

Uniform Notice for Funding Opportunity (NOFO)
Residential Substance Abuse Treatment for State Prisoners (RSAT)

	Data Field	
1.	Awarding Agency Name:	Illinois Criminal Justice Information Authority
2.	Agency Contact:	Greg Stevens Gregory.Stevens@illinois.gov 312-793-0890
3.	Announcement Type:	<input checked="" type="checkbox"/> Initial announcement <input type="checkbox"/> Modification of a previous announcement
4.	Type of Assistance Instrument:	Grant
5.	Funding Opportunity Number:	ICJIA-2016-0002
6.	Funding Opportunity Title:	Comprehensive Local Opioid Medication Assisted Treatment
7.	CSFA Number:	546-00-0396/546-00-0398
8.	CSFA Popular Name:	RSAT /JAG
9.	CFDA Number(s):	16.593/16.738
10.	Anticipated Number of Awards:	6
11.	Estimated Total Program Funding:	A total of \$694,575 in federal funding is available through this solicitation, comprised of \$136,789 in Residential Substance Abuse Treatment or State Prisoners (RSAT) funds and \$557,786 in Edward Byrne Justice Assistance Grant Local Set-aside funds.
12.	Award Range	Not applicable
13.	Source of Funding:	<input checked="" type="checkbox"/> Federal or Federal pass-through <input type="checkbox"/> State <input type="checkbox"/> Private / other funding
14.	Cost Sharing or Matching Requirement:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
15.	Indirect Costs Allowed Restrictions on Indirect Costs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
16.	Posted Date:	August 18, 2016
17.	Closing Date for Applications:	11:59 p.m., Monday, October 3, 2016
18.	Technical Assistance Session:	Session Offered: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Session Mandatory: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No 1:30 p.m., Tuesday, August 30, 2016 Prospective applicants must register to receive webinar information by emailing Maureen.Brennan@Illinois.gov

Agency-specific content for the Notice of Funding Opportunity

A. Program Description

The Illinois Criminal Justice Information Authority (the Authority) administers the federal Residential Substance Abuse Treatment (RSAT) for State Prisoners Program and the Edward Byrne Memorial Justice Assistance Grant (JAG) Program in Illinois. RSAT assists state and local governments in the development and implementation of substance abuse treatment programs in state and local correctional and detention facilities. Funds also are available to create and maintain community-based aftercare services for individuals after release from incarceration.

The JAG program provides states and units of local government with critical funding to support programs in a range of areas, including law enforcement; prosecution and courts; prevention and education; corrections and community corrections; drug treatment and enforcement; crime victim and witness assistance; and planning, evaluation, and technology improvement.

Program-Specific Information

The goal of this solicitation is to select counties to implement a comprehensive opioid medication-assisted treatment (MAT) program for justice-involved persons. The program has three components:

- Jail-based substance abuse treatment which includes Cognitive Behavioral Therapy (CBT).
- Pre- and post-release case management and MAT substance abuse treatment services.
- Probation supervision.

The three components must work in coordination to identify opioid-addicted jail detainees at high risk of reoffending through validated screening and assessment. Offenders identified for program participation must be provided jail-based substance abuse treatment which includes CBT, and linked to transitional case management services and community-based MAT services for opioid addiction which includes the administration of long-acting Vivitrol. Case management and community-based substance abuse treatment staff will work in coordination with probation officers to monitor offender progress and compliance with monthly MAT administration.

Program Requirements

Applicants may request funding for any or all required components. Applicants that do not request funding to support all three components must describe current or planned initiatives that will complement the component/s for which funding is requested and create the required three-pronged program:

- Jail-based substance abuse treatment with CBT.
- Pre- and post-release case management and MAT substance abuse treatment services.
- Probation supervision.

