



ADULT REDEPLOY ILLINOIS

MINUTES

ADULT REDEPLOY ILLINOIS OVERSIGHT BOARD SITE SELECTION & MONITORING COMMITTEE

Wednesday, November 8, 2017, at 10:00 a.m.
ICJIA, 300 W. Adams Street, Library Conference Room
Chicago, Illinois 60606

Welcome and Introductions

Angelique Orr called the meeting to order at 10:12 a.m. and asked for introductions to check the roll.

ARIOB Member Attendance	Present	Telephone	Absent
Walter Boyd			X
Emily Cole, designee for Kim Foxx			X
Randy Kurtz, designee for John Maki	X		
Angelique Orr (Committee Chair)	X		
Lori Roper, designee for Amy Campanelli	X		
Kathy Starkovich	X		
Michael Torchia		X	

Also in attendance were:

Lisa Castillo, ICJIA Associate General Counsel
Mary Ann Dyar, ARI Program Director
Adriana Perez, ARI Program Manager
Laura Scherkenbach, ARI Policy & Project Coordinator
Khyrah Simpson, ARI Intern
Nate Inglis Steinfeld, Sentencing Policy Advisory Council Research Director
Hon. Thomas Sumner (Ret.), ARI Technical Assistance Provider (Telephone)

A quorum was established.

Approval of Meeting Minutes for June 21, 2017

Motion: Mr. Kurtz motioned to approve the June 21, 2017, minutes. Ms. Starkovich seconded the motion. The motion passed by unanimous vote.

Discussion of committee's role in light of the Grants Accountability and Transparency Act (GATA)

Ms. Dyar discussed changes to the funding process under the Grants Accountability and Transparency Act (GATA). She noted that, in the past, committee members would receive grant proposal applications and supplemental materials, which they would then review and score, from which funding recommendations would be developed for the ARI Oversight Board. She said GATA's merit based review process involves internal staff volunteers and external reviewers, as needed, to review and score applications. She said the ARI applications being reviewed were scored internally. Ms. Orr noted the importance of reviewers having a practical understanding of the intention of the program and the



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populations being served. Ms. Dyar stated that, with the implementation of GATA, the committee's role in developing funding recommendations will be separate from but include information from the application review process.

Ms. Perez discussed briefly the merit-based review policy and procedures developed by the ICJIA Federal & State Grants Unit and reviewed the confidentiality agreement/conflict of interest form.

Action Item: ARI staff will provide electronic copies of the merit based review document (from ICJIA Grant Management Policy and Procedure Guide) to committee members.

Mr. Steinfeld asked whether reviewers had access to Illinois Department of Corrections commitment data that in the past the committee referenced. Ms. Perez replied that applicants include that data in their proposal narratives, gathered from the ARI website. Ms. Dyar stated applicants know the scoring criteria being used by the reviewers, but the criteria do not include the informal benchmark generally applied to test cost-effectiveness. Ms. Orr suggested broadening the criteria to help applicants develop an effective and competitive program.

Ms. Perez said it would be ideal for the committee to review the SFY19 Notice of Funding Opportunity prior to its release. She said the merit-based review process requires reviewer training and a team-based review component. Once the funding recommendation is approved, staff work with potential grantees to review budget issues and other areas of concern before the contract is executed. Ms. Perez encouraged feedback for improving the next NOFO process.

Review of Scored Submissions and Development of Funding Recommendations

Ms. Perez explained the committee will discuss applications and scores and then make funding recommendations to the Oversight Board. Ms. Perez explained funding recommendations should be for amounts up to but not exceeding the amounts requested with the expectation that actual award amounts will be less once the budgets are finalized and pass legal and fiscal review.

Ms. Orr asked for clarification on the role of the committee members given the applications were already reviewed and scored. Ms. Castillo noted the scores indicated whether the criteria were met and it is up to the committee whether to recommend funding.

Mr. Kurtz outlined the two-step process: The first step is for internal staff to review the applications in depth according to GATA rules and make recommendations to the committee; the second step is for committee members to review the recommendations with the option to veto staff's recommendations and pass them along to the Oversight Board. Ms. Orr suggested staff provide additional information to the committee to assist them with their decision, including information about the number of individuals served, cost-effectiveness of the program, and any staff questions. Ms. Castillo suggested committee members could view the budgets included in program applications. Ms. Perez said she appreciated suggestions for improvement and noted the short turn-around time between receiving, reviewing, and scoring the applications and preparing for the meeting.



