



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Board Meeting  
Thursday, June 24, 2021  
10 a.m. to 12:00 p.m.

Illinois Criminal Justice Information Authority  
**Location:** Via WebEx Video Conference/Teleconference

**Roll Call**

ICJIA Chair Patrick Delfino welcomed Board members and guests to the ICJIA Board Meeting.

He called the meeting to order at 10:08 a.m. He then asked General Counsel Karen Sheley to call the roll.

<b>Committee Member Attendance</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Sheriff Dwight Baird	X		
CPD Superintendent David Brown			X
ILETS Director Keith Calloway			
Director James Chadd	X		
St. Clair Clerk Kahalah Clay			X
Cook County Sheriff Tom Dart			
OASP Director Patrick Delfino	X		
Director Jessyca Dudley	X		
IDPH Director Dr. Ngozi Ezike			X
Cook County State's Attorney Kim Foxx			X
Illinois Justice Project Director Garien Gatewood	X		
IDOC Acting Director Rob Jeffreys	X		
ISP Director Brendan Kelly			X
Cook County Clerk Iris Y. Martinez			X
Cook County Public Defender Sharone Mitchell, Jr.	X		
Loyola CJRPP Director Dr. David Olson			X
Metra Chief of Police Joseph Perez	X		
Board President Toni Preckwinkle			X
Attorney General Kwame Raoul			X

Kankakee State's Attorney James Rowe			X
SPAC Director Kathy Saltmarsh			X
DCFS Director Marc D. Smith	X		
ICADV Director Vickie Smith	X		
Carmen Terrones	X		
<b>Designees Present</b>	<b>Present</b>	<b>Telephone</b>	<b>Absent</b>
Eric Carter for Superintendent David Brown	X		
Anthony Escamilla for Clerk Iris Martinez	X		
Kristy Johnson for Public Defender Sharone Mitchell, Jr.	X		
Rebecca Levin for Sheriff Tom Dart	X		
Nicole Kramer for State's Attorney Kim Fox	X		
Jason Storkosch for DCFS Director Marc D. Smith	X		

**ICJIA staff and guests present included:**

Delrice Adams – Acting Executive Director  
 Karen Sheley – General Counsel  
 Greg Stevens – Associate Director of Federal & State Grants Unit  
 Charise Williams – Deputy Director  
 Other Authority staff members

Ms. Sheley stated a quorum had not been achieved. The meeting minutes from the last Authority Board meeting were not approved.

**Chairperson's Remarks**

Mr. Delfino thanked everyone for attending the virtual Board meeting and then turned the meeting over to ICJIA Acting Executive Director Delrice Adams for executive director's report.

**Executive Director's Remarks**

Ms. Adams thanked members for attending and informed members that ICJIA has two new hires starting on July 1, 2021. They are Chris Hawkins-Long, Federal and State Grants Director, Crystal Johnson, Technical Advisor in Office of General Counsel and Alda Levy-Skinner who started as a Criminal Justice Specialist Trainee in FSGU. During COVID there have forty-four new hires within the agency. ICJIA is working hard to

implement our strategic violence prevention plan, which the agency is mandated to do. It is a great, comprehensive plan and many of the members served on the ad hoc committee to put together the goals and strategies for the violence prevention plan. This plan was presented to the Lieutenant Governor and she signed off on it. The plan was also presented to the Speaker of the House and the Black Caucus in Springfield, Illinois. The violence prevention plan focuses on how ICJIA administers violence prevention funding throughout the state and it's going to be a game-changer. ICJIA has the capability of providing data – community level data and we're hoping to give jurisdictions the real information needed to develop programming to address the violence in their districts. We are giving agencies the autonomy to submit proposals and comprehensive plans that speak to what they are seeing within their community (youth violence, gun-violence, domestic violence), these may vary in each community across the state. Using our data and supporting agencies to get to these crucial and critical points that people need services and programming to really move the needle around violence.

We're excited about this and wanted to share an update and we will reconvene the ad hoc prevention committee and adding new members so it's broad and representative of folks who have lived experiences as well as our board members, so we can get the support we need to drive the violence prevention plan, which key goals are to reduce violence and promote public safety. Ms. Adams turned the discussion over to Ms. Charise Williams to give executive staff updates.

### **Executive Staff Updates**

Ms. Williams gave an update on the Diversity, Equity and Inclusion (DEI) Plan. The Governor's office hired a chief diversity officer in April. She has since launched her train the trainer program and ICJIA has two staff members attending these training classes. They are Christian Perry and Reshma Desai. Their goal will be to take the training and institute the curriculum in programs within the agency.

We will launch our return to work plan once we receive guidance back from CMS. We will email staff next week on our internal plan to return to the office. She also mentioned that ICJIA Chicago office will relocate from Adams Street office to the old CNA building on Van Buren and that we are expanding the Springfield office in September from two offices and one conference room to ten offices and two conference rooms.

Ms. Williams stated that Director Adams meets with the heads of the agency to discuss strategic initiatives of things they want to accomplish throughout the year, and she will present on those. Each department has five strategic initiatives with one or two key performance indicators for every initiative. These will be presented to the board closer to the end of the year.

Ms. Terrones asked if this is going to be mandatory for all staff or staff selected into this experience? How often would be the expectation? Do they know how often staff would be experiencing this?