Jail-based substance abuse treatment

To be eligible for funding, jail-based substance abuse treatment programs must:

- Engage participants for at least 3 three months.
- Focus on the inmate's substance use diagnosis and addiction-related needs.
- Develop the inmate's cognitive, behavioral, social, vocational, and other skills to solve the substance use and related problems with emphasis on the provision of CBT.
- Require urinalysis and/or other proven reliable forms of drug and alcohol testing for program participants, including both periodic and random testing, and for former participants while they remain in the custody of the state or local government.
- Prepare participants for successful community reintegration, including post-release referral to appropriate evidence-based aftercare treatment and service providers that support the use of medication assisted treatment.
- If possible, jail-based programs should separate the treatment population from the general correctional population and program design should be based on effective, scientific practices.

Case management and aftercare

Case management services must minimally provide offender screening, assessment, and linkage to services, including MAT treatment. All jail detainees volunteering for program participation should be screened for opioid addiction using a validated tool to determine whether they are appropriate for the program. In addition, participant risk should be assessed using the LSI-R to determine their risk level and to identify participant service needs. Program participation is not limited to only high risk offenders. Case management services will assist participants in enrolling in available health insurance coverage and link those to appropriate services identified through the screening and assessment tools, including medical screening for Vivitrol tolerance, post-release MAT treatment, and substance abuse counseling.

Probation supervision

To monitor and reinforce treatment compliance, supervision must be provided for program participants sentenced to probation. The probation officer will have a reduced caseload and will work closely with treatment providers to monitor participant progress and compliance with counseling, Vivitrol administration, and drug testing.

Evidence-Based Programs or Practices

Applicants are strongly urged to provide substance abuse treatment practices and services that are based in evidence and appropriate for the target population. Applicants should identify the

evidence-based practice being proposed for implementation, identify and discuss the evidence that shows that the practice is effective, discuss the population(s) for which this practice has been shown to be effective, and show that it is appropriate for the proposed target population.

Authorizing Statutes

Section 7(k) of the Illinois Criminal Justice Information Act (20 ILCS 3930/7(k)) establishes the Authority as the agency "to apply for, receive, establish priorities for, allocate, disburse and spend grants of funds that are made available...from the United States pursuant to the federal Crime Control Act of 1973, as amended, and similar federal legislation, and to enter into agreements with the United States government to further the purposes of this Act, or as may be required as a condition of obtaining federal funds;" and

Pursuant to the Authority's rules entitled "Operating Procedures for the Administration of Federal Funds," (20 Illinois Administrative Code 1520 et seq.) the Authority awards federal funds received by the State of Illinois pursuant to the Residential Substance Abuse Treatment for State Prisoners (RSAT) Program from the Bureau of Justice Assistance, Office of Justice Programs, Department of Justice, and enters into interagency agreements with state agencies and units of local government for the use of these federal funds; and

Pursuant to the Authority's rules entitled "Operating Procedures for the Administration of Federal Funds," (20 Illinois Administrative Code 1520 et seq.) the Authority awards federal funds received by the State of Illinois pursuant to the Omnibus Crime Control and Safe Streets Act of 2002 and agency agreements with State agencies and units of local government for the use of these federal funds; and

Pursuant to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program, the Authority names the following Edward Byrne Memorial Justice Assistance Grant (JAG) Program purpose areas for federal fiscal year 2013:

1. Law enforcement programs.
2. Prosecution and court programs.
3. Prevention and education programs.
4. Corrections and community corrections programs.
5. Drug treatment and enforcement programs.
6. Planning, evaluation, and technology improvement programs.
7. Crime victim and witness programs.

Goals, objectives and performance metrics

The goal of the program is to reduce the number of opioid overdoses and the rate of recidivism among justice-involved opioid users.