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- SFY18 New Planning/Implementation Grants

Ms. Perez introduced five implementation grant applications and three planning grant applications. She mentioned that one of LaSalle County's applications is a hybrid between planning and implementation, which required modification.

Ms. Dyar noted the Fayette County/4th Judicial Circuit's proposal was to expand access to ARI-funded services to all problem solving courts in the circuit.

Prior to voting, the committee recognized the following recusals: Ms. Starkovich for Adams County and McHenry County and Ms. Roper for Cook County.

Ms. Starkovich asked whether contingencies noted previously by the committee on some of the local plans up for implementation funding were taken into account during the review. Ms. Perez said contingencies can be included in the committee's funding recommendations.

Ms. Dyar noted that Adams County received a SFY17 planning grant to explore starting a mental health court, but requested implementation funds to improve and expand a continuum of diversion options based on the needs of the county's overall IDOC-bound population. Ms. Orr observed their target population is 123 and their reduction goal is 31 in their implementation request, resulting a cost-effective proposal. Ms. Starkovich said Medicaid could cover some of the services included in the budget. Ms. Castillo stated that ICJIA grant funds should be considered funding of last resort to cover what Medicaid cannot. Ms. Dyar noted Adams County's proposed six-month spending outline was aggressive and the budget would likely be reduced.

Ms. Dyar said the McHenry County planning grant would be used for data analysis along with research of community capacity and gaps in services. Ms. Dyar said it has potential to be informative and lead to innovation since McHenry has a mature problem-solving court structure and a lot of expertise in evidence-based practices.

Motion: Ms. Roper moved to approve Adams County's application for a SFY18 implementation grant in an amount up to \$257,319 and McHenry County's application for a SFY18 planning grant in an amount up to \$13,215. This includes contingencies mentioned in previous reviews of the local plans submitted as part of the planning phase, as well as Medicaid or health insurance being used prior to utilizing funding for services. Mr. Kurtz seconded the motion. There was a recusal by Ms. Starkovich. The motion passed by unanimous vote.

Cook County's planning grant application was discussed next. Ms. Dyar requested additional review of the proposal by the committee following the reviewers' rejection of it for not meeting the planning grant criteria. She acknowledged that it may be tenuous to make the link between a better case management system and a reduction in jail and prison populations, but case management systems are critical for programs to be data-driven and results-oriented. Mr. Steinfeld agreed an electronic system could ease the ARI data submission process. Ms. Orr asked whether the language in the proposal could be revisited to better convey how the plan serves the ARI population. Ms. Dyar said funding could be recommended with a caveat requiring further clarification.

Ms. Perez noted that reviewers did not feel the proposal aligned with the NOFO's purpose and that the grant appeared to be for planning a database system versus a court or program. Mr. Kurtz said because the



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proposal does not fit the purpose of the NOFO and reviewers did not recommend it for funding, the proposal should not move forward. Mr. Kurtz suggested that future NOFO language should include data systems if ARI is willing to fund them. Ms. Orr suggested including in the meeting materials the NOFO on which decisions are based.

Motion: Mr. Kurtz moved to not approve Cook County's planning grant of \$25,235 based on their proposal not meeting the requirements of the NOFO. Ms. Starkovich seconded the motion. A recusal was made by Ms. Roper. The motion was approved by unanimous vote.

The 20th Judicial Circuit's plan to expand evidence-based alternatives to incarceration to Perry and Washington counties was discussed. Ms. Dyar reported the circuit is looking into online relapse prevention support due to the lack of Alcoholics Anonymous (AA) and Narcotics Anonymous (NA) in remote areas, and that they have a committed judge. Ms. Orr said their target population is 21, with a reduction goal of 6. Mr. Steinfeld asked whether AA and NA are evidence-based practices. Ms. Dyar said that they are considered "promising" and were discussed at length at the recent Illinois Association of Problem-Solving Courts Conference.

Mr. Steinfeld asked what the average cost per person for program participation was for the 4th Judicial Circuit. Ms. Dyar shared that the cost per person diverted for the 4th Judicial Circuit was \$11,500.

