Minutes from the ARIOB Outreach, Technical Assistance & Communication Committee Meeting
Tuesday, January 29, 2013
10am-11:30am
Illinois Criminal Justice Information Authority (ICJIA), 300 W Adams St., 2nd fl, Chicago, IL 60606
Small Conference room

ARIOB members in attendance: Cristin Evans (for Jack Cutrone)
ARIOB members participating by phone: Darlene Bearden (for Patricia Hayden), Joe Bruscato, Judge James Radcliffe (Ret.)
Non ARIOB in attendance: Mary Ann Dyar, Lindsey LaPointe

Website updates:
- Ten site snapshot documents now online can serve many purposes including outreach and technical assistance to current and future sites
    - Add dates, revisit and update every six months
- Website news posted within the next few days highlighting new sites and one-time funding opportunity
- Overview of technical assistance interests survey to sites—may distribute by website

2013 All-Sites meeting—end of March 2013
- All-sites meeting evolving from initial experiences/reporting requirements to in-depth technical assistance, growing from 1 days 1.5 day event to accommodate more info sharing/networking
- Three options for national partners (University of Cincinnati Corrections Institute, TASC Consultation & Technology division, SAMSHA GAINS Center)
- Possibilities for in-house presentations due to breadth of knowledge within sites/ARIOB
- Committee member, Darlene reports EPICS training, TASC assessment training, motivational interviewing, developing a case plan training would be helpful for sites
- DuPage utilizes EPICS, Darlene reports a more meaningful supervision using effective cognitive behavioral skills
- Include summary of options from 3 national partners on technical assistance survey to sites to shape All-Sites meeting agenda
    - Possibility of two national partners? Yes, or another event since we have until 6/30/13 to spend
- Substance of meeting/sessions must align with breadth of audience, with no break-out sessions-utilize common themes and provide opportunities for networking
- "Summit" instead of meeting to emphasis info sharing content
    - Need an annual summit/seminar to excite the sites and rejuvenate for important work, provide new contacts, integrating new ideas
    - Theme needed
    - Emphasize state of Illinois project—"redeploy" needs a positive connotation
    - Each site can highlight a success and a challenge
    - Summit needs a solid wrap up element to inspire continued work, re-emphasize goals of ARI mixed with highlights of accomplishments
    - Opening remarks speaker can highlight statewide efforts of ARI
    - Site summaries early on in meeting

Site spending tool
- TA moving towards building out and institutionalizing programs within state, TA more specific to sites

- Site spending tool developed because it became clear some sites spend more efficiently than others so a tool needed to elicit spending ideas by asking asking pointed questions to see if certain spending/partners could be employed
- Drilling down sites to examine what they have always been doing to make sure it's effective
- Tool as supports sites and provides
- Consistent TA tools more important as number of sites grow s
- Possibility to document site spending tool data before all-sites summit and connect counties dealing with same issues
- Survey and analysis of spending tools will suggest best ways to create breakouts

2012 Annual Report
- Submitted at end of January for previous year—later this year due to ongoing process of 1/15/13 data pull
- Data will inform the Annual Report—enrollment and reduction goals
- Stick to disciplined message discussed in previous OTAC meetings
    - Much progress made in 2012-- increased diversions and performance measurement
    - General message reflects ARI's main goals

Outreach plan and media outreach
- Will revisit once period of performance measurement is complete

Next steps:
- Continue planning all-sites summit integrating OTAC ideas
- Send out technical assistance survey to sites
- Begin use of site spending tool
- Update snapshot documents with date

(Approved 10/30/13)