Funded programs will be required to submit quarterly data reports that minimally supply the following information:

Process Objectives	Performance Metrics
Complete hiring of program staff	-Date staff hiring is completed
Complete program staff training	-Date staff training is completed
Screen jail detainees for opioid addiction	-Number of jail detainees screened for opioid addiction
Conduct strategic drug testing on opioid addicted detainees	-Number of drug tests performed on opioid addicted detainees
Provide substance abuse treatment to jail detainees identified as opioid addicted	-Percentage of jail detainees identified as opioid addicted provided with substance abuse treatment
Conduct risk and responsivity assessments of opioid addicted detainees	-Percentage of jail detainees identified as opioid addicted screened for risk and responsivity
Enroll opioid addicted jail detainees in the voluntary MAT program	-Percentage of opioid addicted jail detainees who enroll in the voluntary MAT program -Risk level of program participants
Assist program participants with enrollment in insurance coverage	-Percentage of program participants assisted with insurance coverage enrollment
Facilitate medical assessment for Vivitrol tolerance for program participants	-Percentage of program participants receiving medical assessment for Vivitrol tolerance
Link program participants with community-based MAT services, substance abuse treatment and supportive services	-Percentage of program participants linked with community-based MAT services -Percentage of program participants linked with community-based substance abuse treatment -Percentage of program participants linked with community-based supportive services
Provide specialized probation supervision to program participants	-Percentage of program participants on specialized probation caseload
Conduct strategic drug testing on program participants each quarter	-Percentage of program participants screened for drugs each quarter

Monitor monthly Vivitrol administration for program participants	-Percentage of program participants monitored for compliance with monthly Vivitrol administration
Outcome Objective	Performance Metrics
Reduce the number of male hospital admissions for opioid poisoning/overdose	-Number of female hospital admissions for opioid poisoning/overdose
Reduce the number of female hospital admissions for opioid poisoning/overdose	-Number of male hospital admissions for opioid poisoning/overdose
Reduce the number of opioid-using male detainees	-Number of opioid-using-male detainees
Reduce the number of opioid-using female detainees	-Number of opioid-using-female detainees
Reduce the average number of rearrests of opioid-using male detainees	-Average number of rearrests of opioid-using male detainees -Average number of rearrests of male program participants
Reduce the average number of rearrests of opioid-using female detainees	-Average number of rearrests of opioid-using female detainees -Average number of rearrests of female program participants
Increase the percentage of opioid-using male detainees receiving jail-based	-Percentage of opioid-using male detainees receiving jail-based treatment
Increase the percentage of opioid-using female detainees receiving jail-based treatment	-Percentage of opioid-using female detainees receiving jail-based treatment
Increase the percentage of opioid-using male detainees successfully completing jail-based treatment	-Percentage of all opioid-using male detainees successfully completing jail-based treatment -Percentage of male program participants successfully completing jail-based treatment
Increase the percentage of opioid-using female detainees successfully completing jail-based treatment	-Percentage of all opioid-using female detainees successfully completing jail-based treatment -Percentage of female program participants successfully completing jail-based treatment
Increase the percentage of opioid-using male	-Percentage of male program participants

detainees linked to community-based substance abuse treatment	linked to community-based substance abuse treatment
Increase the percentage of opioid-using female detainees linked to community-based substance abuse treatment	-Percentage of female program participants linked to community-based substance abuse treatment
Increase the percentage of opioid-using female detainees linked to housing and other community-based services	-Percentage of male program participants linked to housing and other community-based services
Increase the percentage of opioid-using female detainees linked to housing and other community-based services	-Percentage of female program participants linked to housing and other community-based services
Increase the percentage of opioid-using male probationers in substance abuse treatment	-Percentage of all opioid-using male probationers in substance abuse treatment -Percentage of male program participants on probation in substance abuse treatment
Increase the percentage of opioid-using female probationers in substance abuse treatment	-Percentage of opioid-using female probationers in substance abuse treatment -Percentage of female program participants on probation in substance abuse treatment
Increase the percentage of opioid-using male probationers successfully completing substance abuse treatment	-Percentage of all opioid-using male probationers successfully completing substance abuse treatment -Percentage of male program participants on probation successfully completing substance abuse treatment
Increase the percentage of opioid-using female probationers successfully completing substance abuse treatment	-Percentage of opioid-using female probationers successfully completing substance abuse treatment -Percentage of female program participants on probation successfully completing substance abuse treatment
Decrease the percentage of opioid-using male probationers testing positive for drugs	-Percentage of all opioid-using male probationers testing positive for drugs -Percentage of all opioid-using male probationers testing positive for drugs
Decrease the percentage of opioid-using female probationers testing positive for drugs	-Percentage of opioid-using female probationers testing positive for drugs -Percentage of female program practitioners on probation testing positive for drugs

