, the jurisdiction must either be certified or in the process of being certified through AOIC. ARI funds may be used to support initial staffing, training, and administrative support during the certification process; however, no funds may be used to provide direct client services until the PSC is certified by AOIC.

3. Unique Entity Identification Number (UEI) and System for Award Management (SAM)

Applicants are required to:⁵

- a) Be registered in SAM before submitting its application. To establish a SAM registration, go to <http://www.SAM.gov/SAM>.
- b) Provide a valid Unique Entity Identification Number. Unique Entity Identifier (UEI) is now the primary means of identifying entities registered for federal awards government-wide in the [System for Award Management \(SAM\)](#).

If your entity is already registered in SAM, it has been assigned a UEI. Instructions regarding the migration from DUNS to UEI have been posted in the [GATA website](#).

- c) Continue to maintain an active SAM registration with current information while it has an active award or application under consideration. ICJIA may not make a federal pass-through or state award to an applicant until the applicant has complied with all applicable SAM requirements. If an applicant has not fully complied with the

⁵ Exempt from these requirements are individuals or agencies under 2 CFR § 25.110(b) or (c) and those with an exception approved by the federal or state awarding agency under 2 CFR § 25.110(d).

requirements by the time ICJIA is ready to make an award, ICJIA may determine that the applicant is not qualified to receive an award, and may use that determination as a basis for making a state award to another applicant.

4. Submission Dates, Times, and Method

Completed application materials must be received by and in possession of the email address CJA.AdultRedeployNOFO@Illinois.gov by 11:59 p.m., August 29, 2022, to be considered for funding. Upon receipt, an automated confirmation receipt will be emailed. Proposals will not be accepted by mail, fax, or in person. Late or incomplete submissions will not be reviewed, including email submissions delayed due to state email security clearance. Agencies are encouraged to submit their applications 72 hours in advance of the deadline to avoid unforeseen technical difficulties. Technical difficulties should be reported immediately to ICJIA at CJA.AdultRedeployNOFO@Illinois.gov.

5. Application Questions

Questions may be submitted via email at CJA.AdultRedeployNOFO@illinois.gov. The deadline for submitted questions is 11:59 p.m. on August 18, 2022. All substantive questions and responses will be posted on the ICJIA website at <https://icjia.illinois.gov/gatahttps://grants.icjia.cloud/>. <https://gata.icjia.cloud/> Due to the competitive nature of this solicitation, applicants may not discuss the opportunity directly with any ICJIA employee other than via this email address.

6. Funding Restrictions

- a) Federal Financial Guide. Applicants must follow the current edition of the Department of Justice Grants Financial Guide which details allowable and unallowable costs, available at: https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf. Costs may be determined to be unallowable even if not expressly prohibited in the Federal Financial Guide.
- b) Prohibited Uses. The following is a non-exhaustive list of services, activities, goods, and other costs that cannot be supported through this NOFO:
 - Land acquisition
 - New construction
 - Renovation, lease, or any other proposed use of a building or facility that will either result in a change in its basic prior use or significantly change its size
 - Minor renovation or remodeling of a property either listed or eligible for listing on the National Register of Historic Places or located within a 100-year flood plain
 - Implementation of a new program involving the use of chemicals
 - Capital expenditures
 - Fundraising activities
 - Most food and beverage costs

- Lobbying
- c) Allowable expenses. All expenses must reasonable, necessary, and allocable to the program. The following is a non-exhaustive list of services, activities, goods, and other costs that can be supported through this NOFO:
- Personnel
 - Training
 - Travel
 - Program supplies
 - Behavioral health services
 - Mental health treatment
 - Substance use disorder treatment
 - Participant transportation assistance
 - Participant housing assistance
 - Participant incentives
 - Data collection and analysis
 - Program evaluation
- d) Pre-Award Costs. Pre-award costs are allowed only if the costs are directly pursuant to the negotiation and in anticipation of the award and where such costs are necessary for efficient and timely performance of the program deliverables, or milestones incorporated in the contract. Such costs are allowable only to the extent that they would have been allowable if incurred after the award start date. 2 CFR 200.458.
- e) Pre-approvals. Prior approvals may affect project timelines. Submission of materials for ICJIA approval should be incorporated into the application Implementation Schedules. ICJIA may require prior approval of the following:
- Out-of-state travel
 - Certain Requests for Proposals, procurements, and sub-contracts
 - Conference, meeting, and training costs
- f) State Travel Guidelines. Travel costs charged to ICJIA must conform to State Travel Guidelines, found here: <https://www2.illinois.gov/cms/Employees/travel/Pages/TravelReimbursement.aspx>. Out-of-state hotel rates are based on the General Service Administration (GSA) guidelines found here: <https://www.gsa.gov/travel/plan-book/per-diem-rates>. Applicant agencies with lower cost travel guidelines than the State of Illinois must use those lower rates.
- g) Supplanting. Grant funds must be used to supplement existing funds for program activities and must not replace those funds that have been appropriated for the same purpose. If grant funds will be used for the expansion of an existing program, applicants must explain how proposed activities will supplement, not supplant, current program activities and staff positions. Agencies may not deliberately reduce local, federal, state funds, or other funds because of the existence of these grant funds.

