

Minutes from the ARIOB Site Selection & Monitoring Committee Meeting

Friday, April 5, 2013

2:30pm-4:00pm

Illinois Criminal Justice Information Authority (ICJIA), 300 W Adams St., 2nd fl, Chicago, IL 60606
Small Conference room

ARIOB members in attendance: Walter Boyd, Angelique Orr, Patricia Hayden, Sarah Kaufman (for Emily Cole), Sean O'Brien (for Jack Cutrone)

ARIOB members participating by phone: Mike Torchia, Ken Tupy (for Adam Monreal)

Non ARIOB in attendance: Mary Ann Dyar, Lindsey LaPointe

Welcome and introductions:

- Sean O'Brien facilitated a welcome and introductions.

Brief update on January 2013 funding decisions:

Five counties were approved for funding in January 2013:

- St. Clair, Winnebago, Cook (approved for additional GR funds for data management and also more funds for direct services through ARRA funds), 2nd Judicial Circuit (for drug court ramp up), and Lake (training and treatment dollars)

Current funding recommendations for one time supplemental grants:

McLean County

Requesting funds to attend 2 trainings

- 3 staff to National Association of Drug Court Professions (NADCP) - 2 of 3 are grant funded.
- 2 staff to the American Probation and Parole Association Conference (APPA)—staff not grant funded, but related to grant.
- Requesting total of \$9,660.20
- ICJIA policy—staff has to be on the grant or match funded on the grant (if a current implementation grant) to receive full funding for trainings.
- Prior committee decision made to look at exceptions to this policy for this bucket of funds, if we consider them match there are no objections from Sean O'Brien.
- **Angelique Orr made motion to approve, Pat Hayden seconded, none opposed, all in favor, motion approved**

Knox/McDonough Counties

Requesting funds to attend NADCP conference

- Judge and Probation Officer from McDonough to attend NADCP conference in July 2013.
- Requesting total of \$4,260 (rounded up).
- Sean O'Brien notes this is a sound request however the site has a lot of extra funds and will still have extra funds (about 50k based on current spending) if agreement extended to 9/30/13.
- Angelique Orr inquired about technical assistance provided to assist with spending and staff notes they do not have a robust spending plan.
- Mary Ann Dyar noted a budget revision may be more appropriate to avoid the need to return funds (as in last funding period). If extra money is necessary, it can be requested in June or July.
- **Walter Boyd made a motion to table recommendation until budget shows they need funding to pay for training, Sarah Kaufman seconded, none opposed, all in favor, motion approved**
- Mary Ann Dyar noted the need to communicate that ARIOB endorses the Judge and Probation Officer to attend the NADCP conference

Fulton County

Requesting funds to attend the National Council of Behavioral Health Conference (April 2013)

- 1 treatment provider to the April conference in Las Vegas for a total of \$2,462.67
- Sean O'Brien recommends tabling request until site has a financial need. They can do a budget revision now (retroactive) and it won't create timing issue with attending conference.
- **Patricia Hayden makes motion to table request, Angelique Orr seconds, none opposed, all in favor, motion approved**
- Mary Ann Dyar noted she will suggest to Crawford County that they too do a budget revision to extend end date and add NADCP conference to amended budget.

DuPage County

Multi-faceted funding request

- Total request of \$75,060.00
- Data and technology (equipment, vehicle), training (Moving On, Carey Guides), direct services (incentives).
- Patricia Hayden provided background on vehicle request: program wants to become more field oriented, vehicle used to transport clients to and from services, caged aspect of vehicle is not critical.
- Walter Boyd clarified if caged vehicle would eliminate need to use personal vehicles and Patricia Hayden offered confirmed this, although county vehicles are frequently used, probation officer personal vehicles are used as backup.
- Sean O'Brien notes funding vehicle would exhaust the current pot of supplemental funds.
- No mileage currently funded through grant other than transportation direct to clients (bus cards, etc).
- **Approve request without vehicle and they can do a budget revision for mileage for client transport if necessary, total of \$50,060.00**
- **Angelique Orr makes a motion for the above, Walter Boyd seconds, none opposed, all in favor, Patricia Hayden abstains, motion approved**
- Mary Ann Dyar notes to commend DuPage for bringing on Mental Health First Aid.

