

**Illinois Criminal Justice Authority**

**Request For Quote RFQ No.: 101817**

**ARI Evaluation Project**

**Quotes must be submitted no later than December 13, 2017 at 1:00 p.m. local**

**AGENCY:** Illinois Criminal Justice Information Authority (ICJIA)  
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The Illinois Criminal Justice Information Authority (ICJIA) is seeking a vendor to provide:

**Background:** The Illinois Criminal Justice Information Authority (ICJIA) is a state agency responsible for supporting programs in the criminal justice system that utilize sanctions in the most efficient and cost-effective manner possible, while maintaining public safety. ICJIA seeks to support a process evaluation of four Adult Redeploy Illinois intensive supervision probation with services programs. These programs reside in the following Illinois counties: DuPage, Macon, Peoria, and St. Clair.

**Process Evaluation:**

**Intensive Supervision Probation with Services (ISP-S) programs**

ARI has several prison diversion programs that employ an intervention model using increased surveillance of probationers with a combination of treatment and other evidence-based practices. These program provide individualized case planning informed by a risk, needs, and responsivity assessment, the Level of Service Inventory-Revised<sup>TM</sup>. ICJIA researchers completed an evaluation of the fidelity to key components of evidence-based ISP-S which can be found on our website:

<http://www.icjia.org/assets/articles/ISP%20FIDELITY%20FINAL%2006-16-16.pdf>

For the current evaluation, the data are available in Access or Excel files. A data dictionary for the project can be found on the ARI website:

[http://www.icjia.state.il.us/REDEPLOY/webinar/pdf/2015/20140609\\_ARI\\_data\\_dictionary.pdf](http://www.icjia.state.il.us/REDEPLOY/webinar/pdf/2015/20140609_ARI_data_dictionary.pdf)

Below are brief descriptions of the counties that will be included in the 2018 process evaluation.

**DUPAGE COUNTY** was one of the first ARI sites, initiated in January 2011 to create a probation violator caseload program that provides intensive supervision and support services to rehabilitate

offenders with volatile behavior. Operated out of the Department of Probation & Court Services of the 18<sup>th</sup> Judicial Circuit Court and incorporating cognitive behavioral therapy, graduated sanctions and incentives, and job skills training, the DuPage County ARI program engages the 18<sup>th</sup> Judicial Circuit Court, DuPage County State's Attorney's Office, DuPage County Public Defender's Office, and a range of community service providers.

DuPage County is in the northeastern part of the state. DuPage's ARI program has been in operation for over six years, 474 probationers have passed through the program. There were 173 active in the program as of June 30, 2017. DuPage's program data is in an Access database. More information about DuPage ARI can be found in a report on ICJIA's website: [http://www.icjia.state.il.us/assets/pdf/ResearchReports/ARI\\_DUPAGE\\_030315.pdf](http://www.icjia.state.il.us/assets/pdf/ResearchReports/ARI_DUPAGE_030315.pdf)

**MACON COUNTY** was one of ARI's first pilot sites, joining the program in January 2011. Macon County established an intensive probation supervision with support services program. Led by the Macon County State's Attorney's Office, this program is operated by a multi-disciplinary team including probation, the state's attorney, the public defender, and local service providers Behavioral Interventions and Heritage Behavioral Health Center, Inc. Vital aspects of this model are the incorporation of evidence-based *Moral Reconciliation Therapy* and a Community Restorative Board.

Macon County is in the central part of the state. Macon's ARI program has been in operation for over six years, 311 probationers have passed through the program. There were 101 active in the program as of June 30, 2017. Macon's program data is in a set of Excel data files extracted from their Tracker case management software system.

**PEORIA COUNTY** became an ARI site in July 2013 establishing an intensive probation supervision with services program. Operated out of the Peoria County Probation and Court Services Department, the program includes reduced probation caseloads, efficient and rapid drug monitoring, cognitive behavioral therapy (*Thinking for a Change*), substance abuse treatment, education and job training, and community service. Partners include the Chief Judge of the 10<sup>th</sup> Judicial Circuit, Peoria County State's Attorney's Office, Peoria County Office of the Public Defender, Peoria County Office of Probation and Court Services, and local community agencies.

Peoria County is in the central-west part of the state. Peoria's ARI program has been in operation for four years, 258 probationers have passed through the program. There were 99 active in the program as of June 30, 2017. Peoria's program data is in an Access database.

**ST. CLAIR COUNTY** was one of the original ARI sites, joining in January 2011. St. Clair County ARI is an intensive probation supervision program for mentally ill non-violent offenders. The program provides reduced probation caseloads, cognitive behavioral therapy, trauma therapy, dual-disorder treatment, and a community restorative element, as well as counseling, drug treatment, medication assistance, and transitional housing. Operating out of the probation department, the St. Clair County ARI program works with a jail crisis worker to identify potential participants who have serious mental illnesses (using Jail DataLink) that may be underlying their criminal behavior.

Partners include the 20<sup>th</sup> Judicial Circuit judiciary, 20<sup>th</sup> Judicial Circuit Court Services and Probation Department, St. Clair County Mental Health Board, Gateway Foundation, Alternatives, Inc., Comprehensive Behavioral Health Center, Hideg Pharmacy, and A Call for Help, Inc.