A written certification may be requested by ICJIA stating that these funds will not be used to supplant other state, local, federal, or other funds.

Supplanting will be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in local, not state or federal, resources occurred for reasons other than the receipt or expected receipt of the state funds.

- h) Proposed Subawards and Subcontracts. Applicants may propose to enter into subawards or subcontracts under this award, each of which involve different rules and applicant responsibilities. A subaward carries out a portion of the grant agreement while a contract is often for obtaining goods and services for the grantee's own use. (44 Ill. Admin Code 7000.240). If a third party will provide some of the essential services or develop or modify a product that the applicant has committed to provide or produce, ICJIA may consider the agreement with the third party a subaward for purposes of grant administration.

Applicants must classify each expense in the contractual budget as a subaward or subcontract. The substance of the agreement, not the title or structure of the agreement, will determine whether it is a subaward of a subcontract. Applicants are advised to use the “Checklist for Contractor/Subrecipient Determinations” available at the GATA Resource Library for guidance:

<https://www.illinois.gov/sites/gata/pages/resourcelibrary.aspx>.

Applicants are required to justify their use of subawards and explain their capacity to serve as “pass-through” entities in the program narrative. Applicants will monitor subaward compliance with grant terms, applicable federal and state law including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Award, 2 C.F.R. Part 200, GATA, and ICJIA policies. Proposed subawards must be identified, if possible, and their roles described in both the program and budget narratives.

For procurement contracts, applicants are encouraged to promote free and open competition in awarding contracts. All subcontracts must comply with federal and state requirements.

7. Requirement Prior to Submitting the Application

Applicant Technical Assistance Recording. Applicants are advised to view the following mandatory technical assistance recordings prior to application submission. All recordings are located on the [ICJIA YouTube channel](#).

- NOFO programmatic requirements

The recordings will be available for viewing beginning at 5:00 p.m. on August 1, 2022.

E. Application Review Information

1. Criteria

Application materials must address all components of this NOFO and demonstrate both a need for the program and an ability to successfully implement the program. Reviewers will score applications based on completeness, clear and detailed responses to program narrative questions, and inclusion of all mandatory program elements as well as past performance history and/or financial standing with ICJIA. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

The total number of points available is 100.

Track 1: Planning

Scoring Criteria	Possible Points	
Summary of the Program:		10
<ul style="list-style-type: none"> Provides a clear, concise summary of the proposal stating the problems or needs to be addressed, and states outcomes to be gained. 	10	
Statement of the Problem:		10
<ul style="list-style-type: none"> Identifies unmet programmatic needs. 	5	
<ul style="list-style-type: none"> Describes the local resources available to meet the identified programmatic needs and identifies why the jurisdiction may lack adequate resources to implement the program. 	5	
Project Implementation:		25
<ul style="list-style-type: none"> Describe how the planning committee will be assembled and how often they will meet. 	6	
<ul style="list-style-type: none"> Describe plan to assemble and analyze relevant data. 	6	
<ul style="list-style-type: none"> Describe plan to assess current alternatives to incarceration and resources, and identify gaps (e.g., community resource mapping) 	7	
<ul style="list-style-type: none"> Describe how the local plan will be completed and by whom. 	6	
Project Management:		10
<ul style="list-style-type: none"> The planning committee includes all key and principal partners in the justice system. 	10	
Goals and Performance Metrics:		20
<ul style="list-style-type: none"> Sets reasonable benchmarks for the performance of both process and outcome objectives. 	10	
<ul style="list-style-type: none"> Describes how each the objectives will be accomplished. 	10	
Budget Detail:		25
<ul style="list-style-type: none"> Budget is complete. 	5	