Macon County

Request for supplemental treatment dollars

- Request for \$24,000
- Initially budgeted \$40k for Heritage to provide MH and SA treatment and actual costs have exceeded cost expectations.
- Current FY13 budget is for \$14,400, this budget is only for case management and not for the actual treatment, only treatment funded is anger management and Moral Reconation Therapy (MRT).
- Sean O'Brien notes funding treatment aligns well with ARI goals, but the cap for direct service has been exceeded.
- **Sean O'Brien suggests approving request pending ARIOB approval to shift supplemental fund category caps, Angelique Orr makes motion to approve, Walter Boyd seconds, none opposed, all in favor, motion approved**
- Macon could also do a budget revision to get the funds spent in treatment right away

Peoria County

Request for funding to purchase drug testing equipment for \$36k

- Peoria has not received a planning grant although they have reached out to Jordan Boulger to assist with data collection and analysis. Stakeholders did not feel they could do entire planning process in 90-120 days.
- Committee discussed the need for a funding recipient to have a relationship with ARI, for instance, a former or current planning grantee, and the precedent setting of providing one-time supplemental funds for equipment purchase to a jurisdiction with no relationship to ARI.
- Walter Boyd suggested the request is coming in out of order (before planning process) although it could also be an incentive to begin an ARI program.
- Mary Ann Dyar offered that Peoria is thinking about a probation violator caseload to work in conjunction with their drug courts. The Director of Court Services attended a portion of the recent All-Sites Summit and followed up on next steps to apply for implementation funding.
- Angelique Orr notes that receipt of funding now does not guarantee an application for implementation funds.
- ARI expects to be fully funded in July 2013 and Peoria could apply for implementation funds at that time and make an explicit connection to ARI goals (with 25% reduction goal).
- This request differs from Lake County because it does not directly reduce IDOC commitments and Peoria has never received a planning grant.
- ARI staff notes that Peoria is going through a non-traditional and un-funded planning process (working with Jordan Boulger, looking at a potential target population).
- Sarah Kaufman offers a compromise of applying for FY14 funds and incorporating the drug testing machine in this request.
- **Sarah Kaufman makes a motion for the above and Angelique Orr seconds, none opposed, all in favor, motion approved**

Other supplemental funding:

- Mary Ann Dyar will re-crunch the remaining funds in supplemental funding put (approximately \$44k left over).
- Sean O'Brien notes the \$44k can be used to take some sites into the next fiscal year, if funds are vouchered by 6/30/13, then sites have until 9/30/13 to spend.
- ARI staff reiterated this anomalous situation of overlapping funding sources, and the likelihood that any remaining FY13 funds will be spent by 8/31.
- Mary Ann Dyar suggests these supplemental fund buckets be left open for sites to apply for one-time investments, although allocated and vouchered by 6/30/13.
- **ARIOB needs to approve moving funds around within the four buckets**

Brief update on FY14 timeline:

- Break up approvals into two batches of continuation and new awards.
- Current sites can be voted on at 5/6/13 ARIOB meeting.
- Planning grantees and new sites at special meeting of ARIOB in June.
- Discussed need for two RFP deadlines (planning grantees and new jurisdictions) however committee suggested one compromise date (5/31/13 or a bit after).
- Discussed need for ARIOB to set aside FY14 funds for planning grants – amount TBA.
- Mike Torchia inquired if prior planning grantees would be subjected to earlier or later deadline and staff offered the earlier deadline however deadlines likely to be combined with a compromise.
- Committee suggested non-rolling planning grant deadlines—ARIOB can decide.
- ARIOB will have to decide if sites can request funds for less than a 12 month period.
- ARI shared the current budget allocation of \$7 million with the committee, based on the program's track record and the Governor's desire to reduce IDOC overcrowding.

- Angelique Orr notes this post-pilot time is ripe for integrating community elements into programs to increase site-level stakeholder involvement and ARI staff plans to have community involvement plans as key to strategic planning so community integration is strategic, structured, and done right.

Old business/new business:

- Next meeting scheduled for 1:30pm on 4/26/13
- ARI staff needs access to last meeting minutes, site spending patterns, and budgets at all committee meetings.
- ARIOB action needed:
 - Vote on continuing sites/approving designation request forms
 - Moving supplemental funds around within four buckets
 - Approve RFP for release
 - Planning grants:
 - ARIOB to set aside FY14 funds for planning grants – amount TBA – applications rolling or deadlines
 - Repurpose SFY13 planning grant funds
 - ARIOB decision if sites can request funds for less than a 12 month period
 - Approve any other supplemental funding requests

(Approved 6/6/13)