Decrease the percentage of opioid-using male probationers committing new offenses	-Percentage of all opioid-using male probationers committing new offenses -Percentage of all opioid-using male probationers committing new offenses
Decrease the percentage of opioid-using female probationers committing new offenses	-Percentage of opioid-using female probationers committing new offenses -Percentage of female program practitioners on probation committing new offenses

B. Funding Information

Awards resulting from this opportunity will have a period of performance of February 1, 2017, through January 31, 2018. Contingent on satisfactory performance, the Authority may recommend to its Board a maximum of 24 additional months of funding for each project.

Agreements that result from this funding opportunity are contingent upon and subject to the availability of funds. The Authority, at its sole option, may terminate or suspend this agreement, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Authority’s funding by reserving some or all of the Authority appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the Authority determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. The Implementing Entity will be notified in writing of the failure of appropriation or of a reduction or decrease.

Applicants will be required to submit an Implementation Schedule that describes how the program activities will be carried out. The Implementation Schedule should include information that will allow the Authority to assess grant activity relative to planned project performance.

C. Eligibility Information

Agencies must be pre-qualified through the Grant Accountability and Transparency Act (GATA) Grantee Portal, www.grants.illinois.gov, to become eligible to apply for an award. During pre-qualification, Dun and Bradstreet verifications are performed, including a check of Debarred and Suspended status and good standing with the Secretary of State. The pre-qualification process also includes a financial and administrative risk assessment utilizing an Internal Controls Questionnaire (ICQ). If applicable, the entity will be notified that it is ineligible for award as a result of the Dun and Bradstreet verification. The entity will be informed of corrective action needed to become eligible for a grant award.

1. Eligible Applicants.

This solicitation is open to Illinois counties that are not eligible for direct JAG local formula set aside funding. A list of counties eligible for direct awards is available at

<https://www.bja.gov/Programs/JAG/jag13/13IL.pdf>

Circuit-wide and cooperative submissions also will be accepted from eligible agencies. However, only one proposal will be considered from each unit of government. Agencies that are part of a circuit-wide or cooperative proposal may not submit applications individually or as part of another cooperative proposal.

2. Cost Sharing or Matching

Each project funded for award must be supported by at least 25 percent non-federal funding.

Federal RSAT and JAG funds may be used to pay up to 75 percent of total program costs described in Exhibit B. Applicants must provide non-federal funding for at least 25 percent of program costs described in Exhibit B.

Match Waiver

Jurisdictions applying for JAG funding may request a match waiver. Applicants may request a matching funds waiver of up to 25 percent of the total program costs, but only for program components not funded through RSAT dollars.

JAG match waivers will only be granted on the basis of financial hardship. Applicants may request the waiver by submitting a letter with the funding application. The letter must be on applicant agency letterhead and must include the following minimum requirements:

- A brief description of the applicant agency and the proposed JAG-funded project.
- A thorough explanation of why the full/partial match amount is a financial hardship for the applicant agency.
- The amount of matching funds the applicant agency is able to provide, and the amount of match that the applicant agency is requesting to be waived.
- Any other relevant information that supports the request for match waiver.

Waivers are not allowable under RSAT program guidelines and will not be offered.

3. Indirect Cost Rate.

In order to charge indirect costs to a grant, the applicant organization must have an annually negotiated indirect cost rate agreement (NICRA). There are three types of NICRAs:

a) Federally Negotiated Rate: Applicant organizations that receive direct federal funding may have an indirect cost rate that was negotiated with the Federal Cognizant Agency. Illinois

will accept the federally negotiated rate. The organization must provide a copy of the federally NICRA.

b) State Negotiated Rate: The organization must negotiate an indirect cost rate with the State of Illinois if they do not have Federally Negotiated Rate or elect to use the De Minimis Rate. The indirect cost rate proposal must be submitted to the State of Illinois within 90 days of the notice of award.

c) De Minimis Rate: An organization that has never received a Federally Negotiated Rate may elect a de minimis rate of 10% of modified total direct cost (MTDC). Once established, the de minimis rate may be used indefinitely. The State of Illinois must verify the calculation of the MTDC annually in order to accept the de minimis rate.