• Costs are allowable and reasonable.	5	
• Budgeted items are cost-effective in relation to the proposed activities.	5	
• Narrative is complete for all line items, clearly detailing how the applicant arrived at and calculated the budget amounts.	5	
• Narrative describes why each line item is necessary for program implementation.	5	
Total Possible Points		100

Track 2: Implementation

Scoring Criteria	Possible Points	
Summary of the Program:		5
• Provides a clear, concise summary of the proposal, stating the problems or needs to be addressed and outcomes to be gained, including a 25% reduction in IDOC commitments from the target population.	5	
Description of Service Area:		5
• Describes community demographic characteristics and characteristics of the criminal justice system that are relevant to the statement of need.	5	
Statement of the Problem – Current Situation:		10
• Provides a complete data table that demonstrates need for the program and uses the data in the calculation of the target population and 25% baseline reduction goal.	5	
• Clearly explains current strategies and alternatives to incarceration being used to address the stated need.	5	
Statement of the Problem – Unmet Needs:		5
• Describes the gaps in local justice and human services systems and identifies what needs to be addressed by the program.	5	
Key Partners:		10
• Lists members of a multi-disciplinary team(s) guiding the program implementation, and briefly describes their roles in the collaborative process.	5	
• Includes letters of support from all key	5	

stakeholders, including principal partners in the justice system.		
Project Implementation – Description of the Proposed ARI Program Model:		40
• Defines the criteria to be used to accept individuals into the program, providing justification for the target population.	5	
• Describes the intake and assessment process to be used for the program.	5	
• Describes efforts to integrate existing services and programs designed to meet the individual needs of targeted population.	5	
• Describes what will be done to rehabilitate the individual in the community that is different from current practices, including a list of evidence-based and promising practices that will be employed or enhanced.	5	
• Includes a statement of impact to the court system.	5	
• Describes a plan to incorporate community involvement to aid in the successful reintegration of the program participant.	5	
• Provides a complete logic model with the program’s inputs, outputs, and outcomes.	5	
• Includes a complete and realistic implementation schedule.	5	
Goals and Performance Metrics:		10
• Describes how each of the objectives will be accomplished and measured.	5	
• Demonstrates capacity to meet goals and reporting requirements of the program.	5	
Cost Effectiveness and Certification:		10
• Demonstrates substantial savings to the state compared to incarceration (Per capita prison cost is approximately \$43,000/year).	10	
• Includes evidence towards problem-solving court certification, if applicable.		
Budget Detail:		5
• Includes a complete and realistic budget.	2	
• Demonstrates cost-effectiveness in relation to the proposed activities.	1	
• Includes explanation of why each line item is necessary for program implementation.	2	
Total Possible Points		100

2. Review and Selection Process

All applications will be screened for completeness including GATA pre-qualification and ICQ submission for the current state fiscal year. Applications that are not complete will not be reviewed. Applications received from applicants that are not GATA pre-qualified or have not submitted an ICQ for the current state fiscal year will not be reviewed.

Proposals must meet the eligibility criteria outlined in Section C1. Proposals that pass the screening and eligibility process will be reviewed by a scoring panel which may consist of ICJIA staff, including ARI staff, members of the ARI Oversight Board's working committees, and external reviewers. All reviewers will review and submit any conflicts of interest.

Reviewers will score applications based on completeness, clear and detailed responses to the Program Narrative questions (responses to the program narrative questions over the 20 page limit will be redacted and not read), and inclusion of all mandatory program elements based on the process described in Section E1. The applicant must demonstrate that costs are reasonable, necessary, and allowable.

Review team scores will be forwarded to the Site Selection & Monitoring Committee for review and the development of funding recommendations to the ARI Oversight Board for final approval. Funding recommendations will be based on an evaluation of compiled scores from the scoring panel, as well as consideration of cost-benefit analysis with respect to cost per person served in the proposed program and the potential savings accruing to the state, geographic distribution of proposed service areas, past performance history, and financial standing with ICJIA. With limited exception, applications will be selected from highest to lowest scoring until funds are exhausted. In the event that requests exceed the amount available, priority with expansion grant funding will be given to Track 2: Implementation requests, followed by Track 1: Planning requests.

