



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

Regular Board Meeting
Thursday, September 17, 2020
10:00 a.m. to 12:00 p.m.
Illinois Criminal Justice Information Authority

Location:
Via Webex Video Conference/Teleconference

Roll Call

ICJIA Chair Patrick Delfino welcomed Board members and guests to the ICJIA Board Meeting. He called the meeting to order at 10:02 a.m. and asked Acting General Counsel Scott Risolute to call the roll.

Committee Member Attendance	Present	Telephone	Absent
Sheriff Dwight Baird			X
Public Defender Carla Barnes	X		
Superintendent David Brown			X
Clerk Dorothy Brown		X	
Public Defender Amy Campanelli	X		
Director James Chadd			X
Clerk Kahalah Clay		X	
Sheriff Tom Dart			X
Director Patrick Delfino, Chair	X		
Jessyca Dudley			
Director Ngozi Ezike	X		X
Director Brent Fischer	X		
State's Attorney Kim Foxx			X
Director Rob Jeffreys			X
Director Brendan Kelly			X
State's Attorney Bryan Kibler			X
Director David Olson	X		
Chief Joseph Perez	X		
President Toni Preckwinkle			X
Attorney General Kwame Raoul			X
Director Kathy Saltmarsh	X		
Director Marc Smith	X		
Director Vickie Smith	X		
Carmen Terrones	X		
Director Paula Wolff	X		
Designees Present	Present	Telephone	Absent
John Carroll for Attorney General Kwame Raoul	X		
Amanda Gallegos for Sheriff Tom Dart	X		
Nicole Kramer for State's Attorney Kim Foxx	X		
Peter Korcerka for Public Defender Amy Campanelli	X		
Shawn O'Toole for Director James Chadd	X		

ICJIA staff present included:

Karen Crawford – Acting Chief Financial Officer
Marilyn Jackson – Executive Assistant
Mary Ratliff – Program Director of IFVCC
Jessica Reichert – Acting Associate Director of Research
Scott Risolute – Acting General Counsel
Luisa Salazar – Criminal Justice Specialist II
Greg Stevens – Associate Director of Federal & State Grants Unit
Charise Williams – Acting Executive Director
Other Authority staff members and guests

Mr. Risolute state a quorum had been achieved.

Chairperson’s Remarks

Mr. Delfino thanked everyone for attending the virtual Board/Budget meeting and called for a motion to approve the minutes taken on May 13, 2020. Mr. Fischer motioned for the minutes to be approved and Mr. Kocerka seconded. The minutes were approved. He then turned to meeting over to ICJIA Acting Executive Director Charise Williams for executive updates.

Executive Director’s Remarks

Ms. Williams thanked members for attending and gave brief updates of the work ICJIA doing and has accomplished during this pandemic. In summary, 12 employees comprised a committee to develop internal and external goals to create a Diversity, Equity and Inclusion (DEI) Plan. This plan is specific to each agency at the Governor’s office request and is done in conjunction with the Morten Group, a group dedicated to social change.

Further updates included information on how the agency has implemented safety procedures in response to COVID-19, R3, agency audit, human resources, and procurement. The agency has implemented several internal safety procedures in accordance with CDC guidelines to ensure the safety of staff. There were two NOFO’s released in mid-May for the R3 (Restore, Reinvest, Renew) program. ICJIA hosted multiple technical assistance opportunities, co-hosted three community engagement events and had an extended 60-day application window. There were 394 R3 program applications from across the state, including 76 Assessment and Planning grants and 318 for Service Delivery grants. ICJIA formed 58 application review teams with 178 reviewers statewide. This has proved to be a historical grant cycle for the Authority.

Ms. Williams stated the Authority is currently wrapping up the FY19 Statewide Single Audit that was completed by KPMG in August 2020. This audit included the VOCA programs.

The Authority has 76 staff members currently and anticipate rapid growth with 17 new hires projected to start this fiscal year. There will be five staff dedicated to the R3 program, an R3 manager and four grant monitors. We expect to hire an R3 Director and two additional monitors over the next couple of months. Ms. Williams spoke of the strategy the agency has about connecting with the community both internally and externally and introduced Christian Perry, ICJIA Community Engagement Manager, and new board member Jessyca Dudley.

The Authority completed 114 procurements in SFY20 totaling approximately \$903K. We currently have 3 procurements open and the procurement strategy includes a renewed focus on women and minority-owned businesses.

Minutes prepared by: Marilyn Jackson
Budget Committee Update prepared by: Jude Lemrow

Ms. Williams asked members to submit a list of three accomplishments each agency has completed during the past year and include one or two accomplishments members has seen from ICJIA within the past year. This is due Friday, September 18 at noon and will be sent to Governor Pritzker's office. She also asked Ms. Reichert to give a short presentation on how the Authority handles the evaluation process and wants the members support as the agency expand the process.