D. Application and Submission Information

1. Address to Obtain Application Materials

Applications must be obtained at <http://www.icjia.state.il.us/> by clicking on the link titled “Comprehensive Local Opioid Medication Assisted Treatment Notice of Funding Opportunity”. All required application materials must be emailed to CJA.2016MATNOFO@Illinois.gov by **11:59 p.m., Monday, October 3, 2016**, to be considered for funding. Proposals will not be accepted by mail, fax or in-person. Incomplete applications will not be reviewed. Late submissions will not be reviewed.

In order to avoid unforeseen technical difficulties, agencies are encouraged to plan to submit their applications 72 hours in advance of the deadline. Technical difficulties experienced at any point during the process should be reported immediately to ICJIA by calling Gregory Stevens at (312) 793-0890.

2. Content and Form of Application Submission

For application review and consideration, the following documents must be emailed to CJA.2016MATNOFO@Illinois.gov by the **11:59 p.m., Monday, October 3, 2016**, deadline:

- Completed and signed Uniform State Grant Application for each agency requesting funding in PDF format, including:
 - Federal Employer Identification Number (FEIN).
 - DUNS number for each agency requesting funding.
 - To obtain a DUNS number, visit from Dun and Bradstreet, Inc., online at www.dunandbradstreet.com or call 1-866-705-5711.
 - Expiration date for System for Award Management (SAM) database registration and CAGE Code for all funded entities.

- For information about SAM registration procedures, go to www.sam.gov.
- Completed and signed Programmatic Risk Assessment in Excel format for each agency requesting funding.
- One completed Exhibit A Program Narrative in Word submitted on behalf of all partner agencies requesting funding.
- Completed Implementation Schedule in Word.
- One completed Budget/Budget Narrative in Excel format for each agency requesting funding.

For example, if the county jail, public health department and the probation department will all receive funds through this RFP, each of these agencies will be required to sign separate grant agreements with the Authority.

- When completing the budget, list staff positions to be funded. Do not use names of staff members.
- Neither federal grant funds nor matching funds may be used to pay existing employees' salaries. If used for personnel, grant and matching funds must be used to pay for salaries of new hires, with the following exceptions:
 - Backfilling: Federal grant funds may be used to pay salaries of existing employees performing in a new grant program position if a new employee replaces them in their previous non-grant position.
 - Overtime: Federal grant funds may be used to pay salaries of existing employees if their work on the program is in addition to their existing, established work schedule.
- Grant and matching funds may only be used to pay additional costs incurred as part of the grant program. Grant and matching funds must not be used to pay existing contractual obligations, such as leases.
 - *For example, federal funds may be used for rental costs only when the grantee has to acquire additional rental space for grant-funded personnel and the grantee does not own or have a financial interest in the rental space.*
- A signed Budget Certification page in PDF format, which may be printed from the Budget file.

3. ***Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM)***. Each applicant is required to:

(i) Be registered in SAM before submitting its application. If you are not registered in SAM, this link provides a connection for SAM registration: <https://governmentcontractregistration.com/sam-registration.asp>.

(ii) Provide a valid DUNS number in its application. To obtain a DUNS number, visit from Dun and Bradstreet, Inc., online at www.dunandbradstreet.com or call 1-866-705- 5711.

(iii) Maintain an active SAM registration throughout the application and grant period. The Authority may not make a federal pass-through or state award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements. If an applicant has not fully complied with the requirements by the time the Authority is ready to make a federal pass-through or state award, the Authority may determine that the applicant is not qualified to receive an award and may use that determination as a basis for making a federal pass-through or state award to another applicant.

