

IIJIS Planning Committee Project Status Report

Project Name: IIJIS Strategic Plan		
Project Manager: Carol Gibbs		
Status Report Date: 5/2/02		
Project Delivery Date: 12/31/02		
Project Time Rating	Rating Reason	
3	We are slightly behind schedule on the time line because we have not finalized the scenario/operational requirements so have placed the project in yellow alert status.	
Project Quality Rating	Rating Reason	
5	We are taking longer to develop our scenario/operational requirements in order to deliver a high quality product.	
Task	Status	Date or Days
Attend SEARCH Symposium on Integrated Justice	Completed	3/27/02
Interview SEARCH on developing Integrated Justice Strategic Plans	Completed	3/27/02
Refine and Revise Scenario/Operational Requirements	In Process	We began this process at our 4/18/02 meeting and will continue at our 5/2/02 meeting

Project Time Rating:

- 5 = Ahead of Schedule
- 4 = On Schedule
- 3 = Behind schedule but will meet end date
- 2 = Need to push back delivery date
- 1 = Can't complete project on time

Project Quality Rating:

- 5 = Exceeds quality expectations
- 4 = Meets quality expectations
- 3 = Below expectations but will improve
- 2 = Below expectations but acceptable
- 1 = Unacceptable quality

IIJIS Planning Committee
Status Alert - Yellow Alert - FYI

Project Name: IIJIS Strategic Plan
Project Manager: Carol Gibbs
Yellow Alert Date: 4/24/02
Red Alert Deadline: 5/2/02
Problem We Are Trying To Solve
This project is falling behind schedule. We were scheduled to have the scenario/draft operational requirements finalized by April 17. We began reviewing and revising them at our April 18 meeting but still do not have them finalized.
What We Are Currently Doing To Solve The Problem
We've asked Planning Committee members to review the draft and be ready to finalize their discipline-specific scenarios/operational requirements at our May 2 meeting. In the meantime, we are moving ahead with tasks that are not dependent upon the operational requirements.
This notice is for your information only. If we cannot resolve the problem by the Red Alert Deadline given above, we will issue a Red Alert and request your assistance. Please be advised that we are requesting no action from you at this time, however, we would appreciate your acknowledgment of this notice.