Funding recommendations from the Site Selection & Monitoring Committee will form the basis of grant decisions with the approval and authorization of the ARI Oversight Board. Applicants will be notified of the ARI Oversight Board's decision.

Successful applicants whose applications contained unallowable or unreasonable costs may have their awards reduced by the total amount of those costs. Upon applicant acceptance of the grant award, announcement of the grant award shall be published by ICJIA to the GATA portal.

ICJIA reserves the right to reject incomplete proposals, proposals that include unallowable activities, proposals that do not meet eligibility or program requirements, and proposals that are otherwise unsatisfactory. ICJIA may invite applicants to answer clarifying questions and modify budgets that include unallowable or unreasonable costs. NOFO application budgets will be reviewed for allowability, completeness, and cost-effectiveness. ICJIA will perform an in-depth budget review of all grants awarded and may require budget modifications that do not materially change the nature of the program.

3. Implementing Agency vs. Program Agency

An implementing agency is the legal entity that receives state funds, such as a county.

A program agency:

- Is a subdivision of the implementing agency, such as a county probation department.
- Carries out program operations.
- Is responsible for data and fiscal reporting.

4. Anticipated Announcement and State Award Dates

Task	Date
NOFO posted	July 29, 2022
Technical Assistance Recording	August 1, 2022
Notice of Intent due	August 15, 2022
NOFO question submission deadline	August 18, 2022
Applications due	11:59 p.m., August 29, 2022
Adult Redeploy Illinois Oversight Board Site Selection & Monitoring Committee review/approval of recommended designations	September 2022
Performance Period	October 1, 2022-June 30, 2023

5. Appeal Process

Unsuccessful applicants may request a formal appeal of the evaluation process. Evaluation scores and funding determinations may not be contested and will not be considered by ICJIA's Appeals Review Officer. The appeal must be via email and submitted within 14 calendar days after either the date the grant award notice is published or receipt of a Funding Opportunity Declination Letter from ICJIA, whichever comes first. The written appeal must include, at a minimum, the following:

- Statement indicating a request for a formal appeal
- The name and address of the appealing party
- Identification of the grant program
- A statement of reason for the appeal

Please send your appeal to:

Appeals Review Officer
Illinois Criminal Justice Information Authority
CJA.ARO@Illinois.gov

Once an appeal is received, ICJIA will acknowledge receipt of an appeal within 14 calendar days from the date the appeal was received. ICJIA will respond to the appeal, in writing, within 60 days or explain why more time is required. ICJIA will resolve the appeal by a written determination, which will include:

- Review of the appeal.
- Appeal determination.
- Rationale for the determination.
- Standard description of the appeal review process and criteria.

6. Debriefing Process

Unsuccessful applicants may request a debriefing for feedback to improve future applications. Debriefings include written advice on the strengths and weaknesses of applications using the evaluation and review criteria.

Requests for debriefings must be made via email and submitted within seven calendar days after receipt of notice. Debriefing requests will not be granted if there is an active appeal, administrative action, or court proceeding. The written debriefing requests shall include:

- The name and address of the requesting party.
- Identification of grant program.
- Reasons for the debrief request.

Please send requests to:

Stacey Woods
Illinois Criminal Justice Information Authority
CJA.AdultRedeployNOFO@illinois.gov

F. Award Administration Information

1. State Award Notices

The Site Selection & Monitoring Committee will review the scores and develop funding recommendations, with authorization and approval by the ARI Oversight Board, in September 2022.

ICJIA will transmit a Notice of State Award (NOSA) and the grant agreement to successful applicants after the Site Selection & Monitoring Committee reviews and approves designations. The NOSA will detail specific conditions resulting from pre-award risk

assessments that will be included in the grant agreement. The NOSA will be provided and be must be accepted through the Grantee Portal unless another distribution is established. The NOSA is not an authorization to begin performance or incur costs.

2. Administrative and National Policy Requirements

In addition to implementing the funded project consistent with the approved project proposal and budget, agencies selected for funding must comply with applicable grant terms and conditions and other legal requirements, including the [Illinois Crime Reduction Act \(Public Act 96-0761\)](#), GATA, and the U.S. Department of Justice Grants Financial Guide.

Additional programmatic and administrative special conditions may be required.

3. Reporting

Recipients must submit periodic financial reports, progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the 2 CFR Part 200 Uniform Requirements. Future awards and fund drawdowns may be withheld if reports are delinquent.

