

IIJIS Planning Committee Project Status Report

Project Name: IIJIS Strategic Plan		
Project Manager: Carol Gibbs		
Status Report Date: 03/21/02		
Project Delivery Date: 12/31/02		
Task	Status	Date or Days
Concept Phase	Completed	3/5/02
Background Meetings	Completed	2/19/02
Strategic Planning Training	Completed	2/8/02
Solicit Ideas for Vision/Mission	Completed	2/20/02
Review Ideas for Vision/Mission	Completed	2/22/02
Create Vision/Mission Draft	Completed	2/25/02
Review Vision/Mission	Completed	2/26/02
Revise Vision/Mission	Completed	2/27/02
Finalize Vision/Mission	Completed	2/28/02
Prepare Initial WBS	Completed	3/1/02
Prepare Project Time Line	Completed	3/5/02
End of Concept Phase	Completed	3/5/02
Project Planning Phase	On Time	
Quality Plan	Completed	3/4/02
Communications Plan	Completed	3/6/02
Identify Stakeholders	Completed	3/8/02
Identify Deliverables	Completed	3/11/02
Define Scope	Completed	3/12/02

Task	Status	Date or Days
Identify Project Team	Completed	3/14/02
Risk Assessment Plan	Completed	3/15/02
Identify Milestones	Completed	3/29/02
Analysis Phase	On Time	
Review IL Strategic Planning Guidelines	Completed	2/8/02
Read IL Guidelines	Completed	2/7/02
Meet with JoAnn Schachtsiek	Completed	2/8/02
Identify Operational Requirements	On Time	
Review NASCIO Document	Completed	2/13/02
Meet with Dave Roberts (SEARCH)	Completed	3/7/02
Develop Standard Guidelines for Information Gathering	Completed	3/7/02
Distribute Guidelines to Planning Committee	Completed	3/7/02