Ms. Dyar reviewed LaSalle County's implementation grant request from the LaSalle County 708 Mental Health Board to start a mental health court. She said the grant would help start the first problem-solving court in LaSalle County that dealt with drug issues. She noted ARI has worked with LaSalle's Court Services Department to address drug dependency issues in the probation population through an ARI-funded intensive supervision probation with services program, which has been successful.

A separate request for a planning grant from LaSalle County was discussed, this one through the State's Attorney's Office. Ms. Perez noted the grant was submitted under planning but included implementation components with a timeline extending past the end of the fiscal year to August 2018. She said staff will work with the site to ensure that the timeframe is adjusted.

Ms. Orr opened discussion about the Sangamon County implementation grant, noting the county did not include diversion or service goals. Mr. Torchia said in SFY17 the county faced various obstacles in planning a circuit-wide veteran's court and decided to plan one just in Sangamon County. He noted the need to address inconsistencies in identifying veterans who have been arrested and are involved in the court system, which is included in the implementation grant proposal.

Motion: Mr. Kurtz moved to approve the 4th Judicial Circuit's application for an implementation grant not to exceed \$56,555, the 20th Judicial Circuit's application for an implementation grant not to exceed \$86,623, LaSalle County's application for an implementation grant not to exceed \$118,354, LaSalle County's application for a planning grant not to exceed \$22,975, and Sangamon County's application for an implementation grant not to exceed \$25,138, including all previously noted contingencies. Ms. Starkovich seconded the motion and the motion passed by unanimous vote.

- SFY18 Supplemental Funding Awards

SFY18 supplemental funding requests from existing sites was discussed. Mr. Kurtz placed a proxy vote in favor of supplemental funding as recommended by staff. Ms. Perez noted that the requests have yet to go



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through in-depth staff review and language on the funding recommended should state “up to the requested amount.” Ms. Dyar reminded the committee that sites have been operating under maintenance level funding caps for several years. She noted that the overall take-up rate for supplemental funds was low, which may be due to the effects of the impasse and/or the current payment backlog.

Ms. Starkovich said the reduction goal listed on the supplemental funding summary chart is incorrect for DuPage County. She said the FY17 reduction goal was listed rather than the FY18 goal.

Mr. Torchia clarified that Sangamon County’s spending rate reflects a short-term position with bills outstanding.

Motion: Ms. Roper moved to approve the 20th Judicial Circuit’s request for supplemental funding not to exceed \$9,665, Boone County’s request for supplemental funding not to exceed \$3,600, DuPage County’s request for supplemental funding not to exceed \$16,056, Sangamon County’s request for supplemental funding not to exceed \$61,800, and Will County’s request for supplemental funding not to exceed \$87,138. Mr. Kurtz seconded the motion (by proxy vote). There were recusals from Ms. Starkovich for DuPage and from Mr. Torchia for Sangamon. The motion passed by unanimous vote.

Update on Strategic Plan Progress

Ms. Dyar noted that strategic plan progress is a standing agenda item to make sure the committees are working toward plan goals according to their charters. She recommended identifying which strategic plan goals and objectives are of specific interest to this committee, and progress on these will be reported in subsequent meetings.

Old Business/New Business

Ms. Dyar described the Performance Monitoring Committee’s (PMC) monitoring of site corrective action plans (CAP), most recently for the Cook HOPE program, and suggested that it might be useful to engage the other committees for broader oversight to address persistent challenges. Mr. Steinfeld added that PMC was tasked to ensure that Cook HOPE is using evidence-based practices with the appropriate target populations, noting that CAP targets have been met. He said the CAP runs through February 2018.

Mr. Steinfeld noted remaining concerns regarding team collaboration and the relationship between staff and the judge, which are difficult components for the PMC to measure and analyze. Ms. Dyar suggested the CAP process would benefit from broader oversight. Ms. Orr suggested the possibility of a joint meeting of the Site Selection and Performance Monitoring committees.

Adjournment

Motion: Ms. Starkovich moved to adjourn the meeting. Ms. Roper seconded the motion. The motion passed by unanimous vote. The meeting was adjourned at 12:19 p.m.

Approved 3/14/18