G. State Awarding Agency Contact(s)

For questions and technical assistance regarding application submission, contact:

Stacey Woods
Illinois Criminal Justice Information Authority
CJA.AdultRedeployNOFO@illinois.gov

H. Other Information

The Illinois Criminal Justice Information Authority (ICJIA) is a state agency dedicated to improving the administration of criminal justice. ICJIA brings together key leaders from the justice system and the public to identify critical issues facing the criminal justice system in Illinois, and to propose and evaluate policies, programs, and legislation that address those issues. The statutory responsibilities of ICJIA fit into four areas: grants administration; research and analysis; policy and planning; and information systems and technology.

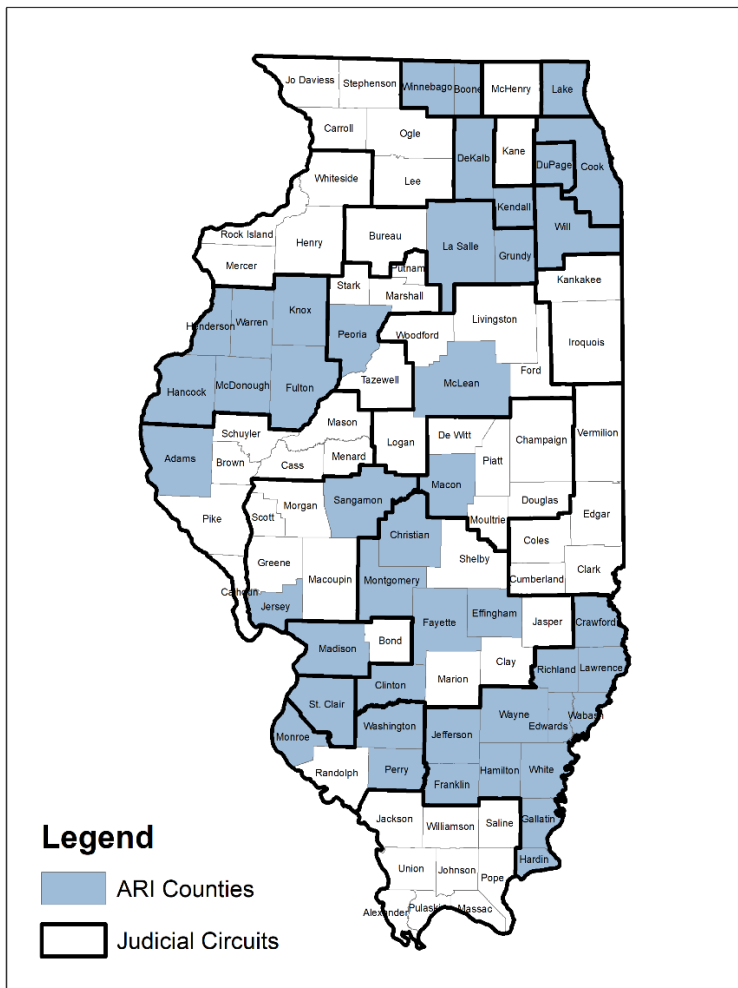
Section 7 of the Illinois Criminal Justice Information Act grants ICJIA authority “to apply for, receive, establish priorities for, allocate, disburse, and spend grants of funds that are made available by and received on or after January 1, 1983 from private sources or from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds” and “to receive, expend, and account for such funds of the State of Illinois as may be made available to further the purposes of this Act.” (20 ILCS 3930/7(k), (l))

Neither the State of Illinois nor ICJIA are obligated to make any award as a result of this announcement. The ICJIA Executive Director or designee has sole authority to bind ICJIA to the expenditure of funds through the execution of grant agreements.

This application is subject to the Illinois Freedom of Information Act (FOIA). Any information that the applicant believes should be exempt under FOIA should clearly highlight the information that is exempt, and the basis of the exemption.

Visit the [ARI website](#) for more information about the program.

