



**ILLINOIS  
CRIMINAL JUSTICE  
INFORMATION AUTHORITY**

---

**300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550**

---

**2016 Victims of Crime Act (VOCA)  
Transitional Housing Request for Proposal  
Frequently Asked Questions  
As of 8/24/16**

- Can funds be used to support a startup transitional housing program?
  - A. Yes. As long as your agency can show that no more than 75% of your budget is supported by Federal funds.
- Is rent allowable?
  - A. Yes as well as utilities.
- Is funding for one year or three years?
  - A. This program is for a three year period. If your application is selected for funding you will receive a grant for 12 months. After the first 12 months if your program is considered successful and there have not been issues with reporting or spending you will be given a 24 month continuation grant. If issues are identified your program will either be cancelled or if deemed appropriate, continued but only for an additional 12 months and reevaluated.
- What is the deadline for questions?
  - A. The deadline for questions concerning the Notice of Funding Opportunity (NOFO) and the Transitional Housing Program application is September 16, 2016.
- What is the minimum length of time for clients in the program?
  - A. Clients are expected to be offered a minimum of 24 month in eligible programs. If clients are ready to leave the program, or achieve self-sufficiency prior to the end of their 24 month stay, they are considered successful.
- Are security deposit payments allowable?
  - A. Yes, as well as first month's rent.
- Are partnerships required?
  - A. Yes. Eligible programs are to provide all services necessary to aid clients in obtaining self-sufficiency, and stable living conditions. Partnerships to provide mandatory services are required.
- Can application documents be submitted in multiple emails?
  - A. Yes but they should clearly labeled with the name of the agency and indicate number of emails submitted, e.g. 1 of 4, 2 of 4, 3 of 4, 4 of 4.
- Are there exceptions to the unallowability of construction costs?
  - A. No.
- Can funds be used to purchase renter's insurance to protect client belongings?
  - A. No.
- Do collaborative letters have to be specific to this program?
  - A. Yes, collaborative letters should be from agencies partnering with the transitional housing program.
- We have many interns from our local community college and university. The internships are unpaid. Should we count unpaid internships as volunteers in addition to our regular volunteer pool?
  - A. Yes.