



TECHNICAL COMMITTEE
24 April 2006

Call to Order

Technical Committee members present were:

- Catherine Maras O’Leary, Cook County Bureau of Information Technology & Automation;
- Mike Carroll, Cook County State’s Attorneys’ Office
- Kurt Davis, Office of the Clerk of the Circuit Court of Rock Island County
- Paul Field, Law Office of the Cook County Public Defender;
- Lester Finkle, Law Office of the Cook County Public Defender;
- Carol Gibbs, Illinois State Police;
- Lois Gold, Cook County MIS;
- Herbert Johnson, Illinois Criminal Justice Information Authority;
- Jonathan Lewin, Chicago Police Department;
- Bob Libman, Illinois State Police;
- Doug MacLean, Cook County State’s Attorneys’ Office
- Nicole Sims, Office of the Clerk of the Circuit Court of Cook County; &
- Tammy Wilson, Office of the Clerk of the Circuit Court of Rock Island County.

Review the Technical Committee’s 12-Month Action Plan

After brief introductions, the chairperson, Ms. Cathy Maras O’Leary, explained that it was the goal of this meeting to revitalize the Technical Committee. Specifically, the first priority of the committee was to develop its 12-Month Action Plan. After some discussion regarding the role of the Technical Committee and the various federal standards initiatives, the committee members agreed that the committee should focus its efforts on the following three priorities:

1. Development and adoption of standard schemas
2. Development and adoption of architectural design principles
3. Development of a standards repository.

Formalize communication with Planning & Policy Committee

Committee members discussed the interrelated nature of the various IIJIS committees and highlighted the need to improve communication both within the IIJIS initiative and with county-level integration groups. Members explained some counties, Cook in particular, were doing some excellent work that could be used by the statewide effort.

Because the work of the Planning & Policy Committee’s various subcommittees ties-in so closely with the work of the Technical Committee, the Technical Committee members agreed that some members should participate directly with those groups. Specifically, the following individuals would participate on the Planning & Policy Committee’s various groups:

1. Mr. Bob Libman would participate on the Standardized Booking & Rapsheet Subcommittee;
2. Ms. Cathy Maras O’Leary and Ms. Karen Landon would participate on the Orders of Protection & Warrants Subcommittee

3. Mr. Dave Trupp, a member of the Technical Committee, was already the chairman of the Standardized Police Incident Report Subcommittee.

Action items

Prior to the meeting, the members reviewed the Technical Committee's 2004 recommendations to the Implementation Board regarding the official adoption of the Global Justice XML Data Model (GJXDM); Electronic Fingerprint Submission Specifications (EFSS); and the LEADS Connection Manager Technical Reference (LEADS) standards. The members agreed that these recommendations to the full board needed to be simplified. Specifically, the recommendations should inform the board members what the standards do and why they should be adopted statewide. Mr. Libman agreed to draft a recommendation regarding the GJXDM and EFSS standards. Ms. Gibbs agreed to pass the LEADS recommendation to her LEADS staff.

Another initiative was the development of RFP standards regarding the requirement that future integrated justice information systems maintain audit trails. Mr. Paul Fields and Mr. Wil Nagel agreed to write draft standards in this area.

Adjourn

The Committee agreed to meet again in early June and then adjourned at 11:45 a.m.