4. *Submission Dates and Times.*

Applicants must register for a mandatory MAT RFP webinar by **5 p.m. on Friday, August 26, 2016** at www.icjia.state.il.us.

Applicants must participate in the mandatory webinar scheduled for **1:30 p.m. on Tuesday, August 30, 2016**.

All applications are due by **11:59 p.m. October 3, 2016**.

5. *Intergovernmental Review.*

Not applicable.

6. *Funding Restrictions.*

Federal guidelines will determine grant allowability. Review the Federal Financial Guide for Allowable and Unallowable costs at: <http://ojp.gov/financialguide/index.htm>.

Supplanting

Awarded funds must be used to supplement existing funds for grant activities and must not replace those funds that have been appropriated for the same purpose. Supplanting shall be the subject of application review, as well as pre-award review, post-award monitoring, and audit. If there is a potential presence of supplanting, the applicant or grantee will be required to supply documentation demonstrating that the reduction in non-Authority funds resources occurred for reasons other than the receipt or expected receipt of Authority funds.

Prohibited Uses

RSAT funds shall not be used for land acquisition or construction projects.

Pre-award Costs

No costs incurred before the start date of the interagency agreement may be charged to awards resulting from this funding opportunity.

State Travel Guidelines

All travel costs charged to the Authority per contractual agreement must conform to State Travel Guidelines, which may be found here:

https://www.illinois.gov/cms/Employees/travel/Documents/travelguide_FY2016.pdf

Pre-approvals

In compliance with federal guidance, the Authority:

- (1) Encourages minimization of conference, meeting, and training costs.
- (2) Requires prior written approval (which may affect project timelines) of conference, meeting, and training costs for grant recipients.
- (3) Sets cost limits, including a general prohibition of all food and beverage costs.

Food and Beverage Costs

Authority policy dictates that food and beverages may not be purchased grant funding. The Authority recognizes that there are certain situations that make this policy impracticable; therefore, there are exceptions. Exceptions numbered 1 through 3 in the list below are federally recognized and apply to all grants that are sponsoring conferences. Conferences are defined broadly, and include meetings, retreats, seminars, symposiums, or training activities. If conferences are being held onsite and therefore no tax, gratuity, or services charges the price in parenthesis should be used.

Qualifying exceptions to the Authority's Food and Beverage Policy:

- 1) Food is not otherwise available (e.g., extremely remote areas)
- 2) The size of the event and lack of food/beverage vendors in vicinity of the event makes it impractical for attendees to secure their own meals and/or refreshments.
- 3) There is nationally or regionally recognized expert making a special presentation to a plenary session (not a breakout session) and the only time to make the presentation would be during a meal time and the agenda does not allow time for obtaining food at another time. The standard working lunch is not sufficient to meet this exception.

Any grantee requesting grant funds to pay for food and beverages must complete and submit a Food and Beverage Allowability Checklist in addition to disclosing these costs in the budget. The checklist must be completed and submitted to your grant monitor at least four weeks in advance of the conference/grant activity in which food and beverages are to be provided. This time is necessary in order for the grant monitor to get supervisor approval.

There are limitations on the cost per person (which includes any tax, gratuity or service charge). Traditional meal times are breakfast (6- 8 AM), lunch (12-2 PM), and dinner (5- 7 PM). In addition, there has to be substantive discussion or activities before and after

food or beverages are provided, and the activity or conference cannot start or end with the providing of food and beverage.

Grantees shall not obligate any funds for food and beverages until they have received a copy of their approved checklist from their monitor. A separate checklist is needed for each event.

7. Other Submission Requirements.

Proposals may only be submitted via email as detailed in Section C1, above. Proposals will not be accepted by mail, fax or in-person. Incomplete applications will not be reviewed. Late submissions will not be reviewed.

E. Application Review Information

1. Criteria.

Application materials must address all components of the NOFO and demonstrate both a need for the program and an ability to successfully implement the program.

The total number of points available is 100.