APPENDIX A Map of ARI Sites



- 2nd Judicial Circuit – 12 counties
- 4th Judicial Circuit – Christian, Effingham, and Fayette Counties
- 4th Judicial Circuit expansion – Clinton and Effingham Counties
- 9th Judicial Circuit – 6 counties
- 20th Judicial Circuit – St. Clair County
- Adams County
- Boone County
- Cook County (3 grants)
- DeKalb County
- DuPage County
- Grundy County
- Jersey County
- Kendall County
- Lake County
- LaSalle County (3 grants)
- Macon County
- Madison County
- McLean County
- Montgomery County [planning]
- Peoria County
- Sangamon County
- Washington, Monroe, and Perry Counties
- Will County
- Winnebago County

APPENDIX B

Program Models

Problem-Solving Courts⁶

Problem-solving courts (PSCs) divert individuals charged with, or convicted of, a crime from incarceration to help change criminogenic attitudes and behaviors, reduce recidivism, decrease criminal justice costs, reintegrate individuals into their communities as better functioning citizens, and increase public safety. The first PSCs were drug courts serving those with substance use disorders but expanded to additional populations, such as individuals with mental health issues and veterans. PSCs are targeted to high risk and high need participants and are resource-intensive. The [Illinois Association of Problem-Solving Courts website](#) includes a list of the PSCs in the state.

Research studies have demonstrated success of PSCs, finding that most PSCs, when implemented correctly, reduce recidivism. Other outcomes associated with PSCs include improved coordination among criminal justice agencies, enhanced services to victims and perpetrators of crime, and increased trust in the criminal justice system. Practices that influence PSC success include applying a collaborative approach, providing structure and accountability, offering wraparound services, training team members, and monitoring program performance and outcomes.⁷

There are many resources to support the evidence-informed implementation of PSCs. For example, the U.S. Department of Justice produced reports on the key components of different PSCs. ARI uses these key components checklists as grantee monitoring tools during site visits.

- [Defining Drug Courts: The Key Components](#)
- [Improving Responses to People with Mental Illnesses: Essential Elements of a Mental Health Court](#)
- [Veterans Treatment Courts: A Second Chance for Vets Who Have Lost Their Way](#)

The National Center for State Courts provides access to current standards and other resources for PSCs across the country.⁸ In addition, the National Association of Drug Court Professionals published [Adult Drug Court Best Practice Standards](#) that offer guidance to practitioners based on an analysis of 30 years of research in the field.

The Administrative Office of the Illinois Courts developed statewide [PSC standards](#) in 2015 (updated in 2019). Jurisdictions requesting ARI funds for a new or existing PSC must achieve or be in the process of achieving AOIC PSC certification.

⁶ See National Center for State Courts website <https://www.ncsc.org/Topics/Alternative-Dockets/Problem-Solving-Courts/Home.aspx>

⁷ Hughes, E. & Reichert, J. (2017). An overview of problem-solving courts and implications for practice. Illinois Criminal Justice Information Authority. <https://icjia.illinois.gov/researchhub/articles/an-overview-of-problem-solving-courts-and-implications-for-practice>

⁸ See <https://www.ncsc.org/Topics/Alternative-Dockets/Problem-Solving-Courts/Home.aspx>

Intensive Supervision Probation with Services

Intensive Supervision Probation (ISP) was created as an incarceration alternative to alleviate some of the burden of a large prison population on resources, staff, justice-involved individuals, and the community. ISP programs generally include increased surveillance often with treatment and/or evidence-informed practices. ARI funds have supported a variation of ISP – an Intensive Supervision Probation *with Services* model (ISP-S). This model uses an integrated probation approach that includes increased surveillance, drug testing, drug treatment, and other evidence-based practices for its clients.⁹

Research has suggested that ISP-S programs reduce system-wide costs of punishment between 30-62% per person when compared to traditional incarceration models.¹⁰ Beyond program cost effectiveness, ISP-S may be especially beneficial for specific classes of crime that are prone to very high levels of recidivism such as drug offenses and burglary. Including prosocial rehabilitative behavioral programming is particularly beneficial for high risk groups. Successful ISP-S programs often incorporate peer support, employment readiness and opportunities, and community involvement to address the underlying causes of criminal behavior.¹¹ ARI developed a key components checklist for a successful ISP-S program using the existing research base, which can be found here:

<https://icjia.illinois.gov/researchhub/articles/intensive-supervision-probation-with-services>.

⁹ Reichert, J., DeLong, C., Sacomani, R., & Gonzales, S. (2016). Fidelity to the intensive supervision probation with services model: An examination of Adult Redeploy Illinois programs. Chicago, IL: Illinois Criminal Justice Information Authority.

