

**Minutes from the ARIOB Site Selection & Monitoring Committee Meeting  
December 20, 2013, 10:00-12:00p.m., ICJIA large conference room, 300 W. Adams, Suite 200,  
Chicago, IL**

In attendance: Patricia Hayden, Simeon Kim (for Jack Cutrone), Angelique Orr, Walter Boyd  
ARIOB by phone: Mike Torchia  
Non-ARIOB members: Mary Ann Dyar, Lindsey LaPointe

Mary Ann Dyar opened the meeting at 10:00am and determined there was quorum. Agenda items for the next meeting were identified as a vote on a board member for the new committee Chair Person (instead of a designee) and a vote to approve previous meeting minutes (September 16, 2013 meeting).

**Review of SFY14 grant process**

Mary Ann Dyar reviewed the SFY14 grant timeline, noting the recent growth of 10 to 18 sites covering 19 programs. The committee recalled the November 4<sup>th</sup> Board meeting where all funds were designated out; however, it was noted that surplus funds are anticipated for two reasons: slow spending at the site level due to ramp-up periods for new sites and slow spending at the administrative level (10% of total budget) since the program is not at full-staffing levels. The Oversight Board approved up to \$600,000 for supplemental funding in SFY14 to be spent in the final six months of the grant period.

Lindsey LaPointe referred to the SFY14 draft timeline to show planning grants can be up to six months; however, a deadline of February 14<sup>th</sup> with a March 1<sup>st</sup> start date was instituted to allow for a full four-month planning grant. Planning grant outreach will cover counties committing high levels of ARI-eligible individuals to the Illinois Department of Corrections and expanding current sites circuit-wide. Instituting a deadline was a lesson learned and a board member recommendation.

Walter Boyd asked about barriers to implementation in jurisdictions that have not come on-board and asked if there are any changes the board needs to address, for instance, changes in what is allowable to fund. Mary Ann Dyar said ARI staff has noted that more technical assistance can be provided during the outreach and planning grant processes to facilitate jurisdictions coming on-board by, for instance, funding contractual administration of the planning grant. This also relates to lesson learned of the need for a coordinator at implementation sites which has been worked into the RFP.

Angelique Orr suggested revisiting parameters of spending at the site and administrative level, which will likely be part of the ARI strategic planning process. The Site Selection & Monitoring Committee will continue to brainstorm and discuss. Regional trainings are an option and some are included in the current DuPage supplemental funding request. Train the trainer models for cognitive behavioral programs and data trainings would be a good fit, the latter offered through the Illinois Criminal Justice Information Authority.

**Review and development of funding recommendations – responses to SFY14 Supplemental Funding Opportunity**

Lindsey LaPointe opened the discussion on reviews of supplemental funding requests in four categories: direct services, data and technology, training, and evaluation. Seven applications were submitted and a summary was provided to the committee. Mary Ann Dyar noted that supplemental funds are not intended to fill deficits, but instead for true program enhancements. In supplemental funding reviews, ARI staff also looks to see if the requested items can be covered with unspent funds already in the current budget.

**Cook County HOPE** requested funds for direct service enhancements for continued cognitive behavioral therapy and trauma groups, and additional substance abuse treatment. Per person costs with current and proposed budget were provided and discussed. The committee discussed the integration of workforce

development. Angelique Orr clarified that all funds die on June 30, 2014. Walter Boyd made a motion to approve up to the full supplemental funding request. Angelique Orr seconded. All in favor, none opposed, supplemental funding approved.

**The Second Judicial Circuit** requested funds for data and technology and to continue to integrate the J Watch data system. Per person costs with the current and proposed budgets were provided and discussed. This is a 12-county circuit that, as of October 2013, has drug courts in 10 of 12 counties. A new Drug Court Coordinator is starting in January 2014. A relatively high cost per person is due to the rural area and the carved out target population of only individuals with drug issues for drug court programming. Simeon Kim clarified that supplemental requests come from sites that are on-track to spend money. ARI staff accesses this spending information when possible. The committee discussed the importance of approving "up to" a certain amount. ARI staff also clarified that the committee's approval does not mean the funds will be automatically integrated since all supplemental funds have to go through a budget amendment process. Patricia Hayden made a motion to approve up to the full supplemental funding request. Angelique Orr seconded. All in favor, none opposed, supplemental funding approved.