St. Clair County is in the south-west part of the state. St. Clair's ARI program has been in operation for over six years, 123 probationers have passed through the program. There were 54 active in the program as of June 30, 2017. St. Clair's program data is in two Access databases.

More information about ARI can be found in the 2015 Annual Report located at this website: [http://www.icjia.state.il.us/redeploy/pdf/annualreports/2015\\_Adult\\_Redeploy\\_Illinois\\_Annual\\_Report.pdf](http://www.icjia.state.il.us/redeploy/pdf/annualreports/2015_Adult_Redeploy_Illinois_Annual_Report.pdf)

We are seeking process evaluation proposals that would provide the following services.

Services Needed: We seek services that will involve the collection, analysis, and reporting of data that documents the implementation of four (4) ARI-funded Intensive Supervision Probation with Services (ISP-S) programs and, where possible, initial short-term outcomes associated with program participation. Services sought include:

- (a) Documenting program design and associated implementation (process evaluation) using multiple methodologies.
- (b) Developing a final program logic model that depicts the sites' inputs, outputs, and expected short and long-term outcomes.
- (c) Analyzing ARI administrative, individual-level, probation data to determine how and to what extent the programs operate with fidelity, divert prison bound individuals, and maintain compliance with other established ARI criteria.
- (d) Collecting and/or analyzing other data that speaks to whether the programs operate with fidelity, divert prison bound individuals, and maintain compliance with other established ARI criteria.
- (e) Detailing the types of evidence-based or evidence-informed practices and programs used by the sites and fidelity to these practices/programs.
- (f) Detailing the successes as well as the challenges and limitations experienced by the sites and how the programs were able to address or overcome the challenges and limitations.

- (g) Assessing short-term program outcomes (initial outcome evaluation) associated with program participation.
- (h) Developing a suggested research design that is rigorous and will assess longer-term program outcomes, including recidivism (and if appropriate, other outcomes).

Please review the following criteria below and check the appropriate "Met", or "Not Met" box for your organization:

Criteria	Not Met	Met
<ul style="list-style-type: none"> <li>Because this project relies heavily on using administrative data in Microsoft Access and Excel, the vendor must demonstrate experience in using these software systems and at least one (1) instance of prior acquisition and use of large, administrative data files from the criminal justice system.</li> </ul>		
<ul style="list-style-type: none"> <li>Vendor must demonstrate they will be in compliance with generally accepted principles and standards regarding the use of human subjects in social science research by indicating the Institutional Review Board that they will use for this project. Upon award, vendor must obtain approval from an established Institutional Review Board (IRB) for human subjects' assurance.</li> </ul>		
<ul style="list-style-type: none"> <li>Vendor must indicate that they will submit and agree to any data user agreements required for acquisition of data.</li> </ul>		
<ul style="list-style-type: none"> <li>The principal investigator(s) of this project must possess a Doctoral degree and educational background relevant to this project.</li> </ul>		

Criteria	Not Met	Met
<ul style="list-style-type: none"> <li>The principal investigator(s) of this project must demonstrate a minimum of five (5) years of experience in the area of criminal justice data analysis specific to community corrections.</li> </ul>		

We seek to use these results to inform how our programs use evidence-based practices, and to what extent these practices are implemented with enough fidelity to be effective. We also seek to identify whether efforts and programs designed to reduce prison usage actually divert individuals from prison and result in successful program completion and other positive outcomes (e.g., low recidivism). We desire to work with the vendor staff in a collaborative manner. We will assist vendors in using the ARI local site individual-level data, employing the proposed analysis techniques, and interpreting the findings. Results and findings should be supported by sound evaluation methodology, and suitable for submission as a paper to a peer-reviewed academic journal.

Deliverables:

1. a final program logic model,
2. a research report on the process evaluation and initial outcome results, publishable on ICJIA's website,
3. a research brief/article, publishable on ICJIA's website,
4. a presentation of research results for a wide audience (researchers, treatment providers, board members, local program staff and stakeholders, former ARI participants); and,
5. scope of services for a potential outcome evaluation.

Required Qualifications: The vendor must demonstrate expertise in conducting process and outcome program evaluations. The vendor selected for this work must demonstrate experience and expertise in community corrections, preferably community correctional programs that are commonly used with higher risk offender populations or divert individuals from prison.

Line #	Specifications and Requirements:	Price
1.	ARI Evaluation Project Services with deliverables listed	
	<b>Grand Total</b>	

If you are interested, please fax or email a quote to the contact listed by the due date and time listed above.

**Note to Vendor:** All quoted prices must be valid for a minimum of 90 days from date of submission. All prices must include shipping and handling charges. No price increase will be accepted. In the event of a price decrease, ICJIA is guaranteed to receive the lowest price. We reserve the right to reject all offers; to reject individual offers for failure to meet any requirement; to award by item, part or portion of an item, group of items, or total; and to waive minor informalities. Vendor must agree to partial ship equipment in case of a delay on total order. Vendor may attach separate page describing its proposal for equipment or services. Winning vendor will be chosen on lowest total bid for all items listed.

*Quote may be disqualified if this form is not filled out in its entirety.*

The undersigned agrees to comply with the requirements outlined in this Request for Quote.

\_\_\_\_\_  
Vendor Name

\_\_\_\_\_  
Contact Name

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date