

**Minutes from Adult Redeploy Illinois Oversight Board
Performance Measurement Committee
Tuesday, March 14, 2017
9:30 a.m. to 11:30 p.m.
At the following public site:
ICJIA, 300 W. Adams Street, 2nd Floor – Small Conference Room, Chicago**

ARIOB members present: Jordan Boulger (for Lavonne Haywood), Lynne Mock (for John Maki), Nate Inglis Steinfeld (for Kathy Saltmarsh)

ARIOB members by phone: Kathy Starkovich (for Pat Hayden), Judge James Radcliffe (Ret.),

Non-ARIOB present: Megan Alderden, Mary Ann Dyar, Lindsey LaPointe, Lynne Mock, Katie Pieper, Kimberly Chorney, Lorena Roque (phone)

Welcome and introductions

Mary Ann Dyar called the meeting to order at 9:30 a.m., took roll and facilitated introductions. It was determined there was quorum.

Approval of previous meeting minutes

After a review, Jordan Boulger moved to approve the Performance Measurement Committee meeting minutes from February 2017, and Lynne Mock seconded the motion. All in favor, none opposed. Minutes approved.

Cook County HOPE Adult Redeploy Illinois corrective action plan (CAP)

Lindsey LaPointe opened the discussion with some background on the need for the Cook HOPE CAP. This committee previously discussed a lack of adherence to evidence-based practices (EBPs) within the program. A subsequent discussion at the Adult Redeploy Illinois Oversight Board (ARIOB) meeting on February 21st authorized this committee to work with the Cook HOPE team and put a CAP into place. The four major issue areas are: (1) the need for an update and utilization of a policies and procedures manual (PPM), (2) an inconsistent use of sanctions, (3) lack of training on the HOPE model and evidence-based practices overall, and (4) a need for clarification on the determination of problem-solving court classification and certification.

The committee reviewed a draft of the CAP from the Cook HOPE team. Katie Pieper, the Problem Solving Courts Project Manager and Cook HOPE program representative, shared the team's hopes for aggressive but realistic improvements. The Cook HOPE team has been in communication with the Swift, Certain, and Fair Resource Center, and a representative from the SCF Center has already visited to observe a staffing and court call. He emphasized data collection and prepared the team for a collaborative and rigorous process starting with a full-day workshop in the near future.

Cook HOPE staff also mentioned that, following a meeting with the Chief Judge regarding the CAP, it is their assessment that the HOPE program is not a problem-solving court and will return to its original purpose of serving high-risk, low-need individuals. Therefore, the Office of the Chief Judge will not be seeking Administrative Office of Illinois Courts (AOIC) problem-solving court certification for HOPE. Committee members discussed how the AOIC certification process comes with strong oversight and requires adherence to standards adopted by the Illinois Supreme Court. There is also need to further examine Cook HOPE's referral process to ensure an appropriate target population for the program.

The committee then examined the four issue areas identified with the Cook HOPE program, with an emphasis on adherence to EBPs – a major component of ARI’s statute. ARI staff made clear that the committee should focus on ensuring that the CAP is a measurement and decision-making tool for future funding, as well as a tool for the Cook HOPE team members to utilize in persuading this committee and ARIOB that the necessary changes are being made.

Corrective measures were discussed for each identified issue areas. In regards to the lack of policies and procedures, the corrective measure is “completion and utilization of an updated PPM that reflects the design of an evidence-based modified HOPE program and swift, certain, and fair principles.” Action steps include working with the Swift Certain Fair Resource Center (SCF Center); developing a screening tool to identify appropriate participants and refine the referral process; updating or drafting materials that result from changes to the PPM, such as a participant handbook; and training on the implementation of policies and procedures. This should be completed by May 1st with the proposed benchmarks. The second identified issue is regarding fairness, inconsistency and harshness of sanctions. The corrective measure is the development and utilization of a sanctions and incentive schedule, completed by May 1st. The third issue is a lack of training on for team members. The corrective measure is to engage in immediate and ongoing training on EBPs, swift certain fair principles, and the modified HOPE model. The fourth issue is a need for clarification on problem-solving court certification.

The committee discussion revisions to the CAP, including adding, subtracting, and editing language. Members were in agreement that progress reports on the CAP should be submitted to ARI staff. Megan Alderden noted the importance of specific, clearly articulated benchmarks for the Cook HOPE team to follow and reach. The committee also discussed the challenges of data collection. Progress reports will be required monthly, as well as bi-weekly qualitative narrative updates from the Problem Solving Courts Project Manager. The committee decided to delay voting on approving the CAP until the changes from this meeting are documented on paper and it is one substantive document.

Action Item: ARI staff will add the necessary edits/changes to the CAP, send to committee members, who will then review and provide feedback. The committee will then reconvene (on 3/20) and vote on approval for the CAP.

Update on ARI data audit and performance measurement

ARI research director Lynne Mock provided updates on the ARI data audit process to review the data’s accessibility, accuracy, coherence, as well as how interpretable the data are. Ultimately, the data are examined for their usability in answering research questions and conducting outcome evaluations for the ARI program.

Old/New Business

The committee did not have any old or new business to discuss.

Adjournment

Jordan Boulger called for motion to adjourn, seconded by Lynne Mock. All in favor, none opposed. Meeting adjourned at 11:29 a.m. **(Approved 4/25/17)**