**LaSalle County** requested funds for data and technology to upgrade a module of their data collection system to avoid duplication in data entry for ARI. Mary Ann Dyar noted LaSalle is a new site on a nine-month grant that is experiencing a slow ramp-up period due to paperwork delays. They have not spent funds yet due to a delay in a full executed agreement, and it will be explored first whether this supplemental request can be covered with existing funds that are at risk of lapsing. Angelique Orr made a motion to approve up to the full supplemental funding request. Walter Boyd seconded. All in favor, none opposed, supplemental funding approved.

**DuPage County** requested funds for direct service enhancements and data and technology including facilitator training for a female cognitive behavioral program, Carey Guides and materials for the Effective Caseworks model. Simeon Kim made a motion to approve up to the full supplemental funding request. Mike Torchia seconded. Patricia Hayden abstains. All in favor, none opposed, supplemental funding approved.

**Sangamon County** requested funds for direct service enhancements and data and technology. The funds are requested for additional substance abuse treatment, to upgrade Tracker modules, and to integrate the risk and needs triage (RANT) tool. Mike Torchia provided info on the need for more substance abuse treatment due to increased heroin issues. Simeon Kim made a motion to approve up to the full supplemental funding request. Walter Boyd seconded. Mike Torchia abstained. All in favor, none opposed, supplemental funding approved.

**Macon County** requested funds for data and technology and direct service enhancements to include an additional probation officer, additional ancillary services, additional data license for new staff, and additional incentives. Funds will lower probation caseloads, which is needed since the current two officers have caseloads of approximately 60, a high case load for an intensive probation supervision program. Walter Boyd made a motion to approve up to the full supplemental funding request. Angelique Orr seconded. All in favor, none opposed, supplemental funding approved.

**The 9<sup>th</sup> Judicial Circuit** requested funds for direct service enhancements, data and technology, and training. Funds are requested for training on evidence-based practices, ancillary and educational services, additional substance abuse treatment, and a printer for third probation officer. ARI staff recently conducted a site visit and learned it is difficult for the program to anticipate substance abuse treatment needs due to relapse and benefits of individual treatment for some. Simeon Kim made a motion to approve up to the full supplemental funding request. Patricia Hayden seconded. All in favor, none opposed, supplemental funding approved.

Patricia Hayden asked for a typical per person cost calculation and whether there is cost-effectiveness cap. ARI staff noted that \$15,000 has been used as the cap, still demonstrating a significant per capita savings compared to the Illinois Department of Corrections cost, which is \$21,500 per person per year. ARI staff noted the importance of calculating a program-wide cost per person which is often lower than the higher cost programs. ARI staff plans to continue working with the Sentencing Policy Advisory Council to integrate ARI models into a cost-benefit analysis model. ARI staff noted that an outcome evaluation with a local university would be a good use for any surplus administrative funds in SFY14.

#### **Discuss planning grant eligibility**

Lindsey LaPointe provided information on the current planning grant funds available and one current SFY14 planning grant. ARI staff is conducting outreach to high-committing counties (of non-violent offenders to IDOC) that are not currently receiving ARI funds. ARI staff requested guidance from the committee on offering planning grants to current ARI jurisdictions. ARI staff has learned there is stakeholder interest in expanding ARI options at current sites, noting that most ARI sites utilize only one of the three primary models (drug court, mental health court, or intensive probation supervision with services). Walter Boyd asked about reasons for not offering planning grants to current jurisdictions. Simeon Kim noted that one reason might be if funds were extremely limited, however that is not the case. Mary Ann Dyar noted that ARI funds cannot appear to be over-concentrated in one part of the state; however, that too is not the case. The ARI program has grown to cover most parts of the state, and staff is continuing outreach and documenting outreach activities.

#### **Old business/new business**

None.

#### **Adjournment**

Mary Ann asked for a motion to adjourn at 12:05 p.m. Approved upon a motion by Walter Boyd and seconded by Angelique Orr (none opposed, all in favor).

**(Approved 5/13/14)**