Scoring Criteria	Possible Points
<p>Summary of the Program:</p> <ul style="list-style-type: none"> • Provides a clear, concise summary of the proposal stating which of the three components will be implemented. • States problems or needs to be addressed • States outcomes to be gained. 	5
<p>Statement of the Problem – Description of Service Area:</p> <ul style="list-style-type: none"> • Details the area to be served • Provides relevant information to describe the jurisdiction 	10
<p>Statement of the Problem -- Current Situation:</p> <ul style="list-style-type: none"> • Provides complete data table that demonstrates need for the program • Clearly explains current strategies being implemented. • Provides a clear description of current agencies addressing the issue and the resources available for treatment of opioid-using offenders. 	10
<p>Statement of the Problem – Unmet Needs:</p> <ul style="list-style-type: none"> • Identifies unmet needs in each of the three required components • Identified resource gaps in the jurisdiction 	10
<p>Statement of the Problem – Summary of the Problem:</p> <ul style="list-style-type: none"> • Provides a concise and logical summary of the problem 	10
<p>Project Implementation</p> <ul style="list-style-type: none"> • Clearly details program components to be funded • Demonstrates a clear understanding of the project requirements. 	20

<ul style="list-style-type: none"> • Addresses potential barriers and how they will be addressed. • Describes a reasonable, achievable plan to implement the project that addresses the documented need • Describes how project success will be measured and details how and when data will be collected and reported by each funded entity. 	
Project Management: <ul style="list-style-type: none"> • Provides a completed Implementation Schedule that sets reasonable steps for project development and operation and clearly describes responsible parties. • Describes how each objective will be accomplished and resources needed. • Describes County plan for coordination and supervision of the project components. 	10
Goals, Objectives and Performance Indicators: Sets reasonable benchmarks for the performance of both process and outcome objectives.	5
Adequacy of Cost Estimates	
Budget Detail: Budget is complete, allowable, reasonable, and cost-effective in relation to the proposed activities.	10
Budget Narrative: Clearly details how the applicant arrived at and calculated the budget amounts, including match.	10
Total Possible Points	
100	

2. Review and Selection Process.

Proposals will be reviewed by a panel of Authority legal, research and program staff. Proposal selection will be made using the criteria listed above. The Authority reserves the right to reject any or all proposals it determines to be unsatisfactory. The Authority also reserves the right to invite one or more applicants to submit amended proposals and to modify budgets which include unallowable or unreasonable costs.

Review team recommendations will be forwarded to the Authority’s Budget Committee for approval. Applicants will be notified of the Budget Committee’s decision.

3. Programmatic Risk.

All applications must include a completed GATA Programmatic Risk Assessment file. The scoring of this assessment will determine the applicant risk status and required special conditions to the interagency agreement.

4. *Minimum Scores*

Applications must receive an average score of at least 75 points to be recommended for funding.

5. *Anticipated Announcement and State Award dates.*

Task	Date
RFP posted	Thursday, August 18, 2016
Applicant webinar registration deadline	Friday, August 26, 2016
Bidder conference call	Tuesday, August 30, 2016
RFP question submission deadline	Monday, September 26, 2016
Applications due	11:59 p.m., Monday, October 3, 2016
Budget Committee review of recommended designations	January 2017
Notices of State Award released	January 2017
Program start date	February 1, 2017

F. Award Administration

1. State Award Notices.

The Authority will email a Notice of State Award Finalist (NOSAF) to applicants in November 2016 indicating whether their submissions will be recommended for funding. The NOSAF will detail any outstanding documents that must be received before an award may be issued including the following required documents for each agency requesting funding, which may be viewed at www.icjia.state.il.us:

- Completed Fiscal Information Sheet in Word for each agency requesting funding.
- Completed and signed County Audit Information Sheet in PDF format for each agency requesting funding.
- Completed and signed County Debarment certification for each agency requesting funding.
- Completed and signed EEOP certifications for the County and all funded entities for each agency requesting funding.