Executive Staff Update

Ms. Crawford gave a fiscal update highlighting the 2021 appropriation of \$203K which represents 31% of the prior year. This also represents 98% increase in our appropriation just four years ago. This increase is representative of the federal VOCA funding and the state's focus on violence prevention initiatives. She mentioned this growth is driven primarily by the R3 programming and the continuation of federal VOCA programming. She also stated that the agency general revenue operations budget is slack compared to prior years. The state has issued a directive for a five percent reduction in 2021 and a ten percent reduction in 2022. This directive may require ICJIA to postpone hiring or make other adjustments to our service delivery model. The agency is beginning this process now to look at ways to meet the state of Illinois request.

Ms. Smith asked if it was possible to get a full copy of the OIG report. Ms. Crawford answered that this report is not final and is a draft with recommendations for Office of Justice Programs (OJP). Once it is finalized it will be published.

Ms. Campanelli asked if the governor's statement indicating the gloom and doom of the states budget being a nightmare will affect ICJIA. Ms. Crawford said we are looking the slow growth of full-time equivalent staff and the funding we receive, it's out of sync. So. we are again looking at postponing hiring and how we might design or change our service delivery to meet the requirement.

Ms. Wolff asked if the new staff are funded out of the R3 monies. Ms. Crawford stated that the full-time staff are funded out of R3 budget. Ms. Wolff suggested the board think about rather there should be a ratio of grant money available to staff out of R3 as more money is coming in from the sale of cannabis. It would make sense to have a ratio of staff to dollars.

Mr. Stevens gave an update on the grants unit and that the agency has held numerous budget committee meetings since May. He directed members to Table 1 in the packet with information of the NOFO release schedule. This table shows NOFO's currently released, those anticipated to be released before the end of the calendar year. The R3 NOFO was released and the next one was the Coronavirus Emergency Supplemental Funding Program (CESF). The Notice of Information for CESF went out and we received 104 applications totaling \$71MM, which was more than we had available to fund. Out of the applications received, 11 agencies were selected and approximately \$8MM will be used to provide COVID relief across the state of Illinois.

The Federal & States Grants Unit (FSGU) is monitoring 266 grants and those grants have a total of about \$144MM.

Ms. Reichert directed members to the tables included in the meeting packet that gave information on what the Research & Analysis Unit has accomplished over the past few months and gave brief explanation on the evaluation process.

Ms. Saltmarsh suggested that it is incumbent of ICJIA to become a stronger voice about what is required to do good and decent evaluations and not say because of the state fiscal year there is no time to complete them. There is a strong interest legislatively in evaluations.

Budget Committee Update

- a. *Safe from the Start (SFS) Evaluation*
- b. *Justice Assistance Grant (JAG)*

The Board discussed and took actions regarding:

- Justice Assistance Grants
- Safe From the Start

1. Justice Assistance Grants

Designation Adjustments

The Board acted to increase existing FFY18 Justice Assistance Grants (JAG) designations as described in the table below:

Entity - Program	Reason for Increase	Original	Increase	Adjusted
Quad Cities Metropolitan Enforcement Group - Multijurisdictional Large-Scale Narcotics Trafficking Enforcement	Accounting error.	\$149,251	\$137	\$149,388
West Central Illinois Task Force - Multijurisdictional Large-Scale Narcotics Trafficking Enforcement	Offset the costs of an allowable cost of living increase incurred during the grant period.	\$122,550	\$1,505	\$124,055
Totals:		\$271,801	\$1,642	\$273,443

New Designations

The Board designated FFY17 and FFY18 JAG funds as described in the table below:

Multijurisdictional Narcotic Prosecution Units	FFY17	FFY18
Cook County SAO		\$700,000
DuPage County SAO		\$150,000
Kane County SAO		\$127,431
Kankakee County SAO		\$100,000
Lasalle County SAO		\$98,886
Madison County SAO	\$85,540	
McHenry County SAO		\$98,417
Will County SAO		\$106,613
Total:	\$85,540	\$1,381,347

2. Safe From the Start

Designation Adjustment

The Board acted to increase existing \$125,000 in SFY21 Safe From the Start (SFS) funds designation to the Illinois Criminal Justice Information Authority to support its SFS evaluation program by \$17,000 to \$142,000 because additional costs to successfully manage the SFS Database and distribute measures were identified, including expenses for contractual services to hire a Data Manager, data analysis software, assessment measures, and postage.

I. Public Comment

None

II. Committee and Board Member Update

None

III. Adjourn

Meeting adjourned at 11:24 a.m.