

To: All Supervisors
From: Deputy Chief Steve Neubauer
Re.: Press Releases
112299

Per the Supreme Court Rule 3.6 effective 120199, the police department is limited in what information we can give to the media. The attached disclaimer lists the prohibited information that must be avoided in preparing a press release. Feel free to give a copy of this disclaimer to any media person who is unclear as to reasons for our actions.

For our press releases, we can give the following information:

1. the offense and the identity of persons involved (except certain classes of victims and juvenile issues).
 - The identity, residence, occupation, and family status of the accused.
 - If the accused has not been apprehended, information necessary to aid in apprehension of that person.
 - The fact, times and place of arrest.
 - The identity of the investigating and arresting officers or agencies and the length of the investigation.
2. the information contained in a public record
3. the fact that an investigation of the matter is in progress
4. a scheduling or result of any step in the litigation
5. a request for assistance in obtaining evidence and information necessary thereto
6. a warning of danger concerning the behavior of a person involved, when there is reason to believe that there exists the likelihood of substantial harm to an individual or to the public interest
7. include a disclaimer that the defendant who is charged with a crime is merely accused and that defendant is presumed innocent unless proven guilty.



POLICE DEPARTMENT

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PRESS RELEASE DISCLAIMER **DECEMBER 1, 1999**

Per Illinois Supreme Court Rule 3.6, the Elmhurst Police will not release any of the following information to any media outlet.

- 1. The character, credibility, reputation or criminal record of a party suspect in a criminal investigation or witness, or the identity of a witness, or the expected testimony of a party or witness.**
- 2. In a criminal case, the possibility of a plea of a guilty to the offense or the existence or contents of a confession, admission, or statement given by a defendant or suspect or that person's failure to make a statement.**
- 3. The performance or results of any examination or test or the failure of a person to submit to an examination or test, or the nature of physical evidence expected to be presented.**
- 4. Any opinion as to the guilt or innocence of a defendant or suspect in a criminal case.**
- 5. Information that a lawyer knows or reasonably should know is likely to be inadmissible as evidence in a trial.**
- 6. The fact that the defendant has been charged with a crime, unless there is included therein a statement explaining that the charge is merely an accusation and that the defendant is presumed innocent unless proven guilty.**

Steve Neubauer
Deputy Chief