- Please leave the agreement number and award amount blank.
- Completed and signed Civil Rights certifications for each agency requesting funding.

Unsuccessful applicants may appeal the funding decision. Evaluation scores may not be protested. Only the evaluation process is subject to appeal.

Unsuccessful applicants may request a debriefing, which will provide feedback that can assist applicants in developing improved applications for future funding. Briefings will take the form of advice to applicants on the strengths and weaknesses of their applications in terms of the evaluation and review criteria.

Requests for debriefings must be made in writing and submitted within seven (7) calendar days after receipt of notice. The written appeal/request shall include at a minimum the following:

- The name and address of the appealing party.
- Identification of grant program.
- A statement of reason for the appeal.

Please send requests to:
Illinois Criminal Justice Information Authority
Greg Stevens -- MAT NOFO
300 W. Adams Street, Suite 200
Chicago, Illinois 60606

The Authority Budget Committee is scheduled to review and approve designations in January 2017.

The Authority will email a Notice of State Award (NOSA) to successful applicants in January 2017 for agreements beginning **February 1, 2017**. The NOSA will detail specific conditions to the award based on Financial and Administrative and Programmatic risk. No costs incurred before **February 1, 2017**, may be charged to the grant agreements.

2. Administrative and National Policy Requirements.

If selected for funding, in addition to implementing the funded project consistent with the agency-approved project proposal and budget, the grantee must comply with grant terms and conditions and other legal requirements, including, but not limited to, the Office of Management and Budget Grants Accountability and Transparency Act and U.S. Department regulations which will be included in the award documents, incorporated into the award by reference, or are otherwise applicable to the award.

Successful applicants will be required to enter into interagency agreements for each funded component of the program. Standard JAG and RSAT agreements may be viewed

at <http://www.icjia.state.il.us/public/>. Additional programmatic and administrative special conditions may be required.

3. Reporting.

Recipients must submit quarterly financial reports, quarterly progress reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the CFR Part 200 Uniform Requirements. Future awards and fund drawdowns may be withheld if reports are delinquent.

G. State awarding agency contact(s)

For questions and technical assistance regarding application submission, contact:

Gregory Stevens
Program Administrator
300 W. Adams, Suite 200
Chicago, Illinois 60606
(312) 793-0890
Gregory Stevens@Illinois.gov

H. Other Information

1. For additional information on Opioid Medication Assisted Treatment research and best practices, please see the resource guide posted with the application materials, and visit the RSAT Training and Technical Assistance website at <http://www.rsat-tta.com/Home> to view webinars and the draft Medication Assisted Treatment Guidelines
2. Neither the State of Illinois nor the Authority are obligated to make any state award as a result of this announcement. The Authority Executive Director has sole authority to bind the state government to the expenditure of funds through the execution of interagency grant agreements.

Mandatory Forms Checklist

Please print this page to use the checklist below to indicate submission of each of the required documents by placing a √ in the Applicant column below. This checklist is to be signed by the individual submitting this application on behalf of all county partners requesting funding and submitted with application and all required materials.

Signature of application submitter: _____

Name of application submitter: _____

Title of application submitter: _____

Applicant	Required materials	ICJIA
<input type="checkbox"/>	Completed and signed Uniform State Grant Application <u>for each agency requesting funding</u> (in PDF format)	
<input type="checkbox"/>	Completed and signed Programmatic Risk Assessment <u>for each agency requesting funding</u> (in PDF format)	
<input type="checkbox"/>	<u>One</u> completed proposal narrative file submitted on behalf of all agencies requesting funding (in Word)	
<input type="checkbox"/>	<u>One</u> completed Implementation Schedule file submitted on behalf of all agencies requesting funding (in Word)	
<input type="checkbox"/>	Separate completed budgets/budget narratives <u>for each agency requesting funding</u> (in Word)	
<input type="checkbox"/>	Separate signed budget certifications <u>for each agency requesting funding</u> (in PDF format)	
<input type="checkbox"/>	<u>One</u> completed and signed application checklist (in PDF format)	