<https://icjia.illinois.gov/researchhub/articles/intensive-supervision-probation-with-services>

See full report at https://icjia.illinois.gov/researchhub/files/ISP_Fidelity_final_06-16-16-191011T20091078.pdf

¹⁰ Kroner, D., Pleggenkuhle, B., Narag, R., Gibson, M., Butler, G., Ford, T., Lacey, B. & Riordan, M. (2019). Adult Redeploy Illinois – Intensive Supervision Probation with Services Program Evaluation. Report for the Illinois Criminal Justice Information Authority. Department of Criminology and Criminal Justice, Southern Illinois University Carbondale. See full report at [ARI ISP-S Final Report with Cover-clean-211115T16170538.pdf \(icjia-api.cloud\)](https://icjia-api.cloud/ARI_ISP-S_Final_Report_with_Cover-clean-211115T16170538.pdf)

¹¹ Kroner, D., Pleggenkuhle, B., Narag, R., et al. (2019). Adult Redeploy Illinois – Intensive Supervision Probation with Services Program Evaluation. Report for the Illinois Criminal Justice Information Authority. Department of Criminology and Criminal Justice, Southern Illinois University Carbondale. See full report at [ARI ISP-S Final Report with Cover-clean-211115T16170538.pdf \(icjia-api.cloud\)](https://icjia-api.cloud/ARI_ISP-S_Final_Report_with_Cover-clean-211115T16170538.pdf)

APPENDIX C

Evidence-based and Promising Practices at ARI Sites

Assessments	Program Models	Probation Methods & Tools	Treatment & Therapy	Recovery & Support
Adult Risk Assessment (ARA) based on the Ohio Risk Assessment System (ORAS)	Adult drug court	Effective Practices in Community Supervision (EPICS)	Matrix model	Recovery coaching
Texas Christian University (TCU) screening & assessments	Adult mental health court	Effective Casework Model	Dialectical-Behavior Therapy (DBT)	Twelve-Step Facilitation Therapy (AA, NA)
Global Appraisal of Individual Needs (GAIN)	Veterans court	Motivational interviewing (MI)	Medication Assisted Treatment (MAT)	SMART Recovery (Self Management and Recovery Training)
Substance Abuse Subtle Screening Inventory (SASSI)	Intensive supervision probation with services (surveillance & treatment)	Swift & certain/ graduated sanction case management for substance abusing individuals	Integrated Dual Disorder Therapy	Wellness Recovery Action Planning (WRAP)
Risk and Needs Triage (RANT)		Electronic monitoring	Assertive Community Treatment (ACT)	Transitional and supportive housing
Client Evaluation of Self Treatment (CEST)		Carey Guides – Brief Intervention Tools (BITS)	Cognitive behavioral therapy (CBT) (for high and moderate risk individuals) <ul style="list-style-type: none"> - Thinking for a Change (T4C) - Moral Reconciliation Therapy (MRT) - Strategies for Self-Improvement and Change (SSC) - Relapse Prevention Therapy (RPT) - Moving On - Co-occurring Disorders Program (CDP) - Anger Management - Motivational Enhancement Therapy - A New Direction 	Wrap-around services <ul style="list-style-type: none"> - Community Reinforcement Approach - Cultural Competency - Family psycho-education - Work therapy - Employment retention
PTSD Checklist-Civilian Version (PCL-C), Trauma Screening Questionnaire (TSQ), Suicide Behaviors Questionnaire-Revised (SBQ-R)			Trauma-informed therapy <ul style="list-style-type: none"> - Seeking Safety - Trauma Recovery & Empowerment Model (TREM) - Helping Men/Women Recover 	

APPENDIX D

Performance Measurement Matrix

The following contractual performance measures will be used to review adherence to Adult Redeploy Illinois requirements. Certain conditions related to the performance measures may initiate the need for technical assistance and/or corrective action:

Contractual Performance Measure	Initiator for Corrective Action
Reduction goal: <ul style="list-style-type: none"> • 25% reduction of ARI-eligible IDOC commitments from the identified target population for the grant period. 	<ul style="list-style-type: none"> • Failure to meet or risk of failure to meet the contractual 25% reduction goal for the grant period.
Assessment tools: <ul style="list-style-type: none"> • Risk and needs assessment information utilized for enrollment determinations. 	<ul style="list-style-type: none"> • No assessment tool in use. • Assessment tool not used consistently. • Assessment tool failing to guide enrollment or programming determinations.
Evidence-based practices (EBP): <ul style="list-style-type: none"> • Fidelity of EBP is documented. • 100% of enrolled are receiving EBP. • % high-risk/need engaged in appropriate programming (e.g. substance abuse treatment, mental health treatment, cognitive-behavioral therapy). 	<ul style="list-style-type: none"> • Failure to use EBP (e.g., failure to assess and use information for enrollment and programming, failure to utilize risk-need-responsivity model, failure to use evidence-based programs or curricula). • Failure to address technical assistance recommendations in a timely manner.
Appropriate ARI target/service population: <ul style="list-style-type: none"> • Participants are: <ul style="list-style-type: none"> ○ Probation-eligible ○ Prison-bound ○ Moderate to high risk • Local programs enroll appropriate target population as planned to match intervention (e.g., high-risk/low-need, high-risk/high-need). 	<ul style="list-style-type: none"> • Analysis of program’s unsuccessful exits shows a lower than pre-determined threshold of program revocations committed to IDOC. • Analysis of risk scores shows program is not serving moderate to high-risk individuals according to pre-determined threshold. • Analysis shows program is excessively overriding risk scores.
Provision of program data as required in contracts: <ul style="list-style-type: none"> • Demographics • Case information • ARI information <ul style="list-style-type: none"> ○ Probation/ARI conditions ○ Drug testing results ○ Diagnosis information ○ Treatment providers ○ Status/termination of conditions ○ Changes in employment/education levels ○ Technical violations, arrests, convictions ○ Risk and other assessment information ○ Client contacts 	<ul style="list-style-type: none"> • Failure to provide requested data in the form/detail requested or in a timely manner.

Corrective action plan (CAP) remedies:

1. Training (use of assessment tools, evidence-based practices, data collection, group dynamics)
2. Technical assistance
3. Assessment of mitigating circumstances
4. Sanctions
5. Termination of contract

APPENDIX E

Mandatory ARI Data Elements for Performance Measurement

Demographics:

- Name
- Date of birth
- Gender
- Race
- SID (fingerprint identification number)

Case information:

- Current offense (type of offense, class, dates of arrest and sentence)
- Date client was accepted/enrolled in the program
- If not accepted or enrolled, reason
- Termination date, reason

Adult Redeploy Illinois (ARI) information:

- Probation/ARI conditions (types of treatment required, restitution, education, etc.)
- Treatment provider(s)
- Status updates on these conditions (movement between phases, interrupted treatment, start date, completion date, compliance with treatment, etc.)
- Termination from conditions (successful or not, reason for termination, date of completion/termination)
- Changes in education level and employment
- Technical violations, rule infractions, other negative behavior (date, violation reason, sanction applied/response)
- Arrests/convictions while on ARI (date, offense, class, sentence and date if applicable)
- Risk/other assessment scores, initial and follow up (date, and at least final assessed risk level and override, if applicable)
- Number of in-person visits with each client monthly (in-office visits, field visits, any time the officer and client meet face-to-face. Phone contacts should not be counted as face-to-face contacts)
- Primary substance of choice (if applicable)
- Drug testing information (date tested, result of test, substance(s) found if positive, location of test [probation or treatment provider])
- Diagnosis information
 - Mental health (date of diagnosis, actual diagnosis)
 - Substance abuse/dependence (date of diagnosis, abuse and/or dependence, substance of preference)

APPENDIX F
Corrective Action Plan Language

CORRECTIVE ACTION PLAN FOR SITES AT RISK OF NOT MEETING REDUCTION GOALS:

At the end of each quarter, staff from the site and the department administering the Adult Redeploy Illinois grant will (1) do a formal review of the number of individuals diverted from the Illinois Department of Corrections (using the site's and IDOC's data) and (2) assess whether the number conforms with the site's approved plan in order to achieve the annual 25% reduction included in the plan.

If either site or the state agency administering staff believes that it will not [achieve the annual 25% reduction], they shall bring the issue to the next meeting of the Oversight Board (or within the first month of the next quarter, whichever is sooner) with a plan for remediation designed to avert a penalty charge to the site. The site may choose to send its representatives to the Board meeting to explain the plan, and the Board shall act on the plan immediately upon its receipt.

Should the Board not accept the plan, the site will have the opportunity to modify the plan or withdraw from the program by the next Board meeting (or the second month of the quarter, whichever is sooner). Should the site accept the corrective action plan, the plan shall include a schedule for reporting on the progress of the plan, with regular reports at least once a quarter to the Board, until the Board agrees that the corrective action plan has been successfully implemented.