Ms. Williams explained that it wasn't the intention to mandate people to participate in this. ICJIA staff has been very receptive to the survey we had, and everyone took part in the survey with the exception of one person who was on leave. The last train the trainer was completed last week and was supposed to begin in January but was postponed until June. We don't know what the curriculum is at this point but will give more details at the next budget committee meeting. Talking with Christian and Reshma this seems pretty good and Sal has been really helpful and part of this whole process. Our team has been receptive to the curriculum.

Ms. Adams clarified to Ms. Terrones that it's not a mandate for training but in terms of how ICJIA is operationalizing equity, diversity and inclusion part that Ms. Williams talked about, each department is doing, they are setting up equity goals they will advance. So some operational piece of their department they have to lift up and share what the equity goal is for that area and track and report out on that along the way. We don't have budget for training all staff we're utilizing. We are leveraging this office as the state office to do the training for train the trainer.

Ms. Terrones thanked Ms. Williams and Ms. Adams for their answer and indicated that this is a critical piece for all of our organization to understand what we're doing to inform our staff. She also indicated that when she looked at the number of hired staff that the ratio of diversity, it did not look as equitable as she wanted it to be. She asked if there was a concerted effort to identify people of color to lead some of the major projects to influence some of the necessary changes in our systemic organizations?

Ms. Adams stated that we have not hired a consultant as of yet, but two staff members have taken the leadership role in our diversity, equity and inclusion work and they are Christian Perry and Reshma Desai. She said that Ms. Terrones is working across all levels of staff to ensure people have the tools, knowledge, information and shared language so that we are building capacity internally. This can impact our equity in grant-making and policy research. We don't see it as an initiative it is embedded in ICJIA. In conversation we have, you will notice that NOFOs are coming out. Some equity language, we are asking for community input and feedback. There is amazing work coming out of Adult Redeploy and their board has had racial equity training and they have included the community voice and their work.

Ms. Williams indicated that ICJIA's senior team is one of the most diverse teams across all other state agencies. We have been very strategic in making sure that happens from a staff standpoint as part of the survey where people were able to self-identify their ethnicity. From those responses 28% identified as Black, 8% identified as Asian, 52% identified as White and the other numbers broke out as other.

Ms. Smith expressed that as a non-government person, she has been in other work with other state agencies and found the CMS hiring process is a real challenge to hiring the right person for the right job in the right way, so she commends the Authority and the whole administration for taking this issue and to face it head on.

Ms. Williams expressed thanks to Zina Smith, ICJIA's HR Director who helps navigate the CMS waters, and thanked Ms. Smith for her comment.

### **Budget Committee Update**

Mr. Stevens informed the board that there have been two budget committee meetings since the last board meeting, April 15, 2021 and May 14, 2021, and also that another meeting will be held on Friday, June 25, 2021. There were materials presented on April 15<sup>th</sup> that spanned five programs from the CVIP program. One was a small action to reduce, rescind designations to the HOPE program and to increase or reverse the designation to Universal Family Connection. The designation for Universal was revised to \$100,000 and the designation to the HOPE program was rescinded by \$363,000 as they decided not to proceed in the program. They were originally named in state appropriation, but it wasn't correctly named. ICJIA tried to identify other sources of funding, which we did, and at their (HOPE program), choosing they asked to rescind the program and that was the action taken. The second program was our federal grant award of the SORNA program, where roughly \$227,000 designated to the Illinois State Police to allow them funding to meet the SORNA guidelines and to document retention and information sharing that is specific to the SORNA program and how information is used and how it can be used. This is a coordinated plan that we can share with them in trying to meet all of the requirements in the SORNA Act. The third program improving criminal justice response, domestic violence, dating violence and sexual assault. The action taken at that point was to approve a set aside for a NOFO that the program would be shoving out. It is roughly \$310,000 or \$312,000 and was approved and that NOFO will be posted within the next few weeks for a pilot project for that program. The fourth program is our Justice Assistance Grants (JAG) program. One designation was recommended and approved by the budget committee. That designation was for \$950,000 and that was to support our prime strategic analysis and evaluation program. That was approved and it's an internal grant and goes to ICJIA's Research and Analysis Unit. This grant funds much of their activities, analysis and evaluations they do for the JAG program.

The largest action of the committee is the Victims of Crime Act, this is the largest fund of the agency and there are many moving pieces. The first item of action at the April meeting was the reduction of 18 programs that were lapsing funds, which left about \$1M in FY18 funds. Many of those lapses were due to reduced activities as a result of COVID. So the reductions were made. The next actions at this meeting were reprogramming funds that are due to lapse at the end of September. Designations were made to utilize these funds before they lapsed on September 30<sup>th</sup>. The original stream of funding was FFY19 funds, so we inserted the FFY18 funds into these programs for a five-month period and in doing so, utilized roughly \$5M of the VOCA dollars that would be lapsing. To accomplish this, one of the actions taken was to use FFY18 funds to

extend our lead entity programs. These are very large entities across the state that have designations of \$21M each. They were given an amount of approximately \$15M to extend each to three-months to carry to September 30<sup>th</sup>. This is an effort to utilize the FFY18 VOCA dollars, so less lapsed funds would be returned to the federal government. At the May 14<sup>th</sup> meeting, ICJIA asked the committee to approve a set-aside of \$3M to Restore, Reinvest and Renew (R3) program, to put out an emergency summer violence response pilot program. That was approved and the performance period for those grants will be from July 1<sup>st</sup> through September 30<sup>th</sup>.

**Public Comment**

None

**Adjourn**

Meeting adjourned at 10:48a